

Meeting Minutes

Pine City Youth Hockey Board Meeting

July at 6:30 pm at the Pine City Country Club

Board Members Present: Marco Schisano, Krissy Valvoda, Jenny Rydberg, Deanna Jahnz, Matt Prihoda, Dominic Perreault, Jonah Sauter, Erik Bjorklund, Kyle Borgstrom
Also, in attendance: Angie Westbrook

President Marco called meeting to order at 6:38pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion made by Jenny to approve the July 19th agenda; Jonah seconded the motion – all in favor - motion carried.
- 2. Meeting Minutes:** Reviewed June meeting minutes that were emailed to board prior to the meeting and copies provided in person. Note to correct date under gambling section to 6/10/21, was 6/101/21. Eric made a motion to approve the amended June meeting minutes, Krissy seconded the motion – all in favor – motion carried.
- 3. Open Forum:** n/a
- 4. Gambling:**
LG1004 June actual expenditures were reviewed. Deanna made a motion to approve the June LG1004 of final expenses, Jenny seconded – all in favor - motion carried.
LG1004 July projected, pre-approved expense report was reviewed. Jenny made a motion to approve the pre-approved LG1004 for July, Dominic seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- June 2021 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from May 2021 was passed around for approval.
- Compliance Review – no news (update – Marco sent results via email 8/12/21 to review and discuss at August board meeting.)
- 2022 Raffle Calendar – calendar has been proofed and is currently being printed. Board members, please check the shared google doc spreadsheet to see which business' have not yet mailed their payments, there are a handful that need to be collected still.
- Fidelity Bond: PCYH had a fidelity bond in the gambling manager's name that protects us from fraud type theft from all its employees (not just the gambling manager.) Our bond is for 10K. We may want to consider increasing this amount (doubling?). After speaking with our insurance office, they'd simply need meeting minutes showing the amount we'd want to increase it to, and they could update the policy. This policy does not cover any other type of theft that might come from outside of our organization. (break into a bar overnight, or a parked car while making rounds, etc.) This would need to be a completely different policy and 'company' policy. Angie will research theft onsite policies.
- Fiscal year end required donations:
 - Lawful purpose required donations: we ended the FY at 38.26%. Above the

minimum required 30%. No additional donations required.

- City of Rush City Required Donation - \$218 paid to Rush City printing will go towards our required donations towards the city of Rush City. We don't owe anything more for the FY to Rush City. Anything we'd pay now (we've not made our annual donation yet this year to the Rush City Schools) would now contribute towards this new 21-22 FY.
- Angie will look at what we've paid per year through gambling for ice fees to R.C. schools. Would like an idea of what their ice fees are out of pocket to see what we are offsetting.

5. **Treasurer and Billing Manager Report:** (Krissy)

The 7/19/21 Treasurer's Report was presented by Krissy.

Deposits and withdrawals were reviewed. Beginning balance \$225,014.01, Deposits and withdrawals were shared and ending balance \$224,947.96 (with concessions - \$231,419.87). Discussion on outstanding ice fees – need to be paid prior to registration. Krissy will send a letter to people with outstanding ice fees. Marco will call. If there are people that need financial assistance they need to come to the August meeting or provide a letter to be considered for a scholarship.

Jenny made a motion to approve the 7/19/21 Treasurer's report, Jonah 2nd – all in favor – motion carried.

Bank accounts:

Gambling – Deanna and Angie

Concessions – Sarah T. and Matt

General – Marco and Krissy

Motion to set up a PCYH maintenance bank account with Krissy, Kyle and Eric as the signers was made by Jonah, and 2nd by Dominic – all in favor – motion carried.

Found straps for rink divider pads from Becker Arena Products - \$297.50 but looking for someone to sew straps on. Lee's said they could but would prefer not to. Kyle may have a contact for someone to sew.

6. **Civic Center** – n/a

7. **High School Programs** – n/a

8. **Ice Scheduler (Michelle)** – Tune-ups – begin October 7th

Cal Miska – with George Miller

Wednesdays (Oct 6, 13, 20, 27)

7:10 – 8:10 (squirts and 10U)

8:20-9:20 (girls HS program)

9:30-10:30 (boys HS program)

Saturdays (Oct 9, 16, 23, 30)

1-2 (girls HS program)

2:15-3:15 – (boys HS program)

Sundays (Oct 10, 17, 24, 31)

5-6 (Mites and 8U)

6:15-7:15 (peewee and 12U)

7:30-8:30 (Bantams)

Cost – \$275/hr. – approx. \$8,000.

