

SUPERIOR AMATEUR HOCKEY ASSOCIATION POLICIES AND PROCEDURES 2025-2026

**Superior Amateur Hockey Association 1015 Oakes Ave.
Superior, WI 54880
(715) 394-4899**

<https://superior.pucksystems2.com>

(Reviewed and adopted as indicated throughout the document)

MISSION

To assist young people in becoming the best possible versions of themselves, both on and off the ice, through life lessons learned playing ice hockey.

The policies and procedures of SAHA are developed and approved by the Board of Directors. While no single policy can govern every situation, these policies will be given great weight—and in some cases strictly enforced—in the operation of SAHA.

NON-DISCRIMINATION

SAHA does not and shall not discriminate because of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring, and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment.

SAHA is an organization that provides opportunities for youth to participate in athletic activities which include team meetings, practices, competitions, and other team interactions. SAHA takes seriously its obligation to maintain a safe environment for children. In accordance with State and Federal Laws and pursuant to USAH requirements, SAHA reserves the right to limit or refuse individuals access to SAHA events or facilities where SAHA events are held if SAHA, its agents, representatives, or volunteers feel that children may be put at risk by the individual's attendance.

CODE OF CONDUCT (Amended May 15, 2024)

FAIR PLAY AND RESPECT

SAHA does not tolerate any abusive behavior, including racial and other derogatory slurs directed at players, coaches, and officials. All participants are reminded that any language that is hateful or discriminatory in nature will be subject to disciplinary actions.

USA HOCKEY CORE VALUES

USA Hockey's core values aim to guide its members in their actions and attitudes prioritizing sportsmanship, emphasizing fair play, humility in victory, and grace in defeat. Respect for others is essential, along with integrity that goes beyond mere adherence to rules. Pursuit of excellence is encouraged at all levels, promoting high performance from individuals, teams, and the organization. Enjoyment of the game is vital for all participants. Loyalty to hockey's ideals and fellow members is fostered, as is the importance of teamwork and its role in achieving success in the sport.

PLAYER CODE OF CONDUCT

- Play for fun.

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- Work hard to improve your skills.
- Be a team player – get along with your teammates.
- Learn teamwork, sportsmanship, and discipline.
- Be on time.
- Learn the rules and play by them. Always be a good sport.
- Respect your coach, your teammates, your parents, opponents, and officials.
- Never argue with an official's decision.

STUDENT ATHLETES MUST

- Participate in a manner that ensures the safety of student-athletes, coaches, and officials.
- Respect the dignity of other student-athletes; verbal or physical behaviors that constitute harassment or abuse are unacceptable.
- Never advocate or condone the use of alcohol, performance enhancing drugs or mind-altering drugs.
- Refrain from any instigating or fighting.
- Refrain from any use of the stick with the intent to harm or injure.
- Refrain from any uses of tobacco, alcohol, or drugs while a member of the Superior Amateur Hockey Association during the season.
- Refrain from any use of vulgar or offensive language and or gestures.
- Refrain from any act of disrespect toward a student-athlete, coach, referee, or parent.

PARENT CODE OF CONDUCT

- Encourage your child to play by the rules. Remember, children learn best by example, so applaud the good plays of both teams.
- Do not embarrass your child by yelling at players, coaches, or officials. By showing a positive attitude toward the game and all its participants, your child will benefit.
- Emphasize skill development and practices and how they benefit your young athlete. De-emphasize games and competition in the lower age groups.
- Know and study the rules of the game and support the officials on and off the ice. This approach will help in the development and support of the game. Any criticism of the officials only hurts the game.
- Applaud a good effort in both victory and defeat and enforce the positive points of the game. Never yell or physically abuse your child after a game or practice it is destructive. Work toward removing physical and verbal abuse in youth sports.
- Recognize the importance of volunteer coaches. They are important to the development of your child and sport.
- Communicate with them and support them.
- If you enjoy the game, learn all you can about hockey and volunteer.

PROCEDURE FOR REVIEWING VIOLATIONS

The Rules and Referees Committee will be responsible for investigating and enforcing violations. Each member of the committee will exercise care not to disclose confidential information acquired in connection to their status as a member of the Rules and Referees Committee as the disclosure may be averse to the interest of SAHA, WAHA, or USA Hockey.

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Information received by committee members in the performance of responsibilities as a committee member will be treated as confidential unless otherwise determined by the Board of Directors. In the event a written violation is reported, a Rules and Referees committee member shall notify the player and his parents(s) and provide them with the opportunity to address the alleged violation.

Note: A Code of Conduct violation occurs when a player, coach, parent acts in a way that goes against the official rules or behavior expectations set by SAHA, WAHA, or USA Hockey. This includes any behavior that violates the standards outlined in the organization's Code of Conduct.

The Rules and Referees Committee shall then meet to consider all information relating to the violation and determine whether a violation occurred. No meeting shall be required if the player and his parent(s) admit the violation. If the player and parent(s) disagree with the penalty of such violation decision the Parent and Player may appeal that decision to the SAHA Board of Directors.

DISCIPLINARY ACTIONS

Violation of any of the elements from the **Player Code of Conduct** can result in the following disciplinary actions.

Occurrence	Discipline
1st Offense	The player will meet with coach(es), manager, and parents for a warning. This may lead to a probation period of up to 1 month, during which the player's behavior will be closely monitored.
2nd Offense	Automatic 1-week suspension and a minimum of one game missed.
3rd Offense	Automatic 2-week suspension and a minimum of two games missed. The player will also meet with the coach, manager, and a SAHA Board representative.
4th Offense	Dismissal from the program for the remainder of the season without refund.
If USA Hockey policy indicates a harsher consequence for a specific offense, we are bound to follow that policy.	

Violation of any of the elements from the **Parent Code of Conduct** can result in the following disciplinary actions.

Occurrence	Discipline
1st Offense	Parent will meet with coach(es) and manager for a warning. This may lead to a probation period of up to 1 month, where parent behavior will be closely monitored.
2nd Offense	A formal letter of reprimand will be given to the parent stating that the next offense could lead to a suspension or ban.
3rd Offense	Letter will be drafted explaining that the parent will be banned from attending the team's next contest.
4th Offense	Dismissal from the program for the remainder of the season without refund.
If USA Hockey policy indicates a harsher consequence for a specific offense, we are bound to follow that policy.	

