

*ONTARIO VOLLEYBALL ASSOCIATION
INDOOR REFEREES HANDBOOK*

2018 – 2019



**ONTARIO VOLLEYBALL
ASSOCIATION**

www.ontariovolleyball.org
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SECTION 1

ABOUT THE OVA

1.1 Introduction

The Referees' Handbook is intended to be a living document, updated annually and posted on the OVA website to provide convenient access for all Ontario referees. The Referees' Handbook is meant to be a reference guide to current procedures and a planning tool for all referees in the province. Each referee is encouraged to review the items outlined and provide feedback to the Ontario Regional Referees Chair - what is working well, what isn't working, new ideas to make improvements for referees and volleyball across the province. Let us not forget that referees are not only at events to officiate the matches and to help make volleyball an enjoyable activity for the participants but to help develop the athletes as well.

1.2 OVA Mission, Vision and Values

Our Mission

The OVA is an athlete-centred association where dedicated volunteers and professional staff provide leadership in the growth and development of volleyball for all Ontarians.

Our Vision

The OVA is a leading sport organization in Canada.

Our Organizational Values

ACCOUNTABLE: by acting in a fiscally responsible and transparent manner with OVA funds, governance and operations promoting practices that contribute to safe sporting environments.

EXCELLENCE: by designing and delivering the best possible programs and services for all OVA stakeholders.

COLLABORATIVE: by respectfully working in partnership with key stakeholders locally, provincially and nationally including government, funding partners, clubs, national organizations, para organizations, volunteers, athletes, families, coaches, administrators, referees, service providers, sponsors through ongoing feedback and input from stakeholders.

INTENTIONAL: by developing programs that are based on clear strategic objectives in order to achieve high quality meaningful and relevant desired outcomes.

SUSTAINABLE: by building organizational capacity, partnerships, innovative funding, sharing and economizing of resources to achieve the strategic objectives and sport mandate.

INTEGRITY & RESPECT: by interacting with all our stakeholders by fostering trust in all our relationships as consistently demonstrated by our actions and promoting inclusivity for all Ontarians in fair manner.

1.3 OVA Referees Mission Statement

The Mission statement of the OVA Referees is:

- To set the standard in the "Art of Officiating" for Volleyball in the province and the country.
- To be a fully self-sufficient body working with the OVA for the betterment of all volleyball referees within the province of Ontario.
- To promote equality amongst all referees through a standardized set of guidelines.
- To recruit, retain and promote qualified volleyball referees.
- To promote the development of female referees within the sport of volleyball.

SECTION 2

REFEREES ORGANIZATION STRUCTURE

2.1 Provincial Referees Committee

The Provincial Referees' Committee is a twelve (12) person body made up of four equal positions, six elected Regional Referees' Chairs and an elected Beach Referees Chair. The Chair of the Provincial Referees' Committee is an elected individual, who then appoints three (3) co-chairs to form the Provincial Referees Committee. The Provincial Referees' Committee is divided into three sub-committees, each of which is chaired by one of the below named individuals. The current Provincial Referees' Committee members are:

Ontario Regional Referees Chair (ORRC)

Andrew Cameron - ORRC@ontariovolleyball.org

Operations Chair

TBD - RefereesOperations@ontariovolleyball.org

Programs Chair

Martin Kerstens - RefereesPrograms@ontariovolleyball.org

Quality Assurance Chair

Bob Rocque - RefereesQualityAssurance@ontariovolleyball.org

The purpose and function of the Provincial Referees' Committee is work with OVA to support the development and promotion of volleyball in Ontario. Its mandate also includes:

- To provide leadership for indoor and outdoor referees in Ontario.
- To be the voice that represents the needs of referees in Ontario.
- To implement consistent operational guidelines and policies for referee operations, program development and financial practices.
- To ensure that policies are clear, transparent and accessible.
- To establish consistent procedures and common goals for referees' development.
- To adopt and sustain a quality assurance program.
- To promote gender balance.

2.2 Regional Referees' Chairs

The Province is divided into six regions and each region has one referee who is elected as the Regional Referees' Chair (RRC). The RRC's share the referee's program's administrative workload so that no one person is overburdened. The current RRC's are:

Region 1: Al Tkachuk (West)

region1rrc@ontariovolleyball.org

Region 2: Brian Rancourt

region2rrc@ontariovolleyball.org

Tony Curciarello (East)

region1rrceast@ontariovolleyball.org

Region 3: Samara Sevor

region3rrc@ontariovolleyball.org

Region 4: Lynn Watkins

region4rrc@ontariovolleyball.org

Region 5: Andrew Robb

region5rrc@ontariovolleyball.org

Region 6: Erick Mompont

region6rrc@ontariovolleyball.org brc@ontariovolleyball.org

Beach Referees Chair: John Gillis

The ORRC and the RRC's meet semi-annually (spring and fall) to discuss common issues and to ensure that Referees and others are uniformly informed of such things as protocols, rule interpretations, procedures, etc. The RRC's are responsible to assist in ensuring information flows to the working referees in their Regions.

2.3 OVA Staff Liaison

The OVA's professional staff works with the Referees' Committee in assisting with the maintenance of the budget, communications, online assigning software management, setting up online registration for referees courses, etc. The current OVA staff member responsible for referees is:

Kelvin Cheng
(p) 416-426-7233
1-800-372-1568
(f) 416-426-7109

referees@ontariovolleyball.org

2.4 PRC Meeting Structure & Protocol

2.4.1 Frequency

The Provincial Referee Committee (PRC) is to meet at least twice per year to conduct the business of the OVA referee committee, and the meeting is to be face to face. The kick off meeting takes place each September. There will be an additional PRC Committee meeting in May each season. This second meeting may be face to face or in the form of a conference call. In addition, the Ontario Regional Referee Chair (ORRC) may call a meeting at any time with the executive to discuss issues as need be.

2.4.2 Meeting Dates and Location

The Ontario Regional Referees Chair (ORRC), in consultation with the PRC, is to set the date and location of the RRC meeting. The ORRC is to send out a notice of the meeting to all participants a minimum of four (4) weeks prior to the meeting.

2.4.3 Meeting Reports

The ORRC and the OVA staff liaison are to prepare a meeting agenda for the RRC meeting. The meeting agenda is to be distributed to the participants via email prior to the meeting. The ORRC, RRCs and standing committee chairs are requested to provide written reports to be included in the meeting documents. Additions to the meeting agenda may be made at the start of the meeting; this includes items for discussion tabled from any OVA referee through their respective RRC.

2.4.4 Rules of Order

Unless otherwise stated, the business of the RRC meeting will be conducted in accordance with normally accepted rules of order (i.e. Robert's Rules of Order). The ORRC presides over the meeting as chairperson.

2.4.5 Voting

Voting at the RRC meeting will be based on one vote for each RRC and BRC and standing committee

chair. Votes may only be cast by those in attendance and there must be a quorum (50% of the PRC plus one must be in attendance). There will be no proxy votes. Motions tabled will be decided by a simple majority. It will be customary (but not mandatory) for the ORRC to vote only in the event of a tie.

2.4.6 Motions

All motions approved at the RRC meeting that only affect Ontario referees are in effect immediately and need no further ratification. Motions approved at the RRC meeting that impact user groups (i.e. rate changes), are submitted to the various affected user groups and form the basis of negotiation for services by the OVA staff and must be ratified by the affected party.

2.4.7 Meeting Minutes

Minutes of the RRC meeting are to be taken and kept on file at the OVA office. These minutes are to be distributed to all RRC committee members and will be posted on the OVA website after they are approved by the PRC.

2.5 Regional Kick Off Meetings

Each September, it is expected that each Region will have one or more kick off meetings. The purposes of these meetings are to:

- Welcome all referees back for another season.
- Allow new referees to meet the assignors, evaluators and other referees in their region/area.
- To review any rule changes or interpretations for the upcoming season.
- Answer questions from all referees from that region.
- To obtain their rulebook for the current season (if they are already registered members).
- Allow for information to be given out to any referee that is interested in upgrading over the course of the season.

Please note, based on the geographic size of the region, it may be necessary to have more than one kickoff meeting to meet with as many referees as possible.

SECTION 3

ADMINISTRATIVE POSITION JOB DESCRIPTIONS

Each of the following positions should not be limited to the job description.

3.1 Ontario Regional Referees' Committee Chair (ORRC)

3.1.1 Nomination and Election

The ORRC is elected every two years, in odd numbered years, by the six (6) Regional Referees' Chairs and the one (1) Beach Referees' Chair. Nominations for ORRC must be received by May 31st of the election year. The election by the current six (6) RRCs and one (1) BRC is to take place by June 15th, so that the OVA Board of Directors may ratify the selection of the new ORRC. The new ORRC will take office as of September 1st. If a current RRC is running for the ORRC position, they can vote in the election. If that individual wins the election, they would appoint a replacement RRC for their Region until the next RRC election.

In the case of a tie, there will be a re-vote by the RRC's for the tied nominees.

A soft copy of the call for nominations and the job description will be sent to all referees. The job description will also be posted on the OVA website.

3.1.2 Qualifications of the ORRC

- A national ranking (or higher) is recommended but not mandatory (looking for managerial skills).
- Must have good organizational skills.
- Strong understanding of the Ontario referees' programs.
- Understands the issues facing referees in each region.
- Must have a minimum of five (5) years of experience involved with volleyball in Ontario.
- Must have previous experience working as part of the Provincial Referee Committee i.e. previous RRC or chair position

3.1.3 Responsibilities of the ORRC

- Province-wide and long-term planning for the referees' programs.
- Responsible for the referees' development budgets.
- Act as a strong link for communications to all regions of the province.
- Liaison with Volleyball Canada and the National Referees Program.
- Attend the Volleyball Canada National Referee meeting every June.
- Representative for all Ontario referees.
- Attend OVA Board of Directors (if required) and Volleyball Canada RRC's meetings.
- Appointing three co-chairs to form the Provincial Referees' Committee.
- Submit committee reports for the OVA AGM.
- Assist OVA staff with annual operating budget.

3.2 Provincial Referees' Committee

3.2.1 Operations Chair

The role of the Operations Chair is to define, implement and maintain sound operational procedures and recommend policies to the OVA Board of Directors to support the development of indoor, beach and sitting volleyball Referees in Ontario.

