



2022-2023 New Referee Instructions

Must be a minimum of 13 years old to certify when you start the process... NO EXCEPTIONS

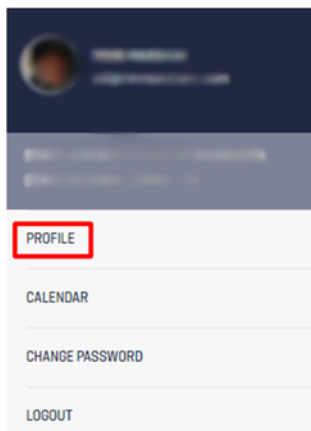
Add the email address “notifications @learning.ussoccer.com” to your email address book to reduce the chance of correspondence from the USSLC being diverted to your spam folder.

Navigate to <https://learning.ussoccer.com/sign-up> to create an account...

- If < 18 years old you MUST add a parent’s or guardian’s email; they have to validate their email address as well or your account will be locked after 24 hours!
- Make sure you choose either “Referee” or “Both” for your role(s)

- Double-check your mailing address to make sure your badge will get sent to the right address!!!

Log into the site, then hover over your name in the right corner and select “Profile.”



Scroll down on the left side of the screen to the box labeled “Relationships”:

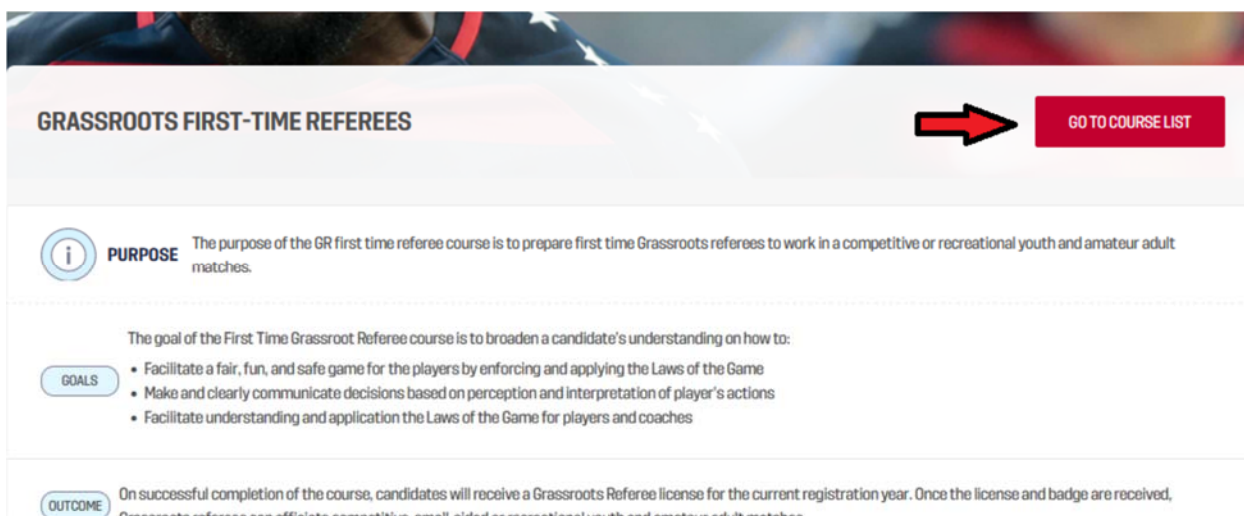


You should see “Minnesota State Referee Committee” listed as one of your relationships. If you do not see it, please click on “Manage My Relationships,” search for Minnesota State Referee Committee, and add it to your Relationships. This will allow the SRA to track your account if you need help. If you do not have Minnesota State Referee Committee listed in your Relationships, the SRA will be unable to view your profile and will be unable to provide any assistance at all.

Once the Relationships have been confirmed, hover over Courses on the top bar, then select “Available Courses”:




Feel free to read the information on the Grassroots First-Time Referees Page. When you are ready to look for a class and register to begin online work, click on “Go to Course List.”





On this page there will usually be several classroom sessions posted (we try to post classes at least three months in advance) along with a course labeled “ONLINE GRASSROOTS MODULE.” More on that in a minute.

Please make sure the Host field says “Minnesota State Referee Committee.” If it doesn’t use the drop-down menu to select it. This will ensure that you are only looking at courses sponsored by us.

The classes will have a city and date associated with it...

 **US Soccer/MNSRC Entry Grassroots Course- Blaine, MN, 8/21/2022**

 **Starts 08/21/2022 08:00 am Central Time**

 **Blaine, MN**


The above course will be held in Blaine on August 21, 2022.