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Violations are detrimental to the team and may be reported to the SAHA Executive Director and or any SAHA Board member by the team's coach, manager, or a parent of a player on the same team. A meeting with the SAHA Rules and Referees Committee will be convened promptly.

SAHA reserves the right to impose disciplinary actions as outlined above and/or in accordance with disciplinary measures stipulated by USA Hockey.

SAHA is dedicated to cultivating a safe and fair environment for all participants. Demonstrating respect and commitment to the game, opponents, coaches, and officials is essential to fostering a positive culture.

I hereby affirm my agreement with the terms laid out in this document and commit to upholding the Code of Conduct established by SAHA policy and procedures, its affiliate WAHA, and/or USA Hockey.

GREIVANCES

A grievance is a type of complaint which deals specifically with an individual. A grievance may be filed by a coach, a parent, or a parent on behalf of a player.

A grievance must be in writing and signed; it should be given to any officer or director, or it may be left at the SAHA office. Any unsigned grievance will not be addressed. All grievances will be taken very seriously by the SAHA Board.

If a grievance is received, the President will appoint an Ad Hoc Committee specifically to investigate the grievance. This investigation may involve speaking with several individuals including witnesses, the complainant and the person who is the subject of the grievance; a meeting of the parties may be held, too.

The Committee's determination will then be relayed to the parties. If it recommends no action, then the matter will be closed. However, the Committee has authority to recommend sanctions including, but not limited to, suspension or termination of a coach or player, banning a parent or spectator from entering the SAHA premises for a specified period of time, or other action the Committee deems appropriate. If, but only if, sanctions are recommended, those sanctions must receive prior Board approval before imposition.

SPECIAL NOTE FOR Jr. Gold LEVEL STUDENT-ATHLETES:

Understanding that (High School C) Level student-athletes serve as role models for the younger players of the Superior Amateur Hockey Association, they are thus held to a higher degree of accountability and responsibility. **Therefore, violation of any element of the Player's Code of Conduct shall result in the following penalties:**

- 1st Offense of Season: 1 Game Suspension
 - (must participate in all practices and attend all games)
- 2nd Offense of Season: 5 Game Suspension
 - (must participate in all practices and attend all games)

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- 3rd Offense of Season: Immediate Suspension from all hockey activities pending review by the Rules & Referee Committee of Superior Amateur Hockey Association.

SUPERIOR AMATEUR HOCKEY ASSOCIATION PARENT/FAN CODE OF CONDUCT

You, the parent/fan, are the most important person in the successful development of your player both on and off the ice. The success or failure of your Spartan will depend greatly on their ability to display an appropriate attitude both on and off the ice. You, the parent/fan, have the greatest influence on your child's attitude. It is critical that you understand and adhere to the following code of conduct.

I understand that:

- It is a privilege, not a right for my child to play youth hockey.
- Sportsmanship and fair play are essential to the sport of hockey and are the most important skills that our children learn from youth hockey.
- Our children learn from our example, and we as parents/fans need to exemplify the highest level of sportsmanship by supporting all players, coaches, team managers, referees, and parents.

Therefore, I agree with the following,

- I will never use abusive behavior or language toward anyone involved in youth hockey.
- I will not create a public display of anger or negativity toward coaches, managers, players, other parents, or spectators in any arena or via email, letter, phone, text, or social media, either directly or indirectly.
- I agree to the 24-hour rule which states "no parent/fan in a fit of frustration or anger over their player's playing time, position or coaching will contact the coach in any manner until 24 hours has passed". The methods of acceptable communication after the 24 hour period will be determined by the coach.
- I will respect and adhere to all rules and the Code of Conduct set forth to spectators by SAHA, WAHA, and USA Hockey.
- I will express any concerns through the proper channels in a respectful manner.
- I understand that any parent/fan that cannot abide by these rules or violates them will be subject to the following disciplinary actions.

Parent/Fan Code of Conduct Consequences,

Violations of the Parent/Fan Code of Conduct is detrimental to the team and may be brought forward to the SAHA Executive Director by either the team's coach, manager, or a parent on the same team. A meeting with the SAHA Rules and Referees Committee will occur as soon as possible.

SAHA may set forth a penalty ranging from a verbal warning up to suspending a parent from all team functions for one week to the duration of the season. Continual abuse of the conduct policy may result in permanent removal of both the parent and player from SAHA.

During the sanction, the parent will not be allowed in any facility during a youth hockey event, regardless if that parent has another child on a different team.

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SANCTIONS FOR ABUSIVE CONDUCT/LANGUAGE

The referee is charged with maintaining the proper atmosphere for players, coaches, visiting teams and other spectators. If a referee finds it necessary to remove a parent, SAHA will, without question, strictly enforce that decision. If the parent does not immediately comply with the referee's order for removal, that parent shall be referred to the Rules & Referees committee at SAHA. That Committee may be empowered by the President to act without further Board approval. This Committee may impose a multi-game ban from the SAHA arena.

SANCTIONS FOR PHYSICAL CONTACT

Any parent who deliberately touches or physically impedes any game official, coach, or player anywhere on the SAHA premises shall be referred to the Rules & Referees committee appointed by the President. That Committee may be empowered by the President to act without further Board approval. This Committee shall impose a multi-game ban from the SAHA arena.

SEXUAL & PHYSICAL ABUSE POLICY

Any form of sexual or physical abuse will not be tolerated. SAHA has a sexual and physical abuse policy consistent with USA Hockey and WAHA. While SAHA cannot guarantee that no such abuse ever occurs, SAHA does use its best efforts to screen and review each coach and manager by providing certain information to the local authorities for background checks. All coaches and managers are required to complete an application regarding their background. A copy of the application and disclosure statement to be completed by each coach and manager is available at the SAHA office.

Neither consent of the player to the sexual contact, mistake as to the participant's age, nor the fact that the sexual contact did not take place at a hockey function are defenses to a complaint of sexual abuse.

Upon proof of a violation of this policy, the violator will be permanently banned or suspended from USA Hockey sanctioned programs and/or the programs of its Affiliate Associations, including SAHA. Information will be reported to the appropriate authority.

GETTING AN ITEM BEFORE THE BOARD

The SAHA Board is here to address needs, concerns, and complaints. In order to ensure that concerns are properly weighed, investigated, and discussed, the following procedure has been established:

1. The concerned individual should contact any Board member to find out the name of the proper committee chair for this issue.
2. The concerned individual should contact the appropriate chair to find out when the committee meets and ask that the issue be placed on that committee's agenda for discussion. The committee chair will inform the individual of the next committee meeting so that the individual can attend.
3. If the matter is referred to the SAHA Board by the committee, the committee chair will ensure that the matter is placed on the SAHA Board agenda at least 10 days in advance of the next SAHA Board meeting.
4. At the SAHA Board meeting, the committee chair will bring the issue to the Board

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under the proper committee report and will give the committee's recommendation regarding the matter to the SAHA Board.