Responsibilities of the Operations Chair

- To develop, implement and enforce consistent financial policies and practices.
- To achieve self-sufficiency regarding financial and human resources.
- To ensure that all indoor and beach referees have access to the most current available rules, interpretation and match protocol as determined by VC, OVA, OUA, OCAA, OFSAA, CIS, CCAA, FIVB and any other organizations serviced by referees.
- To develop and implement a communication process that informs referees of points of interest for indoor and beach volleyball.
- To ensure that other jurisdictions view the Ontario model for the basis of provincial and territorial referee committees.
- That a fair and consistent fee structure is developed in coordination with affiliate groups.
- To ensure the online assigning software is the best fit for the OVA referees' program and that all needs are met by parties involved with using the system.

The current Operations Chair is TBD, Operations@ontariovolleyball.org

3.2.2 Program Chair

The role of the Program Chair is to promote the development of indoor and beach volleyball referees throughout Ontario.

Responsibilities of the Program Chair

- Recruitment and certification of new referees.
- Upgrading and promotion of current referees.
- On-going evaluation of current referees to ensure correct procedures are in place.
- Retention of referees.
- Nominating in conjunction with the Chair, a Head Clinician, a National Upgrade Chair, and a Regional Upgrade Chair.

The current Program Chair is Martin Kerstens, RefereesPrograms@ontariovolleyball.org

3.2.3 Head Clinician

The Head Clinician is appointed by the ORRC and is responsible for:

- Arranging and conducting Clinicians Clinics as requested by each region.
- Training clinicians.
- Assembling clinic manuals from the VC promotions program.
- Ensuring clinic structure and format are standardized and publicized provincially.

The current Head Clinician is: Bob Rocque, RefereesQualityAssurance@ontariovolleyball.org

3.2.4 National Upgrade Chair

The National Upgrade Chair (NUC) is responsible for the promotion and certification of all OVA National

Candidates. The NUC is responsible for reporting back to the RRCs and the ORRC on a regular basis to keep the group up-to-date on the progress of Ontario's National Upgrades. The NUC should be an active National/International referee who is current in national protocols and expectations. This person should co-ordinate with the current VC National Upgrade Chair to ensure Ontario candidates are at the forefront of officiating in Canada.

The current National Upgrade Chair is: Martin Kerstens, RefereesPrograms@ontariovolleyball.org

3.2.5 Regional Upgrade Chair

The Regional Upgrade Chair (RUC) is responsible for the promotion and certification of all OVA Regional Candidates. The RUC is responsible for reporting back to the RRCs and the ORRC on a regular basis to keep the groups up-to-date on the progress of Ontario's Regional Upgrades. The RUC is responsible for:

- Training current Ontario regional candidates.
- Nominating mentors for regional candidates.
- Reporting semi-annually to the ORRC, as to the progress of the current Regional Upgrade Program.

The current Regional Upgrade Chair is: Mark Williamson, RefereesRUP@ontariovolleyball.org

3.2.6 Quality Assurance Chair

The role of the Quality Assurance Chair is to provide a high-quality level of officiating service to the indoor and beach volleyball communities in Ontario.

Responsibilities of the Quality Assurance Chair:

- To ensure that the overall quality of officiating is improved and consistent.
- To develop and ensure implementation of a process to monitor, evaluate and make recommendations in programs and service delivery.
- To develop, circulate and analyze surveys (internal and external) to determine the level of, and increase the satisfaction with officiating services.
- To develop and communicate a procedure regarding disciplinary policies and implementation of appropriate sanctions.
- To ensure that a response to inquiries is provided on a timely basis.
- To ensure that year over year there is a reduction in the number of complaints.
- To develop a process to promote a consistency in assigning.
- To ensure that assignments are distributed in a timely fashion.
- To ensure that assigned referees fulfill requirements and commitments.
- To review that the Referees assigned are commensurate with the type of competition. (i.e. finals).
- To increase the number of evaluators.
- Development & maintenance of the Mentorship Program.

The current Quality Assurance Chair is: Bob Rocque, RefereesQualityAssurance@ontariovolleyball.org

3.2.7 Regional Referees' Chair (RRC)

Job Description

The Regional Referees' Chair is responsible for the organization and development of officiating

programs as well as the management and distribution of officiating assignments for volleyball within the Region. The Regional Referees' Chair works with the Secretary Treasurer of the region (or designate) to ensure that accurate records of assignments are kept and that appropriate distribution of funds (fees for officiating) are handled as per OVA and regional policies and procedures.

The Regional Referees Chair serves as a member of the Provincial Referees' Committee.

The RRC must reside in the Region they represent.

Nomination and Election Process

Elections for the RRC are to be conducted in even numbered years and the position is for a 2-year term starting September 1st. Nominations for the RRC must be received by May 31st of the election year – members can self-nominate. The election year will be held on opposite years to the election of the ORRC. The election is to take place by June 15th, so that the Board of Directors may ratify the selection of the new RRC at the June Board of Directors meeting. The new RRC will take office as of July 1st and will attend the RRC fall meeting. All referees rated Level 2 or higher within the Region are eligible to vote for the new RRC.

The OVA Referees Coordinator will call for nominations for the position of RRC and will verify that all candidates are OVA members, and Level 3 or higher and that they accept their nomination. The job description will be posted on the OVA website. A soft copy of the call for nominations and the job description will be sent to all referees. In addition, the Provincial Referees' Committee can recruit suitable candidates, should none be nominated. Referees rated Level 2 or higher within the region are eligible to vote. In the event of a tie, the incumbent nominee shall be declared RRC. If the election does not include an incumbent nominee and results in a tie, a re-vote will be held.

The Regional Referees Chair will appoint up to three (3) people to help them run the Region. The three positions will mirror the Provincial Referees Committee; i.e. Quality Assurance, Operations, Programs. This committee will be responsible for:

- Planning, coordinating and directing (along with the ORRC) the long-term direction of the Referees' program in general.
- Establishing a working relationship with all referees within the region.
- Keeping an up-to-date list of referees within the region.
- Ensuring yearly registration of referees within the region.
- Ensuring non-registered referees are listed as inactive (see Leave of Absence).
- Ensuring executive positions within the region are filled (i.e. assignors, clinicians, etc.) and maintain close contact with these people. This task may involve recruiting a number of assistants (minimum rating of provincial) to help with the work within the referees' program.
- Providing administrative assistance to the region's assignors, clinicians, etc.
- Defining goals for numbers of clinics to be given in the region and ensure clinics at various levels are held where needed and as resources permit.
- Summarizing clinic results and other activities (number of new referees by level, number of clinics, number of tournaments, number of leagues, etc.) and reporting this information at the RRC's spring meeting.
- Recruiting new referees and assist with upgrading current referees.
- Seeking opportunities for top referees from their region to travel elsewhere in order to increase their exposure and experience.

- Attending school coaches' meetings at the beginning of volleyball seasons to advertise how schools can put on a referees' clinic and to discuss relevant officiating issues (new rules, rule interpretations, protocol, etc.).
- Encouraging referees to upgrade.
- Developing a recruiting strategy to bring new referees into the program.
- Assisting in the creation and maintenance of communication networks within the region to facilitate the dissemination and gathering of information with respect to officiating matters.
- Serving as a mentor for younger referees in the region.
- Making recommendations to the ORRC for possible future clinicians.
- Providing feedback to referees in the region, as appropriate.
- Sharing information regarding clarifications, interpretations and rule changes with referees in the region.
- Appointing of a Level 1 and Level 2 Head Clinician, responsible for coordinating and organizing Level 1 and Level 2 upgrade clinics, if needed.
- Acting as an ambassador for the Ontario Volleyball Association.

3.2.8 Beach Referees' Chair (BRC)

Job Description

The Beach Referees' Chair is responsible for the organization and development of Officiating Programs as well as the management and distribution of officiating updates/protocols/assignments for Beach volleyball within Ontario. The Beach Referees' Chair serves as a member of the Provincial Referees' Committee.

Responsibilities include:

- Plan, co-ordinate and direct (along with the ORRC) the long-term direction of the Beach Referees' program in general.
- Establish a working relationship with beach referees within the province.
- Keep an up-to-date list of beach referees within the province.
- Provide a reference to other provincial BRC's for any Ontario beach referee moving to another province.
- Welcome and introduce beach referees from other provinces moving into Ontario.
- Ensure yearly registration of beach referees within the province.
- Ensure non-registered beach referees are listed as inactive (see Leave of Absence).
- Ensure critical positions in the province are filled (i.e. assignors, clinicians, etc.) and maintain close working relations with these individuals. This task may involve recruiting a number of assistants (minimum three consecutive years of beach officiating in Ontario) to help with the work within the referees' program.
- Provide administrative assistance/support to the Beach Assignor, clinicians, etc.
- Arrange an annual clinic for new local referees at the beginning of the beach season and any others as deemed appropriate by OVA. Define goals for all clinics to be given in the province and ensure clinics at various levels are held where needed and as resources permit.
- Summarize clinic results and other activities (number of new referees by level, number of clinics, number of tournaments, number of leagues, etc.) and report this information at the RRC's fall meeting.
- Recruit new beach referees and assist with upgrading current beach referees.

- Seek opportunities for top beach referees from the province to travel elsewhere in order to increase their exposure and experience.
- Encourage beach referees to upgrade their certification levels.
- Develop a recruiting strategy with the OVA Beach Manager to bring new beach referees into the program.
- Assist in the creation and maintenance of communication networks within Ontario to facilitate the dissemination and gathering of information with respect to beach officiating matters.
- Serve as a mentor for younger/developing beach referees in the province.
- Make recommendations to the ORRC for any possible improvements to the OVA beach officiating program.
- Provide feedback and guidance to beach referees in the province, as appropriate.
- Share information regarding clarifications, interpretations and rule changes with beach referees in the province.
- Act as an ambassador for the Ontario Volleyball Association.

Election of Beach Referees' Chair

Elections for the BRC are to be conducted in even numbered years and the position is for a 2-year term starting September 1st.

Nominations for the BRC must be received by May 31st of the election year. The election year will be held on opposite years to the election of the Chair of the Referees Committee. The election is to take place by June 15th, so that the Board of Directors may ratify the selection of the new BRC at the June Board of Directors meeting. The new BRC will take office as of September 1st. All Beach Referees who were registered with the OVA during the previous Beach season are eligible to vote for the new BRC.

The OVA Referees Coordinator will call for nominations for the position of BRC and will verify that all candidates are OVA members, Level 2 or higher, have officiated continuously in the OVA Beach program for 5 or more years and that they accept their nomination. The job description will be posted on the OVA website. A soft copy of the call for nominations and the job description will be sent to all beach referees. In addition, the incumbent BRC along with the Provincial Referees Committee has the authority to recruit suitable candidates, should none be nominated. In the event of a tie, the incumbent nominee shall be declared BRC. If the election does not include an incumbent nominee and results in a tie, a re-vote will be held.