Once you are ready to select a class, click on the “Course Details” for that class:

COURSE DETAILS

This page will provide you with all details for that particular class. For example, here is the August 21, 2022 Blaine class:

Registration is now open for eligible candidates. Click below to begin [PROCEED TO REGISTRATION](#)

 **MEETINGS WITH LOCATIONS**


US Soccer Grassroots Entry Course MNSRC Classroom

National Sports Center
Class held in the Great Hall in the Welcome Center
1700 105th Ave NE, Blaine, MN 55449


08/21/2022, 08:00 am - 01:00 pm CT

Great Hall, National Sports Center
Located in the Welcome Center
1700 105th Ave NE, Blaine, MN 55449 US

[View on map](#)

 **CONTACT**


For all questions, please contact
sra@minnesotascrc.com

 **COSTS**

MNSRC US SOCCER GRASSROOTS REGISTRATION

Course Fee: \$60.00
U.S Soccer Surcharge: \$20.00

Total cost of course:
\$ 80.00

 **COURSE INFO**

Entry course for US Soccer referee certification. Completion of requirements will mean you are eligible to officiate US Soccer-affiliated matches in fall 2022 through the entirety of 2023. Your first recert date requirement would be January 1, 2024.

Students should complete the US Soccer Online Grassroots Referee Course, 2022-23 Laws of the Game Update, and Safe and Healthy Playing Environments presentations prior to attendance.

5-hour classroom session
National Sports Center, 1700 105th Ave NE, Blaine, MN 55449
Saturday, August 21, 2022
8:00 AM to 1:00 PM

The address, fees, and pertinent course information are all provided on this page. If this all looks good and you are ready to register, click on the red Proceed to Registration button at the top of the page:



Here you will have to enter emergency contact information and also check the boxes for all of the disclaimers and releases. Once you have done so, you can click “Proceed to Payment” and pay your fees:



The standard fee for a new referee will be \$80. However, if you are 18 years old or older, you must also pay \$30 additional for a background check. This check is good for two years. There is no way to waive this fee. US Soccer does not accept background checks from other organizations for individuals certifying as referees. However, we have been advised that all USSF-affiliated competitions in Minnesota will accept the US Soccer background check, so you do not need to repeat the check for MYSA, TCSL, or any adult leagues.

Please be advised of our refund policies...

- There is a \$15 processing fee deducted from all refunds.
- Only the \$80 fee is refundable, so you can receive a maximum of \$65 on refund.
- The \$30 background check fee is non-refundable once paid.
- Refunds must be requested within 90 days of the payment.
- Any payment made in a registration year will become 100% non-refundable after June 30.
- Refunds must be returned to the card that made the original payment.

Submit payment, and now you are registered for that class. If seats were available when you were registered, you will have a seat guaranteed in the class. If the class was full, you will be placed on the waiting list.

Once you are registered, the following online work is required to be completed... you can view these assignments by going to the Assignment tab on your course:



- Introduction to Safe and Healthy Playing Environments*
- First Time Online Grassroots Module*
- Laws of the Game Update*
- First Time Grassroots Referee Quiz (minimum score of 25, as many attempts as needed)**

If you are 18 or older, you have two additional assignments:

- Background check (previously discussed)*
- SafeSport training (yearly requirement, done on the USSLC)*

*Deadline for completion of these tasks is midnight the night before the class

**Deadline for the quiz is one week AFTER the class is held

If you miss a deadline, you will be unable to complete that assignment. You will be removed from the class roster and will have to register for a different session to complete your certification. You will NOT lose any credit for any online work you have completed, but you WILL need to attend a different classroom session.

If you attend a classroom session without having completed the pre-class online assignments (anything with a single asterisk above) you will NOT be able to receive credit for that class.

We also recommend you look at the supplemental material provided on the MNSRC website (www.minnesotasrc.com) under MNSRC Education. Specifically, the topics provided in Basic Education and Match Environment Management give far greater detail than the Online Grassroots Course on essential topics for officials. This is optional, however, not required.

Class attendance...

- You must attend the entire 5-hour course for credit.
- We ask that you bring a WiFi-enabled device to class (smartphone, tablet, laptop).
- If you have your assistant referee flags, we recommend you bring one to class as we will work on signaling in the classroom.

If you are unable to attend the class, you must contact the SRA (sra@minnesotasrc.com) to be de-registered so you can reserve a seat in another class. No-shows will be de-registered without credit after the class is complete.

Seats are reserved for pre-registrants. Walk-ups will only be provided seats on a first-come, first-serve basis once all pre-registered students have been admitted, and only if seats are available. If you walk up without registering (i.e., having submitted payment through the USSLC for a class), have not paid your 2022-23 registration fees, and have not completed the pre-class requirements through another course, you will not receive credit for attendance and will have to attend another class.

Badges will be mailed to licensed officials within 4 weeks of licensure. Licensure will require completion of all online assignments plus class attendance.