

Meeting Minutes

Zimmerman Youth Basketball Meeting Minutes		
7.21.2019	Meeting opened at 6:00pm and adjourned at 7:52pm	Livonia Township City Hall
Meeting called by	JR Wilson Zimmerman Youth Basketball Board President	
Type of meeting	Monthly Board Meeting July 2019	
Secretary	Kristi Johnson	
Attendees	JR Wilson, Chris Cox, Cory Whiting, Kristi Johnson, Jamie Erdman, Kim Spence, Keith Rasmussen, Siri Rustad, Lori Giffen, Nichole Gow, Nate Christensen GUESTS: Jay Whiting and Keith Koehler	
President		
	JR Wilson	
Discussion	Motion to approve the June 2019 meeting minutes by Keith Rasmussen, seconded by Siri Rustad, approved.	
Vice President		
	Chris Cox	
Discussion		
Boys Travel Director		
	JR Wilson	
Discussion	<p>Fourth Grade Traveling:</p> <ul style="list-style-type: none"> • The High School Coaches indicate that they would like to attract more athletes at the 4th grade level and develop fundamentals in a practice setting rather than in games. • In an effort to attract more athletes, the rate will be dropped to \$190 and the first two tournaments will be removed allowing for more practices to take place before the first tournament of the season. The length of the season will remain the same. • Would like to get a 4th grade Coach that is a non-parent Coach that returns each year at the 4th grade level. They would be focused on the fundamentals and would work with the high school staff and the Coach and Player Development Director, understanding their goals. Possibly a paid position. <p>Motion to remove the first two tournaments of the season at the 4th Grade level and lower the registration fee to \$190 by Chris Cox, seconded by Keith Rasmussen, approved.</p> <p>Update Regarding Letter from a Parent that was discussed at the March 17, 2019 meeting:</p> <ul style="list-style-type: none"> • The tryout results were given to Kristi to evaluate. Each page was analyzed and the results match the overall team selection that was made. 	

Meeting Minutes

Treasurer	
	Cory Whiting
Discussion	<p>Motion to approve the June 2019 Treasurer's Report by Lori Giffen, seconded by Chris Cox, approved.</p> <ul style="list-style-type: none">• Financial records are accessible and April, May and June were emailed out to the Board of Directors.• Laptop was purchased and Quickbooks was put on. Would like to purchase a laptop bag.• Will contact the Bank to find out what can be done in order for multiple Board Members to make purchases. <p>Motion to approve up to \$50 for a laptop bag by Cory Whiting, seconded by Siri Rustad, approved.</p>
Girls Travel Director	
	Jamie Erdman
Discussion	<ul style="list-style-type: none">• Everything has been received from Jake with regards to accounts.
Girls House Director	
	OPEN
Discussion	<ul style="list-style-type: none">• No communication has come back from Becker regarding the House program.• Possible 1st/2nd Grade season in house, 3rd/4th Grade season in Becker and 5th/6th Grade as a Travel Lite season.• Will communicate an update by Sunday, July 28th.
Boys House Director	
	Chris Cox
Discussion	<ul style="list-style-type: none">• Game dates are set.• Practices are to come once registration numbers are determined.• Hosting one date at the 5th/6th Grade level rather than two as previously discussed.
Equipment Director	
	Keith Rasmussen
Discussion	<ul style="list-style-type: none">• Will be picking up the balls. 70 were ordered.• Kelly Bell will have bags ready soon. Three were ordered.