5. The individual who brought the item to the SAHA committee (or a group spokesperson, if this matter involves more than one individual) will have up to five (5) minutes to discuss and present a position on this issue to the SAHA Board.
6. The SAHA Board will discuss the issue and may pose additional questions to the individual or spokesperson regarding the matter in question.
7. If the SAHA Board believes that a full investigation has been completed, it will decide the issue or concern.
8. Most work of SAHA should be done at the committee level where full discussion, investigation, and recommendations are formulated. The issue will not be addressed, discussed, or decided at a SAHA Board meeting without compliance with this procedure.

SUGGESTIONS, COMPLAINTS & CONCERNS

The Board of Directors welcomes any comments, suggestions, or complaints that may be made. However, any anonymous suggestion, comment or complaint will be discarded without further review by the Board. Communication regarding suggestions, complaints, and concerns may be made in writing or by email.

VOLUNTEER HOURS (Amended June 19, 2024)

The parents of all players above Termite level must volunteer a minimum of twenty (20) hours per player per year. Volunteer hours should be submitted to the team manager periodically throughout the year so that a running total can be kept.

Failure to meet the twenty (20) hour requirement may result in an additional assessment of \$25.00 per hour for each hour missed. You should maintain a list of your volunteer hours.

OUTDOOR RINK RULES AND POLICY (Adopted May 21, 2025)

Members maintain SAHA outdoor rinks. Any team is eligible to use the outdoor ice, provided that the parents agree to maintain that ice for an assigned time—usually 2-4 days per year.

Beginning of Season

Outdoor Rinks will begin flooding as soon as the temperatures remain below freezing during the day and remain below freezing for the foreseeable future. The rinks will remain closed until the ice has been built up enough to cover all the known hazards on the surface (gravel, grass, sticks, metal). Once it has been deemed safe, SAHA will notify managers so they can let their teams know the rinks are open for use.

Temperature

Team practice and games will be cancelled for the Outdoor Rinks if the temperatures are below 0°F or the windchill is -20°F or colder. If a member chooses to use the outdoor rinks when the temperature or windchill is at or below 0°F (or -10°F with windchill), a parent or guardian must be present (this includes practices). SAHA will attempt to post closings by 3:00 PM on the website and notify managers so they can message their teams. If a coach cancel practice outside for any reason, please notify the Executive Director and/or the Outdoor Rinks and Facility

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(ODR&F) Chair.

Snow

Outside Rinks will not close due to snowfall and or snow accumulation unless weather conditions are considered dangerous. It is the responsibility of ALL the members of the SAHA Organization to assist in clearing the Outdoor Rinks of snowfall when possible. The Outdoor Rinks and Facilities Committee will do their best to clear the rinks but there are times when we will not be available to do this at a particular moment. We need the help of the Association to step up so the kids can enjoy the Outdoor Rinks without having to wait days for them to be cleared.

Pucks

The ODR&F will supply practice pucks for scheduled practices. It is the coaches responsibility to grab the bucket of pucks from the maintenance room in the warming shack. It is also the coaches responsibility to return the pucks back to the maintenance room after the practice is over. Try not to lose too many pucks over the boards as they are not cheap when you add up all the ones that get lost while you still need them.

The ODR&F will have a few rink pucks available to use. Please return them to the warming shack for the next person when you are done using them and so they do not get covered if it happens to snow.

Teams

If a team practice is scheduled on the outdoor rinks and the rinks are covered in snow, PLAN AHEAD. It is the responsibility of that team to clear the snow regardless if that team cancels practice or not. If the team fails to show up and clear the rink, they will lose an indoor practice session and their practice will be moved to the closest available time frame on an outdoor rink. If it happens a second time, the team will again forfeit their indoor ice time and be moved outside but the team will ALSO be fined \$150 per incident after the first incident. This fine will go towards the Outdoor Rinks and Facilities budget.

Flooding

When the temperatures start dropping, teams will be assigned dates for flooding the outdoor rinks. It is the job of the team manager to get a volunteer list together to assign who is going to flood which nights with flooding starting at 9:00 PM. This list will be available to the ODR&F Committee Chair if requested. A minimum of two people per night, per team, is required for flooding. The same two people should not be scheduled every night (they can still help flood, but they should not be the only people doing it). Three people is an ideal number for flooding. The more people there are, the faster it goes and the safer it is.

If a team fails to show up for their scheduled flooding time, they will lose their next indoor practice time and their practice will be moved to the closest available time frame on the outdoor rinks. If that same team fails to show up a second time, in addition to losing their indoor ice time again, the team will be fined \$150 dollars each time they fail to show up after the first incident. This fine will go towards the Outdoor Rinks and Facilities budget.

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Tools

We have snowblowers, shovels, and... IF a SAHA AUTHORIZED person is available to operate it, a plow truck, to assist in clearing the ice off. Fuel for the snowblowers is in the main rink maintenance room (where the Zamboni is parked.) Just ask the maintenance guys to help you get it.

Warming Shack

If the Warming Shack is not unlocked or the maintenance room in the Warming Shack is not unlocked, you can ask the rink guys in the main building to unlock the building for you (when they have time), or you can call the Outdoor Rink committee chair to come unlock it, if they are available.

End of Season

When the average temperatures are above freezing during the daytime and it does not make sense to continue maintaining the rinks, the committee chair and the SAHA president will make the decision of closing the Outdoor Rinks for the season.

The rinks can still be used by anyone in the Association but at THEIR OWN RISK and the warming shack will not be open.

FUNDRAISING, SOLICITATION & DONATIONS (Adopted October 27, 2023)

SAHA receives financial support and contributions from many businesses in the Duluth/Superior area; this benefits all SAHA teams and members. These sponsorships and donations help support registration costs, capital improvements, tournament fees and allows us to not charge ice rental fees to individual teams.

All fundraisers done by members of the association is to be for the benefit of the entire association, not just individual teams. Therefore, if one team approaches such a supporter, this could jeopardize additional or traditional gifts to the detriment of the organization even though it may benefit one team.

