



# **MGBA Board Minutes**

## **September 9, 2024**

Minnetonka Girls Basketball Association

Website: [www.tonkabuckets.org](http://www.tonkabuckets.org)

<b>Present:</b>	Doug Espenson, Amanda Kieper, Andy Gilles, Lisa Diessner, Jill Vinge, Brian Cosgriff, Brian Kirchoff, Rachel Turnbull, Kenna Dooley, Josh Jansen, Matt Buehler
<b>Time</b>	<b>Agenda Item</b>
6:30 pm	Call to Order - Doug Espenson
6:31 pm	Approval of August 8, 2024 Meeting Minutes <ul style="list-style-type: none"><li>- Brian Kirchoff motioned to approve the Minutes; Doug Espenson seconded</li></ul> Motion passed unanimously

6:32 pm

### High School Report - Coach Brian Cosgriff

- Breakdown dates
  - 2-week Premier League: September 22 and 29 (MGBA staffs)
  - 4-week Breakdown League: October 13, 20 and 27 and November 3
- Coach clinic - Sunday (not Oct. 6th)
- Snow Globe West Gym: the new big scoreboards will not work because we will be running two games per time
- Home Game special events and grade nights:
  - December 17: Teddy Bear Toss and 7th
  - January 17: Teacher Night and 8th
  - January 21: 4th grade
  - January 24: Crush MS and 3rd
  - January 31: Pack the House (posters!)
  - February 4: 6th grade
  - February 21: Senior Night and 5th
  - Kids come down for pregame for grade night (give Cos numbers, and he'll give each girl a scouting report)
    - Pizza on those nights
    - Meg coordinates with Jacky/team managers for pizza
    - Meg coordinates with Cos for pregame numbers and timing
- Gopher Sunday game for MGBA and HS program (we'll have whole section)
- Timberwolves game: February 3 for MGBA and HS program

### TO DO:

**Rachel Turnbull:** Secure MGBA parent volunteers to staff Premier League tables 9/22 and 9/29

### **Brian Cosgriff and Matt Buehler:**

- Pick an upcoming Premier or Breakdown Sunday to host the coach clinic
- Possibly: September 29 AFTER the Vikings/Packers noon game
- **Chris Hamdorf:** Secure gym space once date and time are picked

**Jill Vinge:** Communicate portable scoreboard needs (for West Gym) to Doc re Snow Globe

**Meg Montgomery and Jill Vinge:** Roll out or post the varsity game special events on the website

- Meg will make a flyer for social media and prepare the slide for Tip Off Night

**Josh Jansen and Brian Cosgriff:** Finalize and announce Gopher Sunday game once Gopher schedule announced

**Rachel Turnbull and Brian Cosgriff:** Announce February 3 Timberwolves game night to Boosters and HS girls organization

6:45 pm

**Uniforms and Apparel Update - Kenna Dooley**

- Update on new uniform order: placed
- Will have samples in time for tryouts
- Women's sizes and girls' sizes for shooting shirts this year
- Coaches' apparel is separate, and they try to rotate options annually (not white)
- Team store plan: open starting this Friday (let Josh and Kim know when open, and they will email and social media blast) - keep open for a week
- Snow Globe sweatshirt - sourcing designs
- Call for additional uniform try-on table volunteers
- Get a QR code (from Meg): make the flyer and do the QR code, sent directly to Kenna's pre-prepared Google form
- Reversible jerseys: write down their numbers (grouped by size)
  - Can always add numbers on another way

