



Step-by-Step Registration Guide for BCYL Programs

Welcome to our new registration platform! Follow these easy steps to register for BCYL programs:

Step 1: Program Selection

- **Navigate to Our Website:** Find the program you're interested in and click on the first link.
- **Landing Page:** You'll arrive at a page displaying the program details.
- **Sign-Up:** If this is your first time using our new platform, click on "Sign-Up" located in the upper right corner.

Step 2: Choose Your Location

- **New Landing Page:** After signing up, you'll be directed to a new page.
- **Select Location:** Choose "Madison Avenue Community" as your location.

Step 3: Add Membership

- **Membership Page:** You'll reach a page titled "Add Membership."
- **Select Offer:** Look for "BCYL Programs Sign-up" at the top, offered at no charge.
- **Start Process:** Click on "Start" at the bottom right to proceed.

Step 4: Primary Adult Information

- **Primary Adult Landing Page:** Set up your email and password here.
- **Enter Contact Info:** Fill in the primary adult contact information.

Step 5: Household Membership

- **Household Membership Page:** Time to add your child or children.
- **Membership Pop-Up:** A pop-up will appear; select the first option, "BCYL Programs Introductory Sign-up" at no cost.
- **Add Child/Children:** Enter the details of your child or children.

Step 6: Proceeding Further

- **Questions Page:** Simply click 'Next' on the bottom right.
- **Agreements/Waiver Page:** Find the BCYL Code of Conduct here.
- **Electronic Signature:** Electronically sign the agreement and click "Accept/Sign" on the bottom right.

Step 7: Finalize Registration

- **My Cart Page:** Review your selections in your cart.
- **Check Out:** Ensure all details are correct and finalize your registration.

Feel free to reach out for any assistance during the registration process by phone at 203-913-0073 or by email at question@bcyl.org

We're excited to have you join our BCYL family!

