

Casco Bay Hockey Association Monthly Meeting
November 5, 2018
Directors' Updates and Meeting Minutes

In attendance: Joe, Mike, Bryan, Matt L, Matt G, Eric, Caitlin, Scott M, Ronnie, Melissa, Meg, John, Jason

Absent: Rachel, Scott R

Minutes from October meeting approved.

President - Eric Turgeon

Discussion about revised Locker Room Guidelines based on updates from last month's conversation. Biggest changes - locker room monitor who needed to be SafeSport screened and background check. New version encourages coaches to get parents to help but doesn't require it, removed section on players not being in the locker room without supervision. Guidance about mixed gender teams. Policy not to have parent in room with just 1 player. Use of mobile phones prohibited (but can be off in pockets, bags), substances banned (add in marijuana in list).. John sent email saying FIC and CBA posting guidelines. Motion made to approve Guidelines, all approved.

Issue of release from another program. Family with payment issues, receiving good financial aid. At same time learn from another association (MHA) that this family owes that association a significant amount of money. Have had to full younger child because not paying; Midget child is paid up. MEAHA stepped in and said this player can't play in States until family pays MHA. Mike and Eric working carefully to identify anyone who needs a release from another organization earlier in the season. Can we set a deadline by when we need the release? Have approximately 80 transfers. Need to identify who we need them from this year and go after them; likely an issue that they don't know they need a release.

House Director - Peewee and Bantam Divisions - Scott Rousseau

Evals are complete. Season began last weekend with practices only.

Decisions to move evals a week later and to have initial sessions during the week for PW and Bantam proved successful. Much better eval turnout than years past.

Teams are selected and rosters for PW/Bantams with coaches and TAs submitted this morning to Registrar, ACE Director, and TA Director. Now the fun begins dealing with coaches not registered, safesported, etc

Mite and Squirrels I believe are sent but not certain (Matt/Caitlin ?)

We did not have to turn any PeeWees away this year, but we did turn away several Bantams moving from other organizations, as well as two inquiries from families that moved to the area (Brunswick, Scarborough) that inquired the past week.

We had some serious issues with Squirt registrations that Caitlin can cover at the meeting, but we as a board need to come up with a better solution to our "immigrant" problem. With 12 Mite teams rising to Squirts next season, we have a serious resource allocation issue. Better said, "winter is coming". I also believe we have too many players on our Squirt teams (per USA Hockey guidelines)

Scheduling is complete thru Nov 11 (with changes made as late as this morning). Begin work on the full season now (ice is allocated completely).

House - Squirt House Division Manager - Caitlin Jordan

Squirts are underway, we have our first scrimmages this coming weekend. Evals went great only missing a few. Draft went well. Practices broken into stations with kids broken up by ability it is like night and day between returning squirts and first years, seems much more apparent than last year, not sure if that has to do with the loss of EP, just an interesting observation.

We had a very hard time, with numbers this year, we had to turn away several "immigrants" one at least has contacted me again to say now their child is not able to play because their home org didn't take them back. We had to take extra players whose parents filled out their registration incorrectly. I just received another request for a transfer two days ago. Why can't these other programs get their sh** together and do a good job!

Our teams are too large, we have 15-16 kids on a team, the teams should be 12-13. I think we need to have a look and discussion on how to achieve smaller teams and creating a miracle on ice allocation.

Discussion about challenge of turning kids away. Had 70 register but had agreed to serve just 60. Teams are too big - 2 teams with 15 and 2 teams with 16 (USA Hockey recommendation is teams of 12-13). Lots of new players - kids who had taken a year off, kids who came from other programs, kids who jumped from Learn to Play, kids who moved from out of state. Had to turn 8 away. A few girls went to Girls Program, a few went back to original agency, a few to Learn to Play. Need to discuss having more teams going forward - big growth from both Mites and LTP next year. Suggestion to have registration earlier so we can make plans to have more teams if need it. Do we need to look at increasing the fee? Need to look at re-allocating ice, going to other rinks, adding more teams to the ice. Question of how many people can keep adding to program before ruining the program for everyone. Think of initial registration in the spring so we can figure this out ahead of time. Table to discuss in the spring.

House - Mite Division Manager - Matt Lambert

First week of mites is in the books and we seem to have the routine down. Here are my quick bullets:

- 12 team draft makes for a long night, we got through it though.
- We ended with 113 kids, 10 of which were transfers from other organizations.
- I think we are down to 1 or 2 assistant coaches that need to complete an item to be certified.
- First games of the season start this weekend.

- Mini nets made a big difference in evals and practice, excited to see them used in games.

Casco Bay Academy - Joe Guerriero

Things are moving along nicely with Break the Ice and the two Learn to Play programs. Each group is steadily growing from week to week. Bruins Academy finished up last week and I anticipate more skaters to join CBHA, especially the LTP2 program (they had a lot of 2nd grade and older skaters this year at BA).

