

Billings Amateur Hockey League

REGULAR BOARD MEETING AGENDA

Thursday March 18, 2021 6:00 PM

Call to Order: 1806

Board Members present: Mark Loeding, Margaret Stiles, D Tillery, Jason Heimer, Melissa Kittelmann, Shaun Seedhouse

Board Members absent: Carl Rose, Derek Hammermeister

Rink Guests: Eddie LaPera, Janine Brester

Membership Guests: Mark Goldy, Mischa Chang, Megan Davis

1. Individual, Guest, Member Comment: None
2. MCAHA Update
 - a. Rescheduled season games are continuing and on track to complete their season by April 25, 2021. Number of adult league players were strong considering it was a COVID-19 year. Pre-Covid year of 2019-20 had 260 adults signed up. 2020-21, the year of COVID-19 had 249 adults signed up to play.
 - b. Grant Writing Progress: Original estimate of \$40k for used unit. The unit ended up not physically fitting where we could put it, and we would have to pay for the unit to be installed. A bid for a freestanding dehumidifier came in at \$98,500, which includes installation. The unit will also fit in where we could house it.

Grant committee applying for a grant through the Tracey Foundation, which can require the league/rink to commit to self-fund 10-20% of the grant amount. This will probably be around \$10k for the rink. Grant committee asking the board to commit to the required self-funded amount that the Tracey Foundation could ask to be paid by us. The application needs specific verbiage stated in the grant that the league/rink will commit. Motion by Jason to approve \$10k towards the self-funded match, seconded by Melissa. All approved, no opposed. Motion passed. Motion by Jason that \$8,200 of the \$10k be restricted. (\$1,800 will come from other sources, possible donations.) Melissa seconded. All approve, no oppose. Motion passes.
 - c. Tourneys by Adult Use Groups (Gong Show) are not being deemed as official tournaments as they do not meet the criteria to be considered a tournament.
 - d. Greenhorn Division will model Bozeman's program. Greenhorn Division will be designed specifically for adults who have little to no hockey or skating experience. There will also be new adult players skills sessions. The Greenhorn division will need dedicated ice time. At this time, It is unsure if Blue and White will continue to play or not, therefore freeing up some ice time.
3. Approval of February 2020 Minutes: Motion to approve February minutes by Melissa, seconded by Jason. All approve, no opposed. Motion passed

4. Figure Skating Club of Billings: Liaison is Alex McCreedy
 - a. Learn to Skate: numbers are down but that is not surprising due to COVID 19 class cancellations. Usually there are 4 sessions every year, and this year there will only be 3. Looking to have more hockey based sessions to work on the fundamentals. Eddie is working with Alex and Figure skating to bridge the gap between hockey/BAHL and LTS. This is to recruit LTS kids into LTP.
 - b. Contract with CIA/BAHL: Last drawn up in 2014 and has been good faith ever since. Alex and Eddie are working on updating the contract.

5. President's Report
 - a. Open Board Positions: There are 4 open board positions
 - b. Board Elections: One vote per registered child/player, ballots must be cast in person.
 - c. Signage: discussed in 7(c) Facility Update
 - d. CIA Insurance Update: CIA policy needs to be reviewed through Payne West. Mark would like Jason involved. Eddie is to reach out to Payne West to get our new contact. There was some discussion about ACV vs depreciation. No decision was made on which to choose, and discussion was tabled until our policy is reviewed. Janine will work with Eddie on the Directors Policy which covers the board members. Jane will also work with Eddie and Jason on updating the current Umbrella and Building Policy. This needs to be done prior to April 1, 2021.
 - e. Acknowledgement of Rob Davis's resignation by email on February 17, 2021

6. Treasurer Update
 - a. Financial Update (Financials Emailed): Janine is retiring, and Connie Murphy will take over as the new bookkeeper. Janine will work with Connie on the transition.
 - b. PPP loan (first round) has been forgiven
 - c. Janine talked with FIB. BAHL is eligible for another PPP loan (second round) for around \$20k. Paperwork has been filled out and given to Mark for his signature.
 - d. Margaret Stiles will take over for Melissa as secretary. Melissa will pass guardianship of First Interstate Bank account(s) to Margaret. Jason makes the following Motion, which is seconded by Melissa:
 - Melissa Kittelmann is passing guardianship of First Interstate Bank account to Margaret Stiles
 - Melissa Kittelmann will be taken off the First Interstate Bank account
 - Eddie LaPera will be added to the account
 - Margaret Stiles and Eddie LaPera are to be added to the account as signers
 - Eddie LaPera is to be able to have in person, phone and online access to the account

All in favor, no opposed. Motion passed.

