

**Minutes of the Brainerd Basketball Association**  
**June 16, 2016**  
**Yearly Planning Session**

A Yearly Planning Meeting of the Board of Directors of Brookside of Brainerd Basketball Association (BBA) was held at Forestview Middle School.

Board Members - Dan Borders, Eryk Haapajoki, Darren Larsen, Scott Stanfield, Derek Hendrickson, Troy Nelson, Chad Schwendeman, Sara Porisch, Darren Mayers and John Pecarich were present.

Charlie Campbell also presented at the meeting.

Joel Staehling, Eric Malone was not present.

May Board Meeting Minutes were approved.

**Agenda Items:**

- **Charlie Campbell** – Coaches Education
  - Can customize training for coaches at all levels. Will help BBA at no cost. Would like to be involved.
  - Would need timeframe and message to be delivered.
    - Talk about situations and respond rather than react.
    - May want something during and/or mid-season.
    - Parent and/or Coach related items.
    - May invite BYAA also.
    - We will look for coaches drills to show coaches.
- **Board of Directors**
  - Joel Staehling, Eric Malone and Eryk Haapajoki terms ending
  - New or potential board members – process/timeline for adding new members
    - All to look for more potential board members
    - Will send out email blast to look for potential members.
  - Official board positions for 2016 – 2017
    - Joel Staehling volunteered to continue to be Treasurer. He was voted in as treasurer for another year.
  - Directors – Items to oversee: Scheduling, volunteers, home tournament, equipment/uniforms, coaches (Eric Malone and John Pecarich will do), practice scheduling (Derek will do), please look at trying not to schedule as much when Girls and Boys Varsity teams play.
  - MYAS travel directors meeting – August 3, 2016, Park Center High School if anyone from the board could attend.
- **Key Dates for 2016 – 2017**
  - July 5<sup>th</sup> – Deadline for information for home Tournament to MYAS – Dan will take care of.
  - August 19<sup>th</sup> – Deadline for ISD 181 community Education Book – Check with Dawn Meierding to see if GLS could design. Also Chad can help.
  - Registration Opens and Closes -
  - Tryout Date for 5<sup>th</sup> – 8<sup>th</sup> grade – Look at Sun October 30<sup>th</sup>
  - Parent Meeting and player clinic – Potential date Mon October 24<sup>th</sup>.
  - Practices begin – TBD
  - BYAA Targeted to start November 5<sup>th</sup>.
  - 3<sup>rd</sup> and 4<sup>th</sup> grade travel season (Coordinate with BYAA) –
  - End of season Date – MYAS State Tournaments
    - Girls – March 4-5, 2017
    - Boys – March 11-12, 2017
- **BBA survey results** - were handed out. Can use some of the information at the Parent meeting.
  - Will explore more morning practices. Would be 6:15 am – 7:15 am at Forestview
- **Uniform Policy** – If uniform is returned because too small, will get a replacement and shooting shirt at no cost. Lost uniforms will have to buy new one. Do not put any names on uniforms or shooting shirts as they may be able to be used again.
- **Fundraising** - Still waiting for final numbers and a check for Hairball. Should be about \$6200. Next year will be looking at something different. Goal is to raise about \$10,000 per year. Possible 3 on 3 Tournament with potential dates over MEA weekend in October or in March. Will send out email to look for volunteers to run or help. List of potentials are people that responded they would help in the BBA survey.

- **Registration** – Will start when school begins.  
Cost is currently projected to be \$295 and \$345 for late registrars. Cost could change based on other factors.  
Registration would be completed online and payment online.  
We would add a click to agree to Parent Code of Conduct. Also add social media wording into the Code of Conduct for parents.  
October 24 would be a registration night for those that did not complete registration online and also to collect any balances and volunteer checks not collected online.  
There will be a basketball clinic run by the varsity coaches on Registration Day.  
Registration would be from 5:00 – 6:00, parent meeting and coaches clinic would happen simultaneously from 6:00 – 7:00. Parent meeting held in the Forestview Cafetorium and Clinic in Gyms.  
Will look for a Registration Coordinator.
- **Volunteer Hours** – 3-4 two hour shifts per family.  
\$150 checks will be collected for each participant.  
Could have 4<sup>th</sup> grade parents only cover Riverside during tournament.  
Will use the NGIN DIBS online service to set up and coordinate volunteer hours. Cost to BBA will be \$600.  
Only one coach will have time covered, along with a Team Manager.  
Need to define what team manager responsibilities could be.
- **Home Tournament** – Boys is February 6 & 7 at Forestview and High School  
Girls Tournament is February 13 & 14 at Forestview and High School.  
Riverside is reserved if needed and may need to check with Lake Region  
Cost for entry in 2016 will be \$225.  
Need to send in flyers to MYAS by July 6, 2015.  
Will look into split concession as this could be a big money raiser for us.
- **Away Tournaments** – Will pay for 7 away tournaments and 1 home for a total 8.  
Based on survey information many people liked the one day tournaments and the mix of Twin Cities and local tournaments. We will try to get input again this year.
- **Coaches** – Eric Malone will head up looking for coaches for each grade level with John and Derek assisting.  
Hope to have most coaching spots filled prior to start of season.  
Background checks will need to be completed yearly for each coach and Concussion Certification should be good for 3 years and then need to be recertified. Will look at Trusted Coaches/MYAS at next meeting.  
Will look for coaching drills to improve training.

Next Meeting will be at Blackridge Bank Conference room on Thursday July 14<sup>th</sup> from 6:30 am – 7:30 am.