It is the policy of the Board that no fundraising or solicitation for team sponsorship by any team for any purpose will be permitted unless prior approval is received from the Board of Directors. Exceptions:

1. Home Tournament 50/50 raffle
2. Home tournament gift bag raffles with value less than \$200.
 - a. All raffles associated with a team's home tournament may only be conducted from the Monday prior to the tournament through Sunday of the tournament weekend.

Fundraising and team sponsorship solicitation without prior Board approval or violating the above exceptions will be subject to the following sanctions:

1. Forfeiture of all league games; and/or
2. Loss of the privilege to play in any state tournaments; or
3. Any other sanctions which the Board may deem appropriate under the circumstances.

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***To obtain board approval please reach out to the fundraising committee chair with a formal request.**

***If approved, the obtained sponsorship/donation will be split between the individual team and SAHA, where each receives 50% of the sponsorship/donation.**

NONPAYMENT OF REGISTRATION FEES (Adopted March 20, 2024)

It is only fair that all parents pay their child's registration fee. Fees can be paid in one of three ways;

- In full during online registration
- Online payment plan as described on the registration website page.
- Pay offline.

No player will be allowed to be on the ice unless all fees, are paid in full or an online credit card payment plan has been established. No cash or check payment plans will be considered.

Any online payment plan that fails for any reason must be corrected and paid within 7 days of the failed payment or the player will not be allowed on the ice until payment is resolved.

NONPAYMENT OF TEAM FEES POLICY (Amended September 25, 2024)

Purpose: To ensure timely payment of team fees and outline the consequences of nonpayment.

Policy:

Team fees, determined by the team manager, cover cost examples such as tournaments, uniforms, game stickers, ice time, referees for away games, and coach gifts.

Payment Deadline:

All team fees must be paid in full to the team manager by November 30th.

Consequences of Nonpayment:

If fees are not received by the deadline, the player will be ineligible to participate in any tournaments or activities funded by team fees until payment is made.

Enforcement:

The Divisional Director with oversight from the Rules and Referee committee will oversee compliance with this policy. Coaches and Managers will support the Rules and Referees decision.

Exceptions:

Any requests for exceptions to this policy must be submitted in writing to the Divisional Director for consideration and will be reviewed by the Rules and Referees committee.

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HARRINGTON FUND

This is a fund established to promote hockey by providing financial assistance to those in need. The Board of Directors has established the following guidelines for distribution from the Harrington Fund:

The Northwest WI Community Services Agency (NWCSA) will process and review all applications.

Scholarships will not be awarded for more than the amount of interest earned on the Harrington Fund for that season.

Scholarships will be paid for up to one-half (½) of the registration fees. Scholarships can only go towards registration fees.

Scholarship applications for Harrington Fund must be returned by September 30th (November 30th for Junior Gold) so the NWCSA can evaluate all applications.

Confidentiality: Applications may be obtained from the SAHA website or office. All applications are considered strictly confidential. Applicants' names or identities will not be disclosed to anyone, including Board members, except on a strictly need- to-know basis.

RELEASING A PLAYER TO ANOTHER ORGANIZATION (Adopted June 19, 2024)

SAHA is the only sanctioned WAHA and USA Hockey organization in Superior and the surrounding area. Consistent with WAHA and USA Hockey guidelines, any player residing within its boundaries is considered a player under the auspices of SAHA.

No player will be granted a release by SAHA to play in another organization unless SAHA does not have or cannot provide a team and coaching structure for that player.

The requesting party may be asked to appear before the SAHA Hockey Operations Committee to detail their request and answer any questions prior to any voting. Release requests may be submitted to SAHA President beginning July 01.

1. Player Transfer Request Initiation:

- a. Register as a current member of SAHA.
- b. Players transferring from SAHA to another association must complete the "Consent to Player Transfer – Tier II" form.
- c. The form must list the name of the Accepting Association.
- d. The President of the Accepting Association must signify acceptance by signing the form.
- e. No transfer requests will be considered by SAHA prior to October 1.

2. Approval Process:

- a. The transfer request form must be signed by the President and Treasurer of the Releasing Association (SAHA).
- b. The President of the Releasing Association must signify consent by signing the

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form.

- c. The Treasurer of the Releasing Association must confirm that the player and their parents/legal guardians have no outstanding financial obligations to SAHA by signing the form.
3. **Financial Clearance:**
 - a. The Treasurer's verification is required to ensure that the player's financial obligations to SAHA are settled.
 - b. The player will not be released if there are any outstanding financial obligations.
4. **Submission to WAHA:**
 - a. Once all required signatures are obtained, the form must be submitted to the WAHA State Registrar for receipt and approval.
 - b. The transfer is not valid until the WAHA State Registrar has approved the transfer.
5. **Restrictions:**
 - a. The released player may only play for the Accepting Association named on the form.
 - b. Transfers will not be approved if the Accepting Association is not specified at the time of submission.

Procedure to apply for release:

1. **Player/Parent Initiates Transfer:**
 - a. Obtain the "Consent to Player Transfer – Tier II" form.
 - b. Complete the form listing the player's name, date of birth, team & age.
 - c. Forward the form to the President of the Accepting Association.
 - d. The President of the Accepting Association reviews and, if in agreement, signs the form.
2. **Releasing Association Approval:**
 - a. Submit the form to SAHA President.
 - b. The SAHA Hockey Operations Committee reviews the request.
 - c. The Hockey Operations Committee presents their decision in their committee report.
 - If need be, SAHA Board of Directors vote on recommendation from committee report.
 - d. If approved, President reviews and signs the form.
 - e. SAHA President submits the form to the Treasurer of SAHA for financial clearance.
 - f. The Treasurer reviews and, if financial obligations are clear, signs the form.
3. **Submission to WAHA:**
 - a. SAHA President submits the fully signed form to the WAHA State Registrar for final approval.
 - b. SAHA awaits confirmation of receipt and approval from the WAHA State Registrar.
4. **Confirmation:**
 - a. Once approved, ensure all parties are informed of the transfer approval.
 - b. Maintain records of the signed forms for reference.

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REFUNDS (Amended December 2, 2024)

Withdrawing before the start of the season due to residency or injury: Full refund.

Withdrawing before the start of the season for any other reason: Full refund, less \$75.00 cancellation fee.

Withdrawing after the start of the season due to residency, and or high school: Pro-rated refund based on 5-month season less \$75.00 cancellation fee.

Withdrawing after the start of the season for any other reason: No refund.