**TO DO:**

**EVERYONE:** Tell Lisa Diessner ASAP if you can cover one of these final uniform slots:

- Saturday, 9/14, 3:00-5:00
- Sunday, 9/15, 12:45-2:45

**Kenna Dooley:** Set team store dates and communicate same to Kim and Josh

**Kim Hoehne:** Email everyone re store dates and post same on website

**Josh Jansen:** Post team store dates on social media

**Meg Montgomery:** Provide flyer with QR code to Kenna Dooley (likely already done by Meg today)

**Amanda Kieper:** Count reversible jerseys to be sure we have enough for tryouts and decide what to do if we need more

<p>6:55 pm</p>	<p><b>Secretary Report - Lisa Diessner</b></p> <ul style="list-style-type: none"> <li>- Erin Wendorf is now handling social media for the Boosters</li> <li>- Twitter/X handle: @TonkaBuckets <ul style="list-style-type: none"> <li>- Team managers can encourage coaches, parents and guardians to email content to me at secretary@tonkahoops.org</li> <li>- Will post content not directly related to team achievements</li> </ul> </li> <li>- Defined Board roles: How are people coming with this?</li> </ul>	<p><b>TO DO:</b></p> <p><b><u>Jacky Gilles:</u></b> Once team managers are picked, communicate the Twitter/X information to them and encourage participation</p> <p><b><u>EVERYONE:</u></b> Work on your board roles when the dust clears</p>
<p>7:00 pm</p>	<p><b>Treasurer's Update - Andy Gilles</b></p> <ul style="list-style-type: none"> <li>- Bridgewater Bank is acquiring First Minnetonka, with minimal impact</li> <li>- Tax returns finalized</li> <li>- Renewal application submitted to Travelers (every-three-year process)</li> <li>- Secured two snow globes (\$550/globe, with a bit of a discount)</li> <li>- \$127,000 checking, plus 2 CDs (\$180,000 now, but about \$85k expenses upcoming)</li> <li>- Projected to end up around \$95,000 at year end (similar to last year)</li> <li>- Andy has been auditing registrations and is getting really familiar with Sports Engine</li> <li>- 152 registrations, paid coach fees: \$109,150 (collecting \$22k later through installments)</li> <li>- Our fees have remained steady for 5ish years</li> </ul>	<p><b>TO DO:</b></p> <p><b><u>Andy Gilles:</u></b> Continue auditing registrations</p> <p><b><u>Anyone:</u></b> Gather from other associations their annual registration and related fees, services/trainings/extras provided and number of tournaments, so we can compare apples to apples</p>

<p>7:05 pm</p>	<p><b>2024 Tryouts/Evaluations Update - Doug Espenson and Amanda Kieper</b></p> <ul style="list-style-type: none"> <li>- Registration update: 152 registrants so far <ul style="list-style-type: none"> <li>- 3: 21</li> <li>- 4: 29</li> <li>- 5: 41</li> <li>- 6: 18</li> <li>- 7: 28</li> <li>- 8: 15</li> </ul> </li> <li>- Evaluators will determine where the breaks in talent are at each grade</li> <li>- Try to announce teams by Friday or Saturday, right after tryouts (Exec Board meet) <ul style="list-style-type: none"> <li>- Publish on website when teams will be announced</li> <li>- Do not announce coaches at the same time <ul style="list-style-type: none"> <li>- References and background checks</li> <li>- Talk with Doug, etc.</li> <li>- Have potential coaches submit their info ahead of time</li> </ul> </li> </ul> </li> <li>- Paid coaching update: two returning <ul style="list-style-type: none"> <li>- There are a few Legacy Hoops and H4 Sports Academy trainers interested in helping in some capacity</li> </ul> </li> </ul>	<p><b>TO DO:</b></p> <p><b><u>Kim Hoehne:</u></b> Sent all registrants the instructional email re evaluations</p> <ul style="list-style-type: none"> <li>- Keep in mind we are having all girls try on uniforms after their evaluation session, not before</li> <li>- Include the date/time teams will be announced, if known</li> </ul> <p><b><u>Executive Board:</u></b> Pick a date/time to review teams per Bylaws before they are posted</p> <ul style="list-style-type: none"> <li>- Last tryout Thursday ends at 8:45p</li> </ul> <p><b><u>Doug Espenson and Amanda Kieper:</u></b> Decide when to announce teams and then have Kim Hoehne or Jill Vinge post on website and include in email mentioned above</p> <p><b><u>Matt Buehler and Doug Espenson:</u></b> Encourage prospective coaches, especially volunteer coaches, to submit their references and coaching experience as soon as possible</p>
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7:20 pm

**In-Season Training Update** - Doug Espenson and Amanda Kieper

- Thomas Gorrilla availability: MTTh for an hour at St. Therese (month-to-month)
  - Matt Buehler can be go-between
  - Let Thomas set the agenda for the first one and then get feedback
  - Coach can control the narrative on whether it is optional
  - Board's position is that the in-season training is included in registration and is a part of the practice schedule
- Chris Hamdorf notified Rahmeen Underwood at Legacy Hoops that we will not need them for in-season training

