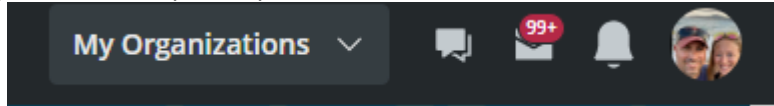
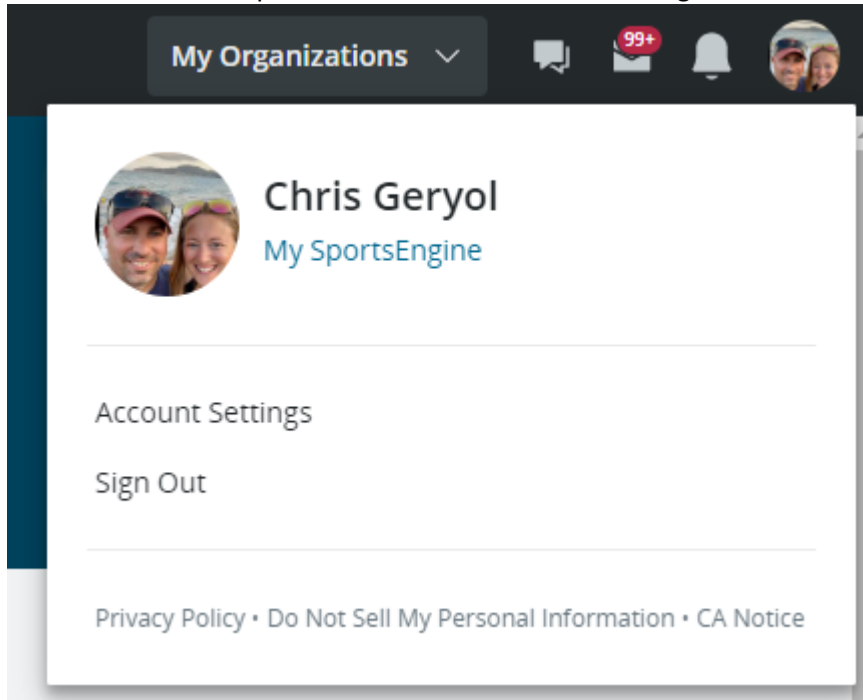


## How to Find Your Travel Invoice on SportsEngine

1. Go to [stmayouthbaseball.org](http://stmayouthbaseball.org) and sign into SportsEngine. In the upper right hand corner, find your initials or profile picture.



2. Click on the initials or picture and choose "Account Settings".



3. A new window will appear and on the left hand side you should see Bills, click Bills.

The screenshot shows the SportEngine user interface. At the top left is the SportEngine logo. Below it is a circular profile picture of Chris Geryol and a name label 'Chris Geryol'. To the right of the profile picture is a partial view of a user profile with the name 'Sa' and 'Ga'. A vertical sidebar menu is on the left, containing the following items: Home, Household, Schedule, Teams, Bills (highlighted with a blue background), Registrations, Apps, Dibs, and Settings.

4. Inside Bills you should see your invoice history. Click “Make a Payment” on the invoice or invoices for 2023.

#### Bills

Search by Sale or Description

SALE	DESCRIPTION	RECIPIENT	PAYMENT DUE	BILLED	PAID	OUTSTANDING	PAYMENT STATUS
UYBQ33710	2023 Youth Baseball Travel Invoice 99Test	Chris Geryol	Mar 1, 2023	\$3.00	\$0.00	\$3.00	Make a Payment