



RUTLAND AMATEUR HOCKEY ASSOCIATION BY-LAWS

ARTICLE I: ARTICLES OF THE ASSOCIATION

The name, location of principal office, and purposes of the Corporation (also known as the Association) shall be set forth in the Articles of Association; and these By-Laws, the powers of the Corporation and of its directors and members, and all matters concerning the conduct and regulation of the business of the Corporation shall be subject to such provisions in regard thereto, if any, as are set forth in the Articles of Association; and the Articles of Association are hereby made a part of these By-Laws. The location of the principal office and Registered Agent may change from year to year and shall be properly reflected in the Biennial Report for Non-profit Corporations as filed with the Vermont Secretary of State.

ARTICLE II: MEMBERSHIP

Membership in the Association shall be registered boys and girls (considered player members, not eligible to vote), the adults (at least eighteen (18) years of age) listed on the player member's current year registration form (i.e. parents, step-parents, guardians etc.), coaches, referees and the Corporation's Directors. Voting members whose accounts are current in their dues shall be entitled to one vote each at the annual meeting and shall be entitled to vote on all issues raised at the annual meeting including the election of officers and the board of directors. Voting members may cast one vote via the online ballot. Members may be denied continued membership privileges by act of a vote of two-thirds of the Board. Said member(s) will be notified in writing by the Secretary.

ARTICLE III: MEETINGS OF ASSOCIATION MEMBERS

The annual meeting of the members of the Association shall be held in June of each year at a time and place designated by the President, with thirty (30) days' notice and posted on the Association's web site. Special meetings may be called by the President upon one (1) week's written notice, or upon written request by five (5) members to the President. The notices of such meetings shall indicate the business to be transacted. A minimum of a majority of the

current members of the Board of Directors shall constitute a quorum for the purposes of conducting business at the annual meeting or special meetings of the members.

ARTICLE IV: OFFICERS

The officers shall be President, Vice President, Secretary, and Treasurer. The officers shall be elected by the voting members. President and Treasurer shall serve for three (3) years, Vice President and Secretary for two (2) years unless the officer resigns or said term is sooner terminated by the Board as set forth in Article VII. Officers may also serve successive terms. Officers shall serve without compensation. The Election of Officers shall occur at the identified officer election frequency at the Annual Meeting. In order to thoroughly assess qualifications of those desiring to become a League Officer, all interested parties must declare candidacy by submitting their name and a personal statement as to why they want to serve to the current Secretary by a date to be determined by the Board of Directors. Candidates whose names are on the ballot may be elected to the applicable Officer position at the Annual Meeting.

ARTICLE V: DUTIES OF THE OFFICERS

- A. President: Shall preside at all meetings of the membership and of the Board of Directors; sign contracts, leases, deeds and also notes and other evidences of indebtedness upon approval of the Board; sign checks; call Association and Board meetings; have general supervision of affairs of the association.
The President shall share State Representative duties with the Vice President. And shall keep the Board of Directors apprised of actual or proposed VSAHA rule/regulatory changes, state tournament plans and any other information necessary for RAHA to operate in accordance with VSAHA rules.
- B. Vice President: Shall assist the President in the discharge of his/her duties and in his/her absence or disability to assume his/her duties and officiate in his/her stead. The Vice President shall also share State Representative duties with the President as described above.
- C. Secretary: Shall keep the minutes of the Association and Board meetings and keep all reports and documents connected with the business of the Association. Shall maintain a role of membership; post minutes and notices of regular meetings and special meetings of the Association and Board; send the same minutes to the Board of Directors.
- D. Treasurer: Shall have charge of the funds of the Association and keep a record of all receipts and disbursements and shall render a written report when requested by the President of the Board of Directors. Disbursements for less than \$500.00 may be made at the discretion of the Treasurer or the President. Disbursements for \$500.00 or more must have the approval of the Board of Directors. In addition, the Treasurer shall serve as the advisor for insurance policies.

ARTICLE VI: BOARD OF DIRECTORS

There shall be a Board of Directors composed of a maximum of Fifteen (15) voting members of the Association, as follows:

Elected: The four (4) elected officers, 1. President, 2. Vice President, 3. Secretary, 4. Treasurer

Appointed: Up to Eleven (11) members appointed by the Board of Directors: 1. Safety Officer, 2.

Scheduler, 3. Coaching Coordinator, 4. Player Agent/Chair of Youth Hockey Committee, 5.

Registrar, 6. Fundraiser, 7. Marketing/Public Relations, 8. Growth Coordinator, 9. Tournament and Special Events Coordinator, 10. Two (2) At-Large

The term of office for officers and appointed Board members shall be for two (2) years ending July 1 or until succeeded. Any member of the Board, on failure to attend any three (3)

consecutive meetings shall be considered remiss and neglectful of duty and may, by action of the Board, be removed from office. Board members may succeed themselves for successive

terms if duly elected or appointed. An elected Board member or Past President may be

appointed to no more than one of such appointed Board of Director Positions if an appointed

position is unable to be filled. Should a Board vacancy occur, the Board of Directors, by majority

vote where a quorum of the Board exists, shall appoint an Association member to serve for the balance of the year. Board members shall serve without compensation.