SECTION 4

REFEREE ASSIGNING POLICIES AND GUIDELINES

4.1 Qualifications of an Assignor

- Provide opportunities and assignments to all referees of their region.
- Commitment to administer assignments in a manner which is fair to both referees and leagues.
- Current member in good standing of the Ontario Volleyball Association.
- Current working knowledge of the game.
- Knowledge of referees and their skill level.
- Ability to effectively communicate with leagues, referees and administrators.
- Ability to organize and assign referees in a timely manner.
- Assignors must live in the region that they are assigning for, barring extenuating circumstances i.e. An assignor living in Region 5 will assign Region 5 OVA tournament locations, OFSAA high school tournaments, and assign for the school boards within their Region.
- Be technically savvy and able to use the online assigning system of the OVA.
- Be fair and transparent in assigning practices.

4.2 Function of an Assignor

To assign referees to volleyball matches for all leagues and clubs currently under OVA jurisdiction, as directed by these established guidelines.

4.3 Appointment of an Assignor

The RRC of each region selects their assignors annually.

4.4 Duties of an Assignor

- Select and assign major and minor referees as required to matches under his/her jurisdiction.
- Assign OVA certified, registered and qualified referees to matches appropriate to each referee.
- Follow all guidelines established by leagues which require a specific certification level of referee for their matches.
- Request that all schedules and referee registration forms be provided in a timely manner.
- Provide effective means of communication allowing messages to be received during non-business hours.
- Promptly notify all parties of any changes or cancellations of match assignments.
- Compile accurate and timely assignment pay forms for billing and payment purposes.
- Request assessments and evaluations of referees, as required.
- Liaise with Regional Referees' Chairs to provide assignments for referees requiring upgrade evaluations.
- Assess fines to referees for attendance or uniform violations and reports back to the OVA office.
- Ensure all reports of misconduct and/or inadequate facility/equipment issues are reported to the Regional Referees' Chair and the OVA office.
- Appoint, if necessary, an event Head Referee.
- Enter all matches into Arbiter

4.5 Guidelines for Assignors

- Consider the referee's rating, availability and geographic location when determining assignments.
- Provide the best officiating services possible to all OUA, OCAA, OFSAA and OVA matches, regardless of their location or skill level.
- Only assign referees that are registered members of the OVA, and who have completed a police record and vulnerable sector screening check on file with the OVA office (once every three years) and an [OVA Screening Disclosure Form](#) (annually) – including OFSAA assignments.
- Maintain an open line of communication with all referees to encourage a spirit of cooperation and an effective learning environment.
- Seek referees from other regions, with the approval of the referee's Regional Referees' Chair, and when prior arrangements for reimbursement of travel expenses has been established.
- Create the working schedule for the tournament.
- Prepare invoices and send to the OVA Referee Coordinator
- Enter assignments into Arbiter online assigning system and ensure mileage and other expenses are entered correctly.
- Ensure all newly certified local referees are receiving a minimum of 5 assignments

4.6 Event Head Referee

The Head Referee's duties include, but are not limited to the following:

- The Head Referee should be prepared to deal with any referees working at the event who display inappropriate conduct (i.e. late arrival, improper uniform, etc.). The Head Referee should speak to the referee at fault and/or notify the assignor or the RRC and OVA office of any misconduct sanctions to be applied.
- Conduct a referees' meeting prior to the beginning of the event (for major tournaments) to clarify specific calls (e.g. facility, interpretations, caliber of play, etc.).
- For tournaments, ensure that senior referees who have worked the majority of the matches with quality and consistency are, when possible, assigned for the playoffs and finals. It is not a good idea to have referees who have not officiated in the tournament begin working matches in the later rounds.
- The Head Referee for the event is to provide feedback on the performance of the referees working. This feedback is to be constructive in nature and designed to ensure quality and consistency of officiating throughout the province.
- The Head Referee will also act as a jury member should there be a protest during the event.
- Deliver a detailed report to the assignor of the tournament. Report should detail number and type of matches worked by each referee and any unusual event/protests that may have occurred. Report would also include any reports of conduct issues from referees, coaches, players or spectators. This report must be presented to the assignor NO later than two days after the event.
- Liaise with OVA staff at major events regarding referees' operations, assignments, etc.

SECTION 5

REGISTRATION

In late August, the Ontario Volleyball Association will send a reminder to each referee who has registered the previous year, to register through the National Registration System (NRS) for the upcoming season. Referees must register prior to September 30th. The current year's rulebook is mailed to each referee within three (3) weeks of registering in NRS (subject to availability from Volleyball Canada). If the referee fails to receive his/her rulebook, the RRC or the OVA office should be notified as soon as possible.

Volleyball Canada Referees (Regional, National, and International) must register with the OVA by September 15. This allows the office staff sufficient time to submit the A-1 Form to Volleyball Canada (registered senior referees) and for OUA/OCAA preseason matches to be assigned.

All OVA Referees must register with the OVA in order to maintain their rated level.

As a requirement of registration pursuant to the [OVA's Screening Policy](#), all referees must have completed a police record and vulnerable sector screening check (once every three years) and an [OVA Screening Disclosure Form](#) (annually).

All referees must also submit a [waiver](#) to the OVA office during registration.

5.1 Why Register?

In order to be assigned to OVA/OCAA/OUA/OFSAA/TDSB matches, annual registration with the OVA is mandatory. Working a match while NOT registered is deemed to be improper conduct and anyone who does so will be subject to sanction. When you register with the OVA, you maintain your certification level and are covered by the OVA insurance – which you need to have to work OVA managed or sanctioned events. If you fail to register, you can lose the rating that you have worked so hard to achieve and are not covered by the OVA insurance for OVA sanctioned events.

5.2 Registration Fees

Registration fees are due at the beginning of September of each year. Once you register online, you will be mailed a new Volleyball Canada Rulebook and you will be included on the OVA mailing list. Registration fees for the current season are as follows (next page):

Badge Type	VC Rulebook	OVA Membership	HST	VC Membership	VC Surcharge	OVA Referees Revenue	Total
Local Referee	\$ 17.00	\$ 47.00	\$ 10.14	\$ 29.00	\$ -	\$ 14.00	\$ 117.14
Provincial Referee	\$ 17.00	\$ 47.00	\$ 10.79	\$ 29.00	\$ -	\$ 19.00	\$ 122.79
Regional Referee	\$ 17.00	\$ 47.00	\$ 12.35	\$ 29.00	\$ 35.00	\$ 31.00	\$ 171.35
National Referee	\$ 17.00	\$ 47.00	\$ 12.74	\$ 29.00	\$ 45.00	\$ 34.00	\$ 184.74
International Referee	\$ 17.00	\$ 47.00	\$ 13.13	\$ 29.00	\$ 50.00	\$ 37.00	\$ 193.13
Beach Local Referee	\$ -	\$ 47.00	\$ 6.11	\$ 29.00	\$ 20.00	\$ -	\$ 102.11
Beach Provincial Referee	\$ -	\$ 47.00	\$ 6.11	\$ 29.00	\$ 30.00	\$ -	\$ 112.11
Beach National Referee	\$ -	\$ 47.00	\$ 6.11	\$ 29.00	\$ 40.00	\$ -	\$ 122.11
Beach International Referee	\$ -	\$ 47.00	\$ 6.11	\$ 29.00	\$ 50.00	\$ -	\$ 132.11

NOTES: If a referee wishes to register in more than one category, he/she will pay the higher of the two fees. For example, if he/she registers as a Local Referee, he/she will pay \$117.14. If he/she registers as a coach (\$81.11) first and then wishes to register as a Local Referee, he/she will pay the difference (\$36.03).

All referees must be a carded referee to register with the OVA.

Any referee candidate that does not successfully pass a clinic will receive a refund for their membership less a 10% administration fee.

5.3 Certification from Out of Province

Those who move to Ontario and have earned a certification level from another jurisdiction must supply the following to be considered for certification by the OVA.

- Proof of certification & letter of good standing i.e. registration credential(s) from the place of origin for the current year.
- If from within Canada, the RRC, or delegate must evaluate local and provincial referees, to ensure skills are appropriate for the registered level. Once the evaluation is successfully completed and the referee registers with the OVA, the certification will be acknowledged.
- If from within Canada, regional, national and international referees do not need to be evaluated as they are certified on the national level. The referee is only required to register with the OVA and complete the screening process and provide a letter of good standing from their previous Association.
- If from outside Canada, the ORRC (or appropriate senior referee) must evaluate the referee to determine the appropriate certification level. The referee then registers with the OVA (and possibly Volleyball Canada) to be certified and must complete the screening process and provide a letter of good standing from their previous Association.
- Once this process is complete, the new referee must register as an OVA member and adhere to the Association's screening policy.

Normally the referee is not considered to be certified until the above processes have been completed. The

responsibility for certification rests with the out-of-province referee. The referee should not be assigned any matches without supervision; however, if circumstances warrant (at the discretion of the RRC) the referee may work.

5.4 Referees Working Outside of Ontario

Those referees who desire to work as a referee or referee supervisor at an event held outside Ontario must obtain permission from the ORRC prior to accepting such an assignment. The referee must be currently registered and in good standing with Ontario Volleyball, and must submit a written request for permission to attend to their respective RRC. The request must provide the referee's current badge level and recent level of experience, and must also include the date, location and name of the host/assignor for the event in question. This request is then forwarded to the ORRC with the RRC's recommendation for granting or denying the request. Once permission has been granted, the ORRC forwards written notice of the permission to attend to the event host's Referees' Chair, copying the Ontario Referee's RRC and the referee. No exceptions to this process will be allowed without the prior consent of the ORRC.

Please see [VC's Travel Request Form](#) for more information.

5.5 Leave of Absence

Referees who request a formal leave of absence may be on leave for up to one (1) year with no loss of certification level. Continued leave requires a letter to the ORRC outlining the volleyball activities the requester has been involved in, to ensure that the referee is current with the sport. Normally, registration is still expected but can be with the association where the requester resides (i.e. on a one-year trip to Japan, the requester registers with either the Japan Volleyball Association or the OVA).

Referees who have not paid registration fees to OVA for one (1) year or more and have not requested a leave of absence will not be considered as certified and must successfully attend an appropriate clinic and pay the appropriate fees in order to regain their rating.

