

Special Event/Fundraiser with alcohol

- 1) What will the alcohol involvement be? Any BYOB?
- 2.) What is being served?
- 3.) Who is doing the serving?
- 3a.) If professional servers, is there a contract involved?
- 3b.) Do all servers have TIPS training, or similar alcohol awareness training?
- 4.) Will the caterer, or servers, provide certificates of insurance, naming MRC as additional insured?
- 5.) What type of food is being served?
- 6.) Is there any entertainment? If so, what kind? Certificates secured?
- 7.) Is alcohol consumption contained to a restricted area?
- 8.) How is consumption controlled?
- 9.) Is everyone asked to provide ID?
- 10.) Any anticipated receipts from the event?
- 11.) Is there any security being hired? If so, public or private?
- 12.) Will there be any transportation provided?

Events involving inflatables:

- 1.)Completed inflatable application/event details
- 2)Link to vendor site, pictures, etc.
- 3.)Who will supervise and handle breakdown/setup of inflatables?

Tournaments:

- 1.)Dates, locations, sports, event details
- 2.)Number of outside participants, number of MRC participants