

**Sartell Fastpitch  
Softball Association  
By-Laws**

**ARTICLE I – NAME AND PURPOSE**

**Section 1. Name**

The name of the organization shall be the Sartell Fastpitch Softball Association. The organization is a not for profit organization whose purpose is to offer a competitive softball program for young women ages 6 – 18 years of age.

**Section 2. Purpose**

The Sartell Fastpitch Softball Association is a competitive club. We partner with our athletes, coaches, parents and local businesses. We encourage teamwork, respect, responsibility, discipline, and positive attitudes in a safe, learning environment. We strive to offer a high quality program at an affordable price. The Sartell Fastpitch Softball Association is a "not for profit" organization. We exist to support and promote competitive softball for young women ages six (6) to eighteen (18) years of age.

**ARTICLE II – MEMBERSHIP**

**Section 1. Eligibility**

Membership shall consist of the Board of Directors.

**ARTICLE III – GOVERNANCE**

**Section 1. Control and Management**

The Board is responsible for overall policy, direction and operations of the association. The Board's duties include but are not limited to the following; finances, team formations, registering players and teams and managing coaches, scheduling and registering for tournaments, equipment, securing facilities for practices, fundraising, and keeping parents and players informed. The Board will consist of but not limited to eight (8) elected board members. Board positions are volunteer (non-paid) positions. The Board receives no compensation for their work but may be reimbursed for approved expenditures.

**Section 2. Election of Officers and Directors**

The club President is an appointed position by the current Board Members (2/3 majority vote). All remaining board positions are open to current SFSA parents and community members that reside in Sartell or within the Sartell – St. Stephen School District. The open board positions and job responsibilities will be posted on the SFSA web site in September of each year. An application form must be turned in by the deadline date to the association's PO Box or designated representative to be considered for the open board position(s).

Elections will be held at the annual meeting in October of each year. A notice for nominations will be posted on website in September. Parents/Guardians of players registered for the previous calendar will be eligible for voting. A nominating committee consisting of a Nominating Committee Chair, Board

Member, a coach, and a parent will review all applications, conduct interviews, and present selections to the Board for approval. The nominating committee chair will be appointed by the club President.

### Section 3. Terms

All Director/Officer Board Members shall serve two-year terms from the date of their election and are eligible for re-election for up to three consecutive terms All Grade Representative Board Members will serve one-year terms and are eligible for re-election for up to three consecutive terms as a Grade Representative.

### Section 4. Vacancies

The Board may fill any vacancies among Directors and/or Officers. The Directors and/or Officers so elected shall serve the un-expired term of the Officer or Director creating the vacancy. When a vacancy on the board exists during the year, the club President must receive nominations for new members from current board members one week in advance of a board meeting. These nominations shall be sent out to Board Members with the regular board meeting announcement, to be voted upon at the next board meeting. These vacancies will be filled only to the end of the particular Board Member's term.

### Section 5. Quorum

A Quorum shall consist of a majority of the members of the Board. A quorum must be present before business can be transacted or motions made or passed.

### Section 6. Removal

Officers, Directors, Grade Representatives and agents of the Association shall be subject to removal at any time by the affirmative vote of two-thirds (2/3) of the whole Board.

### Section 7. Resignation, termination and absences

Resignation from the board must be in writing and received by the club President. A Board Member may be terminated from the board due to excess absences and/or more than two unexcused absences from board meetings in a year. A Board Member may be removed for other reasons by a three-fourths vote of the remaining Board Members.

### Section 8. Meetings

The Board will meet on a regular schedule or based on the needs of the program throughout the year. Board meeting dates will be posted on the web site. All members are responsible for notifying the President if they will not be able to attend a scheduled meeting. Meetings consist of two components: An open forum and a closed forum.

Open forum: Offers parents/guardians an "open forum" to attend the meeting and share comments or questions with the Board (a 24-hour notice prior to the scheduled meeting to the President is required, if you want time during the open forum). The President will preside during these proceedings and will control the length of time that each discussion will be allotted during the meeting.

Closed forum: This time is designated for the voting members of the Board (non-voting members may attend the meeting with Board approval). This forum is for Board Members to discuss the overall

operations of the club, review parent and/or member concerns and volunteer leadership. Meeting notes will be posted on the web site.

#### Section 9. Fiscal Year

### ARTICLE IV – INFRASTRUCTURE

#### Section 1. Officers and Duties

The Officers of Sartell Fastpitch Association shall consist of President, Vice President, Treasurer, Player and Coach Development, Resource Director, Membership Director, Communication and Marketing Director, Fundraising Director and Volunteer Director, Grade Representatives at each age group and such other officers as the Board shall deem necessary. Each officer shall be responsible for the committees assigned to them. Officers can recommend committee chairs to the board. The Board shall approve all committee chairs.

#### Section 10 — Special meetings

Special meetings can be called by the President or by 2/3 vote of Board Members. Notices of special meetings shall be sent out by the President to each Board Member at least one week in advance.

### ARTICLE IV — COMMITTEES

#### Section 1 — Committee formation

The Board may create committees as needed. President appoints all committee chairs and the positions will be non-voting members of the Board.

### ARTICLE V — AMENDMENTS

Section 1: These by-laws may be amended when necessary by two-thirds majority of the Board of directors. Proposed amendments must be submitted to the club President to be sent out with regular board announcements.

#### Article VI –Annual Meeting

Section 1: An Annual Meeting will be conducted after the end of the season. This meeting will be posted on our web site, email announcements and by word of mouth.

Section 2: The annual meeting will address the review of the financial status of the organization, the general status of the Club and conduct elections.

#### Article VII – Dissolution

Upon dissolution of the Board, all remaining funds will go to the Sartell-St. Stephen High School Softball Team.