5.6 Insurance Coverage

Referees are only covered by the OVA's liability insurance when providing a service to OVA tournaments, OFSSA Championships, TDSB matches, and OCCA or OUA matches or events, and only after they have fully registered with the OVA and paid their registration fees.

Referees working high school, or other league events that are not sanctioned by the OVA and do not have signed service level agreements in place do not have OVA insurance coverage for those events. Referees working non-OVA events must verify insurance coverage by another Association and assume their own risk for working non-OVA events and shall hold harmless the OVA for any injury occurred at non-OVA matches, leagues or events.

For more information on the OVA insurance policy, please visit: <https://www.ontariovolleyball.org/insurance>

SECTION 6 CLINICS

The fees each clinic generates should normally cover clinic expenses and clinics should be organized so they at least break even or show a small profit. The tournament host is responsible for payment of the clinician's fees, in lieu of having to pay referees' match fees. Any profits are to be forwarded to the region's referees' budget can be used to cover expenses for upgrading existing referees.

Requests for clinics must be made through and approved by the RRC. The RRC forwards the clinic package request to the appropriate OVA Referees Coordinator. The clinic package is then sent to the clinician by the OVA office.

All candidates must register and submit payment for their clinics using the OVA on-line registration system. Clinicians should not submit expense claims to the OVA office for a clinic that loses money. These claims will not be paid unless they have been approved by the RRC prior to the clinic. "Clinic Report Forms" must be completed and returned with the candidates' registrations to the OVA office within two weeks of the completion of the clinic. Regional Referee's Development funds will not cover clinic costs without prior approval by the RRC. The host or candidates should be charged the costs.

6.1 Clinicians' Rates

Local clinic rates are based on one full day or two 4-hour sessions of theory and one full day of practical evaluation. These are flat-fee rates; no travel fees apply:

First Clinician full day	\$175.00 per day
Additional Evaluator	\$150.00 per day

6.2 Provincial Upgrade Program Clinicians' Rates

These are flat-fee rates; no travel fees apply:

First Clinician	\$175.00 per day
Final Upgrade	\$150.00 per day

6.3 Regional & National Upgrade Program Clinicians' Rates

The Head Clinician decides whether an assistant clinician and/or an additional evaluator is required for any of the Regional Upgrade Program session. An assistant clinician actively participates with the Head Clinician in administering the clinic. An assistant clinician may also attend to administrative details while acting as an observer. These are flat-fee rates; no travel fees apply:

Head Clinician	\$175.00 per day
Assistant Clinician	\$175.00 per day
Additional Evaluators	\$175.00 per day
Evaluators for double-headers	\$75.00 per half-day

6.4 Clinics – Other

The OVA staff has an outline of clinic structures and prices. Level I (Local) and Level II (Provincial) clinic packages are available from the OVA office. The exams should be kept secure and should never be distributed to candidates before or after the written exam segment of the clinic. All exams and extra materials are to be returned to the OVA office along with evaluation forms and clinic reports within two (2) weeks of the completion of the clinic.

As well, be sure to inform the candidates of names, addresses and phone numbers of the region's contact people (i.e. RRC, assignors, etc.)

The OVA Referee Coordinator will distribute a list of newly certified referees to the RRC and the assignors in the region once the clinic paperwork has been processed.

6.5 Hosted Clinic

The host of a clinic organizes the theory and practical evaluation of the clinic. The candidates are charged fees in order to meet the clinic costs (i.e. clinic materials, registration, etc.). The clinic is usually completed in one weekend or within a relatively short period of time. If the clinician is willing to waive his/her fees, then there is no need to charge a clinic fee to the candidates.

SECTION 7

REFEREES DEVELOPMENT FUND & PAYMENT RATES

7.1 REFEREES' DEVELOPMENT FUND

The goal of the Referees Development Fund is to help the ORRC fund the various programs for the development, training and promotion of Ontario Volleyball referees. The fund is to be used only for referees' programs and activities that have been approved by the ORRC. Some of the programs and functions, but not exclusively, that the fund will help develop are:

- The Regional, National and International upgrades of Ontario referees
- Travel of Ontario referees to provincial and national tournaments both in and out of province
- Payment of honorariums to assignors, evaluators, head referees for tournaments
- Holding referees' development tournaments and/or seminars

As the funds of the Referees Development Fund are from the remuneration of Ontario Referees this fund is to be considered everlasting and will carry over into future fiscal years (i.e. the funds remain in the fund at the end of each fiscal year to be used in future years for Referees development).

OUA/OCAA/OFSAA Events: 5% of Match fee will go to Provincials Referees Development Fund
OVA/All Other Events: 5% of Match fee will go to Regional Referees Development Fund

7.2 Match Fee Schedule

OVA TOURNAMENTS

	<u>Match Referee(s) Honorarium</u>	<u>Match Rate</u>
2 Straight	\$23.00	\$25.00
2/3 Match	\$30.00	\$32.00
3 Straight	\$32.00	\$34.00
3/5 Match	\$42.00	\$44.00
Tie Breaker	\$13.00	\$15.00

Note: Difference between match rate and honorarium rate goes to the Provincial Referees' development budget.

OUA MATCH RATES

Type of Match	2017-18 & 2018-19		2019-20 & 2020-21	
	Match Referee (1 st or 2 nd)	Minor Referees (Lines or Scorer)	Match Referee (1 st or 2 nd)	Minor Referees (Lines or Scorer)
Best 3 of 5	80.00	40.00	85.00	42.50
Best 2 of 3	60.00	30.00	60.00	30.00
2 Straight	50.00	25.00	55.00	27.50

OCAA MATCH RATES

Type of Match	2017-18 & 2018-19	
	Match Referee (1 st or 2 nd)	Minor Referees (Lines or Scorer)
Best 3 of 5	75.00	37.50
Best 2 of 3	55.00	27.50
2 Straight	50.00	25.00

OFSAA MATCH RATES

Match Type	2017/18		2018/19		2019/20	
	Major	Minor	Major	Minor	Major	Minor
Best 2 of 3	\$42.50	\$21.50	\$45	\$22.50	\$47.50	\$25
Best 3 of 5	\$52.50	\$26.25	\$55	\$27.50	\$57.50	\$30

Tie Breakers – If a tie breaker match is required, \$15.00 per referee will be paid

TORONTO DISTRICT SCHOOL BOARD (TDSB) RATES – *still being negotiated for 2018-19*

	<u>Match Referees</u>	<u>Minor Referees</u>
2/3 Match	\$45.00	\$22.50
3 Straight	\$50.00	\$25.00
3/5 Match	\$65.00	\$32.50

TORONTO DISTRICT ELEMENTARY SCHOOLS ATHLETICS ASSOCIATION (TDESAA) - *still being negotiated for 2018-19*

2 teams (single league match)	2 out of 3	Major Officials	Minor Officials
		\$35.00	\$17.50
	3 straight	\$50.00	\$25.00
	3 out of 5	\$60.00	\$30.00
3 or more teams (tournament format)		Major Officials	Minor Officials
	2 straight	\$25.00	\$12.50
	2 out of 3	\$30.00	\$15.00
	3 straight	\$33.00	\$16.50
	3 out of 5	\$43.00	\$21.50

OVA BEACH

\$150 flat rate fee per day + \$10/adult match

Referees that arrive on-site for a cancelled tournament will receive a half-day's pay plus mileage.

7.3 Standard Assigning Fees

OVA Indoor -- \$5 per Referee assigned
OVA Beach – 5% total Referees’ match fees for each season
OUA/OCAA Tournaments – 5% of total match fee
OFSAA Tournaments – 5% of total match fee
TDSB League Matches -- 5% of the total invoiced match fees

NOTE: Assignor expenses are to be covered by the assigning fee. Only in extreme circumstances should the event be charged expenses over and above those covered by the assignor's fee. If additional expenses are to be incurred, there must be prior approval from the RRC and the host of the event (OFSSA Convenor, OVA office, etc).

All invoices are to be submitted through Arbiter Online Assigning System.

7.4 Fines and Penalties

LATE FEES: 50% of match fee

NO SHOW: No pay + additional 100% of match fee

IMPROPER UNIFORM: 1st Offence – Verbal Warning
2nd Offence – Written Warning
3rd and further offences – 50% of match fee & no further assignments

Note: All levels of referees are expected to be in the Volleyball Canada approved uniform. It is realized that the cost to new local referees can be substantial. In light of this, the expectation is that for the first year of officiating, the navy-blue VC referee shirt is sufficient with navy blue dress slacks. By the start of the 2nd year, it is expected that the Level 1 local referee would be in full VC uniform.

7.5 Centralized Billing

In order to ensure consistency and efficiency, all OUA/OCAA matches, OVA tournaments, OFSAA and other high school leagues for regular season and tournaments will be centrally billed through the Arbiter Sports online assigning program. There is an onus on the assignors to ensure that they submit all Referees’ assignments to the OVA office in a timely manner to ensure that Referees are paid on time. Referees will be paid three times per year (December and March & May) and twice for the beach competition season.

Exhibition tournament, mileage, and playoff matches will be billed to the schools separately. Assignors are to provide billing details, assignments, assignor fees invoice to OVA office within 1 week of the event. Schools will then be billed for the extras and Referees paid.

WORKFLOW FOR ASSIGNING AND CENTRALIZED BILLING:

Pay Run 1: September 1 – November 30

All matches entered and approved in Arbiter by December 7
Pay cheques mailed by December 14

Pay Run 2: December 1 – March 3

All matches entered and approved in Arbiter by March 10
Pay cheques mailed by March 17

Pay Run 3: March 4 – May 14

All matches entered and approved in Arbiter by May 21
Pay cheques mailed by May 28

Pay Run 4: May 15 – June 30

All matches entered and approved in Arbiter by July 7
Pay cheques mailed by July 14

Pay Run 5: July 1 – August 31

All matches entered and approved in Arbiter by September 7
Pay cheques mailed by September 14

7.6 Travel Expenses and Per Diems

7.6.1 Mileage Rates

All individuals traveling to assigned OVA business, **where an honorarium or wage is earned**, will receive mileage reimbursement of \$0.28/km after the first 50 km traveled round-trip (meaning at 51 km they are reimbursed for 1 km, at 52 km they are reimbursed for 2 km, etc.).

All individuals traveling to assigned OVA business, **strictly as volunteers**, will receive \$0.43/km for all km traveled. This means that referees who are assigned to attend a meeting, where there is no wage for their service, will receive \$0.43/km for all km traveled.

This Association-wide policy is based on the published CRA rate and is reviewed every September to ensure the proper rate is applied.