Duties of the Appointed Board Members:

1. Safety Officer: Coordinates all safety activities; ensures safety in player training; ensures safe playing conditions; coordinates reporting and prevention of injuries; solicits suggestions for making conditions safer. The Safety Officer ensures all current Volunteers, in whatever capacity RAHA is being served, has current SafeSport certification and is responsible to notify Head Coaches of any Volunteers on their respective teams of any incomplete or lapsed SafeSport certifications. Works collaboratively with the Coaching Coordinator to ensure knowledge of game rules and the like.
2. Scheduler: Serves as RAHA Scheduler and is responsible for scheduling games and practices for all RAHA teams.
3. Coaching Coordinator: Represents coaches in the league, develops and presents a RAHA coach training program, receives and distributes coaching information from RAHA, VSAHA and USA Hockey and distributes to all coaches, promotes and provides information on ADM style practices, coordinates mini-clinics as necessary, works collaboratively with the Safety Officer to ensure coaches are knowledgeable of the role of safety in coaching.
4. Player Agent: Coordinates annual tryouts with neutral third-party evaluators and is in charge of player selection, facilitates mid-season processes to transfer players up or down Tiers(s) and/or dual rostering based on player skill level, team coach input and parent/player input. Also serves as Chair of Youth Hockey Committee.

5. Registrar: Sets up on-line registration and ensures league rosters are provided to applicable governing bodies.
6. Fundraiser: Identifies fundraising needs, coordinates all fundraising initiatives and logistics for RAHA. Works closely with RAHA Treasurer and Marketing/Public Relations to concentrate efforts to make RAHA visible in the community year-round.
7. Marketing/Public Relations: Oversees new player recruitment efforts; develops and maintains a league marketing plan focused on player recruitment and retention; oversees efforts to market new divisions of play and initiatives within and external to the league; ensures league news, fundraising initiatives, and other general information is current. Sets up and manages the league's official website and coordinates efforts to make RAHA visible in the community year-round.
8. Growth Coordinator: Oversees coordination of the organization's introductory programs. Serves as liaison to regional or national programs that promote such programs along with local resources to drive these levels forward.
9. Tournament and Special Events Coordinator: Oversees coordination of events in which RAHA participates and hosts beyond the regular season games and practices.
10. At Large: A member of the board "At Large" has no specific duties unless assigned by the Board but has the same rights and responsibilities as other board members.

ARTICLE VII: POWERS AND DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall meet as a Board as required during the year. Regular meetings of the Board shall be held monthly. A majority of the current Board members shall constitute a quorum at Board meetings. Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting if seven (7) Board members consent thereto, in writing, and such writing or writings are filed with the Minutes of the Proceedings of the Board. The Board shall have the entire authority in the management of affairs and finances of the Association and have general control of all its property. Without limiting any of the provisions herein, the Board will have all of the powers and authority granted directors under the Vermont Nonprofit Corporation Act (Title 11B VSA).

They shall make such rules as they deem proper respecting the use and application of the Association's property and operating philosophy, fix penalties of offenses against the rules, and make rules for their own government and for the government of the committees appointed by them. All appropriations from the funds of the Association shall be made by the Board. They shall appoint any committee, with full authority over them, as deemed necessary to the conduct of the Association business. They may remove officers at any time with or without cause. They may establish, organize, and direct activities of hockey leagues, sponsor clinics, hockey games, and other activities in accordance with the aims of the Association. They shall make such rules as deemed proper and relevant to the conduct of all participants in the program. The Board may conduct money raising projects, engage employees, agents, and servants to the extent

necessary, determine their remuneration and borrow money; mortgage and pledge its assets, and do all other acts necessary to carry out the purpose of the Association. They shall arrange for the audit of the records of the Secretary, Treasurer, and Committees whenever appropriate.

ARTICLE VIII: 501(C)(3) STATUS

The purpose of this Association is non-profit/charitable and as such the Association must always comply with those regulations set forth in the Internal Revenue Code. Notwithstanding any other provisions of the Articles of Association, the organization is organized exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code of 1986, and shall not carry on any activities not permitted to be carried on by an organization exempt from Federal income tax under IRC 501(c)(3) or corresponding provisions of any subsequent tax laws.

No part of the net earnings of the organization shall inure to the benefit of any member, trustee, director, officer of the organization, or any private individual (except that reasonable compensation may be paid for services rendered to or for the organization), and no member, trustee, officer of the organization, or any private individual shall be entitled to share in the distribution of any of the organization's assets on dissolution of the organization. No substantial part of the activities of the organization shall be carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by IRC 501(h)), or participating in, or intervening in (including the publication or distribution of statements) any political campaign on behalf of, or in opposition to, any candidates for public office. In the event of dissolution, all of the remaining assets and property of the organization shall, after payment of necessary expenses thereof, be distributed to such organizations as shall qualify under section 501(c)(3) of the Internal Revenue Code of 1986, or corresponding provisions of any subsequent Federal tax laws, or to the Federal government or State or local government for a public purpose.

ARTICLE IX: FISCAL YEAR

The fiscal year of the Corporation shall begin on the first day of July and end on the last day in June in each year.

ARTICLE X: WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of the Vermont Nonprofit Corporation Act (Title 11B VSA) or under the provisions of the Articles of Incorporation or the By-Laws of the Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE XI: DISSOLUTION

Upon dissolution of the Corporation the assets of the Corporation shall, pursuant to the Articles of Incorporation, inure to the benefit of a 501 (c)(3) corporation.

ARTICLE XII: GENERAL CORPORATION LAW

Unless specifically covered herein, the affairs of the Corporation shall be governed by the Vermont Nonprofit Corporation Act (Title 11B VSA).

ARTICLE XIII: AMENDMENTS

The Articles of the Association and By-Laws may be amended at any annual meeting or special meeting where a quorum of the Board exists and the majority of all votes cast are in favor of the amendment provided the proposed amendment(s) was included in the notice of the meeting.

Adopted Date: June 8, 2023