Meeting Minutes

Uniform/Apparel Coordinator	
	Kim Spence
Discussion	<p>Fourth Grade Traveling:</p> <ul style="list-style-type: none">• 2016 was when the current uniform set was created. New uniforms will come into play for the 2020-2021 season.• The cost has gone up to get jerseys but we have kept the cost the same for families the last couple of years. We will now charge what we are charged.• Youth sizes are now \$86, Adult sizes are \$90 - shorts only are \$43 for youth sizes and \$45 for adult sizes.• At the pre-tryout meetings, Directors will need to note that next year new uniforms will need to be purchased. <p>House Shorts:</p> <ul style="list-style-type: none">• Shorts are not currently included.• With house teams playing in other locations, shorts would be beneficial so that the teams look uniform.• Kim will get price quotes to the Board within the next few days. <p>Other Clothing:</p> <ul style="list-style-type: none">• Would like Board of Directors shirts.• Will get sample sizes for Coaches shirts. <p>Motion to raise the 3rd-6th grade house fee by the price of shorts by Keith Rasmussen, seconded by Lori Giffen, approved.</p>
Sponsorship/Fundraising Coordinator	
	Kim Williams
Discussion	<ul style="list-style-type: none">• Will be purchasing plaques.
Volunteer/Concessions Coordinator	
	Siri Rustad
Discussion	<ul style="list-style-type: none">• Would DIBS be a better volunteer sign up option for tracking 2019 Volunteer hours? Cory will check on pricing for adding that to our website.
Tournament Director	
	Jill Zeleznikar-Reinking
Discussion	
Communications Director	
	Cory Whiting
Discussion	

Meeting Minutes

Open Agenda/ Secretary

Kristi Johnson

Discussion

Coach Surveys:

- Girls Travel and Boys House feedback had overall high remarks with regards to coaching.
- The overall program received high remarks.
- The new Boys House program had a high approval rating.
- Traveling received feedback that one-day tournaments are preferred.
- Surveys will be shared with Coaches.

Insurance:

- JR is in contact with the Agent. October 1st is the renewal date.

Policy & Procedure Review:

- Every year before the season starts, the current policies and procedures are approved.
- Would like all Board Members to review the policies.
- The Policies and Procedures will need to be approved by the September Meeting.

Advertising:

- In the past, emails have been sent to all K-8th Grade families. The email contact within ISD 728 that was previously used to obtain the email list is no longer valid. Jay Whiting will get JR the new contact.
- Flyers are still not allowed in the schools.
- Facebook ads will be continued. They are roughly \$30 to boost.
- SportsEngine emails will be sent out.
- Signs will go around town.
- Flyers will be printed and brought to Jim's Market. Cory will generate a flyer. Siri will check with Jim's to make sure they are still willing to put flyers in their bags.

Website Updates:

- Directors will need to update their pages.
- Add updated pricing.
- Describe the differences for each of the programs.

Coach and Player Development Director:

- Position would be responsible for Girls and Boys. Working with coaches, players and coordinating camps.
- Sub-Committee of Jamie Erdman, Lori Giffen, Chris Cox, Nate Christensen and possibly Jeffrey Downing will come back in August with some ideas regarding this position.

Summer Camp:

- The Girls High School program is unable to get a girls camp pulled together for this summer.
- Would like to create a camp run by ZYBA for boys and girls.
- Free evening camp.
- Varsity athletes can help if the High School Coaches are not involved (per MSHSL rules).
- Kristi to check on a fee reduction with ISD 728 as it would be a free camp.
- Lori to check on utilizing High School Girls gym hours and any other assistance the Girls program can give for the Camp.

Meeting Minutes

Discussion	<p>Volunteer Hours and Policies:</p> <ul style="list-style-type: none">• Volunteer hours can be done at the boys and girls High School Games.• In exchange for ZYBA helping at the High School Games, the High School Programs will volunteer during the Tournament. <p>Motion to raise the volunteer hours to six hours per player, nine hours per family maximum by Jamie Erdman, seconded by Lori Giffen, approved.</p> <p>Basketball Courts within the City of Zimmerman:</p> <ul style="list-style-type: none">• Keith Koehler, Public Works Director with the City of Zimmerman presented three different parks with basketball courts in Zimmerman.• Horvath Park has nice concrete, no lines and only one hoop.• Firefighters Park has two hoops, no lines, resurfacing is needed.• Lions Park has a huge court available. Would need resurfacing, two baskets, lines and fencing.• The City would not be able to share in the expense this year as the budget available to them is minimal.• The most traffic and least amount of vandalism happens at Lions Park with several sports frequenting the area on a regular basis.• Would like cost estimates on acrylic backboards, lines, asphalt resurfacing, two hoops and fences for Lions Park.• Communication will continue between Keith and Kim Spence.
Conclusion	<p>Next Meeting: August 18, 2019 6:00 pm</p>
Notes:	<ul style="list-style-type: none">• Coaches Development Coordinator Position• Summer Camp• Team Photos• Lions Park• Policy and Procedure Review