Travelled distance will be calculated from primary residence (unless otherwise agreed to, in advance) to the primary 'workplace'.

Furthermore, extensive travel due to the upgrading, evaluation or mentoring of referees shall be the responsibility of the ODF and not the host of the match.

This policy will apply to all OVA assigned business - including OVA tournaments, OUA, OCAA OFSAA and TDSB league matches and tournaments - whether the individual involved is on a coaching, administrative, or officiating assignment.

7.6.2 Per Diem Rates

Any referee whose assignment requires an overnight stay in a city or town away from their home for an event, may receive a per diem (meal allowance) of \$40.00 per day (\$10 breakfast, \$10 lunch, \$20 dinner). In addition, or in lieu of this per diem, accommodations for the event may be provided. These expenses should be discussed prior to the match/tournament with the host to ensure there are no surprises/confusion with the host. For example, referees traveling to any Provincial Championship (OVA/OUA/OCAA/OFSAA), the host should expect to pay for travel and hotel accommodations for the

traveling referees to the event. If the host provides shelter (i.e. billet or covers the cost of lodging) and some hospitality, the overnight stay per diem will not be paid.

Referees are not paid for a per diem (meal allowance) while officiating at tournaments. It is not reasonable that a referee working a full day at a tournament at a location near to his/her home be paid these expenses as well as their normal earnings. No exceptions will be allowed unless prior approval has been granted by the OVA and tournament host staff.

Per diems may be received by executive members, RRC's, and/or clinicians who travel to organizational meetings and/or clinics. The intent of the per diem is to cover expenses while a referee is away from his/her home area while officiating an event other than a tournament, and will only be provided if prior approval has been granted by OVA.

7.7 Ontario Championships

Ontario Championships for all age division competition currently follow the Volleyball Canada model for providing a Head Referee(s), Area Supervisors, Assignor(s) and Referees at each event. The following are the expense entitlements for each category:

Referee:	Standard OVA match fee, plus mileage expense, and accommodation (if travelling over 100KM/one way)
Assignor:	\$550.00 honorarium per weekend, plus mileage expense, and accommodation (if required).
Area Supervisor:	\$480.00 honorarium per weekend (3 days), plus mileage expense, and accommodation (if required).
Head Referee:	\$600.00 honorarium per weekend, plus mileage expense, and accommodation (if required).
Referee's Mentor	\$175.00 per day, plus mileage and accommodation (if required).

The tournament assignor should be a different individual than the head referee or area supervisor. The assignor should be working in conjunction with the head referee to ensure the right referee is on the right match. However, under extenuating circumstances, the assignor may need to work as an area supervisor.

7.7.1 Ontario Championships Referees Requirements

Assignor

The OVA will appoint an assignor for all Ontario Championships.

Assignor requirements are:

- Senior Level referee (Regional badge or working towards National badge level)
- Assigning experience preferred
- Active referee for the last 5 years within Ontario
- Knowledge of OVA competition structure

Responsibilities are to include, but not limited to:

- Assign at minimum all day 1 matches prior to the start of the tournament
- Work with Area Supervisors to assign ranked referees for day 2 and playoffs
- Take part in the daily assigning meeting
- Ensure that all paperwork is submitted post-event in a timely manner for referees' payments
- Assignors must be available to be on-site all 3 days for the weekend that they are assigning
- Enter all matches into Arbiter and ensure mileage and match rates are correct

Area Supervisor

The OVA will appoint an area supervisor based on the number of courts being used. In general, an area supervisor will manage anywhere from 4 to 8 courts.

Area supervisor requirements are:

- Senior level referee (regional badge or working towards national badge level or higher)
- Volleyball Canada's Referee Supervisor training course preferred (but not mandatory)

Responsibilities are to include, but not limited to:

- Manage an area of 4 – 8 volleyball courts
- Approve score sheets from each court, prior to being sent to the results room
- Mentor referees in their area by answering technical questions and providing feedback on referees on their performance
- Address any performance issues with referees in their areas, if required
- Rank referees daily in their area for the assignor
- Take part in the daily assigning meeting
- Serve as a member of the protest committee in their area

If you are interested in becoming an area supervisor, please contact the OVA Referee Coordinator at referees@ontariovolleyball.org

Head Referee

The OVA will appoint at least one head referee for all Ontario Championship events. The head referee will act as the RRC Committee designate for that event.

Head referee requirements are:

- Senior level referee (regional badge or higher, national badge preferred)
- Must have received Volleyball Canada's Referee Supervisor training

Responsibilities are to include, but not limited to:

- Schedule and manage all Area Supervisors for the event
- Serve on the tournament protest committee
- Ensure the assignors have assignments out in a timely fashion
- Lead the referees meeting at the event
- Assist with ranking referees at the event
- Following the tournament, he/she will submit a post-Ontario Championship report to the OVA
- Liaise with OVA tournament staff

Evaluator/Mentor

The OVA will appoint an Evaluator/Mentor for all Ontario Championships.

Responsibilities are to include, but not limited to:

- Evaluate all working referees at Ontario Championships and have discussions surrounding their performance
- Provide verbal feedback to working refs through informal and formal meetings
- Provide written feedback to the ORRC on working referees and provide a copy to the working referee for areas of continued development
- Scout for potential upgrade candidates
- Assist with protests, if required

SECTION 8 PROMOTIONS PROGRAM

8.1 Canadian Referees Promotion Program

LEVEL	RECOMMENDATION REQUIRED BY	CLINIC ORGANIZED BY	FEE (+HST)
International	National Chair	Volleyball Canada	\$500.00
National	Provincial Chair	Volleyball Canada	\$400.00
<i>Regional</i>	<i>Regional Chair</i>	<i>OVA Regional Upgrade Chair (Mark Williamson)</i>	<i>\$225 – Year 1 \$175 – Year 2</i>
<i>Provincial</i>	<i>Regional Chair</i>	<i>OVA Regional Clinician</i>	<i>\$85.00</i>
<i>Local</i>	<i>Regional Chair</i>	<i>OVA Regional Clinician</i>	<i>\$50.00</i>
<i>Novice</i>	<i>Regional Chair</i>	<i>OVA Regional Clinician</i>	TBD

Any candidate that does not succeed in passing the Local clinic will be reimbursed their membership fee less 10% administrative fees. The clinic fee will not be refunded.

8.2 Volleyball Canada Promotions

Candidates in a Volleyball Canada promotions program are expected to cover most of their own travel expenses. The referees' budget (POC and/or RRC/BRC) may be able to assist with expenses, depending upon the number of candidates in any given year and the amount of expenses incurred.

Contact your RRC if you are interested in participating in a promotions program for the next level of certification.

8.2.1 National Promotions

Candidates enter this two-year program in the fall. Acceptance is confirmed within Ontario by September 15th and the candidate's Letter of Intention and Technical File must be submitted to the ORRC no later than September 30th in order to meet Volleyball Canada's deadline of October 1st for applications.

Further details can be found in the Volleyball Canada National Referees Committee's Policy and Procedures Manual posted online at www.volleyball.ca.

8.3 Regional Promotions

Regional Upgrades are run at the Provincial level. For more information, view the OVA website at www.ontariovolleyball.org or contact your RRC for more information on how to enter the Regional Upgrade Program (RUP).

	Regional Upgrade Program
Duration	2 years
Cost/Candidate	\$225.00 – year 1 \$175.00 - year 2
Evaluations	Year 1 – 3/year (RUP) Year 2 – 2/year (RUP) Mentor – 4 – 6/program Total – 9-11/program
Mentor	\$25.00/match + mileage (3 sets) e.g. 4 matches = \$100.00 + mileage per candidate All need to be done in a 2 Referee system Minimum of 2 up and 2 down If done on the same day, only 1 up and 1 down Mentors are to be chosen by the RUP coordinator, not the candidate Note: mentor fees should not exceed \$175 per day
Coordinator	Flat rate for 4 evaluation days, 3 theory clinics, preparation, coordinate mentors and collect evaluations = \$1,000.00 (+ mileage and expenses) Extra evaluations to be paid similar to mentors e.g. \$25.00/match + mileage
Evaluators	\$175.00/day

8.4 Provincial Promotions

All registered Local referees wishing to upgrade their certification level should register in NRS by October 15th for a Provincial Upgrade Pre-Evaluation free of charge to express their interest in the Provincial Upgrade Program (PUP). Once registration closes, the OVA Referees Coordinator will forward to the RRCs the name(s) of Local referees that wish to be upgraded. These referees will then be evaluated at the earliest convenience for entry into the PUP for the current season.

8.5 Special Notes and Restrictions for Certified Levels

All referees are expected to be at a certain quality level, based on the rigours of the training program appropriate for each level. As part of the developmental nature of officiating (and experience required to become an expert), the following limitations are recommended for each certified officiating level:

International

- No restrictions on matches in Canada.
- Activity form (summary of major tournaments and matches) to be completed and sent to ORRC by May 30th. This activity form is then forwarded to the Volleyball Canada NRC. Out-of-province invitations are only extended to active referees. Inform your RRC if you would like to travel out of province.

National

- No restrictions on matches in Canada.
- Activity form (summary of major tournaments and matches) to be completed and sent to ORRC by May 30th. This activity form is then forwarded to the Volleyball Canada NRC. Out-of-province invitations are only extended to active referees. Inform your RRC if you would like to travel out of province.

Regional

- Must be a national candidate to officiate OUA Playoffs as first referee.
- No other restrictions on matches in Canada.
- Out-of-province invitations are only extended to active referees. Inform your RRC if you would like to travel out of province.
- Must be re-evaluated or take refresher course at least every three (3) years unless the RRC grants a specific exception based on the referee's activity level in the area.

Provincial

- First referee for senior high school and 12U – 18U OVA competitions, second referee for OUA and OCAA matches, administer novice and local Clinics (with RRC approval).
- Must be re-evaluated or take refresher course at least every three (3) years unless the RRC grants a specific exception based on the referee's activity level in the area.

Local

- Scorer and line judge for OUA, OCAA. first referee junior high school, second referee senior high school, first referee for 12U – 16U OVA competitions, second Referee for 17U & 18U OVA competitions.
- Must be re-evaluated or take refresher course at least every three (3) years unless the RRC grants a specific exception based on the referee's activity level in the area.

All referees must complete 10 Rules R Volleyball Quick Learn quizzes prior to working their first match.

SECTION 9

REFEREES DEVELOPMENT STRATEGY

We must do our best to provide opportunities for those who wish to learn about volleyball officiating. In cases where the demand outstrips our resources, RRC's need to work to schedule clinics on a first-come, first-served basis as our resources permit.

