



# CCHA Board of Directors Meeting October 16, 2023

## Blue Line Room (VRC West) and/or Virtual/Zoom – 7:00pm

### Join Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/86459746703?pwd=MGhvSng5S3M5eXNpNFd1SUM4WVM5UT09>

Meeting ID: 864 5974 6703

Passcode: 530430

### Roll Call:

#### Bord Members

<b>Kevin Roberts</b> (President)	<b>Nate Prosser</b> (Vice President of Administration)	<b>Kristy Nutter</b> (Peewee Commissioner)	<b>Desaray Fritsvold</b> (Secretary)	<b>Michael Larson</b> (Treasurer)
<b>Cullen Leapaltd</b> (Junior Gold Commissioner)	<b>Jacob Reeb</b> (Bantam Commissioner)	<b>Shauna Brick</b> (Lower Mite Commissioner)	<b>Beth Johnson</b> (Squirt Commissioner)	
<b>Gina Houmann</b> (Lower Girls Commissioner)	<b>Nash Simet</b> (Upper Mite Commissioner)	<b>Shauna Brick</b> (Lower Mite Commissioner)		

#### Key Volunteers

<b>Greg Rotunda</b> (Accountant)	<b>Michelle Smithson-Aldoubal</b> (Sponsorship Committee Chair)	<b>Lisa Huh</b> (Concessions Coordinator)	<b>Brian Charchenko</b> (Equipment/Jerseys Coordinator)	<b>Nash Simet</b> (Little Stormhawks Camp Director)
<b>Jessica Kutz</b> (Registrar)	<b>Alyssa Stambaugh</b> (Team Management Coordinator & Room Scheduler)	<b>Dawn Rodell-Riley</b> (Ice Coordinator Assistant)	<b>Tara Schini</b> (Photography Coordinator)	

### Special Guests

#### Key Volunteer Reports (7:00 PM)

- Accountant (Greg Rotunda)
  - Working through volunteer checks. Kristy to follow-up with upper players missing volunteer check. Working this week on clearing the remaining checks.
- Apparel Coordinator (Kacey Lorenzen) – Absent
- Brick City Director (Laurie Grund) – Absent. Kevin provided updated on Laurie’s behalf.
  - The tournament was approved by D6 on 10/14.
  - Total of 38 teams and 87 games.
  - Lots of volunteer opportunities for people who like hockey!
- Communications/Social Media (Kevin Kurtt, Katie Vann) - Absent
- Concessions Manager (Karla Bogucki) – Absent
- Concessions Coordinator (Lisa Huh)
  - Working on getting stands ready.
  - Have some volunteers to make tryouts.