Casco Bay Hockey Academy – 137 total skaters

- Break the Ice – 56 skaters
 - Head Coach – Eben Adams
 - 23 registered assistant coaches (typically have 15 on ice)
- Learn to Play 1 (K/1st Grade) – 60
 - Head Coach – Caitlin Jordan (and me when needed)
 - 19 registered assistant coaches (typically have 16 on ice)
- Learn to Play 2 (2nd Grade and Older) – 21
 - Head Coaches Toby Bell (Sunday) and Mell Muschinski (Tuesday)
 - 4 registered assistant coaches (could use a few more)

The head coaches for all three programs have been doing an awesome job! We have a good number of assistant coaches for each program as well. Jason, I sent you the coaching lists, can you please go through it when you have a chance to check if all have gone through the required steps for coaching at CBHA? I did reach out to the Twin City Thunder about having a few of their players come help with our LTP2 program as assistant coaches but haven't heard back.

The CBHA skaters have been very engaged in all three programs and are having a lot of fun. I've also been receiving a lot of positive feedback so far from parents.

Picture Day is this weekend for BTI and LTP. Some parents have told me they won't be able to make it and asked if other arrangements can be made for them to get pictures done. We can discuss options at the meeting on Monday.

Travel Director- Matt Goodrich

Girls Director - Scott Matusovich

Travel teams are all set. U16 A and B and U19 winding down. We changed the designation of the U16 B team to T3 so we could double roster some girls for the U16 A and U14 T2 team. Has been a good move for all the teams.

U12 and U14 T4 have started. U12 T4 is a large roster with 17 girls. U14 T4 is at 16.

They start games this weekend. Jerseys are not in yet so I do not know the roster numbers yet. Coaches are all set.

Icicle Invitational looks to be another strong event. We have 18 -20 out of state teams coming up for it. The room roster website has been very helpful so far.

UMaine/Merrimack game on Nov. 2 was a huge success. We had over 450 people in the building and lots of fun activities (chuck a puck, score-o, raffles and 50/50) for the girls. Both teams were very excited about the crowd and the atmosphere of the event. despite Maine getting out played and losing 5-1 it was all good. Coach Richenbach from Maine and his team were awesome with our kids and was very grateful for our efforts to make it happen.

Big thanks to Kevin McIntyre TA for the U12 and U16 teams for being the point person on this. He did an amazing amount of work to pull this off. All of the girls' parents chipped in to fill the volunteer slots. We raised about \$5000.00 from tickets, raffles, and sponsors. Would like to use some of this money for team jackets for the girls teams and also buy some training aids for CBA arena Box Hockey Game, attack triangles. etc.

Scheduling - Rachel Pargeter

- All schedules I have so far are now in ScheduleWerks and uploaded to the websites, except co-ed travel games after 12/31 which will be done next week.
- Work is ongoing on the Tier IV schedule and it will be uploaded as completed.
- Working on scheduling hours for Holiday tournament after Christmas. After Thanksgiving CBHA only tournament hours are already booked and have been give to Scott R. for scheduling.
- Icicle hours are all confirmed and Scott M. is working on a draft schedule.
- December co-ed travel practice hours will be sent to Matt this week for his allocation and then co-ed and girls travel practices through the end of the year will be uploaded.
- Game schedule as it stands now has been shared with Tom Clifford and cross-checked against the MeAHA website through 11/12. Once I have Tier IV past 11/11 I will get that to Tom also.
- Getting billing information for Mike for ice sold to MJBB's and Biddeford so invoices can be sent.

Webmaster - Rachel Pargeter:

- Work is ongoing on granting Tier IV TA's access to MeAHA pages for game scoring. Will be done before games start, with priority going to the Bantam TA's as they have games during the week.
- Work is ongoing getting Tier IV Rosters uploaded
- Issues remain with Girls Tier IV teams not being set up on the MeAHA website which makes game upload and/or manual entry very difficult. I am posting them on our pages even if the other team hasn't had their team page set up yet so our team's parents/players/coaches know their schedules.
- Cross-checking against our schedule in ScheduleWerks is ongoing as new schedule information comes in.

Midget Director and Referee Information - Tom Clifford

Midget house will end on 11/11 and so far all is going well.

Referees

So far all games are getting coverage but as the winter gets going it will be a challenge every weekend to fill all games with the correct level officials

Coaching Director - Bryan Cheever

Treasurer - Mike Geoghan

Scheduling Assistant/SafeSport Director - Ronnie Lamontagne

Registrar - Melissa Riley

Travel rosters are complete. Coaches with expiring credentials will need to make sure they take the necessary classes/online courses before the 12/31 deadline or will be removed from the roster on 1/1/19.

Starting to work on Tier IV rosters.

- Need jersey numbers Mites in order to create game labels. Also need a couple coaches to finish their credentials or register with CB before they can get put on a roster.
- Need all information for Squirts
- Have Bantam and PeeWee jersey numbers. Rosters and game labels are complete for these levels, however, still need a few coaches to complete their certifications before I can add them

There have been some issues with the background checks for coaches this season. Several have taken up to a month to process, and others who have cleared do not show on the USA hockey portal. If coaches are able to send me their email that shows they cleared the background check, I'm able to get them on the roster.

