

**EYHA Board Meeting**  
REMOTE Via Microsoft Teams  
**August 18, 2022 7pm.**

**1. ATTENDANCE:**

|                               |  |  |  |
|-------------------------------|--|--|--|
| <b>Board Members Present:</b> | Tracy O'Connell<br>Renee Soutiere<br>Kim Lassy<br>Sean O'Connell | Joe Baird<br>Helen MacAndrews<br>Rick Villamil | Jen Villamil<br>Dominic Cloud<br>Brianna Yarnell |
|-------------------------------|--|--|--|

|                              |  |                            |                              |
|------------------------------|--|----------------------------|------------------------------|
| <b>Board Members Absent:</b> | Sarah Stempek<br>Corey Labor<br>Dave Alofsin | Josh Pepin<br>Frank Parisi | Chris Krings<br>Mike Ginnett |
|------------------------------|--|----------------------------|------------------------------|

**Community Members:** None

**2. CALL TO ORDER:** Sean O'Connell, Vice President of Travel, called the meeting to order at **7:05** pm.

**3. PREVIOUS MEETING MINUTES:** Motion to approve **July** meeting minutes: Jen motions, Dominic seconds. Minutes approved.

**4. COMMUNITY COMMENTS:** None

**5. NEW BUSINESS:**

- **Director of Player Development Update:**
  - **Association Vote results (Helen):**
    - **49 responses to the question:** "Shall the EYHA Board change the position of Head Referee to Director of Player Development?" 100% of respondents voted YES
    - **Director of Player Development nominee (Sean):**
      - Sean officially nominates Joe Baird as Director of Player Development. Motion to approve, Jen V. seconds. Motion Approved. Joe is officially nominated. Welcome Joe.
    - Safety Coordinator position is now vacant - anyone interested, please reach out to Frank P.
  - **Fundraiser / Calcutta Committee Update (Rick / Dave / Brianna):**
    - Calcutta: October 29th @ Catamount Country Club
      - 5 - 8 PM
      - Looking for volunteers to organize (Renee / Jen)
        - Prizes / setup
        - Looking into child care "movie night" @ Essex Experience option for families
        - Each Travel team will be responsible to provide Gift Basket for auction (should be ~\$100 value)
  - **Reffing Clinics update (Helen):**
    - Clinics: [Want to be a Hockey Referee?](#)
      - New Referee clinic: 2 part clinic
        - Session 1 8/22 5-7PM (Zoom)

- Session 2 8/29 Stowe Arena (Classroom & on ice)
  - Newer official may enroll in Level 1 a second year
  - **VT Clinics: (as per Mike Hickey - RIC@vthockey.org)**
    - We will have more seminars in the fall and those seminars will be announced in the next few days
    - There will be a level 1, 2 and 3 in Essex actually the ice time is Essex the classroom should be at St. Michaels.
- **Start of Regular Season:**
  - **On-Ice Travel Practices start Monday October 10th.**
    - **First Travel Games (Away Oct 22/23; Home Oct 29/30)**
    - **Newbees / House** – First week of November
  - Possibly some Dust Off skates between Evals and Official start
  - Sept - early Oct: Opportunity to:
    - Get teams coordinated / have Parent meetings
    - Sign up coaches and get them Certified / SafeSport
    - Dry land training

## 6. BOARD MEMBER UPDATES:

- **Treasurer: Tracy O'Connell**
  - Emailed P&L - see Appendix below
  - Everything looks on track
- **Ice Coordinator: Renee Soutiere**
  - Games sheets are solidified for the season
  - Needs Tournament schedule from Sean to avoid conflicts
  - Need Schedulers:
    - 8U, 10U and 14U (Jen will review registrations and follow up with Renee)
- **Registrar: Jen Villamil**
  - Registration update:
    - Registration on track
    - Jen to send email to those who haven't signed up yet
    - Note that Travel is "Open" to anyone (don't need to be "invited" to join travel)
    - **Jersey/Sock Fitting Sessions: 23rd-27th @ SportsCentral**
- **VSAHA rep: Mike Ginnett**
  - Not present
  - VSAHA "Face-Off" meeting Sunday, August 28th 8am-2pm (Delta Hotel: 1117 Williston Road, SB). Pre-Registration is recommended: [VSAHA Face-Off Registration](#)
  - Follow up on **Transfer fee** - VSAHA says that \$ not coming back to EYHA - Tracy and Frank will follow up with VSAHA
- **Fundraising Coordinator: Chris Krings**
  - Not present
- **Tournament Director: Dave Alofsin**
  - Not present
  - Moving forward with Yamboree - Dave has reached out to Presidents of Associations vetting interest
  - Looking to keep it within VT teams (smaller than years past)
  - Tournaments: possibly hosting Regionals or VT State playdown tournaments
- **Director of Communication: Kim Lassy**

