

ARTICLES OF ASSOCIATION
For Palmer Hockey Association

ARTICLE I ORGANIZATION

Section 1 Name

The Palmer Hockey association shall be referred to as PHA and is a non-profit organization.

ARTICLE II PURPOSE OF PHA

Section 1 Support Youth Hockey

- (a) Appreciation of the sport of hockey
- (b) Provide the opportunity for youth, especially high school age youth, to participate in hockey.
- (c) Build and maintain a hockey program at Palmer High School

Section 2 Charitable Purpose

- (a) The organization is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)3 of the Internal Revenue Code.
- (b) Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on by; (1) an organization exempt from Federal income tax under Section 501(c)3 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States internal Revenue Law); (2) an organization contributions to which are deductible under Section 170(c)2 of the Internal Revenue Code of 1954 (or the on the corresponding provision of any future United States Internal Revenue Law.)
- (c) Upon the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable, education, religious, and/or scientific purposes and which has established its tax-exempt status under Section 501(c)3 of the Code.

ARTICLE III MEMBERSHIP

Section 1 Eligibility

The membership of PHA shall be any person who wishes to help support or further the purpose of the organization. There shall be two types of membership as follows:

- (a) Participant: A participant member shall be a player who is duly registered in accordance with the requirements established by the Board of Directors. Participant members shall have no voting rights until reaching the age of 19. Once a participant reaches the age of emancipation he is entitled to vote on his own behalf
- (b) Regular: A regular member shall be a parent or legal guardian of a participant, or any other person who wishes to support the hockey program. Regular members may participate in all programs and projects of PHA and shall be allowed to vote on the management of the affairs of PHA.

Section 2 Fees

A registration fee may be established at the beginning of each season to cover the cost of players' insurance, registration fees with hockey association, and expenses of supporting the high school hockey programs.

BY-LAWS

ARTICLE I MEETINGS

Section 1 General Membership

Monthly meetings of general membership shall be intended to be held on the first Tuesday of the month at a time and place specified by the president or designee as schedules of the board members allow.

Adequate notice shall be given to each member if there is a change in meetings. There will be no quorum requirement and no proxy voting. All general membership meetings shall be open.

Section 2 Committee Meetings

Standing committee meetings are open to the general membership.

Section 3 Board Meetings

Board meetings will be held consistently with the general membership meeting schedule noted in section 1 each month. The general membership is welcome to attend but has no voting status.

ARTICLE II BOARD OF DIRECTORS

Section 1 Officers

- (a) President - The President shall fix the time and place of regular meetings, call and preside at general meetings, call any necessary special meetings, recommend responsibilities to the various officers, and coordinate the efforts of the officers and members. The President shall exercise the powers of the Board of Directors when an immediate matter renders it impossible to obtain a vote of the Board of Directors (due to emergencies, etc.) The President shall be the representative to Palmer High School on issues concerning PHA.
- (b) Vice President - The Vice President shall attend general, board and membership committee meetings and preside at general meetings in the absence of the President. The Vice President shall maintain communication with and work closely with local school and governmental agencies as directed by the Board of Directors. The Vice President shall be the alternate representative to meeting involving issues concerning PHA and make reports to the Board. The Vice President shall serve in the absence of the President.
- (c) Secretary - The Secretary shall serve as corresponding and recording secretary, being responsible for keeping the minutes of all general membership and board meetings, maintaining the current records, correspondence, and files of PHA.
- (d) Treasurer - The Treasurer shall safely keep an account for all monies and funds which shall be received by the PHA and shall deposit the same to the credit of the PHA. The Treasurer shall keep an account of all receipts and disbursements and shall render the PHA a statement to the general membership at each monthly meeting, in such detail as shall fully and accurately reflect the financial activities of that PHA. Such a statement shall reflect the most recent end-of-month financial status at the time of call. The Treasurer shall collect the funds and disburse them for expenses which have been budgeted and otherwise approved by the PHA. All disbursements except the petty cash shall be made by check bearing at least two signatures, one of which must be the Treasurer, the other shall be an elected officer. The Treasurer shall be responsible for submission, in a timely manner, of all financial reports of the PHA required by law to maintain our non-profit status under Section 501(c)3 and to the Financial Committee for annual audit the last week of March.
- (e) Other officers may be appointed, and their duties determined by the Board of Directors as the need arises.

