**Ingraham ABC Board Meeting (Staff Lounge due to Library Conflict)**

**November 4, 2015 | Minutes**

**Attending: Karen Wilson, Steve Schmidt, Traci Huffer, Michelle Cole, Lorraine Gibbs, Leia Smith, Holly Salowey, Margo Kober, Linda Joss, Cheree Chabot, Kelli Derrig, Ann Weber, Jen Fallon, Rick Cosentino, Debby Heath, Rodney Turner, Gina Baden, Annie Geer, Dave Roast**

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| Karen/All | **Welcome** ***Important reminder that identifying our leadership for 2016-17 is priority #1 for IABC. Especially Treasurer & Sports Program leadership!*** |
| Steve | **Minutes approved from 10/14/15 meeting** (handout & on the website) |
| Annie | **Financial Report**– complete report can be found on website, including team balances* General Fund Status (handout), $45K currently unencumbered
* Encumbered: $1,000 reserve, $720 2016 website, $2,000 unfinished Spring 2015 grants, $6,000 snack shack
* Reminder to Coaches and Liaisons: submit ORIGINAL RECEI
* PT for reimbursements not photo copy
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| Karen/Rick | **Concession Stand Project*** Rick Constantine has estimated that constructing a Snack Shack with a roll-up window, counters, storage, and “man-door” in the South corner of the Cafeteria facing the Gym may cost around $9,000, but this is a cursory estimate and we should expect the project to run higher than this.
* Intended initially to be used by Basketball girls/boys, Wrestling, Volleyball, but also available for special events hosted at Ingraham Gym – concessions could be run by any team if systems are set-up for that.
* Working towards District approval. Must get architect on board - plans not at all final yet.

**ACTION: In preparation for district approval, the board moves to encumber $9,000 in addition to the already set aside $6,000 for a total of $15,000. Motion approved unanimously.****ACTION: Other expected expenses for this year are $3,000 towards next year’s Breakfast, $2,500 for Winter and Spring Programs production, $900 for event software that we hope to share with FOI, maybe arts programs. Motion to encumber $6,500 (rounded up) passed unanimously.****Further budget allocations*** November 18th is the grant request meeting; committee to arrive at 6:30. Presentations begin at 7pm. Dave Hanson has a conflict, will be replaced by Lorraine Gibbs
* Mr. Elvig has requested $6,500 for improvements to weight room, strength training equipment to be available to all students. Older gear would be moved to dry area under the bleachers for field side training.
* Antonio has requested $4000 to increase his hours at school to four more per week for Dec. 1-Novemebr 30 2015-16. Coach Turner expressed concern that the back-up of students waiting for treatment was a problem, and other steps might be needed to increase sports med care. Also concerns raised over parents paying for what the district should cover.
* Swim team requested $4900 for a Dolphin timing system and compatible watches. The board wanted the teams to present a plan for raising some of the money themselves, as is the usual expectation. Board will review this request along with all other team-specific requests on 11/18.

**ACTION: Steve moved to encumber $6,500 for training equipment and $4000 for increased trainer hours. Motion passed unanimously. Swim Team request to be reviewed through regular grants process.****ACTION: The board recommends the remaining balance of $15,000 in the budget be allocated at $9,000 for Fall sports and $6,000 for Spring, dependent on the requests that come in in November.**  |
| Karen | **Sports Program – December 4rd: Deadline for Winter Program Shout-outs and Winter/Spring Ads*** Debby Heath will be advertiser appreciation/distribution coordinator. Still need more people to take over components of programs.
* Roster Information for all winter teams including S.O. from Ms. Huffer due by Wednesday post-TG
* Team photo completion due by Wednesday post-TG

**ACTION: Liaisons please push support for shout-out and ad sales!****ACTION: Board volunteers took leads at last meeting – please follow-up!** |
| Traci | **ATHLETIC DIRECTOR REPORT*** All teams made playoffs. Girls Soccer THE state GPA champions, will get medals
* **Coaches and Captains workshop – 11/12, 3-6pm, auditorium, pizza afterward; possible coach-only component at end.**
* **Fall Sports Banquet – same night, Thursday, 11/12, 7-8pm in the gym**
* Winter sports Family Meeting Night – Monday November 23
* Reader board part ordered, will be resuscitated.

**ACTION: Volunteer needs: Debby Heath will get Pizza and snack for the Nov 12 Captains and coaches meeting. For Winter Sports parents night volunteers for greeters, registration Jen, Kelli, Holly** |
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| All | **Meeting Adjourned at 8:50pm** |

***Next meeting: Weds. 12/9, 7pm in Ingraham Library***

**Upcoming Board meetings - 7pm, Ingraham Library, Weds. 12/9, 1/13, 2/11 (Thurs), 3/9, 4/6, 5/11**

***\*\*6/2, Thursday, 7pm -- IABC Annual General Meeting\*\****