



# Centennial Youth Hockey Association Board Meeting Agenda

**Date:** Wednesday, October 25th, 2023  
**Location:** CSA Conference Room  
**6:15 PM – Gambling Meeting**  
**6:30 PM – Post-Tryout Meeting**  
**Time: TBD – Board Meeting Agenda**

## 2023-2024 CYHA Board of Directors

<b>President/Gambling:</b>	Tom Schoolmeesters (2025)
<b>Secretary:</b>	Kristi Brusletto (2025)
<b>Treasurer:</b>	Barb Salchow (2026)
<b>Vice Pres. Admin.:</b>	Chelsea Johnson (2024)
<b>Vice Pres. Hockey/ACE:</b>	Chris Orlett (2024)
<b>Boys Director:</b>	Ryan Cardinal (2025)
<b>Girls Director:</b>	Cali Cheesebrow (2024)
<b>Mite Director:</b>	Jake Swanson (2025)
<b>Goalie Director:</b>	Meg Sawyer (2025)
<b>Tournament Director:</b>	Rachel Micheletti (2024)
<b>Tryout Director:</b>	Michelle Rice (2025)
<b>Volunteer Director:</b>	Kaylee Wissink (2024)
<b>Fundraising Director:</b>	Lindsey Martin (2025)

## Board Meeting - Call To Order Time:

### Attendance – Board Meeting

- Board Members (Roll Call - Present / Absent)
- Guests (Please List Names in Minutes)

### Donation Request / Presentations

- High School Boys Soccer

### Secretary's Report

- Review/Approve last month's meeting minutes

**Kristi**

### Treasurer's Report

- Previous Month's Ending Balance and Transaction Detail
- Review of October Failed Payments

**Barb / Tom**

## Monthly Meeting Agenda

### Post Tryout Meeting

- Go through any Concerns, Compliments, and Opportunities with Membership

**Tom**

### Charitable Donation Request

- Boys High School Soccer Boosters (See attached Charitable Donation Request)

**Tom**

### District 10 News / Presidents

- See Notes – Minutes from D10 Website

**Tom**

### CYHA Document Review - Project

- Clean-up Project for ALL Job Descriptions
- Clean-up of Verbiage in Operations
- Clean-up of Tryout Policy
- Approve and Upload to CYHA Website

**Chelsea**

### Registration Update

- Update on Numbers For Cougar Cubs – 1 or 2 Teams (Let Scheduler know ASAP)

**Tom / Jake**

### Microsoft 365 Update

- Go through List and commit to a plan to get everyone on Microsoft 365 by 10/31/23

**Kristi**

## Coaching & Managers Master File – On Teams

Tom

- Present File and Decide who needs access:
  - President, VP Admin, VP Hockey
  - Secretary and Treasurer
  - Registrar
  - Girls, Boys, Mite Directors
  - U8 Girls Coordinator
  - Jersey Coordinators
  - Picture Coordinator

## Director Report Outs

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- |                        |          |
|------------------------|----------|
| • VPHockey/ACE         | Chris    |
| • VPHockey/Admin       | Chelsea  |
| • Tryout Director      | Michelle |
| • Girl's Director      | Cali     |
| • Boy's Director       | Ryan     |
| • Mite Director        | Jake     |
| • Goalie Director      | Meg      |
| • Fundraising Director | Lindsey  |
| • Tournament Director  | Rachel   |
| • Volunteer Director   | Kaylee   |

## Coordinator Report Outs

- |                           |                    |
|---------------------------|--------------------|
| • Scheduler(s)            | Mark / Peter       |
| • Registrar               | Deb Matko          |
| • Sponsorship Coordinator | Mark Lewke         |
| • Recruiting/Retention    | Glen Jenkins       |
| • Junior Gold Coordinator | Paul Ledin         |
| • U8 Coordinator          | Tim Mortenson      |
| • Golf Coordinator        | Chris Weinhold     |
| • Jersey Coordinator      | Katie Arndt        |
| • Mite Jersey Coordinator | Ashlie Nielson     |
| • Picture Coordinator     | Stephanie Westphal |

## Committee - Report Outs

- |                                       |                   |
|---------------------------------------|-------------------|
| • Tryout Committee                    | Chris Orlett      |
| • Tournament Committee                | Rachel Micheletti |
| • Golf Committee (Meeting in January) | Chris Weinhold    |
| • History Wall Committee              | Ryan Cardinal     |
| • CSLP CO-OP                          | Cali Cheesbrow    |

## Next Meeting

- Wednesday, November 29<sup>th</sup>, 2023 at Centennial Sports Arena (Board Room)
- Gambling Meeting: 6:15 PM
- Board Meeting: To Follow

## Upcoming Dates

- 2023 CYHA Board Meeting Dates: ~~1/25~~, ~~2/22~~, ~~3/22~~, ~~4/26~~, ~~5/24~~, ~~6/21~~, ~~7/26~~, ~~8/23~~, ~~9/13~~, 10/25, 11/29
  - No December Meeting
- ~~Golf Tournament – Friday June 25<sup>th</sup>~~
- Upcoming Season Dates
  - Registration:
    - ~~Open Houses~~
      - ~~Tuesday 8/15, 6:30pm-8:30pm, Centennial Sports Arena~~
      - ~~Thursday 9/7, 6:30pm-8:30pm, Centennial Sports Arena~~
    - ~~Dates~~
      - ~~Wednesday 7/26 – Registration Opens~~
      - ~~Sunday 9/10 – Traveling Team Registration Deadline~~
      - ~~Sunday 10/1 – Mite Registration Deadline~~
      - Sunday 10/29 – Cougar Cub Registration Deadline
  - ~~Tryout Move-up/Injury Review – September 10th, if needed~~
  - ~~Pre Tryout Meeting – Wednesday September 13<sup>th</sup> (Before Board Meeting), Centennial Sports Arena~~
  - ~~Tryouts – Sunday September 17th – Tuesday October 3rd~~
  - Post Tryout Meeting – Wednesday October 25<sup>th</sup> (Before Board Meeting), Centennial Sports Arena
  - ~~Mite & U8 Evaluation Dates – Friday October 6th – Sunday October 8th~~
  - ~~Traveling Manager/Coach Meeting – October 10th~~
  - ~~Mite & U8 Team Drafts – Tuesday October 17th~~
  - ~~Mite Manager/Coach Meeting – October 24<sup>th</sup>~~
  - District 10 Mandatory Head Coaches Meetings (October 30<sup>th</sup> and November 1<sup>st</sup> 6:00 & 7:30 PM) Pick 1
  - Pictures – November 1<sup>st</sup> (Mandatory Coaches Meeting!!) and November 2<sup>nd</sup>
  - JG Pictures (December? TBD)
  - JG Manager / Coaches Meeting (Mid November Before Thanksgiving - TBD)
- Registrations
  - Girls Chill – Open (FULL – Waitlist)
  - Boys Chill – Open (FULL - Waitlist)
  - ~~JG Summer Ice – Open~~
  - Sponsor - Open
  - ~~Mite Pre-Tryout – Open~~
  - ~~Traveling Pre-Tryout – Open~~
  - JG Pre-Tryout - Target Opens September?
  - ~~Player Registration – Target Opens July 26th~~
- ~~Coach/Manager/Volunteer – Target Opens August 14th~~
- Visitor/Member Comments: