

JOB DESCRIPTION - CONCESSION MANAGER

The Minnedosa Arena is seeking a personable, customer focused individual to manage the concession operation (food/beverage).

JOB DUTIES

- Operate the food/beverage concession operation in the Minnedosa Arena.
- Provide a monthly report to Board as per requirements; attend Board meetings as required
- Responsible for daily cash balance and paying concession staff and referees.
- Order, organize and store all supplies for the concession.
- Review/revise concession menu and establish prices.
- Complete concession schedule and communicate to volunteers.
- Train volunteer parents and paid part-time staff.
- Maintain high sanitation/hygiene expectations that will meet or exceed standards; including dishwashing, sweeping & washing floors, counters, cooking equipment and appliances.
- Prepare and sell service food items to customers.
- Schedule, train and supervise staff to work the gate for games and tournaments at the Minnedosa Arena.

EXPERIENCE AND TRAINING

- Experience in food prep, sanitation and hygiene.
- Experience in supervising/managing p/t staff.
- Experience in customer service.
- Food Safe certificate or willingness to obtain.