Section 2 Board Composition

All of the elected and appointed officers together with the Head Coach and the Assistant coach shall constitute the Board of Directors. The President shall serve as Chair of the Board of Directors.

Section 3 Powers of the Board

The Board of Directors shall have the power to:

- (a) Authorize all expenditures. PHA shall not be liable for any expenditures that are not authorized. The person or persons making unauthorized expenditures shall not be reimbursed.
- (b) Remove by two-thirds majority vote any officer who does not fulfill their duties.
- (c) Temporarily (until a general election can be held) fill vacancies on the Board of Directors
- (d) Appoint sub-committees or otherwise employ individuals for the handling of specified business.
- (e) Have immediate access to all books and records pertaining to the operation PHA.
- (f) To delegate specific powers to committee chairs or individual members of the Board.

Section 4 Elections

The Officers shall be elected by a majority vote of the regular membership (and any participant members eligible to cast their own vote in accordance with Article III, Section 1, Subparagraph a) in attendance at the annual meeting. Regular members (or eligible voting participant member) shall have one vote per Officer position for each participant member as determined by the team rosters at the end of the season (i.e., one vote per family for each player on the team). The right to nominate and vote shall be forfeited for any regular members (or eligible voting participant member) whose annual dues or assessments, if any, are in arrears; or the participant is deemed ineligible to play (i.e., grades, alcohol use, etc.) as of the last game of the season by the Mat-Su School District, Palmer High School, or the Alaska School Activities Association (ASAA). In the event that there are more than two candidates for an office, and none receives a majority vote, the nominee receiving the greatest number of votes shall take office. The outgoing President or the Past President shall be responsible for the installation of the incoming officers.

Section 5 Term of Officers

Officers intend to serve two-year terms or until their successors are elected. Each annual meeting there shall be a vote to place two new officers starting a new two-year term. The two outgoing officers will expect to provide adequate hand-offs to the new members serving ensure access to electronic tools, media and other documentation is achievable No member shall hold more than one office at a time.

Section 6 Board Meetings

The Board of Directors may meet prior to general meetings. A quorum shall be three officers and there shall be no proxy voting.

ARTICLE III FISCAL YEAR

Section 1

The general meeting held in March shall be the meeting for the purpose of electing officers, end of year banquet, and establishing programs for the coming season.

Section 2

The accounting year shall commence on April 1, and end on March 31 of the following year. The Board of Directors shall appoint members to audit financial records and verify all paperwork necessary to maintain the tax-exempt status. This committee shall be referred to as the Financial Committee. The Finance Committee shall complete the annual audit in the last week of March.

ARTICLE IV PARLIMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Association in all cases to which they are applicable.

ARTICLE V AMENDMENT OF BY-LAWS

These by-laws may be amended only by a majority of the general membership present after a seven (7) day notification period between presentation and vote.

ARTICLE VI DISSOLUTION

Upon the dissolution of the Palmer Hockey Association the disposition of net proceeds from charitable gaming conducted under AS 05.15 will go to a permittee, other than a multiple-beneficiary permittee.

Amendment to By-laws approved by majority vote this 7th day of January, 2025, at Palmer, Alaska

President

Amended 01-07-2025, President Tracey Hayes
Amended 11-5-2024, President Dan Goff
Amended 10-13-2019, President Kevin R Johnson
Adopted 11-5-81; President C.R. Anderson & **M.M.** Bouwens
Amended 9-15-82; President Jack W. Jordan
Amended 9-15-89, President Jack W. Jordan