- Posting on Front Porch Forum - with registration link
- Updated flier of Girls Try Hockey and posted on Website & will post on socials shortly
- Will update Calcutta flier and post on website & socials
- **Equipment Coordinator: Dominic Cloud**
  - In good shape
  - 20 more registration signs were distributed
- **Player Safety Officer: vacant**
- **8U Director: Josh Pepin**
  - Looking for an 8U scheduler and 8U coaches
- **Women's Director: Brianna Yarnell**
  - Girls Try Hockey - all set
    - Sun, September 11th - 11:00am-12:00pm
    - - Sun, September 18th - 11:00am-12:00pm
    - - \*\* SAT, September 24th - 10:30am-11:30am \*\*
    - - Sun, October 2nd - 11:00am-12:00pm
- **Head Coach: Corey Labor**
  - Not present - sent update
    - Building spreadsheet of coaches and certifications - all coaches please sends updates to Corey
    - Corey reaching out to new coaches
    - Evaluations: Corey is organizing this -
      - Corey runs 10U
      - Joe runs 12U
      - Frank / Sean / Corey / Joe will assess evaluations
    - Bruins LTS looks good - Rick V is taking the lead on this
      - Rick is looking for coaches for help
        - - Sun, October 9th - 10:00am-11:00am
        - - Sun, October 16th - 10:00am-11:00am
        - - Sun, October 23rd - 11:00am-12:00pm
        - - Sun, October 30th - 10:00am-11:00am
    - Working with Josh to identify an assistant for 8U - also looking for a new 8U coordinator for next year
    - Leon is on board to run Goalie clinics - twice per month for 10U-14U
- **Director Player Development: Joe Baird**
  - Building up the Advanced Skills sessions
    - Currently trending towards 2 groups
    - Goalies are all scheduled as well
    - Skills "Honorary" coaches: Chris Line, Torey Mitchell, Megan Sweezey
- **House VP: Rick Villamil**
  - Nothing to report
- **Travel VP: Sean O'Connell**
  - Preliminary info is that all travel teams will likely be T3 or T4 teams
  - Most associations will have a G12U-G14U combined team
- **Past President: Sarah Stempek**
  - not present
- **President: Frank Parisi**
  - Not present - sent update

- Frank to meet with presidents of CSB and BAHA before Face-Off meeting to discuss team numbers at all levels (BAHA in particular is struggling to field competitive teams)
  - Possibility that BAHA 14U might need to combine with us
- **Secretary / SafeSport: Helen MacAndrews**
  - **Code of Conduct for Board / Coaches / Team Managers:** Complete and will send out to Board for final approval
  - **Team Parent meetings:** Helen (and Jen V) can attend all team parent meetings to review parent / family volunteer expectations
    - Coaches: Please send Helen list of all Team Parent representatives
  - **SafeSport Update:**Reminder to all to renew SafeSport and VSAHA background checks should be completed ASAP
    - [SafeSport Program Training](#) (90 minute training)
      - Must be updated each year.
    - [Background Screening](#)
      - **WHO HAS TO GET SCREENED?**
        - All adult coaches, officials, board members, employees, volunteers, and anyone else who will have regular contact with, or authority over, athletes under the age of 18 are required to submit to a background screen before any such contact with those athletes.
      - **WHAT DOES IT COST?**
        - Background screens through: NCSI under the national program will cost \$30 for all domestic screens.
      - **HOW LONG DOES SCREENING TAKE?**
        - On average, background screens take between 3-10 business days to complete.

## 7. ACTION ITEMS:

- **Jen / Renee: Calcutta Committee** will meet prior to next board meeting / evals and firm up all details
- **Brianna:** will reach out to Catamount Country Club to get contract for Calcutta
- **Jen:** will review registrations and follow up with Renee for team schedulers
- **Sean:** will reach out to Renee with tournament info for scheduling purposes
- **Kim:** continue to flood social media - should include Refing Clinics
- **Helen:** email association with update; email 12U/14U for reffing clinics
- **Brianna / Jen:** draft email for girls moving into 8U
- **Kim:** will update Calcutta flier
- **Josh:** will email potential 8U coaches / schedulers

8. **NEXT MEETING:** **September 15 at 7pm**, Location: In-Person TBD

9. **MEETING ADJOURNED:** Sean O'Connell, Vice President of Travel, adjourned the meeting at 9:10 PM