Residency and High School defined below:

Residency: Change of residence outside of Superior Amateur Hockey Association boundaries.

High School: Any player leaving the SAHA program to play at the High School level.

SAHA PRO-RATED REGISTRATION REFUND POLICY FOR SPECIAL CIRCUMSTANCES (Adopted December 2, 2024)

Purpose

The purpose of this policy is to outline eligibility requirements and the process for requesting a pro-rated refund of registration fees in cases where a player is unable to participate for a consecutive period due to unexpected circumstances, such as injury or serious health issues before the season and or during the season. This policy provides consideration for player(s) facing such circumstances while maintaining the financial responsibilities of the Association.

Eligibility Requirements

To qualify for a pro-rated registration refund, the following requirements must be met:

Threshold of Consecutive Missed Days

A pro-rated refund will be issued only after the player has met the consecutive absence threshold for missed days and their registration is paid in full. This policy ensures refunds are provided solely for substantial, continuous absences. **If a player returns to the ice during the period for which the refund is requested, the refund request will be canceled.**

The pro-rated refund policy offers a graduated refund percentage based on the number of consecutive days missed due to injury, illness, or other qualifying circumstances. Refunds are issued according to the following schedule:

- 45 days missed: Player(s) who miss at least forty-five consecutive days are eligible for a 25% refund.
- 90 days missed: Player(s) who miss at least ninety consecutive days are eligible for a 50% refund.

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- 135 days missed: Player(s) who miss at least 135 consecutive days are eligible for a 75% refund.
- Entire SAHA Season: Player(s) who miss an entire year are eligible for a 100% refund.

Written Request

To qualify for a pro-rated refund, a written request must be submitted to the SAHA President or the Registration Chair. This written request initiates the refund review process. The required items are as follows:

- Reason for Refund Request: Clearly state the reason for the refund request. This should specify whether the absence is due to a medical issue, injury, or other qualifying circumstance.
- Supporting Medical Documentation: When submitting medical documentation as part of a refund request, ensure it includes the following details:
 - Expected Time Away from Physical Activity: Clearly indicate the anticipated duration the player will need to refrain from physical activity due to their medical condition or injury.
 - Prior to Returning to Ice (Re-Evaluation Details): If applicable, include information about any required re-evaluation before the player can return to physical activity. This should specify the recommended timeline for the re-evaluation and the criteria for determining readiness to resume participation.

Incomplete requests may cause processing delays, and the start date for the pro-rated refund will only be determined once all required information has been received.

Refund Exclusions

Team fees or any other participation-related fees are excluded from refund eligibility.

Review Process

The SAHA Registration Committee will review each request on a case-by-case basis. Due to the unique nature of each situation, approvals will be assessed independently and will not set a precedent for future cases.

Refund Determination

Notification of Decision

- If the request is denied, the Registration Chair will notify the parent or guardian of the decision.
- If approved, the Registration Chair will inform the parent or guardian and communicate the decision to the SAHA Board.

Refund Calculation

- Approved refund will be based on date all required items was received and threshold of missed consecutive ice time missed minus a \$75 administrative cancellation fee.

Refund Timeframe

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- If registration is paid in full, a pro-rated refund will be processed within 30 days from date player(s) is allowed to return on the ice and or within 30 days of registration being paid in full.

Player(s) on Payment Plan

Player(s) on payment plans will continue to make their payments as scheduled.

Grievances

If the parent or guardian disagrees with the registration committee's decision, they may file a grievance following SAHA's Grievance Policy.

Non-Transferable and Non-Precedent Setting

Approved refund applies only to the individual player registration for the current season and cannot be transferred to future seasons or other players. Each case is considered unique; approval of one request does not imply that future similar requests will be approved.

WAHA/USAH registration and insurance is not refundable to SAHA. Therefore, any refund will exclude WAHA/USAH fees.

DEVELOPMENT POLICY (Amended October 16, 2024)

The purpose of the following rules will be to ensure that there is a consistent process in place for SAHA Team and Player Development. It is understood that reasons for potential move-ups may exist, and they will be handled according to the following guidelines. No player will be officially moved to another division until the Hockey Operations Committee thoroughly reviews both player participation numbers at each of the effected divisions, and the reasons for the potential player relocation.

Minimum and maximum player totals are established for all teams Squirt and higher, prior to evaluations, based on USA Hockey guidelines. Player totals will be determined at the conclusion of the designated "registration" date prior to evaluations.

If player registration numbers exceed the maximum roster guidelines, efforts will be made to form additional teams. If forming additional teams is not feasible, the excess player(s) will be assigned to B-level teams (these players will be distributed as evenly as possible between the B teams).

Note: If the A-level team is below USA Hockey guidelines for number of skaters, excluding goalies, they will be required to adjust "up" to the USA Hockey guideline numbers for that age group. This can occur until the USA Hockey Registration Forms are submitted by SAHA in December.

If a potential goalie or skater shortage occurs, whether at the Squirt, Pee wee, or Bantam age level, the Hockey Operations Committee will make team size and player allocation decisions in the best interest of player development with an emphasis on age-appropriate hockey. The Hockey Operations Committee will only approach and ask players about moving to a higher division if said player is deemed to be elite and mature enough to play at a higher level. Players who have been asked to move will be required to follow the move-up protocol. No player will

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be forced to move up to a higher division of play.

Note: A first-year player at any level will never be allowed to move up to the next division.

The Hockey Operations Committee will recommend the number of teams and player allocation at each division to the board for approval. A-team coaches and evaluators will be notified prior to evaluations of skater and goalie numbers for each team at that level. The Hockey Operations Committee and board decisions on team sizes are final.

High School Age

Bantam age players who make the High School team but wish to return to the Bantam division, must notify the Hockey Operations Committee no later than 24 hours after the first High School roster is posted. Players returning after this 24-hour period will be placed on a B level team.

Player Movement Request “Petition” Protocol

The Hockey Operations Committee at SAHA recommends that players play age-appropriate hockey unless circumstances arise where a player exudes elite abilities, and it is determined by the committee that the player’s development would not be hindered by moving to a higher level.

A petition to move-up must be submitted to the Hockey Operations Committee no later than the last “official” day of registration.

