

Hello Fusion Recreation parent volunteer coaches! Thank you for volunteering to help coach your player's Rec soccer team this coming season. We hope both you and your player have a great experience!

We do ask all coaches to complete US Club coaching requirements to be in compliance with Federal law. Please complete all 4 requirements by May 7.

Four (4) Requirements you need to complete:

A) Log into your GotSport profile, add a profile photo, add Date of Birth

1. Log into GotSport here: <https://system.gotsport.com/>
2. Login with your email and password
 - Your account email is the email address where you received this email
 - First-time users should click on '[Forgot Password](#)', you can enter your email to have your login credentials sent to you
 - If your email is not recognized, please send an email to Lisa Pole at l.pole@fusionsoccermn.com to investigate
3. Click 'Account' across the top (next to 'Dashboard') then 'Choose file' to upload a headshot photo, add your Date of Birth, then scroll down and click 'Save'

B) Submit the Background Check request form

1. While in GotSport: Go to 'Dashboard' and click 'Details' next to Background Check
2. Fill out the form which will generate an email back to you from JDP with more information. **VERY IMPORTANT** to respond to the email from JDP within 10 days or the link will expire.
3. Background check cost is pre-paid by Fusion, just click 'Submit', do NOT enter your own credit card information.

C) Submit Adverse Eligibility List Review Acknowledgement for US Club

1. While in GotSport: Go to 'Dashboard' and click 'Details' next to Adverse Eligibility List Review (Staff)
2. Click 'Submit New Report'

3. Fill out all information, review all acknowledgements, and click the checkbox for each acknowledgement if you agree. Click 'Submit'

Submission of this self-certification form initiates the Adverse Eligibility List Review process, which is then completed internally by US Club Soccer administrators and involves checking the person being registered against the various disqualification and suspension lists. The status will be updated what that process is complete. **No further action is necessary by the person being registered unless contacted by US Club Soccer.**

D) Complete SafeSport training

1. Log into GotSport here: <https://system.gotsport.com/>

2. Go to Dashboard (upper left corner)

3. Click on 'Details' next to SafeSport's Expired column

4. On the next screen, click 'Start Course'.

-all Rec coaches MUST take a SafeSport base or refresher course AFTER June 1, 2022 to be eligible for a coach/manager pass in the 22/23 season

5. Submit the Enrollment Key (you should be able to click through or simply type N/A, no need to enter an actual Enrollment Key)

6. Click 'My Courses' (if this doesn't show you the Base or Refresher training you need to take, go back and click on 'Course Catalog' instead and look for whichever Base course or Refresher training is the next one you can enroll in. You only need to take ONE course, not all of them.)

7. Click 'Start' on whichever course SafeSport indicates is not complete (it's either the 90-minute 'SafeSport Trained' or the next Refresher ('Refresher 1')).

8. Scroll down and click on 'Enroll', then click 'Start'.

9. Once you've completed your SafeSport course, email me (l.pole@fusionsoccermn.com) and I'll confirm I can see your course completion

Thank you for taking care of these requirements. We appreciate all your time that you're volunteering to help your player and their team!