9.1 Perspective

It appears there are fewer people willing to learn how to referee volleyball. Part of the reason for this trend may be **our current lifestyle**; people are actively playing sports at higher ages, the availability of different activities (i.e. recreation leagues), longer working hours, increased travel time, etc. Becoming a referee and putting forth the effort to progress to higher certification levels involves a commitment that many people have placed low in their list of priorities.

The lack of qualified referees in any sport is a long-term problem with no quick answers. The OVA is limited in the options it has to "lure" people into officiating volleyball. The volunteers have to come from somewhere; schools, club teams, or outside of the sport. In the 1980s most of the volunteers came from the school system. In the 1990s and early 2000's, we also tapped into the resources of senior club players, drawing upon their years of experience.

Tournaments that are required for referees to gain valuable experience are important to the development programs within the officiating levels. One cannot learn to officiate simply by reading the rulebook; practical experience is essential! In order to promote referees, these types of tournaments must continue to be available for referees to gain experience.

9.2 Goals

1) Recruitment

- Increase the number of referees available.
- Increase the number of trained clinicians.
- Make officiating an attractive hobby.
- Develop a program to retain 75% of newly certified referees and ensure adequate regional coverage annually.
- 25% of registered members to be trained as clinicians.

2) Education and Upgrading

- Increase the numbers of upper level referees (provincial and above).
- Budget to be aimed at regional and national upgrading, and provincial-wide communication (meetings) rather than subsidizing novice and local clinics.
- Establish a "Head Clinician" position to organize clinic material and co-ordinate clinicians provincially.
- 40% of registered referees to be certified at provincial level or higher.
- Build a network of trained clinicians for Novice, Local and Provincial clinics to ensure consistent teachings at clinics throughout the province.
- Create and implement a development plan for referees to increase skills and education by

2018

- Development and expansion of the current mentorship program
- Launch the Rules R online learning module for all referees to continually test their knowledge of the rules of the game.

3) Performance Evaluations

- Constructive, ongoing feedback to referees so they can improve to the best of their ability.
- Develop procedures for mandatory critiquing of all senior referees at least every two years.
- Create a mentorship program so 25% of Local referees are put through the program annually by 2020.
- Develop and implement an assignor review process by 2018.
- Develop an assignor policy to ensure all referees are receiving a fair number of assignments

4) Communication

- Improve and maintain province-wide communication between registered referees at all levels.
- Publish and provide both an Indoor and Beach Referees Handbook
- Create a structure that reaches all referees in the province and effectively addresses the need (demand) for referees in each area.

9.3 Issues

- Lack of referees of sufficient quality (i.e. provincial and above).
- Lack of co-ordination and communication across the province.
- Lack of clinicians.
- Lack of financial and human resources to address the demand for referees and clinics.
- Lack of assignments to newly certified referees.
- Aggressive behaviour of coaches and spectators.

9.4 Solutions

- The referees' program budget and other resources will increasingly concentrate on funding upgrades such as Provincial, Regional and National candidates; Novice and Local clinics are to be funded by the candidates. This allocation of funds will hopefully encourage quality Referees to attain higher ratings.
- RRCs in each area can look at solving area-specific problems within the general design and philosophy of the referees' program.
- Make clinician rates attractive and rewarding.
- Budget for and hold annual or more frequent RRC meetings.
- Financial and human resources available should increase as the other issues are solved.
- Continue to grow mentorship program

9.5 Mentorship Program

The OVA runs mentorship clinics in conjunction with OVA tournaments & Ontario Championships throughout the year to assist in the development of its referees as well as to provide a senior referee to manage the playing venue. Due to the number of incidents of aggressive behaviour and inappropriate comments towards junior referees without the experience and confidence to apply the rules properly, it is our hope that having a senior referee on site will cut back on the number of breaches in code of conduct and aggressive behaviour towards junior referees.

Based on feedback collected, it is apparent that junior referees (Locals and Provincials) want continual feedback and mentorship for growth and learning throughout their careers especially for those that may not be interested in going through the promotions program. Through this program, a mentor referee (regional badge or higher preferred) will be present at 40+ OVA tournaments throughout the year to provide valuable feedback as well as to debrief working referees. Working referees will also receive a written report of their mentorship for their records.

The goals of the mentorship program are:

- Provide timely feedback and debrief for 150 – 180 referees annually
- Expand the reach and capacity of evaluations throughout the membership, specifically targeted at Local and Provincial Referees
- Create relationships between referees as mentors and mentees
- Form a pathway for communication between higher and lower level badge referees
- Prepare referees for future promotions in the referees' program
- Improve the quality of officiating within the OVA

Approximately thirty (30) mentorship clinics will be assigned to the various OVA regions based on the relative number referees they have overall. The approximate number of clinics for will be as follows:

Region	Percentage of Total Referees	Approximate # of Clinics*
1	3%	1
2	8.7%	3
3	31.4%	13
4	10.1%	4
5	28.9%	12
6	17.6%	7

One (1) mentor will be assigned to each tournament location.

**These locations and dates are not finalized and will be based on the OVA competition schedule and set throughout the working competition season.*

Success of the mentorship program will be based on the following factors:

- Number of mentorship clinics run out of 40 offered
- Number of regions that run mentorship clinics – Goal is 6/6
- Number of unique referees reached – Goal is 150 unique referees (or approximately 25% of indoor referees)
- Overall satisfaction of referees
- Overall satisfaction of mentors

Mentor – General Description

Mentor requirements:

- Regional level referee or higher
- Nomination by RRC

Responsibilities of a mentor include, but not limited to:

- Manage the venue with 3-4 volleyball courts
- Lead the referees meeting at the beginning of the tournament
- Manage working referees
- Mentor referees, provide verbal and written feedback individually
- Assist working referees with goal setting in regards to their areas of improvement
- Debrief referees at the end of the match and/or tournament
- Lead the tournament protest committee
- Submit a post-event report to the Mentorship Committee within 3 days of the tournament

One (1) mentor will be assigned to each tournament location and will receive \$175/day, plus mileage.

9.6 OVA Rules R

The OVA Rules R is an online quiz software used by referees to familiarize themselves with the rules. All registered referees have automatic access to this program at <http://ova.therulesr.com> When registering for the OVA Rules R, please use the same email address you used for your NRS account. If your email address has not been pre-approved, please contact Kelvin Cheng to get it pre-authorized.

Referees are required to complete a minimum of 10 Rules R Quick Learn quizzes in order to be assigned for Ontario Championships.

9.6.1 OVA Rules R Championship

The OVA Rules R Championship is a province-wide competition where OVA referees compete as part of their region by completing as many Rules R quizzes as they can. All referees are automatically entered into the competition and to participate, all you have to do is complete the Rules R “Volleyball Quick Learn” quizzes in your account! Full rules and regulations can be found [here](#).

9.6.1 The OVA Referee Academy

The OVA through a joint collaboration project with the OCP Group and the Volleyball Canada will be launching the OVA Referee Academy; an online resource centre for Ontario referees. The Academy will assist with development opportunities, have discussion boards to answer questions and have weekly videos to breakdown calls that have been made. This referee engagement platform will be free of charge starting fall 2019 and we hope all Ontario referees see an overall increase in their competency by improving their access to resources and information.

**SECTION 10:
MISCELLANEOUS**

11.1 High School/OFSSA Match Protocols

Match protocols will vary from board to board. Referees should check with league assignor before starting the match. The OVA has no formal agreement in place with Ontario high schools, except for the TDSB, and referees are not covered by OVA insurance when working these matches. Referees are to verify with school boards that they are covered by the school board insurance coverage.

The OVA does have a formal agreement in place with OFSAA. OVA member referees will be covered by OVA insurance when assigned to OFSAA matches.

OFSAA STANDARD ASSIGNING FEES:

OFSAA Championships – 5% of total match fees. All assigning fees will be invoiced through AribterSports online assigning software. Hosts will be mailed a referee invoice from the OVA.

OFSAA MEAL PER DIEMS

Meal per diems will only be paid out when food is not provided to the referees at the venue or the hotel.

Out-of-town Referees with accommodations provided by the host:

If food is not provided, the OVA meal per diem rates of \$10.00 for breakfast, \$10.00 for lunch and \$20.00 for dinner will apply, for a total of \$40.00 per day.

In-Town Referees:

If food is not provided, the OVA meal per diem rates of \$10.00 for lunch and \$20.00 for dinner will apply, for a total of \$30.00 per day.

OFSAA TRAVEL & ACCOMODATION

The Assignor will supply referees for all tournament competitions (including consolation games). It is expected that these referees will be selected from the local area whenever possible. However, in the event that the local area cannot provide the required number of referees for a specific event with sufficient qualifications and experience, referees will be selected from surrounding areas and the OVA mileage policy will be followed.

As of September 1, 2016, the OVA referees will be reimbursed at a rate of \$0.28/km in excess of 50kms round trip. Note: The OVA mileage policy will apply. The CRA rate every September is used to calculate the mileage for OVA referees. Note, that as of September 1, 2016, the CRA rate dropped, but the OVA is keeping the reimbursed rate at \$0.28/km.

In addition, if out of town referees are required, referees travelling over 100kms one way will qualify for accommodation, which will be arranged and paid for by the tournament convenor.

If the assignor would like to use more referees above the required amount for professional development

in their Region, the tournament convenor will not bear any cost for these referees outside of the agreed upon match fees, nor will hotel and meal per diems be offered.

A complete list of the referees with estimated travel costs and accommodation requirements should be submitted to the convenor a minimum of 30 days prior to the tournament for approval. All accommodations will be based on double-occupancy (except in cases where there is an imbalanced number in same-sex referees).

OFSAA PROFESSIONAL DEVELOPMENT

If the Assignor would like to use the OFSAA event as a professional development for referees in their Region, and those referees would like to travel to OFSAA, the tournament convenor will not bear the costs of the development for the referees. The Regional Referees Development Fund will cover the expenses for the referees in the upgrade program. At all times, qualified referees that live locally will be given precedence when assignments for OFSAA Championships are distributed.

11.2 Rulebooks

Rulebooks are printed by Volleyball Canada and are usually shipped to provinces at some time in September. You will receive a current rulebook when you renew your registration or at a regional kick off meeting. If you wish to obtain an additional rulebook, please click “Shop” at www.ontariovolleyball.org to place an order directly.

11.3 Code of Conduct for Referees

Referees within the Province of Ontario are governed by the [OVA Code of Conduct](#). All referees are expected to know the code of conduct and abide by it.

