

# 2023-2024 MHSA Vendor Expectations

The Montana High School Association has allowed the opportunity for select vendors to set up a table at MHSA State Championship Events. Below are the guidelines for tabling opportunities at our state championship events.

- Facility will provide table and chairs for vendors. They can put up branded signage but **ONLY** at their table or booth area.
  - Canopies are okay as long as it is in an outdoor venue or space allows in an indoor venue. The Vendor must let the MHSA know minimum of 72 hours in advance if they are bringing a canopy.
- Inflatables are not permitted at any events unless approved by MHSA.
- Vendors can distribute items at their tables to fans. All giveaway items must be pre-approved by both the MHSA & Facility Managers beforehand.
  - Items can **ONLY** be handed out at the table.
  - Items not permitted in venues: Noise makers, food/beverages, helium balloons, glass items, balls, or anything else that can be thrown onto the court/field. Other items potentially depending on the venue.
  - Items being distributed need to be sent for approval minimum of 72 hours in advance to Select event.
- Vendors must be courteous and respectful of our attendees during all times of the tournament/event.
  - Vendors cannot seek out or harass attendees or participants.
  - All Vendor activity is done in specified vendor area. Nothing outside of that. **NO EXCEPTIONS.**
- **VENDORS CAN ONLY OPERATE WITHIN THE CONFINES OF THEIR ACTIVATION AREA.**
- MHSA will let Vendor know locations and times of games and location of tabling/booth at the venues. If the location of tabling/booth is not available until closer to game day, MHSA will provide name of contact that the Vendor can reach out to when they get to the venue to get exact location.

## **Worker Passes into MHSA State Championship Events**

- Vendors will receive tournament passes to each select tournament that they are attending. These worker passes **ONLY** allow access into the venues at that select State Championship Tournament/Event.
  - These do not allow access on to the court, field, team boxes, or hospitality areas without permission by the MHSA. That also includes distributing of items inside the venue. Examples: throwing t-shirts, handing out items in the stands, etc.

Any questions, please contact:

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