

LANGHAM CREEK ATHLETIC BOOSTER CLUB

Executive Board Meeting 11/11/24

Call to Order

- Motion to open the meeting at 6:05 pm

President's Report – Jennifer Molina

- See notes under Athletic Director's Notes- Coach Thompson

Vice President's Report – McCalle Fryar

- Powder Puff Football Game Event (March)- Students really want to have game- presented a proposal to Dr. Martinez
- Storage Unit Updates- November 30th- moving storage to smaller and cheaper storage facility- new unit smaller at 7X10 only \$50/month
- Scholarship Program- get info about student eligibility for Booster Club Scholarships clarified by Scott Tucker
 - Finalize decision about Booster Club Scholarship Donation- Thompson will check with other schools
- SPED Teacher Appreciation- By hosting a Teacher Appreciation Banquet – a come and go party for teachers- asking Booster Club to help with funds

Treasurer's Report – Spencer Mathis

- Monthly Report and Cash Flow-
 - Reviewed Monthly Financial Update current as of October 31st.
 - Reviewed Key Purchases/ Donations Made this month

Secretary's Report – Shannon Gatlin

- Printed copies of October meeting notes ready for review
- McCalle uploaded them to LCABC website

Vice President of Membership – Brenda Wong

- Membership Updates- up to 114 members- Go Booster Club!

Vice President of Merchandise – Brandy Martinez- not present

Vice President of Concessions – David Molina

- Update on Indoor/Outdoor Concession Stands- put up signs for Opening and Closing Procedures for Indoor and Outdoor Concessions

Vice President of Communications – McCalle Fryar

- Social Media Updates- Promote Winter Sports &
- Board Email Communications



LANGHAM CREEK ATHLETIC BOOSTER CLUB

General Board Meeting cont. 11/11/24

Athletic Director's Report – Todd Thompson / Annette Steward

- **Coach Thompson-**
 - Soccer Updates- 24-25 Girls' Soccer- Team FundR- over \$7,000
 - Travel Budget of about \$2,000- Boys' Soccer Clinic- TASC0 in Galveston
 - 3 coaches going- money only to pay for 1 coach- the other coaches \$558 for one
 - Soccer raised over \$10,000 total in Fundraiser
- What is CFISD's policy for reports of every expenditure?
 - Anything over \$500 must be voted on
 - Anything over \$100 or couple of hundred must be approved by Coach Thompson
- What is our budget? (monthly; yearly)
 - Bylaws will have to be updated for budget planning to include estimates for Spring Sports
- Update on Scholarship Money- CFISD Bylaws say you cannot discriminate because of not being a member of the Booster Club
- Concession Stand Funds- all funds go into 1 Booster Club account.
- Budget- Everyone has to stay under budget- Money is used for scholarships, office supplies- weight room, padding in gym and other unforeseen charges-
 - What is a fair way to do a budget for a basketball banquet?
 - Review monthly financial update provided by Spencer
 - Keep in mind- money spent on weight room good for more than 10 years; new volleyball balls and padding has not been purchased in many years.
 - The \$5,000 Donation for the inflatable from Dicks Sporting Goods- \$10,000 total- Seek clarity on how to classify corporate donations on budget.
 - Other donations- Parent Cash donation- turned in to Spencer- they missed the Fundraiser deadline- given to Thompson
 - Fajita Pete's (located in Bridgeland) wants to do a Spirit Day for Langham? Yes or **No**