**ADDENDUM 1:**

**Budget:**

**Essex Youth Hockey**

Budget vs. Actuals: FY2022-2023 Budget - FY23 P&L

May 2022 - April 2023

|                                      | TOTAL              |                     |
|--------------------------------------|--------------------|---------------------|
|                                      | ACTUAL             | BUDGET              |
| <b>Income</b>                        |                    |                     |
| 2022 Yamboree                        |                    | 10,000.00           |
| 2022-2023 Registration               | 29,685.00          | 147,453.00          |
| <b>Fundraising Income</b>            |                    |                     |
| Calcutta Fundraiser                  |                    | 7,500.00            |
| Cornhole Fundraiser                  | 2,327.86           | 3,000.00            |
| Grow the Game Grant                  | 800.00             | 800.00              |
| Sponsor Donations                    |                    | 5,000.00            |
| <b>Total Fundraising Income</b>      | <b>3,127.86</b>    | <b>16,300.00</b>    |
| Jersey & Sock Sales                  | 6,708.00           | 12,212.00           |
| Player Dev. Add-On Session Fee       | 6,150.00           | 6,000.00            |
| Practice Jerseys                     | 1,368.00           |                     |
| Raffle                               |                    | 12,700.00           |
| State Reimbursement                  |                    | 3,000.00            |
| <b>Total Income</b>                  | <b>\$47,038.86</b> | <b>\$207,665.00</b> |
| <b>Expenses</b>                      |                    |                     |
| 2022 Yamboree Expense                |                    | 4,000.00            |
| Accounting Fees                      | 80.00              | 3,000.00            |
| Administration Expenses              | 554.69             |                     |
| Bank Charges                         | 640.80             | 2,000.00            |
| Stationery & Printing                |                    | 250.00              |
| <b>Total Administration Expenses</b> | <b>1,195.49</b>    | <b>2,250.00</b>     |
| Advertising                          | 41.00              | 1,000.00            |
| Donation                             |                    | 300.00              |
| Dues & Subscriptions                 | 1,150.97           | 2,750.00            |
| <b>Equipment Expenses</b>            |                    |                     |
| Goalie Equipment                     |                    | 1,000.00            |
| House Jerseys                        |                    | 1,000.00            |
| Misc Equipment                       | 500.00             | 2,000.00            |
| <b>Total Equipment Expenses</b>      | <b>500.00</b>      | <b>4,000.00</b>     |
| <b>Fundraising Expense</b>           |                    |                     |
| Calcutta Expense                     |                    | 2,500.00            |
| <b>Total Fundraising Expense</b>     |                    | <b>2,500.00</b>     |
| <b>Operating Expenses</b>            |                    |                     |
| Girls Dryland Program                |                    | 491.00              |
| Player Clinics                       |                    | 8,100.00            |
| Recruitment                          |                    |                     |
| Girls Grow the Game                  |                    | 1,326.00            |
| <b>Total Recruitment</b>             |                    | <b>1,326.00</b>     |
| Tournament - States                  |                    | 5,600.00            |

|                                 | TOTAL              |                     |
|---------------------------------|--------------------|---------------------|
|                                 | ACTUAL             | BUDGET              |
| Tournament Fees-Travel          |                    | 10,650.00           |
| <b>Total Operating Expenses</b> |                    | <b>26,167.00</b>    |
| Raffle Expense                  |                    | 2,200.00            |
| Referee Expense                 | 250.00             | 18,500.00           |
| Rink Ice                        |                    | 127,836.00          |
| Cairns Ice Rental               | 720.00             |                     |
| Essex HS Rink Rental            | 2,992.50           |                     |
| <b>Total Rink Ice</b>           | <b>3,712.50</b>    | <b>127,836.00</b>   |
| Supplies                        | 70.83              | 250.00              |
| Travel Jerseys & Socks          |                    | 12,212.00           |
| Year End Banquet Expense        |                    | 1,000.00            |
| <b>Total Expenses</b>           | <b>\$7,000.79</b>  | <b>\$207,965.00</b> |
| NET OPERATING INCOME            | <b>\$40,038.07</b> | <b>\$ -300.00</b>   |
| Other Income                    |                    |                     |
| Interest Earned                 | 82.02              | 300.00              |
| <b>Total Other Income</b>       | <b>\$82.02</b>     | <b>\$300.00</b>     |
| NET OTHER INCOME                | <b>\$82.02</b>     | <b>\$300.00</b>     |
| NET INCOME                      | <b>\$40,120.09</b> | <b>\$0.00</b>       |

