

June 2021 DCYHA Special Meeting

Date: June 29, 2021 7:00 PM (Open)

Location: South Davis Rec Center (In-person) OR Google Meet

Google Meet joining info

Video call link: <https://meet.google.com/kzy-nbtc-nge>

Or dial: (US) +1 260-383-1224 PIN: 123 736 773#

Call to order: 7:05

Attendance:

Voting Members (5 minimum required)			Non-Voting Members		
Name	Role	Present	Name	Role	Present
Anna Erickson	Travel Hockey Rep.	Y	Autumn VanKomen	DC Wind Social Media	Y
Brian Nelson	Treasurer	Y	Beth Ferguson	Safesport Coordinator	
Don McFarland	President, UAHA Rep	Y	Elizabeth O'Rourke	Registrar	
Jared Youngman	Director of Travel Hockey	Y	Jessica Stell	Head of House Managers	
Jens Horrocks	Director / Gear Manager		Morgan Marietti	Asnt. Coaching Dir	
Mark Turner	Secretary	Y	Ron Ramirez	SDRC Contact	
Mitch Craven	Director / Iron Cup Dir.		Spencer Gardner	Coaching Director	
Patrick Jacobsen	VP / House Scheduler	Y			
Rich Lucy	Director / Webmaster	Y			

Patricia Nelson, Paul Lehman, Jason Simmons, Zeeland Youngman

Special Session Topics:

Discussion for motion from Patrick and seconded to by Rich for adoption of wording:

~~“No DCYHA (Rec/Travel/Tier) team is able to spend any monies outside of what funds they raise from registrations. Any spending beyond what is raised within that teams registrations and budget is to be brought to the DCYHA Board of Directors.”~~

"2.13.3 Budgeting and Fiscal Responsibility

DCYHA exercises fiscal responsibility and are stewards of the monies provided by its members, for the purpose of fulfilling our mission and objectives. To this end, it is not acceptable for any exchange of money without the oversight of the board. To facilitate this, annually, and prior to the start of the respective season, a budget will be created. This may be done for individual teams (e.g. travel / tier age-based teams) and / or for the whole of the organization (e.g. DC Wind Program budget), in order to plan for the foreseeable expenses needed to field DCYHA teams, as well as define the player contributions needed to cover the estimated expenses. These budgets are presented to the board for approval (targeted for May of each year). In addition, the Treasurer (or designee) will provide monthly reporting on the performance of these approved budgets, including required budget modification / amendments, actual account balances, collection activity and outstanding liabilities/expenses. This will be done at each regular meeting of the DCYHA board.

Once the budget is approved, expenses may be paid (subject to the two-party approval, detailed above), without further approval from the board, provided that the amounts fall within the amounts allocated on the budget. In order to spend monies that are not accounted for on a budget, the board will take action to approve the individual expense (e.g. majority vote, as permitted by our governing documents) or to amend the associated budget (again, through majority vote, as permitted by our governing documents).

As an exception to this policy for approval, expenses that are defined by a team / age division, which will be recovered through a fund collection process (e.g. fundraiser / party expenses, tournament fees, etc.), will be permitted to be paid without prior board approval. These items, and associated transactions, will still be disclosed on the

treasurer's report, provided to all board members. For team events / tournaments, a team is not permitted to participate in the event unless all parties have paid / all money was collected prior to the start of the event."

2) Approve Section to be Added 9.3 Budgeting:

"9.3 Budgeting

All Travel Teams should operate on a zero based budget on a team by team basis. The budget will be recommended by the Travel Hockey Committee to the Board for approval. The budgeted amount for each team cannot exceed the total registration fees or fundraising proceeds collected. Any spending above the amount due to be collected in registration fees for the season requires the approval of the Board (For each expense or through modification to the budget). Any unused registration fees not refunded to players will be reallocated to the general budget by the Treasurer.

If funds are needed prior to collecting registration fees, the Travel Hockey committee shall request funding from the Board. Any funds requested and spent must be allocated to the appropriate Travel Team(s) expenses. Tryout fees collected are considered registration fees and shall be allocated to the appropriate Travel Team(s).