7:25 pm

**Snow Globe Tournament Update - Jill Vinge**

- Legacy Hoops has been notified that its space will not be used
- Gym space:
  - Space is confirmed for Minnetonka High School and Southwest Christian
  - Will tour SWC in the near future for signage needs, etc.
- Trophies:
  - Ready to order once we have final count
  - For reference, last year we ordered 600 trophies at a cost around \$5,500
- Giant Snow Globes
  - Andy Gilles reserved two and will pay
  - Will determine pick-up details as it nears and we have final tournament schedule
- Officials and Trainers
  - Secured both; need to email final schedule and needs once available
  - Officials: \$67/game (for 2 officials)
  - Trainers: \$42/hr/site
- Signage
  - We look good for large signage
  - May need to laminate more gym signs
- Snow Globe rules
  - Last year this was completed by President/VP – need to review and

**TO DO:**

**Jill Vinge and Company:** Tour SWC to determine signage requirements and any other needs to be addressed

**Amanda Kieper:** Provide rules and related information from last year's tourney to Doug and Jill

**Doug Espenson, Amanda Kieper and Jill Vinge:**

- Review and update rules
- Print rules, scorer's table instructions and score sheets
- Look at the rules on Registered Play vs MYAS and either make sure they match OR change the default RP rules

**Brian Kirchoff and Doug Espenson:** Announce tourney brackets ASAP this year

**Kenna Dooley Jill Vinge:** Connect re lanyards and any other apparel items for the Board or head volunteers

**Rachel Turnbull and Jill Vinge:** Connect re volunteer shifts, sign-ups and coordination

ensure they're accurate and no changes are needed

- Brackets: let's get those done earlier
  - Brian Kirchoff and Doug Espenson can get this done
- Concessions:
  - SWC will do their own; no needs from Tonka there
  - Confirmed concessions for MHS. They will plan on Chick-Fil-A, as well as donuts and muffins in the AM.
- Questions/needs:
  - Will need 3 volunteers/shift
  - What hours?
  - Any special requests?
  - In the past did we provide meals to the officials or trainers?
- Volunteer Apparel/Lanyards
  - Looking into ideas/costs for Board Member/Lead Volunteers for the tournament
    - Kenna Dooley – have a POC for this?
- Volunteers
  - POC: Rachel Turnball
  - Need to confirm Rachel is POC for: Site Chairpersons, concessions, general volunteers, scorekeepers, etc.
- Sweatshirts
  - POC: Kenna Dooley

7:45 pm	<p><b>24-25 Calendar Update - Brian Kirchoff</b></p> <ul style="list-style-type: none"> <li>- PCA: before the season starts <ul style="list-style-type: none"> <li>- Three trainings: Board, Parent, Coaches - all virtual</li> </ul> </li> <li>- DEI: Kenna and Lisa, possibly with Kim to help, since she has a 7th grader, too</li> <li>- Practice start week: Confirmation for October 2</li> <li>- Completed possible tournament spreadsheet is up, with a revised one to be posted</li> </ul>	<p><b>TO DO:</b></p> <p><b><u>Josh Jansen and Matt Buehler:</u></b> Work together to schedule the coaches' PCA training, to be held ASAP but for sure before the first games are played</p> <p><b><u>Brian Kirchoff and Jill Vinge:</u></b> Connect to post the revised tournament schedule</p>
7:55 pm	<p><b>Marketing/Events Update - Josh Jansen</b></p> <ul style="list-style-type: none"> <li>- Tipoff Night date and organization <ul style="list-style-type: none"> <li>- Chris Hamdorf requested HS cafeteria for 6-9p on 10/1</li> <li>- Pizza for all</li> <li>- Each take a slide (Josh will organize), to introduce board</li> </ul> </li> <li>- Kickoff event(s) with Timberwolves <ul style="list-style-type: none"> <li>- Working out with Cos and Bryce</li> </ul> </li> <li>- Target Center date: February 3</li> </ul>	<p><b>TO DO:</b></p> <p><b><u>Josh Jansen:</u></b> Review and share last year's slide presentation for editing</p> <p><b><u>EVERYONE:</u></b> Be ready to take a portion of the slide presentation on Tipoff Night</p> <ul style="list-style-type: none"> <li>- This can be a rolling GroupMe discussion for now</li> </ul>
8:00 pm	<b>Adjourn</b>	

Next Meeting: October 23, 2024, at 6:00 pm in MHS Writing Center