

## Meeting Minutes

### Pine City Youth Hockey Board Meeting

December 21, 2020 at 6:30 pm at the Marco Schisano Residence

**Board Members Present:** Marco Schisano, Krissy Valvoda, Jenny Rydberg, Paul Kirby, Deanna Jahnz, Matt Prihoda, Bob Root, Dominic Perreault, and Jonah Sauter

Also, in attendance: Angie Westbrook and Michelle Linnell

Attending via zoon: Cami Babolik

President Marco called the meeting to order at 6:30pm.

- 1. Agenda:** was reviewed for additions and/or deletions  
A motion made by Kirby to approve the December 21, 2020 agenda; Jenny seconded the motion – all in favor - motion carried.
- 2. Meeting Minutes:** Reviewed November 16<sup>th</sup> meeting minutes that were emailed to board prior to the meeting. Marco made a motion to approve the December meeting minutes, Bob seconded the motion – all in favor – motion carried.

**3. Open Forum – None**

(Delayed Gambling Report until Angie arrives.)

**4. Treasurer and Billing Manager Report:** (Krissy)

The 12/21/20 Treasurer's Report was presented by Krissy.

Deposits and withdrawals were reviewed. Beginning balance \$162,276.74, Deposits and withdrawals were shared and ending balance \$147,610.78 (with concessions - \$150,639.58).

Billed MAYRA for ice fees. Held off on cashing opt out volunteer checks in lieu of COVID and executive order of pause. Krissy checked into Bell Ringer. Marco asked Krissy to keep a watchout for the check from the donor for registration fees.

Marco made a motion to approve the 12/21/20 Treasurer's report, Deanna 2<sup>nd</sup> – all in favor – motion carried.

**5. Gambling:**

LG1004 November actual expenditures were reviewed. Deanna made a motion to approve the November LG1004 of final expenses, Marco seconded – all in favor - motion carried.

LG1004 December projected, pre-approved expense report was reviewed. Jenny made a motion to approve the pre-approved LG1004 for December, Matt seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- November 30, 2020 Bank reconciliation Report was provided.

- The required financial and inventory paperwork from October 2020 was passed around for approval.
- Calendar Raffle – Still \$1500 in outstanding calendar raffle money/raffle money/tickets. Families with outstanding calendar raffles have been contacted. If we are unable to the fund, the general PCYH account will have to cover on 12/31/20 (and billed to their individual accounts).
- Year-end bank account balance/balance: Recap of the need to reduce the gambling checking account balance by \$5-10K. Dominic made a motion that we write a check for \$15,000 to the Pine City Civic Center as prepayment for future ice fees to reduce our gambling tax bracket account, Krissy seconded – all in favor – motion passed.
- COVID Closure: MN Gambling control shut down all gambling games 11/20/20. All games in play were closed, revenue deposited, and all start cash removed from each site. Gambling control allowed inventory of all games and supplies on site and to keep them on site. Sites were closed down according to MN Gambling Control orders. We are now allowed to resume gambling on 12/1/20, but only at our sites that have re-opened for outdoor dining. Ryder’s Saloon is using their patio for outdoor dining and has requested to reinstall their pull-tab games.
- Christmas Thank you donation for meat raffle: Last month the board voted to donate \$600 from the general account to purchase gift certificate for pizza from our meat raffle sites to give away to our meat raffle customers during Dec. We were not able to have meat raffles during the month of December, Angie would like to proceed with purchasing these gift certificates to support our sites and use them when we resume gambling and start meat raffles in January.

**6. Pine City Civic Center (Danielle - absent) – Danielle – (via zoom)**

- Arena closed until January 3<sup>rd</sup>.
- Opened up additional areas in the arena for locker rooms, with tarps.
- Arena will implement a stronger mask policy. Arena will no longer provide mask at the door, staff is instructed to ask them to leave.
- Looking into signing up with LiveBarn. Scheduled to be set-up February 1. Board asked rink to push to have it set-up for January 18<sup>th</sup>. They do have wifi boosters in new locker rooms and in the crows nest.

**7. High School Program –**

Seth (via zoom) – Received protocol from MHSL – plan to play with masks. He is in the process of emailing the players and parents. They’ve received the schedule – subject to changes – he is waiting to share.

**8. COVID – Brittany Sassen – Absent – Deanna will update COVID preparedness plan and send out for everyone to review.**

**9. Registrar – Kelly Gribauval: Roster deadline has been extended to January 31<sup>st</sup>. Kelly was not in attendance but emailed the board with coaches/mite players will missing items.**

- 10. Ice Scheduler – Michelle Linnell:** Michelle received an email from District10. Games that took place prior to the pause will remain in the standings. Tournaments can continue as of now, but likely to change.
- 11. Goalie Manager – N/A - absent**
- 12. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate – (via zoom)**
- W. Brown – Mite player from Hinckley needs a waiver. He attends pre-school in Pine City and mom also works in Pine City.
  - Outdoor Rinks – started flooding last Wednesday.
  - Google calendar needs to be set-up and we will designate one rink that is always scheduled for PCYH – some nights we may need both rinks.
  - Jonah hasn't heard anything yet on rescheduling mite games, but expects to hear soon.
- 13. Paul Kirby – Coaches, Goalie Coaches, Step-ups –** Discussed Goalie Coach – Brandon's reimbursement. Discussed Cambridge's outdoor rinks and the vibe. Kirby foresees the greatness for Pine City to have a similar environment with the improvements to the Hilltop Rec Area.
- 14. Krissy Valvoda – Managers, Tournaments –**  
Krissy provided a tournament update (to-date). She has received some refunds for missed tournaments and some tournaments are still hoping to re-schedule.
- 15. Matt – Calendars, Concessions, Fair –**  
Matt ordered food right before the pause – so still hoping for the concession stand to be open this season.
- 16. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS –**  
Still have Mite D/6U jerseys. Will connect with Taylor (mite manager) to see if there are any mites that need jerseys.
- 17. Dominic Perreault – Girls, Parades, Summer Training –** Looking into different fundraising options for the Hilltop Rec. Area.
- 18. Deanna Jahnz – Events/DIBS, School Liaison –**  
Deanna can attend D10 President's meeting if there is a zoom option.  
Deanna will post DIBs, as needed.
- 19. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments –**  
No updates.
- 20. President's Report: (Marco – absent but prepared report)**  
**District 10 –**
- Forwarded the most recent MN Hockey email

- Several D10 positions open

**Civic Center –**

- Will relay to Civic Center board that we will need to make sure WiFi is available for teams to use for different streaming options since we do not have LiveBarn.

**Hilltop Rec. Area –**

- Holding meetings weekly. Currently we have approximately \$60,000 and need \$93,000 for phase3.
- City of Pine City plans to have employees year-round at the warming house/Hilltop Rec. Area.
- PCYH has received the Citizen Planner Award.

Bob made a motion to adjourn the meeting at 8:18 pm, Kirby 2<sup>nd</sup> the motion – all in favor – motion carried.

The next meeting is scheduled for January 18 at 6:30pm at the Rush City VFW.