Any overhead expenses related to Travel Hockey should be allocated equally to all Travel Teams. Any overhead expenses that cannot or should not be allocated to teams, and not already accounted for on an approved budget, shall be requested from the Board prior to spending the funds"

There are already some edits made on the shared doc. Please take sometime to review both these sections, add any comments or insight y'all might have and we can openly discuss them at the next special session. I believe both these sections will protect us as individuals and as an organization as a whole!"

This was amended by Patrick and Seconded by Rich, as follows:

With the special session, I am amending my original motion to modify, adapt, and approve two sections within DCYHA's P&P's.

1) Approve Section to be added 2.13.3 "Budgeting and Fiscal Responsibility"

The discussion was started with a review of the document language as submitted by the committee. This was reviewed and intent clarified to word the language and amendments were made.

Paul Lehman - asked question about purpose of amendment.

Patrick, Rich - Amend to include additional language, as described below:

- Discussion on budget from Rich's point of view
- Through discussion, Anna believed the budget should be predicated by a vision / strategic plan, so the board is able to better define / determine what to spend money on.
- Roll call vote taken - *Motion does not carry*

Name	Role	Present
Anna Erickson	Travel Hockey Rep.	No
Brian Nelson	Treasurer	No
Don McFarland	President, UAHA Rep	No
Jared Youngman	Director of Travel Hockey	No
Jens Horrocks	Director / Gear Manager	NA
Mark Turner	Secretary	AB
Mitch Craven	Director / Iron Cup Dir.	
Patrick Jacobsen	VP / House Scheduler	Yes
Rich Lucy	Director / Webmaster	Yes

Discussion - Parent Complaints for SportsEngine fee collections and disclosure of "fees" for Eagles registration payments

- Jared brought up Venmo - Business Venmo - terms of use and the new implementation of fees on business venmo
- If the board wants to entertain business venmo, it can be reviewed
- Jared commented that there will always be fees for purchases, but we could be better about the transparency of the fees for future seasons.

Discussion - Tournament in Ogden for Thanksgiving weekend, with the travel not wanting to pursue. Met with Mariko and Don to further discuss costs / options for the tournament.

Discussion - Parades

Move for grizz fundraiser to subsidize 219 - Brian, Jared - Unanimous

Motion to adjourn by Jared - 8:18 departure

Update on Actions from Last Meeting:

AI#	Action Item:	Assigned:	Due Date:	Comments:
21-03-1	Awards - JS, CW, KB	Don	ASAP	In work, plaque in hand to drop off
21-04-2	Bring numbers from previous Iron Cups, to compare 2021	Brian	5/18/21	To email out to board
21-04-3	Follow up on Eagles lawsuit status with Jon Miller	Anna/ Don	5/18/21	21-05 - Obtained docs from counsel and court. Reaching out to USAH about possible coverage through insurance.
21-04-4	Push information about ticket sales with DCYHA link for Utah Grizz	All	Ongoing	www.utahgrizzlies.com/deyha
21-04-5	Talk to individuals for positions / committees and bring recommendations	Don	5/18/21	In agenda and approved in May meeting
21-04-6	Contact Steve Spencer about ideas for division coach candidates for house	All	5/18/21	Updated to reflect Steve's separation and Spencer assuming the role.

21-04-7	Talk to Pure Hockey Team Sales about prices for needed goalie gear, with allocated \$4K	Jens	5/18/21	Work with Brian to get order placed. 34" shortage. Brian can get pricing from the Ice Warehouse. The purchase was made and items received.
21-04-8	Send minutes to Brian for distribution to state and bank	Don / Mark	6/1/21	Done - Further action needed for Brian? Need the list of the officers
21-05-1	Budget and finance comm to review 16 Tier Refund, based on feedback from Anna on non-recoverable expenses from team	Brian / Don	6/1/21	Done - Refund processed
21-05-2	P&P update for ACH payment vs checks	Pat	6/10/21	
21-05-3	Establish gear rental registration for learn to play	Elizabeth	6/1/21	Done
21-05-4	Convert DCYHA social media to DC Wind	Autumn	6/1/21	Done
21-05-5	Review options for photographers for next season	Jess	7/21/21	
21-05-6	Notify Steve of direction taken and update board roster	Don	6/1/21	Done

- Next Meeting: July 20, 2021 (@ SDRC and online)