

Meeting Minutes

Pine City Youth Hockey Board Meeting

April 19 at 6:30 pm at the Pine City Country Club

Board Members Present: Marco Schisano, Krissy Valvoda, Jenny Rydberg, Deanna Jahnz, Matt Prihoda, Dominic Perreault, Paul Kirby, Jonah Sauter, Kyle Borgstrom, Erik Bjorklund,
Also, in attendance: Angie Westbrook, Michelle Linnell, Mike Piha and Cami Babolik
Absent: Bob Root

President Marco called Outgoing Board meeting to order at 6:30pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion made by Deanna to approve the April 19, 2021 agenda; Kirby seconded the motion – all in favor - motion carried.
- 2. Meeting Minutes:** Reviewed March meeting minutes that were emailed to board prior to the meeting and copies provided in person. Marco made motion to approve the March meeting minutes, Matt seconded the motion – all in favor – motion carried.
- 3. Gambling:**
LG1004 March actual expenditures were reviewed. Krissy made a motion to approve the March LG1004 of final expenses, Deanna seconded – all in favor - motion carried.
LG1004 April projected, pre-approved expense report was reviewed. Jenny made a motion to approve the pre-approved LG1004 for April, Kirby seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- March 2021 Bank reconciliation Report was provided.
 - The required financial and inventory paperwork from February 2021 was passed around for approval.
 - Purse Bingo Fundraiser – May 8 at 12 noon at Froggy’s Bar. Jenny made a motion to approve the purse bingo program for 5/8/21 at Froggy’s, Krissy seconded the motion – all in favor – motion carried. Prizes need to be purchased.
 - Record breaking month – after adding several new sites and doubling the games for the required 3.5 years, we will need new shelving materials and labor to build shelves in storage sheds.
 - Compliance Review – we are under another compliance review from MN Gambling control. They are auditing all records from 12/20 – 3/21.
- 4. Treasurer and Billing Manager Report:** (Krissy)
The 4/19/21 Treasurer’s Report was presented by Krissy.
Deposits and withdrawals were reviewed. Beginning balance \$218,829.34, Deposits and withdrawals were shared and ending balance \$226,351.77 (with concessions - \$233,175.52). Kirby made a motion to approve the 4/19/21 Treasurer’s report, Deanna 2nd – all in favor – motion carried.

5. Thank you to Bob and Kirby for serving on the PCYH board!

Kirby made a motion to adjourn the outgoing board meeting at 6:50pm pm, Dominic 2nd the motion – all in favor – motion carried. Kirby left.

The in-coming board meeting was called to order at 6:51pm.

1. Nomination and Election of Officers –

President – Jenny a made motion to nominate Marco Schisano as President for the 2021-2022 season, Krissy seconded the motion – Marco accepted – all in favor – motion carried.

Vice-President – Jenny made a motion to nominate Deanna as Vice-president for the 2021-2022 season, Dominic seconded – Deanna accepted – all in favor – motion carried.

Treasurer – Marco made a motion to nominate Krissy as Treasurer for the 2021-2022 season, Matt seconded – Krissy accepted – all in favor – motion carried.

Secretary – Marco made a motion to nominate Jenny as Secretary for the 2021-2022 season, Krissy seconded the motion – Jenny accepted – all in favor – motion carried.

2. Code of Conduct – Incoming board signed Code of Conduct and retained by Secretary Jenny.

3. Bylaws – Reviewed PCYH Bylaws for edits – noted the following:

- In Article I, Section 2 and Article II, Section 1 - Boundaries and towns should also reflect Hinckley and Braham
- In Article VI, Section 3 – re-word that elections may be conducted electronically
- In Article IX, Section 2 change A. Ace/Safe Sport Coordinator to Hockey Director

4. Handbook – Reviewed Handbook for edits and noted the following:

- Revised date should match the date reflected on the website
- In Team and Player Selection – 2. Player Movement B. USA/MN Hockey player’s age should reflect June 1st, rather than July
- Update where A.C.E. (Association Coaching and Education) is noted to Hockey Director (page 6)
- Under Tryout 1. E. update ‘a goaltender coach’ to ‘a tryout coach’
- A note for board to review credit/volunteer policy and the credits granted
- Update background check name

Handbook review/revisions will be revisited in June.