The following criteria shall be reviewed to determine whether a move-up petition is accepted or denied:

- Petitioning 8U players are required to fill out the WAHA player move up form found online at wahahockey.com
- Petitioning parent(s) are required to provide a brief explanation, in writing, as to why they believe their player should be skating at a higher age level.
- The petitioning player must be entering their second year at the SAHA level from which they are requesting to move up.
- The petitioning player has no outstanding financial debt to the Association.
- The petitioning player should obtain a letter of recommendation from the previous year’s Head Coach.

Note: The previous year’s Head Coach’s opinion that the petitioning player has the skills necessary to potentially play at a higher level will be considered but will not be the sole determining factor.
- The Hockey Operations Committee reviews the registration numbers.
- The Hockey Operations Committee will determine the appropriate number of teams at each level.
- If an accepted petition wishes to withdraw the request, this must be done 24 hours before the first evaluation session of both the level they have petitioned into, and the level they want to return to.

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- The Hockey Operations Committee will inform Board members of all requests to move-up, i.e. “petitions”, and whether the petition has been accepted or denied. This information exchange must be accomplished prior to evaluations.
- On acceptance, these processes will be followed:
 - The Chairman of the Hockey Operations Committee will notify the petitioning family, in writing, that the request to move-up was accepted (or denied), based on the previously mentioned criteria.
 - If accepted, the petitioning player MUST report to all evaluation sessions at the level requesting to move up to.
 - The Hockey Operations Committee shall make all attempts to select independent, non-biased, evaluators to participate in the evaluation process of all players evaluating at that level. These evaluators may be, but are not limited to, College or HS level coaching staff.
 - The player will not be identified with the Evaluators.
 - The petitioning player must have an evaluated score that would place them in the top three forwards, top two defensemen, or top goalie to be placed on an “A” level team. This may alter the normal evaluation rating systems but will be necessary in move-up situations.
 - The Evaluation selection process will be final, and positional placement will occur at all levels within that age grouping, e.g. “A” or “B”.
 - After the first evaluation session at the higher level, the petitioning player cannot opt to move back to the level requested to move from.
 - A petitioning player who has been selected to the Bantam “A” team will not be granted placement on Bantam “A” team if any positions are held open for returning HS age players. The petitioning player will be required to skate with a Bantam “B” team until HS evaluations are complete. If the Hockey Operations Committee determines that the petitioning player still scores high enough according to the aforementioned 3-2-1 scoring scale, they could then join the Bantam A team if the maximum number guideline has not been exceeded.
- Accepted petitions will be subject to the additional registration fees to cover the difference between the player’s current level and the higher level.

Note: This will not apply to players that are asked to move by the Hockey Operations Committee.

Successfully petitioned players are granted this exemption one time only. If in two years the player wants to petition to the next higher level, they will have to go through the move-up process again.

MITE DEVELOPMENT PROGRAM (Adopted August 21, 2024)

1. Generate and sustain a passion for hockey in all children that emphasizes developmentally appropriate learning of the fundamental skills necessary to create a successful experience for all skaters.
2. Establish a positive, enthusiastic, and supportive hockey culture that includes volunteerism, respect, and healthy relationships between all participants of the game.
3. SAHA follows USA Hockey’s American Developmental Model (ADM). We use station-

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based practices to keep players active and engaged while utilizing the ice more efficiently. Our players will receive more opportunities for individual coaching. They will receive more repetitions which means more development. The practices are designed to maximize activity in a fun and competitive environment. In addition to the core fundamentals (skating and stickhandling), players will develop contact confidence while battling for loose pucks in races and other small-area scenarios. We understand that keeping our players active and engaged means they will have fun and want to return. By getting them to return we can further their development.

4. We do not promote full-time goalies at the 8U age level. Players will rotate through the goaltender position. 8U participants will practice one to two times during the week with practices or games on Saturday and Sunday. Games are played with neighboring associations.

5. There are three levels of Mite Hockey; Termite, Mite 1, and Mite 2. Progression between levels is based on skill capabilities with consideration for age.

- a. Players will benefit by being matched with kids their own age with similar skill levels. It will also allow coaches to better meet the needs of their players and run more effective and efficient practices.
- b. SAHA coaches and Mite level directors will place players at the appropriate skill level at the beginning of the season. The Mite directors and coaching staff will work to ensure each child ultimately participates in an appropriate level where they will be able to have fun and succeed.
- c. As the season progresses, players may be asked to move to another level that is more appropriate for their skill level. If your child is identified for a possible level change, you will receive a recommendation from the Mite directors to discuss a level change.

TERMITES

This program is designed for both boys and girls (typically ages 4-7) who are new to hockey. Kids will learn to play hockey in a fun, casual environment without a significant time or financial commitment. In this program, agility, balance, and coordination are the primary focus for this age group. The Termite program uses skill repetition with weekly progressions in a relaxed, fun environment.

Practices will typically be held two times a week.

Following Termites, all kids will move up to Mites upon either completion of a season or upon gaining the necessary skills and abilities to keep up with the Mite level players and skill requirements. Kids who will be in 10U/Squirts the following year, will progress "in-season" through the Mite program upon gaining the necessary skills and abilities to keep up with the next Mite level players.

Skaters will be evenly divided into groups or "teams."

MITE 1

- Primarily for players ages 5-7 that have some skating experience.
- One year of Termites is required before entering the Mite Program.
- All practices will be cross-ice or half-ice games. There will be no full ice games.

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MITE 2

- Primarily for skaters that are 6-8 years old.
- Players have participated in Termites and at least one season of Mite 1 hockey before entering the Mite 2 program.
- All practices will be cross-ice or half-ice games. There will be no full ice games.
- There are two groups (Red, and White) within the program allowing the association to provide an appropriate skill-level experience for all skaters.

* Mite 1's and Mite 2's are typically on the ice twice a week for practice and play games in-house and against other local associations.

8U/MITE POLICY FOR CROSS ICE PROGRAM

The SAHA Board has adopted a cross-ice program which has been mandated by USA Hockey. The purpose of this program is to foster Mite and younger level player development by maximizing their time on the ice. All Mite level coaches shall follow the ADM guidelines of the cross-ice program.

EVALUATION, TRYOUTS, AND TEAM SELECTION

SAHA conducts evaluations to ensure that players are placed at the most appropriate level for their abilities. The evaluation process varies at each level and is outlined below. The evaluation processes will be reviewed and is subject to change on an annual basis based on participation numbers and team classification levels as determined by the SAHA Hockey Operations Committee.