New Business

Old Business

- Concession Stand Procedures

Adjournment-

- Motion to close the meeting at 6:57pm



LANGHAM CREEK ATHLETIC BOOSTER CLUB

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Call to Order

- Motion to open the meeting at 7:05pm

President's Report – Jennifer Molina

Vice President's Report – McCalle Fryar

- **Powder Puff Event (March)**- come back to this topic
- **SPED Teacher Appreciation**- Life Skill's teacher reached out to donate- Thompson will follow up with this teacher
- **Storage Unit Updates**- On Nov. 30th – some of the football players are going to help move storage bins to another facility with cheaper monthly fees
- **Budget- Coach Thompson**
 - How much we plan to spend- Fundraiser- a little bit less than that. For example, we spent \$20,000 on weight room last year- may be another 10 years before another weight room purchase, new volleyball nets, pads and balls- some things come up that you can't always plan for
 - Fundraiser sets a bar and we are usually close to that amount
 - Coaches do not get spend all of the fundraiser money- we always leave some excess in order to stay under the amount we raised. The money left over can easily pay for office supplies, fund scholarships, etc.
 - There have been cases that we had to go over what a sport raised for the fundraiser. (Ex. Wrestling mats)

Treasurer's Report – Spencer Mathis

- Monthly Report and Cash Flow
 - Reviewed monthly report and expenditures breakdown
 - Reviewed monthly net, Gross Profit for the year-Bank balance of 2 accounts as of 10/31- updated at end of month
 - Just approved Girl's Soccer and Boys Soccer for future expenditures – this amount comes out of the \$215,776.82.
- Replacement Funds for Blow-Up Equipment-
 - Dick's Sporting Goods is donating \$5,000 to Booster Club for inflatable that was stolen. Total for new inflatable is \$10,000
 - Money from concessions, souvenir, & merchandise sales all goes to Booster Club and is not sport specific.
- Money Collection from Indoor/Outdoor Concessions
 - Cash left in boxes from JV game the week before
 - Spencer picked up money a week to 2 weeks prior
 - How often is money picked up? Coaches cannot deposit money from concessions.
 - What do we need to do differently to train people to close out concessions properly?
 - Please refrain from bashing and badmouthing the Booster Club. We all have the same goal as parents to help support our teachers and coaches who enrich the lives of our children through the sports they play.



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General Board Meeting cont. 11/11/24

- Possible solutions to correctly closing out concessions- Provide printed Phone Tree of Who to Call when closing and reconciling cash- at least notify Treasurer. Update concession guidelines and phone numbers. Send Kelly information to send out and share with Sports Liaisons. Dec. 13th – next concessions

Secretary's Report – Shannon Gatlin

- Reviewed and approved minutes from October meeting

Vice President of Membership – Brenda Wong

- Membership Updates- Be sure to continue to spread the word about joining the LCABC!
 - On 10/7- 96 total members
 - As of today 11/11, 114 total members!
 - January 30th is the deadline to become a member and be able to apply for the Scholarship.

Vice President of Merchandise – Brandy Martinez

Vice President of Concessions – David Molina

- Update on Indoor/Outdoor Concession Stands
 - Outdoor Soccer- soon and Indoor Basketball- now

Vice President of Communications – McCalle Fryar

- Social Media Updates- Winter Media Day was a lot of fun
- VYPE Media Winter- How to correct typos and errors? Response from Vype might take a day or 2 before getting back to us. How can we change these errors quickly?
- Spirit Nights (Fajita Pete's)- not worth it- too far- inquire about Spirit Night at Charlie D's Pizza- an approved vendor or Big City Wings
- Board Email Communications- monthly for our email addresses

Athletic Director's Report – Todd Thompson / Annette Steward

New Business

- Football and Volleyball have ended- very proud of our kids and excited about the younger kids coming up
- Golf tournament in December
- Girl's Basketball tournament in Austin

Old Business

- Concession Stand Procedures- 1 Adult must be present. Students cannot handle the money.



LANGHAM CREEK ATHLETIC BOOSTER CLUB

General Board Meeting 11/11/24

- Same parent volunteers
- Students from NHS, STUCO & Key Club
- Best time for parents to up is in person
- Thompson considering employing cafeteria volunteers – CFISD employees cannot handle money for outside concessions.

Adjournment

- Motion to close the meeting at 7:53pm

Members in Attendance

- Alexandra Zakharova
- Johanna Flores
- Karen Thomas
- Veronica Arosin
- Matt Arosin
- Denise Bridges
- Kelly Long

