



PRAIRIE STORM MINOR HOCKEY ASSOCIATION

Board Meeting Agenda

Balgonie Multiplex – December 1, 2019 @ 6:30 PM

1. Call to order @ 6:48
2. Roll Call
Nicole, Lee, Dean, Jody, Maj, Corey, Blair, Kendi, Steve S, Brit
Missing: Steve A
3. Approval of November 2019 Meeting Minutes
Motion: Jody
Second: Blair
Carried

4. Read email votes

From: Treasurer <treasurer@psmha.ca> Dean

Sent: Monday, November 4, 2019

Motion:

THAT the Board approve and delegate the Treasurer to take out an insurance policy for PSMHA with coverage in the amount of \$5 million to cover guest coaches (to a maximum of 20 per season) and authority to pay the annual premium

Second: Steve A

Support: Steve S, Nicole, Brit, Blair, Corey, Jody

Opposed: n/a

CARRIED

From: Initiation Director <initiation@psmha.ca> Jody

Sent: Thursday, November 7, 2019

Motion - to refund \$510 of the \$600 registration fee paid for IP player Staussi Veroba

Second: Ryan

Support: Steve A, Steve S, Nicole, Corey, Dean, Blair

Opposed: n/a

CARRIED

From: Pee Wee Director <peewee@psmha.ca> Blair

Sent: Sunday, November 10, 2019

Email Vote: Based on discussion had with Peewee Provincial Head Coach applicants, Dean Popil is recommended for Provincial PeeWee Head Coach. Deans potential coaching staff (Rob Cherepuschuk, Danny Mallow and 2 independents), coaching experience, plan for team unity, and team selection best position that team for success.

Support: Nicole, Steve A, Steve S, Corey, Ryan, Jody

Opposed: n/a

From: Atom Director <atom@psmha.ca> Brit

Sent: November 22, 2019

Motion: allow Bryson Sommer to quit playing goalie and play as a skater in atom C on the basis that he will play goalie if their other goalie cannot play.

Support: Blair, Dean, Jody, Nicole, Corey, Steve S

Opposed: Steve

CARRIED

5. Conflicts of Interest - Jody - Riley Benson agenda item
 - a. Board members can identify if there are any conflicts of interest with agenda items
6. Old Business
7. Unfinished Business
 - a. Sask Lotteries acknowledgement needs to be added to the webpage as per the requirements of the grant – Maj
 - b. On the website (Can be removed from Agenda)
 - c. Credit Card – Dean to obtain and Lee to send out Operating Procedure
(Keep on Agenda)
 - d. Refund Policy – Clarity required to be provided by Lee
(Keep on Agenda)
 - e. Second Instalment fees – Maj will send out a lessons learned and thoughts for next year
(Keep on Agenda) -to be discussed January/February
 - f. Coaches Corner on the Website – Maj to research and provide some ideas
(Ongoing - resources are still there)
 - g. Coaches Meetings - Maj to present some general ideas to the Board

Maj mentioned that he may possibly have Todd Liskowich lead an on-ice session
This way we are utilizing open ice

If any of the board members have any ideas who could come out, let Maj know

Lee suggested that we will need to have a Novice coaches meeting. At this meeting current coaches can come with ideas and suggestions as to how Novice changes for moving forward.

- Lee is going to look into whether Novice can forego the skills session and have two games on at the same time

Jody would also like a coaches meeting for initiation. Based on the finding from Brian (SHA), we would like to advance their skating skills (Also noted in Initiation Director report)

(Keep on Agenda)

8. New Business
 - a. Directors Reports Questions and Review



Director's Reports -
December 2019.docx



- Jody got a call from a parent and they would like to register their child for IP. She would like to discount the \$600 fee as he missed photos and we are two months in. Pro-rated would be \$400
Motion by Jody - Noah Ladner receive a pro-rated registration fee of \$400 for the remainder of the 2019-2020 season.
Second: Dean
Opposed: n/a
CARRIED

- Lee went over the Officials report (attached)



Officials Report.docx

- Lee will follow up with Travis to let him know that official coaches will not be required during Novice half games as he suggested
- Travis will follow up with refs to get better whistles

- Travis made recommendations via his report re: officials at tournaments being paid Atom A rates
- Lee went over the Bingo Co-ordinator report
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 - Bingo Coordinators Report.docx
- Lee went over the Equipment manager report
 - 
 - Equipment manager report December.pdf
- There was a discussion amongst the board as to what we should do with the #10 Jerseys.
 - Options discussed:
 - Brit suggested that we take the better jerseys and mount them with a puck and auction these off at the tribute game
 - If Lisa would like them for the tournament committee - this could also be another option
 - Give these away/donate – This was the final decision.
 - As for the equipment lockers (as per her report)- we will keep it as is and not give them up.
- Tournament Committee-
 - Suggestions regarding Atom Tournament:
 - Would like there to be a maximum of goals per player
 - Tournament rep from each team - would like them to be more involved in the rules
 - Refs should get the rules in advance
 - Should would like to see what a 4-game round robin guarantee
 - Jody suggested that we have 2 Friday, 2 Saturday and 1 game Sunday ->5 game guarantee (higher fee)
 - If we do this we may need to negotiate rink contracts
 - Would we get Lisa to do this, or board
 - Have Lisa tell us what we need and then we can look at more ice time
 - 4 officials instead of 3
 - Projected profit for Novice tournament is \$15-17k

