

Sun Prairie Youth Hockey Association  
Board of Directors  
Meeting Minutes  
June 24, 2018, immediately after annual meeting

President Misi Watters called the meeting to order at 6:11 pm. Paula Austad, Nichole Jesberger, Stacy Hollfelder, and Brenda Egli noted as absent. Jason Ledford arrived late.

Audience: Sue Culbertson, Kory Schulze, Mark Lea, Jason Helmstadter, William J. Sutton, Ryan R. Smith, Ann Hermanson, and Leah Phippen

1. PUBLIC COMMENTS

Leah Phippen had some questions on behalf her husband, who has coached at squirt and peewee levels. He was wondering about reversible jerseys for practices, or pinneys. The association has a number of degree jerseys in various colors suitable for this, and she was encouraged to have him contact the equipment managers.

Leah also wanted to make a request for squirt teams to pick tournaments early on. This will be discussed during the meeting.

2. EXECUTIVE COMMITTEE REPORTS

a. Secretary – Betsy McCrary

Minutes from the June 3 board meeting were distributed to the Board. There were no email votes since the last meeting. Suzanne made a motion to approve June 3 meeting minutes as presented. Carrie seconded the motion. Everyone approved. Motion passed.

b. Treasurer – Nichole Jesberger (absent)

Betsy had forwarded the treasurer financial reports to the board before the meeting.

Pre-paid ice is not showing up on the financial reports, neither is payroll. These are pretty significant items. Also, \$3,000 that should be the utility payment is showing up in the wrong account. Betsy has already pointed this out to Nichole, who will look into it and provide corrections.

For ice payments, SPYHA agreed to a one-year budget plan, paying \$12,500/month. Technically, we didn't have to make the June payment because we already paid enough through May; however, SP Ice asked that we continue the payments, so the June payment was made. SPYHA overpaid by at least \$14,000. How this is credited back to SPYHA will need to be determined.

Betsy made a motion to accept the treasurer's report with the corrections noted. Suzanne seconded. All approved.

c. President Elect – Brian Sullivan

Welcome Jason, look forward to working with him.

d. Past President – Stacy Hollfelder (absent)

– SP Ice Update (by email)

Nothing. Next meeting is scheduled for week of June 25.

e. President – Misi Watters

Nothing that isn't already on the agenda.

3. COMMITTEE REPORTS

a. Volunteer Committee – no more updates have been seen, assuming all is good.

b. Annual Fundraising Committee – none

c. Communications Committee – Additional webmaster, Mark Lea has been added.

d. Cardinal Cup Committee – Still looking for a Cardinal Cup chair.

e. Concession Stand Committee – Nothing (no representative)

f. Locker Room Behavior Committee – nothing

g. ACE Director(s) – Reminder that there is a level 4 coaching clinic in August.

h. Region 4 Meeting - nothing

#### 4. LEVEL REP REPORTS

- a. Mini-Mite – Kristie Tennie – Nothing
- b. Mite – Paula Austad – (Absent) Nothing
- c. Squirt - Carrie Rose – Nothing
- d. PeeWee – Chris LaRowe – Nothing
- e. Bantam – Brenda Egli (absent) – Nothing (by email)
- f. Midget – Suzanne Doody – Brian noted he has somewhat unbelievable offer for midget tournaments – buy 2 get 4 free through HockeyTime Productions. They will send him a list of tournaments.
- g. Coaches' rep. – (Absent at this point in the agenda) - Jason Ledford

#### 5. OLD BUSINESS

- a. Share Nights

No new updates. Paula is handling.

- b. 2018-2019 Scheduling

##### Scheduling Summary

- Mini-mites – Hope had been to start in earnest after THFF; however, THFF was pushed off until Nov. 10, so . . . best laid plans for naught, and we will just start the season and have transition participants from THFF integrated into first session. They will have separate “classes” in second session. Still planning for an evaluation day for each session, plus two mini-mite game days (Sundays) and twelve practice sessions in each session. One change is mites are practicing the Tuesday night before Thanksgiving instead of Wednesday night, due to mini-mite jamboree Saturday after. They will have off December 22 through January 1, as recommended by USA Hockey, and are ending March 6 with parent/kid game.
- Mites – Starting Oct. 17  
Pushing for ice where possible during My Hockey Tournaments, however, this makes Tony very uncomfortable. Big change is two 45-minute practice sessions (split group) – recommend by alphabet – looking at about 41 practice sessions. They will end Feb. 25 with parent-kid games, based on estimated Dane County League (DCL) schedules. It is difficult to guess from year to year. We do have game (DCL) ice for Dec. 30, as last year they did have games on Dec. 31.

