

## Officiating/Referee Ad Hoc Committee

The Officiating/Referee ad hoc committee is to provide leadership and direction to the Club to grow and enhance the officials/referee relations and oversee the workshops and assignments program. The Committee serves in an advisory capacity to the Board and/or operations staff.

## Job description:

- Long-term planning for the officiating/referees' programs.
- Responsible for the officiating/referees' development budgets
- Act as a strong link for communications throughout the East Kootenay region
- Liaison with Volleyball Alberta and the National Referees Program.
- Assist with developing an annual operating budget.

Time commitment: approximately 3-4 hours per month during the indoor season and 2-3 hours per month during the outdoor season

Work with a Board Director who will chair the committee and report to the Board. The chair (director) will provide clear divisions of labour and role definitions as well as assign action items as needed.

Roles of the Ad hoc Committee Members (Volunteers) shall include:

- i. Each Member shall, on a rotating basis, take on the role of Recorder and, as such, will take notes at the meeting, either electronically or in hard copy and will distribute these notes to all Committee members within three business days.
- ii. Committee members will take on tasks, as identified/approved by Chair and in the work plan, and will act on behalf of EKVC to carry out those tasks,
- iii. Committee members will attend an orientation such that they are aware of the scope of their role and the limitations of their activities i.e. committing EKVC to unapproved expenses and/or use of resources.
- iv. Members will come to meetings prepared to report on work/tasks.

As a volunteer for EKVC, you will be providing youth with an opportunity to help develop their skills in the sport of volleyball within the East Kootenays. If you are passionate about sport and are committed to advancing and promoting volleyball within the community, you'll be gaining new skills and work experience while sharing your gift of contribution and service for others.