All levels have a Designated Divisional Director appointed by the Chair of the Hockey Operations Committee. The Divisional Director is responsible for the organization and execution of evaluations. The Divisional Director will work with the "A" level Coaches and selected evaluators during the evaluation process. There shall be no evaluators who have children under evaluation at that level, nor shall parent coaches participate in the evaluation process. Team sizes will be determined by the SAHA Hockey Operations Committee based on participation numbers, using USA Hockey and ADM recommendations.

Coaches and evaluators will be evaluating the following:

- The player's skating skills.
- The player's individual hockey skills (puck handling, passing, receiving, shooting, body positioning).
- The players team skills, both offensive and defensive.
- The players position play, teamwork, game skills and awareness.
- Desire, hard work, and off-ice attitude are also determining factors in the evaluation process.
- Goaltenders are evaluated on the applicable above skills as well as technique, positioning, quickness, and awareness.

Mites

The Mite Level Divisional Director and Coaches will evaluate the entire group (1-60 for

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example) to create as “even” teams as possible. Please be aware that at the Mite Level it is common for a player’s skill level to increase dramatically, making it difficult to have completely “even” teams throughout the season. It is important to stress fun, sportsmanship, and maximum effort levels at all times over winning. There will at no point be the pressure of “evaluation” or “tryout night” for the mites, this evaluation will occur during clinics without player or parent knowledge.

Squirts

Tryout Procedure:

If there is more than one team at these levels, there will be evaluations that take place over the first three weeks of the season. At the end of the three-week evaluation period, players will be assigned to the top level “A” team or a “B” team(s). A player will not be allowed a “movement” once the team is selected unless it falls under criteria set forth in the player movement policy.

The “A” level head coach, selected independent evaluators, and the Level Director will participate in on-ice sessions during the three-week evaluation period. At the end of evaluation period, the “A” level head coach and selected evaluators will select the roster for the “A” level team first with the guidance of the Divisional Director. Any player who is unable to attend the three-week evaluation process will be evaluated based on the prior year’s performance, and previous year’s coaches’ recommendations to determine team placement.

If a player wishes to not be in consideration for the “A” team the player/parents may notify the Divisional Director of such desires.

Peewees / Bantams / Jr. Gold

Tryout Procedure:

If there is more than one team at these levels, there will be evaluations that take place over the first three weeks of the season. At the end of the three-week evaluation period players will be assigned to the top level “A” team or a “B” team. A player will not be allowed a “movement” once the team is selected unless it falls under criteria set forth in the player movement policy.

The “A” level head coach, selected independent evaluators, and the Level Director will participate in on-ice sessions during the three-week evaluation period. At the end of evaluation period, the “A” level head coach and selected evaluators will select the roster for the “A” level team first with the guidance of the Divisional Director. Any player who is unable to attend the three-week evaluation process will be evaluated based on the prior year’s performance, and previous year’s coaches’ recommendations to determine team placement.

If a player wishes to not be in consideration for the “A” team the player/parents may notify the Divisional Director of such desires.

Having an evaluation process lasting over many ice sessions will assist in making the evaluation process less stressful for players, parents, and coaches, and will allow coaches and independent evaluators additional time to evaluate players skills.

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ALL-STAR TEAMS

SAHA does not allow the formation of so-called all-star teams during the regular hockey season. Therefore, SAHA will not sanction all-star teams formed during the regular hockey season. No SAHA equipment, including jerseys and goalie equipment, may be used by any player participating on such an all-star team.

This policy does not restrict players or coaches from participating in off-season tournaments, select teams, or all-star teams.

PLAYING TIME FOR ALL PARTICIPANTS

It is SAHA's desire to ensure that the maximum recreational opportunities be given to each player, to ensure that all players are given the maximum opportunities to improve their hockey skills and attitudes, and to bring the standards of the SAHA hockey program to the highest level of excellence.

To achieve those goals for each participant, all players should be given approximately equal playing time to the extent possible. However, coaches are given discretion on this policy to the extent that they must address issues of player discipline, power play time, penalty kill time, goalie playing time, players missing practices, and other issues. It is, however, the goal of SAHA that each player receives approximately equal playing time.

GAME / TOURNAMENT GUIDELINES (Amended November 20, 2024)

To best develop our players, the board of directors has established the following guidelines to help emphasize the educational and recreational values of hockey.

The implementation of these guidelines will allow our younger players to learn the basic skills without the distractions that are often associated with an overemphasis on winning. Mastery of the fundamental skills and the fun of playing are essential to the development of a lifelong interest in hockey.

Level	Total No. of Games / Scrimmages (Controlled or non-controlled)	Tournaments / Jamborees / Swings (Includes Home Tournament) Does Not include State Tournament
Termite Mini-Mite	In-House Jamborees	3 within 25 miles
8U Girls	25	4 *Travel Subject to Board Approval
Mites	25	4 3 within 30, 1 within 70 miles

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Squirt	35	5 3 within 90 miles, 1 within 150 miles, 1 unlimited miles
PeeWee	40	6 3 within 90 miles, 1 within 150 miles, 2 unlimited miles
Bantam Jr. Gold	45	7 3 within 90 miles, 1 within 150 miles, 3 unlimited miles

*8U Girls travel is subject to board approval due to lack of available tournaments and jamborees in the area.

Each team Squirt/10U level and above will be allowed ten home games (league and non-league), home tournament games not included. Should a team have a league schedule of more than eight games they will be allowed up to two additional home games. All requests to go over the ten home game limits need to be approved by the Hockey Operations Committee and the arena scheduler. Requests for approval should be submitted to the appropriate Divisional Director.

If approved, any additional games over the home game limit may require the team to cover the extra costs associated with ice rental and or referee fees. These costs will be paid from the team fees.

Additionally, if a team requests referees for games scheduled outside of SAHA, any associated costs, including ice rental and or referee fees, will also be paid from the team fees.

Scrimmage: An event involving two teams participating in an informal competition on the same ice; coaches not on-ice during the session; scoreboard may be used; officials are required; and, play may be stopped periodically for instructional purposes.

Controlled Scrimmage: An event involving two teams participating in an informal competition on the same ice; coaches on-ice throughout the session providing instruction on position play and game situations; no scoreboard or game clock may be used; no officials may be used; and play may be stopped periodically for instructional purposes.

Each tournament will count as a maximum of three games and will be included in the total number of games. Girls' divisions will follow the appropriate age levels listed.

Board of Directors approval will be required to exceed the total number of games listed. Failure to recognize these guidelines may result in forfeiture of ice time and suspension of future coaching responsibilities.