- Travel

##### Evaluations (confirmed):

Monday	10/8/2018	Cardinal	5:30 PM	6:30 PM	Squirt Evals
Monday	10/8/2018	Cardinal	6:45 PM	7:45 PM	PeeWee Evals
Monday	10/8/2018	Cardinal	8:00 PM	9:00 PM	Bantam Evals
Thursday	10/11/2018	Cardinal	5:30 PM	6:30 PM	Squirt Evals
Thursday	10/11/2018	Cardinal	6:45 PM	7:45 PM	PeeWee Evals
Thursday	10/11/2018	Cardinal	8:00 PM	9:00 PM	Bantam Evals
Monday	10/15/2018	Cardinal	5:30 PM	6:30 PM	Squirt Evals
Monday	10/15/2018	Cardinal	6:45 PM	7:45 PM	PeeWee Evals
Monday	10/15/2018	Cardinal	8:00 PM	9:00 PM	Bantam Evals
Thursday	10/18/2018	Cardinal	5:30 PM	6:30 PM	Squirt Evals
Thursday	10/18/2018	Cardinal	6:45 PM	7:45 PM	PeeWee Evals
Thursday	10/18/2018	Cardinal	8:00 PM	9:00 PM	Bantam Evals
Saturday	10/13/2018	Cardinal	6:00 PM	7:30 PM	Bantam Split Squad Games
Saturday	10/13/2018	Cardinal	7:30 PM	9:15 PM	Bantam Split Squad Games

## 6. NEW BUSINESS

### a. Membership Changes (release and admittance requests)

#### – Bingham (renewal of release request)

Chris made a motion to renew the transfer of the Bingham (Triton – bantam, Max - squirt, and Dominic - mite) from Patriots to SPYHA for the 2018-2019 season and Betsy seconded. There was discussion that indicated that perhaps further discussion in closed session would be appropriate; however, as there was a motion and second, a vote was taken. Motion failed 2-4-1. Additional discussion to be had in closed session

#### – Tier 1 releases (financial) – Baxter Ledford and Joey Tramboli formally requested releases to the Capitols. There is no need for board approval, as it is only necessary for the treasurer to sign off on the release form indicating the family is in good standing. If they are not, no release form is signed until the account is restored to good standing. The form required is on the WAHA website, and should be submitted by the family requesting the release. Betsy will forward the link to the families who have requested financial releases to go to Tier 1.

### b. Appointments (committee)

#### • Concessions committee

A couple candidates for concession, but one person may consider scheduling, so tabling until next month.

### c. Cardinal Cup Fees

Historical:

Bantam \$ 825 / \$875

PeeWee \$725 / \$775

Squirt - \$675 / \$725

Mite Jamboree \$300

Betsy provided general profitability estimates. Nichole wasn't able to pull the requested financial report together to assess profitability, so she had ice costs, estimated collected fees, and estimated official costs. There aren't many Dane County-area tournaments because of the high ice fees and official fees. Bantam financials are a little dicey because of these costs. She also reminded the board that feedback from last year's tournament director was that all fees should be collected online. Last year we required at least a \$100 deposit be paid online. Teams could pay the rest online as well, or they could send a check for the balance; however, some teams waited quite a while before submitting the remainder of their payment. It's about \$25-30 in fees to process the entire tournament fee by credit card.

Jason made a motion to raise all CC tournament fees by \$25. Brian seconded the motion. Motion passed 4-3. Tournament fees are set as:

Bantam \$ 850 / \$900 (early registration / after month before)

PeeWee \$750 \$800

Squirt - \$700-\$750

Betsy motion to only accept credit payments for tournaments, with all fees responsibility of registering party. Carrie seconded. All approved.

No motion was needed for mites as no changes were proposed. Fee remains at \$300.

Jason made a motion to set the tournament fee to \$200 for mini-mite teams. Brian seconded. All approved.

One other challenge has been teams, especially those out-of-state, selecting lower levels than they should be playing at (e.g., 'A' teams who are the top team in their organization wanting to play at the 'B' level). A notation will be added that out-of-state teams MUST contact the tournament director prior to

Sue Culbertson said she would help with training another tournament director, but has no interest in the role. Jason Helmstadter said he would be willing to take on this responsibility.

### d. 2018-2019 Budget / Dues

Due to lack of information, this will have to be tabled until July; however, this needs to be addressed so that registration can open in early August.

e. Back to Hockey Celebration

As interim scheduler, Betsy asked the board if the Back to Hockey celebration was to be continued. If so, September 9 is the best date to avoid the Packer game. There should be ice available. Last year's event seemed to be well-received, with equipment sale/swap, lobby information stations, open skate, and equipment pick-up. Carrie volunteered to organize the equipment sale/swap.

Betsy made a motion to schedule the Back to Hockey celebration for Sept. 9, with two hours of free membership skating. Suzanne seconded the motion. All approved.

f. Other Business

- Leah Phippen mentioned that Tory was registered for the Level 4 clinic. Per board policy, recommendation from coaches' rep and ACE Director is required, with acceptance of the board, in order to be reimbursed. She will ask him to follow up with Jerry O'Gara.
- Jason Ledford made a motion to appoint Jason Helmstadter as Cardinal Cup director. Brian seconded. All approved.
- Kory Schulze indicated she was interested in the mite board rep position. Brian made a motion to appoint Kory Schulze to the mite board rep position. Jason Ledford seconded the motion. All approved.

Jason Ledford made a motion to go to closed session. Kristie seconded the motion. The audience was excused at 7:30 pm.

g. Closed session

In closed session, the Board accepted the transfer request of Triton (bantam), Max (squirt), and Dominic (mite) Bingham from Patriots to SPYHA for the 2018-2019 season.

Suzanne made a motion to adjourn closed session and the meeting: Betsy seconded. All approved. Meeting adjourned at 8:00 pm.