

SAN CLEMENTE HIGH SCHOOL



2023-24 ONLINE ATHLETIC CLEARANCE INSTRUCTIONS

- ☐ 1. Visit www.homecampus.com
- ☐ 2. **CREATE an account.** Click the “register” link to start an account. Provide a valid email address & password.
Note: It's important that you include a valid email address because email verification is required prior to registration. If the email is not in your inbox, make sure you check your junk or spam folder. After you click on the link, you will be able to start the clearance process.
- ☐ 3. Once you click on **Email Verification** you will be directed to the athletic clearance process.
- ☐ 4. **SELECT FOR STUDENTS AND PARENTS** in the top tool bar of the home page.
- ☐ 5. **SELECT STATE: CA**
- ☐ 6. **SELECT: START REGISTERING YOUR ATHLETE**
- ☐ 7. **SELECT: SCHOOL (SAN CLEMENTE), YEAR (2023-24), AND SPORT(S)**
*Important: Make sure to put in first sport and then click **Add New Sport** so for any additional sports you wish to participate in.*
- ☐ 8. **Section #1: Student Information**
 - a. **COMPLETE** all required fields.
 - b. **STUDENT ID: not required**
 - c. **INSURANCE**- All athletes are required to have insurance. (If you would like to obtain insurance, please contact the athletics office for a list of resources)
- ☐ 9. **Section #3: Parent/Guardian Information**
 - a. **COMPLETE** all required fields
- ☐ 10. **Section #2: Medical History.**
 - a. **Upload Completed Physical Exam Form**
 - b. **Upload Proof of Medical Insurance**
 - c. **COMPLETE** all required fields
- ☐ 11. **Step #4: Signatures**
 - a. **Parent/Guardian Signature:** Initial all forms
 - b. **Student Signature:** Initial all forms
 - c. Click **SUBMIT**
- ☐ 12. **Step #5: Files**
 - a. **Upload Completed Physical Exam Form**
 - b. **Upload Proof of Medical Insurance**
 - c. **Upload Signed COVID WAIVER 2023-24**
- ☐ 13. **Step #5 Confirmation**
 - a. Click **Submit**
 - b. **Print** page confirming completion of the athletic clearance process for **2023-24** and keep for your records (**you no longer need to submit this page to the SCHS Athletics Office**). Note: You will receive an email confirmation as well – again for your records.

ATHLETIC CLEARANCE FOR 2023-24 MUST BE COMPLETED PRIOR TO PARTICIPATING IN SUMMER 2023 PRACTICE