

EYHA Board Meeting
REMOTE Via Microsoft Teams
July 21, 2022 7pm.

1. ATTENDANCE:

Board Members Present:	Tracy O'Connell Jen Villamil Renee Soutiere Sean O'Connell	Frank Parisi Corey Labor Helen MacAndrews Mike Ginnett	Joe Baird Dave Alofsin Dominic Cloud
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Board Members Absent:	Mike Smith Josh Pepin Rick Villamil	Bruce Garrapy Chris Krings Brianna Yarnell	Sarah Stempek Kim Lassy
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Community Members: None

2. CALL TO ORDER: Frank Parisi, President of the Board, called the meeting to order at 7:05 pm.

3. PREVIOUS MEETING MINUTES: Motion to approve **June** meeting minutes: Jen motions, Corey seconds. Minutes approved.

4. COMMUNITY COMMENTS: None

5. NEW BUSINESS:

- **Budget Subcommittee (Tracy)** - Budget update - See **Addendum 1**
 - Tracy shares 22-23 budget
 - Forecasting # players and setting fees to break even for year
 - Estimate 7 travel teams (10U-14U), 1 18U, 4-5 8U teams
 - Ice budget - 2 sheets / team / week
 - Budgeted for 2 sheets of extra ice for extra skills sessions
 - Budgeted for "guest coaches" to attend extra skills sessions
 - Budgeted for Referee Scheduler Stipend
 - Budget for "Hybrid" 10U - limited practices / limited games - 1 day / weekend for game; every other weekend is home game; away games are "close to home"
 - **Dominic motions to approve 22-23 budget; Sean seconds. Board approves 22-23 budget.**
- **Player Development Coordinator (Sean)** - description of position change
 - Replacing Head Referee position with new Director of Player Development position
 - (Head Referee role will turn into: Stipend to referee game scheduler)
 - **ADDENDUM 2: Director of Player Development job description**
 - Focus: Set up clinics, extra skills sessions
 - goalie clinics (with CSB & BAHA)
 - Extra skills session (\$150 extra in registration fee)
 - extra 20 sessions
 - only for 10U-14U

- Motion to rename Head Referee position Director of Player Development; Sean Motions; Dominic seconds; Motion approved. Motion moves to association-wide vote.
 - Helen will send an email out to all currently signed up EYHA families on July 22 about the vote; and voting via email will occur between 7/22 - 7/25
- **New Uniform Update (Dominic)**
 - Committee got 3 proposals; narrowed to Kevin Smiths & Sports Central Committee chose **Sports Central**. \$86 for 1 reversible jersey and 1 reversible pair socks. Names on the back.
 - House / Newbees jerseys: \$16 per Jersey. New logo on front / number on back
 - New jersey will be forced within registration fee - for rebranding of new jersey
 - Uniform order must be placed by 9/1 with Sports Central.

6. BOARD MEMBER UPDATES:

- **Treasurer: Tracy O'Connell**
 - see update above
- **Ice Coordinator: Renee Soutiere**
 - New scheduling system at Waterbury which will benefit EYHA
 - New scheduling system at Essex rink; Renee will meet with Noelle and Gary Scott - will be easier to schedule ice; possibly will have the option to have skate sharpening
 - Possibility of skipping cleaning of ice between practices to save money (\$50 for ice cleaning)
- **Registrar: Jen Villamil**
 - Registration launch goal: 7/25
 - We will have a "soft" launch - with the board first to review glitches
- **VSAHA rep: Mike Ginnett**
 - VSAHA meeting last week re: CVSA merger (rebranding as "Black Bears")
 - Barre, CVSA, Harwood, Northfield
 - New uniforms / logos
 - Preliminary numbers (~70 8U; 3 teams 10U; 3 teams at 12U; 2 teams at 14U)
 - All 4 organizations will keep development programs at "home" organizations to help promote growth in programs with youngest players
 - New board - 9 member board (each gets 2 but Barre gets 3)
 - Merger is necessary due to attrition to allied programs
 - USA Hockey requirements of 20 games (14 for girls); must have home-home games with your teams in your division in your state (10 games / player and 20 (14) / team)
 - Sean: Creation of G14U - do we need to complete a "play-up" request for the 12U or is it considered a combined team? Mike will look into it.
 - Frank: request to inquire about transfer fees from VSAHA
- **Fundraising Coordinator: Chris Krings**
 - Not present
- **Tournament Director: Dave Alofsin**
 - no update
- **Director of Communication: Kim Lassy**
 - not present
- **Equipment Coordinator: Dominic Cloud**
 - see above

- **Safety Officer: Joe Baird**
 - no update
- **8U Director: Josh Pepin**
 - not present
- **Women's Director: Brianna Yarnell**
 - not present
- **Head Coach: Corey Labor**
 - no update
- **Head Referee: Bruce Garrapy**
 - not present
- **House VP: Rick Villamil**
 - not present
- **Travel VP: Sean O'Connell**
 - Updated about July 4th event - Thanks Helen, Brianna, Jen and Rick for hosting the EYHA event at the Fairgrounds. Great success - generated lots of interest
- **Past President: Sarah Stempek**
 - not present
- **President: Frank Parisi**
 - **Helen and Frank:** Revamped board positions and reviewing how we function
 - Committees were successful and made significant progress
 - Addressing communication: Propose to funnel all emails through Helen and executive board and then send out to association
 - Decisions as a group: any big decisions will funnel thought executive board and then circle back to the greater board
 - Frank having collaborative discussions with CSB and BAHA - might have opportunities to absorb players whose home association can't field a team
 - **Frank:** reviewed meeting with SportsEngine
 - We are able to create / edit / utilize registration ourselves
 - SportsEngine will help us redesign the website
 - Board approves allowing SportsEngine to revamp website; Joe, Dave, Kim will work with Sean on this
- **Secretary / SafeSport: Helen MacAndrews**
 - Will send out Board position descriptions for review with goal of posting descriptions on EYHA website by Sept 1.
 - **SafeSport Update:**Reminder to all to renew SafeSport and VSAHA background checks should be completed ASAP

7. ACTION ITEMS:

- **Sean:** email to announce rebrand / new jerseys / optional extra skills session
- **Helen:** email / form to announce new board position - for vote
- **Dominic:** will check with Kevin Smiths about opening online store earlier in the season and for longer
- **Dominic:** followup with Kevin Smith's kickback for online store
- **Mike:** follow up with VSAHA for transfer fees and G14U combined / play-up request
- **Dominic / Jen:** meet with Bruce to discuss jersey's for registration
- **Tracy / Jen:** meet to set up registration
- **Helen:** send out board job descriptions to all board members for review
- **Sean / Joe:** will write a short blurb about the understanding of extra skills sessions for Registration and 10U local "hybrid" team (cap at 14 + 2 goalies)
- **Corey / Joe:** start identify coaches and volunteers for tryouts
- **Sean / Dave / Joe / Kim:** work with SportsEngine to revamp website

- (from June) **Dominic**: look into cost of short promotional video
- (from June) **Rick / Dave / Brianna**: Subcommittee to meet - discuss Calcutta
- (from June) **Tracy / Helen**: Draft of Honor Code for Board / Coaches

8. NEXT MEETING: August 18 at 7pm, Location: REMOTE

9. MEETING ADJOURNED: Frank Parisi, President of the Board, adjourned the meeting at 8:44 PM

**ADDENDUM 1:
Budget:**

Essex Youth Hockey
Budget Overview: FY2022-2023 Budget - FY23 P&L
May 2022 - April 2023