Other items under Division Director Report/Questions:

- Lee mentioned that she was contacted re: Midget A game that took place at Communiskate
- There was a group of fans in the stands that sat with the Notre Dame fans and harassed them
- Midget AA is bringing out Lucas Sali to the games and is being included in their events
- Midget AA goalie is still injured
- Midget B - is in a hitting game next weekend
- Midget A - Ethan Carnahan - 5 game suspension for derogatory comment
- Bantam A > future agenda item
- Bantam - B > better record this year
- PW B Thunder > There is a parent is harsh on the coach and manager (Johansons)
 - Manager has stopped responding and has threatened to quit

- This may be a potential issue that may come to the board
- Draft in PWA > there are concerns how the teams were picked
 - Concerns over the PWA teams not being equal
 - Lee looked at the evaluations and there are 7 kids in a row on one team
 - This could be a topic as the year goes on
 - We need to ensure we are sticking to the drafting process
- Atom - team fees complaints
 - A teams are strong
 - B teams finished last in home tournament
 - C - can not use AP kids from Novice. They can in a tournament but not for HRI games
- Note re: Atom: It sounds like we will not be playing in HRI 2020/2021 > we will need a committee for this
- Novice - discussed above
- Initiation - skating issues (Email sent out by DD)
- Sam Maerz Request for Refund – Corey
 - She is a female that got hurt 4 practices into the beginning of the year
 Motion (Corey) - Policy states that she should get 50% back but Corey is suggesting 75% back (\$945 refunded)
 Second - Ryan
 Opposed: n/a
 CARRIED
- b. ED Report
 - communication around regarding new form on the website for managers to request ice swap, put on hold, trade etc. Some of the managers do not understand that they can not post ice for sale, they don't think that they are on the hook for the ice, if it doesn't sell.
 - Maj has include the DDs in email if this has come to his attentions.
 - Based on observations, it appears that PW, Atom and Midget divisions don't understand the process. Maj has provided instruction as to where to go on the website.
 PayPal - we have pending invoices with Regina. There is an issue with the account but the original owner is Tara-Lee and she will not respond to the board to make changes to the PayPal account as she is the original administrator.
- c. Invoices
 - Jody asked if there is a check and balance of the schedule and invoicing. Maj confirmed that he reconciles it
 - Novice - Blizzards - the March 8th game was not on the schedule. Natasha set up a March game because she didn't have game in March but there was game. Cyclones - will have to play two games that day. Maj will look into the March schedule.
- d. Update on Provincial Teams - Kendi
 - Is midget putting a game in this year? Ryan said he didn't think they were.
 - Ryan will look into this (deadline with penalty is December 5)
 - Bantam and PW have also registered

e. Evaluation Process for Bantam

Note: Jody removed herself from the conversation and the board room due to conflict of interest

- Bantam A are registering into B for provincials (B is based on population) Coach is Cory Brace
 - In the season, they sit people (Healthy scratches); he would like to not sit people for provincials. He would use the kids that didn't make the team as AP's --Dean suggested that the coach set out the expectations before provincial team is formed
 - They have 18 skaters and 2 goalies (1 sit) -> Corey would like a provincial roster of 15 skaters and 2 goalies and have a 3 kids as AP's
 - All kids have signed up to try out
 - Issue: they would be using their Bantam A practice ice time for the provincial team; the 3 kids would be paying their fees but not technically on the provincial team
 - This could upset team dynamics
 - Would the kids that are AP'd be paying the same? Brit suggested that They should be paying a reduced rate or \$0 and be AP'd for free. They could get extra ice for practices
 - Corey wanted to go over the Attendance Policy - players are allowed to have 5 absences for the season/year; after 5, it's up to the coach to decide how to play the kids
 - Corey will get back to the coach that if he uses the ice time for provincial practices, it could impact team

f. Riley Benson Discussion - On Corey's team as well Bantam A

Note: Jody removed herself from the conversation and the board room due to conflict of interest

- Attendance Policy has been brought up
 - Female - missing 40-50% of ice time (she is on the U14 ringette team).
 - Let coach know that Based on policy, it is up to the coaches discretion to pull from some or all the game.
 - There is a rotation that was sent out to the players families so they know when their child will be sitting due to healthy scratches
 - Also, Suggestion that this could be a conversation with the parents

Bantam - Corey wanted to confirm that females can not be on two provincial rosters. Lee confirmed this.

g. Socks Update – Kendi

- What is the intention with the socks? Do kids have to buy each year? Bantam kids have socks that are falling a part
- Brit is going to look into sock suppliers and keep us posted for next year.
- Lee has ordered 25 in both home and away in each of the 4 sizes to get us through to the end of the year

h. Mid Season Surveys – Lee

- Lee would like to get these out soon, last year we didn't get these out until January
- Can we use the same as last year?
- Maj mentioned that there were too many questions
 - We just need to be able to raise red flags
- Lee went through the questions with the board. We will remove the following question: "Was the coach able to convey his or her knowledge"
- The board agreed that it should be sent out within the next week or so

i. Atom Division – Lee/Jody/Kendi

- Update for next year. From the SHA zone meetings, they voted yes that Saskatoon and Regina will have a 3-tiered center and we will not be able to play there.