5. Open Forum – N/A

6. Civic Center – Mike Piha – definitely a different year. Took ice out last week which was the latest we’ve ever had ice in PC. Glad to have Marco serve as President, little conflict and works well/positive, some issues with school with COVID guideline conflicts. Marco commented – glad to have Mike as Civic Center president – very much invested in kids.

Civic Center Golf Tournament – Friday, June 25th

Kyle made a motion that PCYH donated \$100 to a hold sponsor for the PCCC golf tournament, Erik seconded the motion – all in favor – motion carried.

Mike Piha left at 7:26pm

7. Girls High School program – N/A – absent

8. Boys High School program – Seth via zoom – met to discuss relationship between HS and youth program. When coaches are chosen, would like to have meeting with coaches to

discuss concepts and skills, systems, etc. so we are all on the same page. Would like to provide each coach with a playbook for appropriate level. Seth uses Hockey Coach vision app - \$100/year and has good tools and visuals for coaches. Looking into adding more technology (whiteboard) at the rink to help the learning process. Next year would like to incorporate a mentor/ big brother program. Looking to do a High School Hockey camp – 2-3 day with H.S, PW and Bantams.

9. Board Member Responsibilities –

Reviewed and identified responsibilities as follows:

Hockey Director – Jonah

L2S – Jonah

Mites – Jonah

Girls – Dominic

Outdoor rinks – Erik

Concessions – Matt

Fair – Matt

Events – Deanna

Goalies – Kyle

Equipment – Jenny

Calendars – all

Communications – Jenny

Managers – Krissy

Fundraising/Grants – Marco

Ice Scheduling – Marco

Summer Hockey – Matt

Tournaments – Krissy

Registration – Krissy

Tryout practices – Kyle

Tryouts – Dominic

Parades – Dominic

Area School Liaison – Deanna

Annual Meeting – Deanna

Tune ups/step ups – Erik

COVID-19 – Deanna

Association Paid Positions – Gambling Manage (\$500/week) – Angie

Scheduler (\$1500 per season) – Michelle

Reviewed Volunteer Positions – Deanna will update and email to Marco and Jenny.

NOTE: It was decided that we will email all positions out to association on an annual basis, regardless if there is someone that has held a position to give all association members a fair opportunity for all volunteer positions.

Review completed DIBS for the 2020-2021

Marco – Discussion on Goalie coach for 2021-2022 season – Kyle will reach out to Brandon to gauge interest in continuing in being goalie coach.

Tryout Jerseys – Jenny will complete inventory and projected order by May board meeting.

President Report – Marco gave presidents report covering District 10, Civic Center - Cal Miska has emails the civic center to express interest in holding a morning program camp. High School will get first dibs on morning ice. Continue to have discussion on ALC/Locker rooms and Hilltop Recreation Area Improvement project.

Summer Hockey – leading summer skating program this year is Marco, Joel Jerry and Nick Loudon. Total cost - \$5,757, currently we have committed to cover \$4,305 – different of approx.. 1500. Looking to open up summer ice to Mora skaters if we don't have enough commitment from PCYH skaters.

Tryout Dates: October 2 & 3, 2021

Tryout Practices: September 12, 19, 26

Registration dates: August 25 and September 8 from 6-8pm

Krissy – QuickBooks is up for renewal. Marco made a motion for Krissy to purchase/update QuickBooks, not to exceed \$400, Dominic seconded – all in favor – motion carried.

Jenny – Gear return – 15 contracts out that have not returned gear or contacted Kris that they are keeping for summer. Kris will be emailing these outstanding contracts and setting up another gear return in the next week.

Plant Sale – great turnout – Krissy gave a recap – we will need helpers with plant distribution.

Krik made a motion to adjourn the meeting at 8:46 pm, Dominik 2nd the motion – all in favor – motion carried.

The next meeting is scheduled for May 17 at 6:30pm at the PC Country Club.