In addition, Referees need to be familiar with the *Code of Ethics* as printed in the Volleyball Canada Rulebook. They are expected to know the code of ethics and abide by all the set principals of in relation to all participants of the sport of volleyball.

**SECTION 11:
REFEREES' CALENDAR OF EVENTS**

TIMEFRAME	TASKS
Late May or Early June	Annual National Referees Chair (NRC) meeting in Ottawa. New rule interpretations are disseminated.
First Week of September	<ul style="list-style-type: none"> • OVA online registration begins for indoor and beach referees. Website is to be available for all members to register for the coming year • OVA office sends a complete list of the previous season's registered referees to each RRC.
Mid-September	Annual/semi-annual RRC's meeting with the ORRC.
September 15	Referees handbook to be updated and posted on the OVA website.
September 30	<ul style="list-style-type: none"> • Novice, Local and Provincial Referees should be registered with the OVA. • Deadline for applications for the Regional Upgrade Program and National Upgrade Program. • Volleyball Canada deadline for confirmation of applications for National Upgrade Program. • Volleyball Canada Referees (Regional, National, and International) to be registered with the OVA by Sept 15. Note: All working referees must be registered members of the OVA to be paid for matches worked. If referees are working without being registered, they are not covered by the Association's insurance coverage.
October 1	Acceptance confirmed within Ontario for National Upgrade Program.
October 15	All registered referees to have completed 10 Rules R "Volleyball Quick Learn" quizzes
October 30	OVA office to send a complete list of currently registered referees to each RRC and the ORRC.
November 1 and monthly thereafter	OVA office to send a complete list of currently registered referees to each RRC and the ORRC.
November 1	All Regional Upgrade Program (RUP) candidates to be registered through the program in the National Registration System (NRS)
Late May	Annual/Semi-annual RRC's meeting with the ORRC.
May 31	Senior referees to submit Activity Forms to the ORRC
June 15	ORRC submits Referees' Activity Forms to NRC.

SECTION 12:**VOLLEYBALL CANADA NATIONAL REFEREES' COMMITTEE FORM SUBMISSION DEADLINES**

Below you will find the "Form Submission Deadlines" that will assist RRC in their administrative duties. Please refer to this list on a monthly basis so that you are able to meet VC's deadlines in order to facilitate and improve the services provided referees.

Submission Deadline	Forms	Responsibility
September 1 st	<ul style="list-style-type: none"> ▪ International Promotion Applications (R-1) 	RRC
September 30 th	<ul style="list-style-type: none"> ▪ National Promotion Applications 	RRC
November 15 th	<ul style="list-style-type: none"> ▪ Indoor Volleyball Registration Forms & Fees (A-1) 	RRC
	<ul style="list-style-type: none"> ▪ Referees List Revisions (VC) 	RRC
January 1 st	<ul style="list-style-type: none"> ▪ Referee's Domestic Activity Forms (A-2) 	RRC
March 1 st	<ul style="list-style-type: none"> ▪ National Championships Assignments (A-5) 	RRC/NRC
	<ul style="list-style-type: none"> ▪ National Candidate Recommendations for National Evaluation Clinic 	RRC
June 1 st	<ul style="list-style-type: none"> ▪ Referee's Domestic Activity Forms (A-2) 	RRC
	<ul style="list-style-type: none"> ▪ National Promotions Committee Report 	Committee Chair
	<ul style="list-style-type: none"> ▪ National Championship Reports 	
	<ul style="list-style-type: none"> ▪ Regional Promotion Recommendations 	Referee Supervisors
	<ul style="list-style-type: none"> ▪ Beach Volleyball Registration Fees & Forms (B-1 & B-17) 	RRC
June 15 th	<ul style="list-style-type: none"> ▪ Rule Book Revisions 	NRC
August 1 st	<ul style="list-style-type: none"> ▪ Domestic (R-5A) & International (R-5) Activity Forms 	RRC
	<ul style="list-style-type: none"> ▪ RRC Meeting Reports 	NRC, Committee Chairs, RRC
	<ul style="list-style-type: none"> ▪ Beach Promotions (B-7 or B-12) 	RRC
August 15 th	<ul style="list-style-type: none"> ▪ RRC Meeting Working Papers 	NRC
August 31 st	<ul style="list-style-type: none"> ▪ Beach Domestic Activity Forms (B-2 & B-16) 	RRC
	<ul style="list-style-type: none"> ▪ Beach Event Report (B-13) for National Tour events & National Championships) 	Referee Supervisors

SECTION 13:
REGISTERING COMPLAINTS

The number of complaints of unsportsmanlike behaviour on the part of coaches and/or players, and/or of poor officiating on the part of the referees seems to be increasing. The following process will be employed when a serious complaint (i.e., the complaint is registered in writing) is filed with the OVA:

- Anyone who wishes to lodge a complaint concerning participant behaviour, please follow the OVA Discipline and Complaints policy and procedure posted online the [OVA website](#).
- If there are any complaints regarding the quality of officiating, please email the OVA Referees Quality Assurance Chair Bob Rocque RefereesQualityAssurance@ontariovolleyball.org

APPENDIX I: TRIPLEBALL & FAIR PLAY RULES & REGULATIONS

The goal of Tripleball is to promote better skill development, participation, meaningful competition, and fun.

Overview of the Tripleball Sequence:

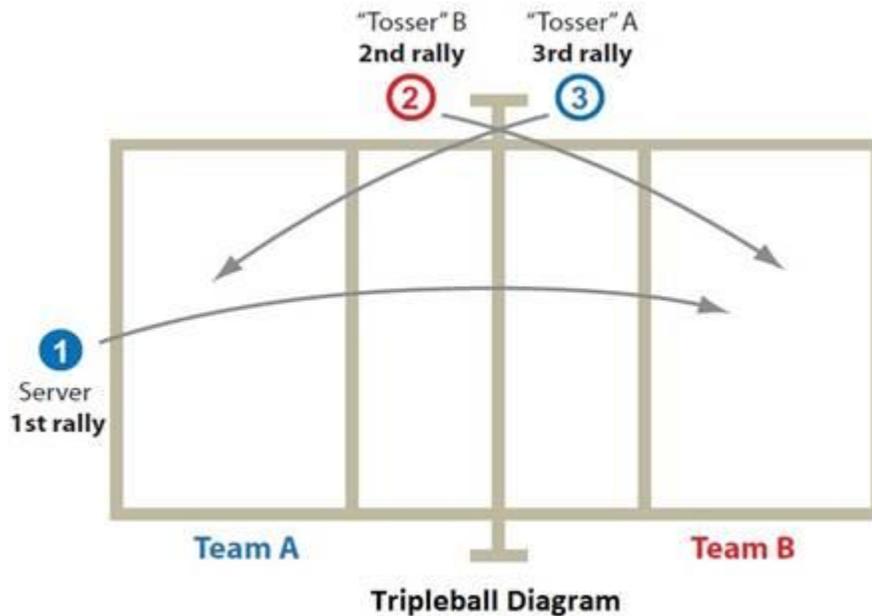
a) The game follows a sequence of three rallies (service, tossed ball 1, tossed ball 2).

- 1st rally – introduced by the server
- 2nd rally – tossed ball given to the receiving team
- 3rd rally – tossed ball given to the serving team

b) The service rotates between teams after each three-ball sequence.

c) A team must rotate and introduce a new server when it is their turn to serve.

d) Every ball introduced is worth one (1) point.



Tripleball Rules:

- a. Switching to a different position from your service order during a rally is NOT ALLOWED.
- b) Normal volleyball movement is allowed during the play but players must come back to their rotational order once the ball is sent to the other side of the net.
 - i. Example: A player in position 3 may run a "step around" making contact in position 2 if they immediately return to position 3 after they made contact with the ball.
 - ii. It will be the official's discretion as to if the player made an attempt to make it back to their original position after they ran the "designed play".
 - iii. This call is not protestable.
- b. Each rotation will have a different designated setter. The player in position #3 or #2 or #1 in service reception will be the designated setter; this position must be noted on the score-sheet by the coach.
- c. Fair Play substitutions rules apply

- d. Time-outs & substitutions cannot occur during a 3-ball sequence. These requests must be made before the introduction of serve.
- e. Athletes must play the tossed ball with a forearm pass, otherwise a replay will occur.
- f. All other standard volleyball rules not listed above continue to apply.
- g. If the first contact after a toss/serve goes over the net, it is considered a legal contact and the point will be played out. No reserve or re-toss is required.

**Recommendation for officials to use an elastic band to keep track of serving order*

Guidelines for Tossers:

- a. The Head Coach, Assistant Coach or a competent volunteer may be the "Tosser" and introduce balls to their own team.
- b. Balls are tossed underhand with two hands, with little to no spin and above the height of the antennae to allow athletes time to play the ball.
- c. The Tosser can step into the court to introduce the ball but must immediately move a safe distance away from the court after the toss.
- d. The free ball must be tossed to the athlete in the centre back position (rotationally in position 6), otherwise a replay will occur. The toss can be off center but the position 6 player must still play the ball.
- e. The free ball will be introduced when the front row players are at the net and ready to transition; the Tosser verbally cues the athletes by calling "Free Ball". Tossers encourage a fast paced transition between an end of a rally and the next toss.

Fair Play

- **No substitutions are permitted** (except for injury) in the first and second set. There are no restrictions on who can play the third set. Twelve (12) sub limited (one entry and one exit per player) rule will be in effect.
 - In the case of a team with less than 12 players on the game roster, players who played the first set and who are starting the second set can be substituted at any time during the second set.
 - A player who did not play the first set cannot be substituted in the second set.
 - In the case of an injury and Exceptional Substitution maybe made. The injured/ill player may not return to the same set but may return to play in subsequent sets
 - Substitutions follow the normal substitution rules.
 - **Fair Play Clarification due to addition of 14 player roster**
 - 12 players (or all players listed on the scoresheet) must start the first or second set
 - There are no restrictions on who can play in the third set. Any player from the roster may start or be substituted.

APPENDIX II: OVA WHAT'S NEW FOR 2018-19 COMPETITION SEASON

SEASONAL STRUCTURE

- **Creation of the Trillium White and Trillium Green divisions for the 15U-16U Girls Age Groups**
 - These tiers will only be created if the 15UG and 16UGs reach 150+ registered teams → If there are fewer than 150 registered teams in each division, there will be no changes to the number of Trillium divisions in the respective division.
 - The expected growth of the 15UG age category is forecasted to reach 160-190 teams for the 2018-2019 season. This increase creates mis-matches in Trillium tournament draws (i.e. seed 90 and 190 could play in the same event). The additional tier would address this disparity and ensure that competitions are meaningful for all teams.
 - Trillium White and Trillium Green finishes will have different points structures.
 - A full seasonal structure will be outlined in the Youth Competitions Handbook for all age groups.