- Two new high school volunteers.
- Blackout dates nearly filled.
- **Lisa to add Southwest Christian games.** Jacob is willing to work with Bantam families if we need more support.
- Equipment/Jerseys (Brian Charchenko)
  - Practice jerseys except for one team have been handed out.
  - All jerseys for uppers (except for Squirt B purple) have been ordered. Should be in early to mid-next week. Squirt 1s shipping does not need to be expedited and can wear like jerseys for scrimmages.
  - Need mite levels and details for colors. Need by mid-day Wednesday, October 18. Association will be going away from color designations for mites and using numbers. Brian to pick the 10 colors. All will come with matching socks. **Shauna will send lower Mites numbers. Gina will send 6 & 8 Us. Kevin to send the spreadsheet to XX?** Need to order Junior Gold. **Cullen and Kevin to reference last year's order to determine sizes.**
  - Sample mock of 15U jersey is being redone and will have back in the next few days.
  - Teams that need jerseys for scrimmages, please grab them from the bins in the concession stand. These do not need to be returned.
  - Team managers will pick up jerseys and socks directly from EdgTek.
  - Each upper Mite coach will have a stipend to purchase their own pucks. 6U, Mites 1 & 2 will not need their own pucks. **Brian to order a bucket of blue pucks to keep at the rink, 15 additional buckets of pucks for other upper Mites, and 3-6 ringlets.**
  - Rink systems equipment should arrive within the next two weeks.
  - Banners will be hung the week after MEA. **Brain to send layout to Kevin.**
  - Goalie gear stash currently has a few larger sizes available.
  - Victoria plan for cage has been submitted.
- Golf Tournament (Lindsay Schullo) – Absent
- HDC
  - BHDC (Mike Erickson) - Absent
  - GHDC (Justin Olsen) - Absent
- Hoopla/Pond Hockey Tourney (Erika Spande) - Absent
- Ice coordinator (Julie Eklund) – Absent. Kevin provided an update on district games.
  - Should have times in the next day or two. All practices should be loaded before MEA. If a team wants to switch, it will be on the teams costs.
- Mite 3-4 | 8U Scheduling Coordinator - **open 2023-2024**
- Photography/Room Scheduler (Tara Schini)
  - Both photo dates are scheduled.
  - Upper levels on 11/11, lower on 12/2. Will need to look at moving squirts to 12/2. Pictures will be at the Victoria req. center. Working with photography company to reschedule a few teams. If needed, add Junior Gold to 12/2.
  - Revisit 8U photos due to tournament on 12/2.
  - Will work with Kelly to get volunteer times.
  - **Tara will inquire back of jersey photos.**



- **Desi/Kevin to formalize who is exempt from Volunteer hours for life.**
- Raffle (Anna Simet) - Absent
- Recruiting (Alisha Johnson) - Absent
- Registrar (Jessica Kutz)
  - Reimbursement for trainings should go to the President and Treasurer.
  - Possible additional waivers forthcoming.
  - **Jessica to send any additional upper levels that are on the ice that need a waiver to Kevin.**
  - Working through coach backgrounds and completing training on time.
  - **Shauna and Nash, send Jess players that are ready to roster.**
  - Direct new coaches to USA Hockey as soon as they are interested.
  - Discussed confusion between the interest and registration form. Need USA Hockey coaches' registration. **Jess to send commissions coaches that are incomplete.**
  - Bantam B2s need roster information for a MAD tournament. **Will reach out to D6 registrar to get an update on these two teams.**
  - **Jess to communicate with commissioners once rosters are complete.**
- Registrar/Eligibility Coordinator (Micki McCurry) - Absent
- SafeSport (Jessica Gieseke) - Absent
- Special Events Coordinator (Michelle TeBrake) - Absent
- Sponsorship Committee
  - Sponsorship Chair (Michelle Smithson-Aldoubal)
    - **Commissioners to have each team take a back of jersey photo at first game. Send pictures to Michelle.**
    - Two additional sponsors from squirt teams.
    - **Commissioners email families for sponsors.** Lower-level sponsorship was reduced to \$250.
    - The first marketing blast went out. Ready for the second.
    - Land O'Frost would like a banner (another banner with all sponsors).
    - Work with Greg McCurry on ordering banners.
    - Dasher boards are portable boards. If we wanted to change the sponsors on the board, boards will need to send out for reprinting.
    - Looking at adding an additional tier to sponsorship.
    - Entire team sponsor for items for their team does not need to fill out the sponsorship form.
  - Sponsorship Member (Lindsay Schullo) - Absent
  - Sponsorship Member (Alecia Nickell) - Absent
  - Sponsorship Member – **open 2023-2024**
- Stormhawk Awards (Kristi Lindell and Cathy Justice) - Absent
- Team Management Coordinator & Room Scheduler (Alyssa Stambaugh)
  - Working through team volunteers for rostering/access.
  - Upper levels will be in the next week or so, then lower levels.