- Maj and Steve A are going to work on this and present something to the board (for both Novice and Atom)
- Lee suggested that we need a task committee
- Jody suggested that we communicate to the membership to start the task force to start the conversations
- Maj indicated that we will require a roadmap of what we will need first and then approach a task committee
- Dean suggested that we send a communication out to the membership that asks for ideas/feedback and to provide understanding of the changes that could take place in Novice and Atom. This will ensure the membership feels included in the discussion. Maj and Steve will still come up with a recommendation in the end. We can send the link to the proposal from the memorandum. Feedback can be sent prior to the end of December
- Lee will send this out to the membership tomorrow
- By mid-January, we will have recommendations/options from Maj

j. Electronic Refund Policy – Kendi

- Kendi asked Maj if we can use SportsEngine for refunds. Currently we ask members to manually fill out a document.
- We would want this completed by May in SportsEngine to do refunds through there. We will move forward with this.

k. Guest Coach Insurance – As per email sent out November 5, 2019 from Lee

Policy change:

Guest coaches may be used by teams with prior approval by the Board. Guest coaches are defined as a coach or instructor who would be used no more than 5 times per year by any one team. To utilize a guest coach the following procedure must be followed:

GUEST COACH 5 OR LESS ON ICE TIMES:

- *Notify your Division Director with the name and credentials of the guest coach and what advantage they bring to your team*
- *The Division Director will apply for Board approval on your behalf*
- *Once approved, the dates that Guest coach will be joining your team must be provided to your Division Director (the dates can be provided throughout the year but can not exceed 5)*
- *The guest coach MUST provide a valid Criminal Record Check to the Division Director and submit proof of insurance equal or greater than \$5,000,000 liability or PSMHA Liability insurance will be utilized and an insurance fee of \$20 per on ice time will be charged to the team on the annual team invoice*

GUEST COACH WITH 6 OR MORE ON ICE TIMES:

- *Notify your Division Director with the name and credentials of the guest coach and what advantage they bring to your team*
- *The Division Director will apply for Board approval on your behalf*
- *The guest coach MUST provide a valid Criminal Record Check*
- *PSMHA will add the guest coach to your roster at which time the team will incur the team staff registration fee of \$48 and the guest coach MUST agree to obtain all required applicable Coaching Certifications.*
- *Guest coaches under the age of 18, with prior approval from the Board, will not be required to supply a CRC and will be added to the team as a "Stick Boy". All stick boy team staff MUST complete Respect In Sport certification.*

All on ice personnel MUST be wearing a CSA approved helmet with the chin strap fastened. No persons should be on the bench or on the ice without prior approval from the Board

We will move forward with getting the insurance Motion (Dean) to make the changes to the policy manual.

Second: Jody

CARRIED

l. Coach Certifications and CRCs – Lee/Kendi

- Kendi has sent out a list to coaches on November 7th. She would like to know if follow up has been done.
- It is highlighted in Red on the spreadsheet if CRC is missing.
- Email was sent out to the board on Friday.
- Jayton Hodges - board is ok with him being a coach (wasn't approved on the spreadsheet)
- Jessica Blair - board is ok with him being a treasurer
- Dale Schaeffer - board is ok with him being a coach
- Bantam AA - Eamon Milligan requires courses that are no longer available this year. Corey will need to advise head coach that he will be removed from the roster.

m. Purpose of AP Lists and Clarification on Sibling Policy – Jody

- AP list is to be used to replace missing players for game play
- Can the AP list be used for development opportunities?
- Maj let her know that it is coaches discretion to be bringing kids out for practice.
- We do state in our policy that we encourage coaches to bring kids out to practices
- We will need to update policy that AP list is restricted for "game play" and this is to replace missing kids only
- Jody asked if the AP list is the same every year? How does it work and how are the kids picked?
 - As per the policy document the list is there and the players are based on the evaluation ranking
 - Siblings - are to not to be on lists unless there is no where else for that sibling to AP to

TABLE for Next Meeting

n. BAA Summer Program – Jody

- Mike had secured the ice - why are we listing our Bantam AA on the website
- Families are concerned that if you don't attend, you won't make the team
- Our ED is administering this camp but we don't do this for any of the other camps
Maj stated Last year Maj put everything into the calendar. This year just put up the forms. Troy Riche took up the administration
- Mike is willing to come and speak to the board or membership if we require more information
- Call for coaches - should we do this soon.

o. Sponsorship - Jody - Tabled

Future Discussion - costs associated with sportsEngine for refunds and administration (Kendi)

Future Discussion - Coaches call for 2020/2021 for PW, Bantam, Midget - DD should let the coaches know that this will be going out.

1. Adjournment @ 10:55
2. Next Meeting – January 5, 2020 @6:30 PM Balgonie Multiplex