



# MINUTES

## Buffalo Lacrosse Club Minutes

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*Date | time* 11/19/2023 6:03pm | *Meeting called to order by* Erica

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### In Attendance

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*Mark Lemen, President and interim Scheduler* | Jerrod Krueger, VP and Boys Director | Erica Wurm, Secretary and interim Registration Coordinator | Kurt Timm, Treasurer | *Adrianna Strobe, Girls Director* | Brian Anderson, Field and Equipment Coordinator | Amy Anderson, Fundraising Coordinator | Tiffany Dixon, Marketing | *Jenna Eng, Volunteer Coordinator* | Ted Wurm, Player and Coach Development Coordinator

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### Approval of Minutes

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The minutes were shared from October and approved (Tiffany, 1<sup>st</sup> motion; Brian, 2<sup>nd</sup> motion; none opposed).

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### President's Report

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*Provided by report prior to meeting -*

- Need to transfer banking and email to President
- Will be sending out a New Year message to association
- Working on Try Lax free days
- Attended meeting with GNLL

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### Vice President's Report

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- Attended Year-End GNLL meeting (Power point – will send out).
  - o Adding additional coaching training that is lacrosse specific.
  - o Going to redo coach criteria – existing head coaches/level one will be grandfathered in.
  - o Concussion training – trying to link it up and coordinate among sports
  - o Scheduling meeting – early March
  - o Try LAX – they can provide people to help, provide gear, etc
  - o Help with tryouts – first requests, first helped.
  - o They are building their network to have college players available to help with clinics etc

- Committee – discuss A and B level teams, membership rotates through associations
- Grants – reminder that USAL offers grants, incl hardship memberships, and other areas of need

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## Secretary's Report

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- Taxes – Tax990 is not going to let me actually submit because the reconciliation isn't matching (end of year balances to income/expenses) at this point. Reaching out to Lori for clarification on some line items. It is due December 15<sup>th</sup>, so if I can't get it taken care of, we'll have to file the extension form.
- Once its completed, I can renew all the other filings with the State of MN.
- Once that's done, I will be able to focus on the media package requirements for CP. May need marketings help!

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## Registration Coordinator's Report

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- Need confirmation that GPSO refund was received, in order to issue refunds to fall players and tourney only players.
- BYHA website is the same as the old one, and the method/function for admin is different than ours, but says Sports Management – I haven't figured out how this is the case. Our actual website is a 'legacy' format, so its possible that's it, and we are eligible for upgraded format, but we need to figure out how to actually talk to someone at SE.

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## Treasurer's Report

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- P&L (October)
  - a) Total income -
  - b) Total expenses -
  - c) Net operating income -
- Total assets \$ . Last year \$
- Homegrown, \$731.25 (tourney team?)
- Change bank card from Jenna Eng (former president) to Mark Lemen (current president), account [xxx] (Tiffany, 1<sup>st</sup> motion, Jerrod 2<sup>nd</sup> motion, none opposed).
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## Boys' Director Report

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## Girls' Director Report

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*Provided by report prior to meeting*

- GNLL options for a girls league – would need to commit interest by 12/1.

- Would like to get winter clinics scheduled, looking at January

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### Player and Coach Development Coordinator's Report

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N/A

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### Scheduler's Report

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N/A

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### Field and Equipment Report

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- Nets at Northwinds – will pick up

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### Marketing Report

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- Maple Grove Try LAX night – 01/10/2024
- Will nail down store items by end of day tomorrow – will be open Tuesday-Tuesday. 90% sure it will be ready for xmas

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### Fundraising Report

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N/A

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### Volunteer Report

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*Provided by report prior to meeting*

- Working to finalize DIBS planning.
  - a. proposing volunteer deposit of \$150/player/year with family annual maximum of \$400 (clarify)
  - b. each player responsible for 2 DIBS hours.
  - c. working on a DIBS list, and got > 300 easy hours so could consider higher # of required hours
  - d. exemption list (e.g. board members, coaches, team managers, any coordinator positions that are appointed to non-board members)
- Meat raffle – Girls Boosters would probably be willing to split the responsibility if youth is concerned we wouldn't have enough volunteers to commit

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### Committee Reports

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N/A.

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## Old/Pending Business

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### **Committees** – deferred

GPSO – received one partial refund (tourney team?). Jerrod will reach out to Jing about remaining refund.

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## New Business

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## Announcements

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## Next Meeting

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December meeting – cancel due to holidays.

01/21/2024 | 7pm, OutDo Work

Meeting adjourned at 6:34pm (Erica, 1<sup>st</sup>; Amy, 2<sup>nd</sup>; none opposed).