- Discussed concerns with last minute team meetings.
  - *NOTE: 2024/2025, last minute meetings will not get a room.*
  - CANNOT have a scrimmage without a game sheet rostered. **Commissioners to communicate this with coaches and team managers.** Rosters should be added in the D6 tab.
  - **Brian/Nash to communicate the lower-level team colors to the rosters match.**
  - Chaska new score board works slightly different, may need to get an SOP for this.
  - Helmet stickers will be distributed to team manager meetings.
- Volunteer Coordinator (Kelly Olson) - Absent
  - Webmaster (Matt McCoy) - Absent

### Board Member Reports (7:45-8:30PM)

#### ○ Board Member Reports

- President (Kevin Roberts)
  - Highway cleanup is incomplete. Kelly is working on building volunteer hours. Insurance is complete. **Kevin to work with Kelly to get final date and time set.**
  - Disciplinary process has been sent to commissioners. Reviewed game disciplinary. Coaches are responsible for communication for any conduct. Coaches should review game sheets at the end of the game only after reviewing the game sheets. Team managers should make sure the people in the box are clear on what is happening on the ice to assure game sheets are being entered correctly.
  - **Commissioners email teams that neck and mouth guards are a requirement, must be colored, and must be tethered.** Coaches can use EdgTek gift cards to purchase these. These are also stocked in the concession stands for purchase.
  - Lower-level registration will be open until a week post tryout. Today (October 16) is the last day to register for Mite 3 & 4. Board agreed to keep registration open until tryouts are done, then registration closes, and a note will be posted to reach out to commissioner for any late registrations. Registration will close at 11:59pm on October 28.
  - **Commissioners to email teams for rink and facility etiquette.**
- VP Admin (Nate Prosser) – No updates
- VP Hockey (Jon Johnson) - Absent
- Finance Update
  - Treasurer (Michael Larson)
    - **Kevin to send team names so checkbooks can be ordered.**
- Secretary (Desaray Fritsvold) – No updates.
- Commissioner Reports
  - Upper Girls (Luke Hatle) – Absent. Updates on behalf of Luke from Kevin.
    - 10U: Season is up and running.
    - 12U: Season is up and running.
    - 15U:
      - Pre-skates are in progress.
      - Tryouts scheduled November 5-8 split between PL and Vic.
      - Registration is open (closes November 3 post naming of PL and Stormhawks HS teams).



- Jerseys are in progress, elected to start production and opt customization (names and number selection).
- Parent meeting held last week, good turnout.
- Practice ice is scheduled.
- Lower Girls (Gina Houmann)
  - Discussed registration numbers.
- Jr. Gold (Cullen Leapaldt)
  - Discussed coach selections.
  - Working with Holy Family on goalies. Can EBUG goalies from anywhere in the state.
  - Discussed registrations.
- Bantam (Jacob Reed)
  - HDC validation regarding a parent becoming a coach. HDC will work with this parent.
  - Motion: Bantam double aa team has requested a \$400 slush fund. **Approved.**
  - Discussed request by team managers, for per diem across CCHA.
    - **Kevin to send drafted per diem policy for approval.**
    - This will be guidance for team managers to communicate with teams.
    - The Board will review the guidance in the offseason.
- PeeWee (Kristy Nutter)
  - Motion: Request for double aa team \$300 slush fund. **Approved.**
- Squirt (Beth Johnson)
  - Discussed request to add a practice coach.
  - Discussed goalie interest uptick. **Kevin to check with HDC on Deviner start date.**
  - Discussed team apparel and team stores.
- Upper Mites (Nash Simet)
  - Mite camp is complete.
  - Reviewed registrations.
  - Looking for tryout help. **Nash will send a follow up email with dates needed.**
  - Attending D6 meeting in Mankato with Justin Bronx.
  - HDC will make decisions for players who would like to move down.
- Lower Mites (Shauna Brick)
  - Reviewed registrations.

### **Closed Board Meeting (8:30 PM)**

Next Meeting: November 20, 2023, 7:00-9:30pm Blue Line Room (VRC West) and/or Zoom

### **Notes:**