I've been asked to place "bench coaches" on a couple rosters, but MEAHA has confirmed that there is no "bench coach" status which allows a volunteer to open/close doors.

ACE - Jason Cyr

Got through the first major hurdle of getting coaches successfully registered without too much difficulty. 157 coaches registered as of today. The next major hurdle will be making sure that everyone who needs a coaching certification by the end of the calendar year completes a course on time. I will have an email out this week to coaches who need certs to remind them to get it done.

The new SafeSport training caused a little confusion this year because there are multiple modules and you receive a certificate at the end of each module and some coaches weren't sure if 1 section was good or if they had to do all 3. In the end, it wasn't too painful. Most coaches figured it out on their own.

Tournament Director - Caitlin Jordan

Marketing/Social Media Director - Nikki Doyle

Dunkin cards—application has been submitted and was told “mid-November” was when we will hear back.

Back up plan in case we don't get cards allocated (I think there is a good chance we may not get them this year. I was informed that Dunkin is reducing card distribution by 5,000 cards this year—and I do believe last year was a courtesy—but fingers crossed regardless) is a Calendar Raffle. Any help with recruiting some big prizes for that would be great, but we can cross that bridge when necessary. Just to put in the back of our minds. In Dalton's first year we sold calendar raffles and I sold 70 myself—not sure what the overall sales were for those that year, but I think it actually appeals to more people, as it is not just Dunkin. So good alternative to consider.

Kevin from the Maine Mariners invited all of our divisions to be able to do fun scrimmages during intermission—and would like to get us booked ASAP. I'll immediately forward the info following this email—division directors—I don't know what the easiest way is to schedule—let me know what I can do to help.

One of our Casco Bay parents who donated a ton of stuff to the 5K has some really awesome fun, customized items for sale—I reached out to her after the 5K—and would like to get permission to be able to allow her to use the logo for these items to offer, but I of course want to respect All agreements and arrangements and hope this may not infringe on anything of the sort—it is just for small, personalized items—bag tags, rally towels, dog tags and mugs. I have attached a mock up order form that she has done for me for my Oilers team in their colors—she completely customizes them with player names, numbers etc. I thought it would be fun to offer to TAs to offer their teams. Let me know if this wouldn't be acceptable. Again, she has a CB player and is local. Again, this order form was a mock up and has only been seen by me and absolutely hasn't been distributed without approval.

TA Director/Secretary - Meg Swift

House TA meeting scheduled for Nov 4th for Squirt, PeeWees, Bantams and U14 Girls. Will hold a meeting for Mites TAs later in the season when games start but in the meantime, they will all receive a list of what to do as TA. It has been overwhelming the last few years for Mites TAs to attend the meeting when so much of meeting is focused on rosters, labels, scoring games when none of that relates to them.

Travel teams had photos done at CBA by Rhonda Farnham week of Oct 22nd on same night as practice. Two teams cancelled so we are still debating whether to reschedule. Some grumpy

parents that pictures were held on a school night and for a few teams, after practice, so just a reminder that can't make everyone happy.

BTI and LTP pictures occurred this past weekend (11/3-11/4) during their skate times and before/after by Sarah Landry who takes photos for the Nordiques. She set-up back between zamboni and skate sharpening and was able to do all individual photos. She will not be able to do make-ups as her studio is in Sabattus and it doesn't make sense for her to come down again. For those who missed photos and want them taken we can talk with Rhonda about scheduling at her studio.

House photos will be done at the Mason Motz Recreation Center on Middle Rd Nov 18th, Dec 2nd and hopefully Dec 9th. With 28 teams to photograph we've had to add additional days and it is unlikely that the later photo days will allow for delivery before the holidays.

Casco Bay Arena - John Veilleux

Ice is in on time (actually a bit ahead of schedule) and we are ready for skaters later this week. Sports floor came up pretty well and is stored on site.

Happy to announce that Sarah Kramlich is officially taking over as treasurer in mid-November once she is done moving.

We had a consult on the chiller, and rink condensation issues when it rains or with vast temp changes (much more often of late with crazy weather patterns). Chiller is good for the season but maintenance required in off season. We had 3 HVAC contractors all agree that installation of high volume rink air circulation fans would greatly reduce glass condensation, and recommended a 12 foot Big Ass Fan (real name) on each end of ice installed on the steel framing. Price for both installed is \$14,000. They recommend doing 1 this season in the near end to assist with that area 1st. CBA is requesting that CBHA purchase this fan this season since that cost is not in our budget. Besides aesthetics, moisture inside the building creates corrosion potential among other things. It also highlights the real need for a capital improvement fund for these types of issues. Sarah and I will be proposing a plan for that going forward at a later meeting. PATCO will be replacing our leaking ridge vent for free this fall or next spring depending on weather. PATCO is strongly recommending the BA Fans.

Board discussed this. Board voted to fund a \$7K Big Ass Fan this year. Board is eager to see proposal for capital plan going forward.