7. Facility/Maintenance Update & Employee Management
 - a. Employee Update: Employee Corrective Action Plan implementation was discussed. Shawn and Eddie looking at Facilities Technician vs having a Facilities Manager. The technician would be strictly responsible for ice maintenance and back mechanical room. It is believed it would be good to have a technician for ice shut down. Mark as Shaun and Eddie for a plan ready to give to the board ASAP.
 - b. Program Update: Numbers for next year are around 155 players. BAHL needs to look at a JV program high numbers in high school division (33-37 players).
 - c. Mechanical/Facility Update:

Mechanical:

 - *450 lbs of ammonia have been added and we are still low. Ice temp is maintaining at 23 degrees.
 - *The ice looks thin in spots because there is no pain there. Discussion was had regarding the cement under the ice not being level.
 - *After speaking with Jae regarding our current mechanical difficulties, Jae recommends that CIA purchase a new cooling tower. Jae is currently waiting on the vendor to get a quote. Jae thinks it will be about \$60k-\$70k installed. Installation is easy but there is a lag time of about 6-8 weeks. Eddie has been working with Janine to see how much money we have to proceed with necessary /wanted updates. Eddie and Janine figure that we could spend between \$75,000 to \$90,000 and still have a good cushion for emergencies. Eddie wants proposed the following updates:
 - \$10k earnest money (Dehumidifier)
 - \$15k on new sign(s)
 - \$2,500 on new LED lights for the parking lot
 - \$60k-\$70k on cooling tower (will look for grants to purchase first)

Facility:

 - *New Signs: Old sign will be not be put up. Different sign options, designed by Dru Rietz-Weems of Signature Signs, LLC, were presented to the board. Dru will donate his time for installation. Melissa suggested having a sign also installed on the back of the building to be seen by the cars going over the bridge to Lockwood. New Signage discussion tabled. Mark requested the following information to proceed with deciding on a new sign: itemized costs for signs and correct branding for CIA and BAHL.
 - *Branding for both CIA and BAHL were discussed. Branding was tabled until Eddie could get more information.
 - d. Grant Update: discussed in 2(b)
 - e. LiveBarn Update: installation is completed and LiveBarn is monitoring and adjusting the cameras before we can announce to the public. Our organization will be given a code to share with members to get a percentage off their monthly subscription.
 - f. MAHA Updates- reviewed most recent meeting highlights as reported by Eddie. MAHA encourages members to look at the guide. Special time was made to point out page 45 "Guidelines Regarding Non-Sanctioned Play".
8. Roof and Siding Project Update

- a. Should be done in a week
 - b. Apex has been very receptive
 - c. \$2,500 was spent for drip edges (as previously approved by the board)
 - d. Jason has ordered a few misc. items within his preapproved budget.
 - e. Jason is having Apex look at and possibly fix the doors to the building (weather stripping around other things)
9. Coaches Committee
- a. Dryland fees: Will need to be refunded to Bantams and high school. The exact amount to each player will be determined based on age group and number of sessions. Their refund will either come through as a refund on SportsEngine or a physical check.
 - b. Next Year Registration Projections: discussed in 8(c)
 - c. Registration Opening/Deadline: Registration timeline is in discussion. Would like to have deadline for registration to close. This will help in knowing numbers for team formulation. Margaret suggested having an early registration time frame where there is an incentive such as a percentage off for those who register during an specified early registration period. The executive committee will look closely at registration timeline, include early bird discount.
 - d. Bantam Complaints: Players that were facing a one game suspension handed down from MAHA, have had their suspension lifted until they can given the chance to appeal and have a hearing.
 - e. MAHA Development Camp: The camp is open. Information on registration will be available to our members through our website and Facebook.
 - f. Camps: Robbie Glanz is scheduled to have a camp on March 22-23 at CIA. The following camps have been scheduled or are in the works of being scheduled for 2021-2202 season: Laura Stam, Planet Hockey, Elevated Hockey, Robbie Glanz.
 - g. Surveys: Surveys will be sent out to the coaches, managers and parents.
 - h. Coaches Meeting: discussed having a coaches meeting to discuss the results of the surveys.
10. Marketing and Fundraising: nothing to report

Motion to Close by Mark

Seconded by D

All in favor, none opposed. Motion passed

Next Meeting May 13, 2021, 6pm @ CIA Board Room

Meeting adjourned @2045

Minutes submitted by Margaret Stiles, BAML Board Secretary

Margaret Stiles

Signature: 
Margaret Stiles (Apr 19, 2021 08:29 MDT)

Email: stiles44@me.com