- **Introducing a Trillium level of competition for the 14U-16U Boys Age Groups**
 - Currently the 14U-16U boys only participate in 2 tiers of competitions (Championships and Premier). The introduction of a Trillium division will allow for more meaningful competition and create more movement throughout the competition level in the age divisions.
 - The Trillium division will run regardless of the number of registered teams.
 - A full seasonal structure will be outlined in the Youth Competitions Handbook for all age groups.

- **The 12UG division will have four (4) OVA events for the 2018-2019 season**
 - The first event will focus on development and not include playoffs.
 - The second event will have all teams compete at the Trillium level. The results will be used to create a Championship and Trillium level for the 3rd event.
 - The full seasonal structure will be outlined in the Youth Competitions Handbook for all age groups.

- **The 18U Division will have 5 OVA regular season tournaments**
 - For the 18UG/B Premier division only, the 4th event of the season will be a two-day, 12 team qualifier for the Grand Prix. The 12 teams for this 4th event will be chosen based on top 2 average finishes. The top 8 finishing teams from the Grand Prix qualifier will receive a bid to the 18U Grand Prix.
 - The 5th event of the season (the Grand Prix for the top 8 teams and Furlani Cup for the remaining teams) will be a 2-day event for all teams.
 - The 18U season will payout as follows:
 - Event #1: Provincial Cup (1 Day) – Trillium/Championship/Premier Divisions
 - Event #2: Challenge Cup (1Day) – Trillium/Championship/Premier Divisions
 - Event #3: McGregor Cup (1 Day) – Trillium/Championship/Premier Divisions

- Event #4: Bugarski Cup (1 Day) – Trillium/Championship Divisions & 2 Day Grand Prix Qualifier – Premier
 - Event #5: Furlani Cup - Trillium/Championship Divisions & the Grand Prix - Premier Division (All divisions are 2-day tournaments)
 - A full seasonal structure will be outlined in the Youth Competitions Handbook for all age groups.
- **Underage Teams – Initial Placement for the female divisions**
 - If a team is competing in an older age category and has a pre-season rank in the older category they will be placed according to that rank.
 - If the team **does not have a pre-season rank** in the older age category, they will automatically be placed in the Trillium division when playing up. An exception occurs when the team is **ranked in the top 12% of their own age category (based on the most recent rankings)**, in which case they will be automatically placed at the bottom of the Championship division when playing up.
 - For the 15UG and 16UG age divisions, if a team does not have a pre-season rank in the older age group and is ranked between the top 13% - 50% of their age division (based on the most recent rankings) they will be placed in the Trillium White division. Teams ranked 51% - 100% will be placed in the Trillium Green division.
- **Eastern Elite Invitational 17U Girls (Formerly the Ontario Quebec Series)**
 - Will be hosted by the OVA at the Markham Pan-Am Centre on FEBRUARY 2, 2019.
 - This will be an invitational event for teams across Canada.
 - Registration, event details and tournament draws will be made available during the 2018-2019 season.
 - Not a mandatory event for 17U Ontario teams.
 - Not a ranking tournament for Ontario Championships.

CLUB ADMINISTRATION

- **Recommendation that Clubs should no longer use age identifiers in team names**
 - Although teams often are comprised of athletes of a certain age, their age should not be the determining factor of their skill level.
 - Teams should be encouraged to participate in the tournaments that meet their skill level and challenge them to improve and develop.
 - Clubs with multiple teams in one age category (including teams playing up) should identify their teams with distinct names, reducing the chance of clerical errors when seeding them for tournaments.
- **All Clubs must list a Technical Director contact in NRS**
 - To help share best practices in athlete and coach development, all clubs will be required to designate a Technical Director in NRS whether they have a formal Technical Director position or not.

- The person listed as the Technical Director in NRS will be the club's contact point for the OVA and will receive monthly communication from the OVA's technical staff and be invited to join information webinars.
- Any Volleyball Canada and or OVA decision on athlete and coach development programs will be shared with the members through the club's Technical Director.
- This is a crucial step in improving the OVA/clubs communication and aligning Ontario's programming with the new Volleyball Canada Athlete Development Framework.

PLAYING RULES

- **The suggested warm up protocol introduced for the 2017-2018 season will become mandatory.**
 - Athletes remain on one side of the net during a hitting warm up and team staff or volunteers retrieve the balls on the opposite side (see [this video](#) from Alberta Volleyball demonstrating this hitting warm up).
 - Athletes should not be crossing under the net during hitting warmups into the direct path of the balls.
 - Athletes should run around the outside of the court to retrieve balls.
 - Designate one side of the court as the attacking side and ask spectators to avoid sitting in this area.
 - Hitting should be directed away from courts with active games and from spectator seating areas, if at all possible.
- **Teams can now list 14 players on the scoresheets at all OVA tournaments (under review for Volleyball Canada National Competitions)**
- **Fair Play Clarification due to addition of 14 player roster**
 - 12 different players (or all players listed on the scoresheet) must start the first or second set
 - There are no restrictions on who can play in the third set. Any player from the roster may start or be substituted.
- **Coaches are now permitted to sit anywhere on the bench**
- **Teams are permitted to list two (2) Assistant Coaches on the scoresheet**

COMPETITION REGULATIONS

- **Soft Uniform Rule**
 - For any OVA event that takes place in November 2018, a soft uniform rule will be in effect. This means that teams will be permitted to participate in OVA events without matching uniforms at first glance.
 - Uniforms will still be required to have numbered jerseys on the back or chest.
 - Liberos will still be required to wear a contrasting jersey colour.

REGISTRATION

- **REMINDER - Teams do not have to have a full roster listed in NRS to register for the first event of the season. Club/Team contacts are only required to register a team name. However, all individuals must be registered members in NRS prior to participating in any OVA event → this includes Club practices and must be on the NRS roster prior to playing in their first tournament.**

FEES

- Volleyball Canada will be increasing their membership fee from \$28.00 to \$29.00 for the 2018-2019 season. Therefore, the total individual membership fee for athletes, team staff, coaches, club contacts and executives is \$82.11.
- Club Fee: \$175.
- The fee structure is under review for 2018-19 youth competition tournaments. Final fees will be posted by August 3, 2018.

RESPECT IN SPORT

- Any parent/guardian who has not completed a Respect in sport (RIS) course, must do so by December 31, 2018 for their child to be eligible to play in OVA tournaments. The cost of the program is \$12, which is payable by the parent/guardian.
- Failure to complete the RIS module and recording the certificate number in NRS will sideline your child until the program has been completed.
- All parent/guardians who have previously completed the RIS Parent module and recorded their certificate number in the NRS does not have to re-take the module.
- Register and complete RIS training by visiting:
<https://ontvolleyballparent.respectgroupinc.com/start.jsp>
- Questions? Contact Carrie Campbell, Manager of Indoor Programs at ccampbell@ontariovolleyball.org.

ONTARIO CHAMPIONSHIPS

- 2019 Tournament Dates:
 - Event 1: April Friday 5 – Sunday April 7*
 - Event 2: April Thursday April 11 – Saturday April 13 (full facility)**
 - Event 3: April Sunday 14 – Tuesday 16 (full facility)**
 - Event 4: Friday April 19 – Sunday 21 (full facility)
 - Event 5: April Friday 26 – Sunday 28*

Notes:

- * Addition of satellite locations in Waterloo region to manage the growth and address capacity issues of RIM Park
- **No athlete or team will be permitted to participate in Event 3 if they participated in Event 2
- 17U Division 1, Tier 1 at Ontario Championships will have double referees for all matches (3 days)
- 11UG and 12UB Divisions will be offered again
 - 11UG teams qualify to participate in Ontario Championships by playing in one 12U Girls event during regular season play
 - 12UB teams will qualify to participate in Ontario Championships by playing in one 13U Boys event during regular season play
 - The Ontario Championships will take place over two days and the teams will be playing Triple Ball and all teams are guaranteed two matches on Day 2 of the event
- Due to the growing number of teams competing at the Ontario Championships, combined with venue capacity concerns with RIM Park, the number of underaged teams competing will be capped. A team's rank within the age category will be used to determine teams that may be accepted into the draw.

COACH CERTIFICATION POLICY

- Coaches wanting to get certified at the Advanced Development context now have to be certified Development Coach before starting the evaluation process. Coaches can take courses in both contexts at any time but need to complete the evaluations in order.
- 2018-19 is Year 3 of the VC/OVA coach certification policy. As per the OVA policy, head coaches who fail to meet the certification requirements for three (3) consecutive years will not be allowed to coach at Ontario Championships. Note that the Volleyball Canada policy is different and all coaches who fail to meet the Year 3 requirements may be suspended from Nationals even if they have complied with the certification requirements for the previous 2 years.

Questions on coach certification? Please contact Kelvin Cheng at kcheng@ontarivolleyball.org.

IN DISCUSSION - VOLLEYBALL CANADA RULE CHANGES 2018-2019

- Based on member feedback, we have forwarded the following rule and National Championship changes to the Domestic Development Committee (DDC) of Volleyball Canada:
 - Fair play substitution in second set – Current OVA rule only:
 - *“In the case of a team with less than 12 payers on the game roster, players who played the first set and who are starting the second set can be substituted at anytime during the second set.”*
 - Bronze medal matches to be played at National Championships

- Allow overage players in 18U category to play National Championships provided the following conditions are met:
 - The athlete is not part of any OCAA, OUA, CCAA or USports team for the 2018-19 season
 - There are no more than two (2) 19U athletes on the team roster
- Competition rules
 - a. Net height of 2.43m for 16UB
 - b. Addition of liberos for 16UB
 - c. Allowing 2 liberos per match
 - d. Hand passing for serve receive for the 15U age group
- The DDC is scheduled to meet September 2018 to discuss and approve any rule changes for the 2019-20 season at this time. If you have further suggestions, or to offer your support for rule changes, please forward these to:
 - Carrie Campbell (OVA Manager of Indoor Programs & Special) ccampbell@ontariovolleyball.org or LP Mainville (OVA High Performance Director) lpmainville@ontariovolleyball.org
 - Please click [here](#) for the appropriate Volleyball Canada staff member