Jonah made a motion that PCYH commits to hiring Cal Miska training as proposed above, Kyle 2nd the motion – all in favor – motion carried.

Marco will contact Cal to let him know that PCYH commits to the proposed schedule.

9. Registrar – n/a

10. Goalie Manager –

Brandon – biggest issue is scheduling

Danielle Rydberg – excited to help with goalie program. Kyle will reach out to Danielle and invite to come to summer skating to work with goalies.

Elliot – Cal recommended to talk to – Kyle will call.

Suggest Kyle to be in contact with Michelle for scheduling.

Gear – Tammy will inventory and see what we need. We had 11 bags when Ann left position. Jonah made a motion to increase the goalie incentive to \$850 – up to \$600 of the \$850 can be used for gear, or all \$850 can be used for training, Marco 2nd the motion – all in favor – motion carried.

11. Matt – Concessions, Fair, Summer Training – Fair concessions – lined up Daggett’s to do daily delivery. Doors on sheds at fair grounds are currently padlocked – Travis Diaz donated 2 doors. Steph K. and Sarah T. meeting to discuss fair and bid.

12. Krissy – Managers, Tournaments, Registrations - Manager – n/a

Tournaments – started booking.

D10 did not increase league fees, only ref fees.

Discussion on whether we should increase registration fees or not this season. Marco made a motion that registration fees and pre-payments (i.e. Bantam/15U - \$175 ice fee prepayment) will remain the same, Matt 2nd the motion – all in favor – motion carried.

13. Jonah – Hockey Director, Mite Coordinator, Learn to Skate – L2S is schedule and flyer being distributed.

Jonah needs to connect with the D10 Mite coordinator.

Will email out coach registration information.

Jonah talked to Seth about the coach app and will email info out when they have list of registered/rostered coaches.

14. Jenny – Secretary, Communications, Equipment –

Tryout jerseys ordered and should be done mid-August.

Emailed Kris regarding 15 contract and gear needed for 2021-22 season – no response, will follow-up.

15. Kyle – Goalies, tryouts, tune-ups/step-ups - already covered under goalie manager.

16. Dominic – Girls, Parades, Tryouts – 12U – biggest issue – currently there are 19 skaters and 2 goalies. Dominic will reach out to other (i.e. Cambridge/Isanti) associations and look for 4-5 girls. MAYRA's 10U girls will skate with their Squirts.

Parades – currently no driver for the Chisago Co parade. There is a driver for the Pine County parade. Banners – intend to use from year-to-year and it has each school colors.

Once Registration is open, we will put Registration signs out – Marco will talk to Rush City school.

Deanna will talk to Pine and Braham.

Dominic will talk to Hinckley.

Parade Candy – Dominic got a Costco membership in PCYH's name. Requesting reimbursement for parade candy purchased.

Evaluators: Ed. A can't. Michael can't. currently we do not have any tryout evaluators lined up. Dominic will talk to Elliot and Todd.

17. Eric – Outdoor rinks – N/A

America Arena – discussed outdoor rinks and their meeting with America Arena and their interest in working with us.

Wood is done for the benches. Kyle informed board he will not be on the fire department this winter, may need to build a skid to flood rinks, since may not have access to fire department skid.

Josh Mohr would like to make a donation to purchasing new nets/netting for the outdoor rinks. Eric will reach out to Josh. The approx. cost is \$1100/net from Becker Arena Products Inc.

18. Deanna – Vice President, Event/DIBS, School Liaison, COVID19, Annual Meeting – DIBS are all posted. 7th grade commons are booked for registration.

19. Marco - President Report –

Rock Creek Lions - \$1700 donated to Civic Center to offset the Learn-to-skate ice fees.

MAYRA reached out to PCYH via Marco that there are 3 Mora boys that have been attending STP's interested in playing bantams. Mora HS is pulling all bantams up and there will not be a bantam team.

D10 – no July meeting

2021-2022 – D10 Activity Calendar has been posted to the D10 website.

Civic Center – Ice fees not set yet. Scheduling High School has come to an agreement for 1.5 hour practices and communication will be sent out soon by HS.

Ted Kraft is the new Civic Center president.

Roof is not going to be done this year. Vendor cannot get material.

Jonah made a motion to adjourn the meeting at 8:49 pm, Eric 2nd the motion – all in favor – motion carried.

The next meeting is scheduled for August 16 at 6:30pm at the PC Country Club.