	TOTAL
Income	
2022 Yamboree	10,000.00
2022-2023 Registration	148,743.00
Fundraising Income	
Calcutta Fundraiser	7,500.00
Cornhole Fundraiser	3,000.00
Grow the Game Grant	800.00
Sponsor Donations	5,000.00
Total Fundraising Income	16,300.00
Jersey & Sock Sales	10,922.00
Player Dev. Add-On Session Fee	6,000.00
Raffle	12,700.00
State Reimbursement	3,000.00
Total Income	\$207,665.00
GROSS PROFIT	\$207,665.00
Expenses	
2022 Yamboree Expense	4,000.00
Accounting Fees	3,000.00
Administration Expenses	
Bank Charges	2,000.00
Stationery & Printing	250.00
Total Administration Expenses	2,250.00
Advertising	1,000.00
Donation	300.00
Dues & Subscriptions	2,750.00
Equipment Expenses	
Goalie Equipment	1,000.00
House Jerseys	1,000.00
Misc Equipment	2,000.00
Total Equipment Expenses	4,000.00
Fundraising Expense	
Calcutta Expense	2,500.00
Total Fundraising Expense	2,500.00
Operating Expenses	
Girls Dryland Program	491.00
Player Clinics	8,100.00
Recruitment	
Girls Grow the Game	1,326.00
Total Recruitment	1,326.00
Tournament - States	5,600.00
Tournament Fees-Travel	10,650.00
Total Operating Expenses	26,167.00
Raffle Expense	2,200.00
Referee Expense	18,500.00
Rink Ice	127,836.00
Supplies	250.00
Travel Jerseys & Socks	12,212.00
Year End Banquet Expense	1,000.00
Total Expenses	\$207,965.00
NET OPERATING INCOME	\$ -300.00
Other Income	
Interest Earned	300.00
Total Other Income	\$300.00
NET OTHER INCOME	\$300.00
NET INCOME	\$0.00

ADDENDUM 2: Job description

Director of Player Development (formerly Head Referee)

The Director of Player Development will have day-to-day responsibility for the association's player development strategy with a focus on skill development. This position works across the organization and closely with the Head Coach, the VP-Travel, and the Board of Directors to develop and execute our player development strategy. The Director of Player Development helps distinguish EYHA from other programs by ensuring strong technical hockey knowledge and consistency across levels and to maximize the quality of ice time for players. The Director of Player Development will report directly to the EYHA Board of Directors. In collaboration with the Head Coach and VP-Travel, the Director of Player Development:

- Oversees pre-season and in-season hockey development for both the girl's and the boy's programs. This includes:
 - Designing in-season practice progressions for all age groups
 - Organizing and overseeing pre-season camps, pickup skates, and practices
 - Coordinating and overseeing weekly in-season program-wide advanced skills sessions for travel players and goalies which may include:
 - Hiring of outside vendors within the budgeted amounts
 - Act as a resource to provide advice to coaches regarding practice plans to deal with specific development situations
 - Attend 2-3 practices per season for each team at the 10U/12U/14U age groups to observe and provide an independent evaluation of the quality of practices and development strategies
- Assists with tryouts for all levels of play above 8U
 - Assist with the development and execution of tryout plans for each level in collaboration with the Head Coach and VP-Travel
 - Collaborate with the Head Coach and VP-Travel to facilitate on-ice tryouts and ensure that tryouts are run in an efficient and unbiased manner
 - Collaborate with the VP-Travel to determine the appropriate level of play for each age group
 - Assist the Head Coach to address any parent issues related to the results of tryouts.
- Assists with coaching development
 - Assist with organizing pre-season and in-season coach development sessions
 - Act as a resource to coaches regarding practice plans by providing ideas, drills, and execution of the skill progression for each level
 - Identify strategies to make practices efficient and effective across levels
 - Search for opportunities to incorporate teams at various levels together in practice
 - Help find and engage both parent and non-vested coaches to build our program and create consistency across levels
- Serves as the primary point of contact for both coaches and parents regarding inquiries with respect to hockey development issues