

Buffalo Football Boosters

Meeting Minutes

September 18, 2017

7:00 p.m. Bison Creek meeting room

1. Call to order: 7:00 p.m.
2. Roll Call: Andy Karels, Jen Russell, Erica Karels, Melissa Wilson, Chad Hastings
3. Reading of minutes from previous meeting: minutes approved
4. Treasurer's Report: \$4728.17-same as August. 5 boxes of cookies were ordered for the first home game. There is 1.5 boxes left. Each box is \$37. Melissa will start to send invoices now to businesses that advertised. The \$50 check to S. Sargent has been voided. Received receipts for email. Will pick up \$200 start up cash for the BBQ. 2 square transactions have been made.
5. Secretary's report: see attached email
6. Vice President's Report: Shirts have been ordered. **Melissa will pay Envision Embroidery upon pick up** and A Plus Performance has been paid by Jen. Booster members that ordered will pay Jen directly and she will be reimbursed the difference. (See below for shirts)
7. President's Report: Program update-Invoices-Melissa will send soon. Elections will take place in December. Open positions - (President, Secretary, Treasurer, Communication Director/Website Maintenance.) Applebee's gift cards-considering doing a drawing for volunteers. Would it help? Cards should go towards players? Tabled for now. Could we give a family pass to a parent who has the most dibs points? Booster member option-trade for hours? Will continue to explore in the offseason. Getting volunteers to make cookies during games has been difficult.
8. Coach's Report: None at this time.
9. Old Business: Tackle Cancer-will order gray t-shirts with lavender print. Senior Night-
10. New Business: Applebees Dining to Donate will be Thursday, October 12. 4:00 pm -close. Print off flyers on website. Send reminders via website. Sandwiches for Chisago Lakes.
11. Next meeting agenda: Senior Night, Election Information, Football Banquet
12. Adjournment: 9:08pm
13. Next meeting is October 16. 7:00pm Bison Creek

Purple Pride: as you know the BBQ has been rescheduled for the homecoming, Friday, September 22. Times will be kept the same. Please tell everyone you know! We have enough food (we had planned on Apollo purchasing meals) for about 150 more people. I am going to print flyers and hand them out in the 8th grade football/volleyball/soccer pickup line at the middle school. Let me know if you would like some to hang up around town and such... I also am trying to have it announced during the high school's morning announcements. Andy asked Coach to send a remind to the players. An email was sent via our website. Tom Bauman was all in favor of having this outside of the PAC doors on the lawn. They may even close off a portion of that frontage street to protect our attendees. This could be a super fun tailgate party! I have access to 3 or 4 picnic tables for people to sit at. Two of the booster zshades will need to be set up to serve from. The cafeteria is reserved if it rains. We will have access to power so our generator will be available for cookies. Melissa-can you bring start up cash for this as well? I am picking the pork up at noon and would like to start setting up around 12:30 or 1:00. Instead of feeding the team after- this will serve as their pregame meal @3:25. (I did a switcharoo and the meal that was planned is now moved to the October 18 game.) I have help lined up to serve that. I know it is harder on a Friday to help with set up given work schedules. Anyone free? Can we reset our dubs for volunteers to sign up to help serve? Hopefully most will be done eating long before 7:30 so we can get things cleaned up and attend the game. I checked with Holiday and waiting to hear from them if they will donate cookies. Once I do, I will check back in with Cub to order whatever is still needed. I have been using chips already purchased for the BBQ for pre game meals. Will need to replace and purchase more. (two boxes) I will order the buns from Kwik Trip on Monday.

Royal Printing Balance: We started with a \$300 ad trade with them. Tonia can you remind us what was all purchased from them? Tickets, labels, envelopes. ??? With printing 100 copies for Jr. Bison we are now over the \$300 and will owe them at the end of the season. Do we want to print a large banner like we did last year? Maybe we can charge next year or find a sponsor for that so we at least break even. I will have to check on that banner price later. Can we look into a sponsor for our downsized senior night flier? I believe Culvers did it last year. Did they provide a check? I don't recall.

Tickets for sponsors: Tom can't give an unlimited supply of those. Maybe 7-10. We would have to let him know and then he would let the ticket takers know.

Applebees Fundraiser: We have one copy of the flier printed. We need to discuss how many copies and if funds are available to do so.

Senior Night: I will have information from the boys by October 1...fingers crossed. Mike Block, a teacher has been trained on use of the video board so I am hoping to work something out with him. In a nutshell---walk with parents and staff before the game. Something on the video board during half. Time available is the key.

Tackle Cancer: T-shirts from J&J. Any good fundraiser ideas? That is the last Jr. Bison night also.

Cheerleaders: brain storm how we can work with them. Make sure they are aware of the BBQ. Could they help with ads in our program? Include their pic in the program next year?

Post game meal/snacks after Chisago Lakes game?

Volunteer coordinator position: can we create this position? If not for this year then next year. It would be nice to have one person in charge of this. I might have a couple people in mind.

Tom is paying for Chris Fredricks Family Pass to take care of our Z-shade replacement.

For the meeting: can each of you bring any expenses that you are aware of?

Jen: total owed to our shirt suppliers

Rhonda: cost of programs

Tonia: printing costs

Melissa: frozen cookie expenses

Erica: Cost of BBQ, pregame and postgame meals, printing that I had done

Andy: Cost of easy 10x20.

Emails from Jen in regards to Spirit Booth apparel. Spirit Booth Total: \$1535.51.

- We collected \$212 (I have \$47 of the cash) 09/08
-
- Booster Club Members owe \$441.40

Which leaves our **actual total at \$882.11**

How do we want to pay? I told Jason at A Plus Performance I would drop a check off for \$616.51 tomorrow to get a 5% cash/prepay discount (nice surprise). I can subtract what I owe out of that and be reimbursed (which would be \$389.66) . Visions can be paid at the time of pick up or with a card via a website that will be on the invoice, which is coming.

Vision's Total: \$919

A Plus Performance Total :\$616.51

Also from Jen. Hockey Style Hoodie: 14

2XL-4, XL-4, L-4, [MD-2](#)

Regular Hoodie: 9

2XL-2, XL-2, L-2, MD-1

3/4 Sleeve Baseball: 7

2XL-1, XL-2, [L-2](#), [MD-2](#)

Purple T-Shirt: 9

2XL-2, XL-2, L-2, MD-2, SM-1

The total for these would be around \$875. Please let me know your thoughts and I'll get these ordered.