ACADEMICS

School should be given high priority by parents, players, and coaches. Therefore, coaches

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should not penalize players who miss practices or games for legitimate academic needs or reasons. If games or practices are habitually missed for academic reasons, coaches are encouraged to discuss this with the player's parents.

SUNDAY PLAY* & RELIGIOUS NEEDS

Tournament games, games and practices are allowed on Sunday mornings. However, attendance is not mandatory. Coaches shall not penalize players who do not attend Sunday morning games or practices.

Further, if the religious education or religious needs of a player require attendance at a religious function, then the coach shall not sanction or penalize that player if he or she misses any team functions including games, tournaments, or practices.

* If a player's religious affiliation requires worship on a day other than Sunday, then this rule shall be applicable to that player's particular day of worship.

COACHES/MANAGERS

1. Winning is a consideration, but not the only one, nor the most important one. Care more about the child than winning the game.
2. Be a positive role model to your players, display emotional maturity and be alert to the physical safety of players.
3. Be generous with your praise when it is deserved; be consistent and honest; be fair and just; do not criticize players publicly; learn to be a more effective communicator and coach; do not yell at players.
4. Adjust to personal needs and problems of players, be a good listener, never verbally or physically abuse a player or official; give all players the opportunity to improve their skills, gain confidence and develop self-esteem; teach them the basics.
5. Organize practices using the ADM guidelines that are fun and challenging for your players. Familiarize yourself with rules, techniques, and strategies of hockey; encourage all your players to be team players.
6. Maintain an open line of communication with your players' parents. Explain the goals and objectives of your association.
7. Be concerned with the overall development of your players. Stress good health habits and clean living.
8. To play the game is great; to love the game is greater.
9. **SANCTIONS:** SAHA will follow and enforce the sanctions set forth in the WAHA Bylaws. These can include a 1-year suspension or expulsion for deliberate physical contact; a possible game suspension for a game misconduct penalty; and a minor penalty for verbal abuse for which there is zero tolerance. In the event sanctions are necessary, the SAHA Board or Committee will consult and follow WAHA Bylaws and Guidelines if applicable.

COACHES & MANAGERS TO BE CERTIFIED

USA Hockey provides certain levels of health insurance to the players. The insurance policy provides that all supervisory personnel on the ice and on the bench must be certified to the appropriate level by USA Hockey. This insurance coverage may be voided if a non-certified coach (including a parent volunteer) or a non-certified manager is either on the bench or on the

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ice when a player is injured.

Therefore, no coach, manager, or parent may be on the bench or on the ice, either at practice or during a game, without the proper level of training and current certification from USA Hockey. All such individuals should be prepared to display their current certification card upon request.

Board members are encouraged to achieve coaches' certification.

LOCKER ROOM POLICY (Adopted September 25, 2024)

In addition to the development of our hockey players and enjoyment of the sport of hockey, the safety and protection of our participants is central to SAHA's goals. SAHA adheres to USA Hockey's SafeSport Program to help protect its participants from physical abuse, sexual abuse, and other types of misconduct, including emotional abuse, bullying, threats, harassment, and hazing. To help prevent abuse or misconduct from occurring in our locker rooms, SAHA has adopted the following locker room policy. This policy is designed to maintain personal privacy as well as to reduce the risk of misconduct in locker rooms.

Players:

- Players are not permitted to enter the locker room until a coach or designated monitor is present.

Supervision Requirements:

- At least one screened and SafeSport-trained adult during team events for locker room monitoring.
- Monitoring can be done either inside the locker room or nearby, with regular checks.
- Individual meetings between adults and minors in locker rooms require a second adult present.

Cell Phones and Other Mobile Recording Devices:

- Cell phones and other mobile devices with recording capabilities, including voice recording, still cameras and video cameras, are not permitted to be used in the locker rooms. If phones or other mobile devices must be used, they should be taken outside of the locker room.

Financial Responsibility for Fines:

- Fines can be imposed for failing to have a locker room monitor in place, the financial responsibility for paying these fines falls on the team. The team manager or coach is responsible for ensuring compliance to avoid fines.

Compliance:

- Coaches and managers are responsible for ensuring the locker room policy is followed. Failure to comply with these requirements, including covering any fines incurred, may lead to disciplinary action by the Rules and Referee Committee.

LOCKER ROOM PRIVILEGES

If a team loses their locker room privilege for whatever reason, that team must come to the arena, at a minimum, half dressed.

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PARENTS IN BENCH AREA

For safety and insurance purposes, parents are not allowed in the bench area. This policy does not apply to those parents assisting with the penalty box, time clock, or score keeping.

SPECTATORS

SO THAT EVERYONE CAN ENJOY THE GAME, LET'S FOLLOW THESE FEW SIMPLE RULES:

1. If you enjoy the game, learn all you can about the game and volunteer!
2. Display good sportsmanship. Always respect players, coaches, and officials.
3. Cheer good plays of all participants; avoid booing opponents.
4. Profanity and objectionable cheers or gestures are offensive; cheer in a positive manner and encourage fair play.
5. Throwing any items on the ice surface can cause injury to players and officials; help provide a safe and fun environment.
6. Do not lean over or pound on the glass surrounding the ice surface.
7. Always act appropriately; do not taunt or disturb other fans; enjoy the game together.
8. Be responsible for your own safety—be alert to prevent accidents from flying pucks and other avoidable situations.
9. Support the referees and coaches by trusting their judgment and integrity.
10. Respect locker rooms as private areas for players, coaches, and officials.

MEETING ROOM

SAHA has a meeting room which is available to SAHA members, teams, coaches, and parents. The room may be used for end-of-the-year parties as well.

Use of the meeting room is on a first-come-first served basis. The meeting room should be booked by contacting the rink manager or other authorized rink representative to reserve its use.

Any group using the room must put away all chairs and tables after use.

The person and/or group booking the room is responsible for cleaning up after use. Failure to clean the room properly and adequately after use may result in the loss of future privileges or use of the meeting room by that person or team. The person or group booking the room shall be responsible for all damages to the room during use.

An adult must be present in the room during use. No children or players may be in the meeting room without an adult present.

AUTHORITY TO CONTRACT

No Officer, Director, or Member may, without prior Board approval, bind SAHA to a contract.

No Officer, Director, or Member may, without prior Board approval, incur a debt on behalf of SAHA if the total value or cost of that contract or debt exceeds Two Hundred (\$200.00) Dollars.