



Job Title:	Rink Manager	Job Category:	Operations
Location:	2015 Parkside Dr. Toledo, Ohio 43606	Travel Required:	Ottawa Park Ice Rink
Salary Range:	\$22.00 Per Game	Position Type:	Contractor
HR Contact:	Lisa Edwards	Date posted:	March 1, 2024
Will Train Applicant(s):	Yes	Posting Expires:	Indefinite
External posting URL:	www.gtihl.com/applyonline		

Job Description

Role and Responsibilities

The Rink Manager reports to the Executive Board of the Greater Toledo Inline Hockey League. This is a paid seasonal position. This contracted position is primarily an outdoor position requiring excellent customer service, organizational and managerial skills.

The Rink Manager may be required to work unusual hours, such as days, weekends, evenings and holidays. They must have the ability to make responsible decisions in all areas. An integral part of the Rink Manager's responsibility is keeping all activities on schedule. Cleanliness, safety and overall appearance of the entire rink area and the appropriate training of service personnel are equally important to this position. The principal goal of the Rink Manager is to carry out the day-to-day operations at the hockey rink. Good customer service skills and the ability to train staff in this area are critical to success in this job. The rink manager will assign appropriate tasks to the assistant rink manager and scorekeeper as needed during downtime including preparing the rink before and after games. This contracted position is an indoor / outdoor position requiring excellent customer service and organizational skills.

This position is considered contracted and is temporary due to its seasonal nature.

Physical Demands/Work Environment

Requires frequent climbing, reaching, bending, pulling, and occasional lifting of up to fifty pounds. Much of the work is done on a slippery surface. Occasional work in varying environments including warm/cold temperatures.

Qualifications and Education Requirements

- High school diploma or equivalent required
- Must be able to work flexible hours
- Must be able to work weekends and holidays

Preferred Skills

- Computer Skills; Proficiency in Microsoft Office
- Excellent written and verbal communication skills