



Menomonie Youth Hockey Association

Board of Directors Meeting Minutes

June 3rd 2024 6:00 Hockey Rink

Call to order: 6:02 Meeting Adjourned:

MYHA Mission, Vision, and Ground Rules

Mission: To provide youth in the greater Menomonie area with the opportunity to learn, play and compete in the game of hockey with an emphasis on growth in the areas of skill development, teamwork, and sportsmanship.

Vision: Pursuit of the model USA hockey organization following the American development model.

Ground Rules: Mutual respect, be timely – start on time and end no later than 9:30 p.m. Come prepared. Allow enough time to make decisions and stand by your decisions. Communicate, conduct yourself and make decisions based on what’s best for the entire association versus just your child.

Roll Call/Quorum:

- Kate Kramschuster, President- Present
- Mike Jax, Past President - Absent
- Zach Raff, Treasurer (non-voting)- Present
- Jennie Cimino, Secretary (non-voting) - Present
- Jake Farrah Tournaments & Scheduling Director - Absent
- Stephanie Thortsen, Concessions Director - Present
- Matt Czechowicz, Equipment Director - Absent
- Jordan Beseler, Fundraising Director - Present
- Heidi Neverdahl, General Operations - Present
- Chad Bahr, Hockey Operations - Present
- Brian Gowling, Hockey Development- Present
- Tony Iverson, Growth and Development - Present

Member Comments:

The first part of each board meeting is reserved for member comments and questions. The board welcomes feedback and participation from all of our members!

Consent Agenda: Motion to Approve by Heidi, Seconded by Jordan, passed with unanimous vote

1. [Last Month’s Minutes](#)
2. [Board and Committee Updates](#)
 - a. Update for [Hockey Operations and Development](#).
3. P&L Summary
4. Budget Approval
 - a. [Hockey DevOps Budget Proposal 2024-25](#)

Meeting Agenda:

Time		Agenda Item
6:00-6:10	10 min	Consent Agenda -

<p>6:10-6:25</p> <p>Actual Time 6:15- 6:37</p>	<p>15 min</p>	<p>Hockey Opps and Development</p> <ol style="list-style-type: none"> 1. Hockey Development & Operations Roles & Responsibilities <ol style="list-style-type: none"> a. Association Head Coach - Terry Watkins b. Mite Development Coordinator - Levi Gaslin c. Player Development Coordinator - Mark Chambers (tentatively) d. Goalie Development Coordinator - Greg Slupe e. Dibs hours: Propose full concession buyout for up to 2 MYHA players. 2. Chad would like to review and revise the roles Hockey Development and Hockey Operations job descriptions. Chad and Brian will discuss at a later time. 3. Motion by Brian - For the creation of 4 positions that fall under the Hockey Development Director: Association Head Coach, Mite Development Coordinator, Player Development Coordinator, and Goalie Development Coordinator. Second by Tony. Passed with unanimous vote 4. Motion by Brian - to give full concession buyout for up to 2 MYHA players for the 4 people in these positions. Second by Heidi - Passed with unanimous vote
<p>6:25-6:35</p> <p>Actual Time 6:37- 6:39</p>	<p>10 min</p>	<p>Old Business:</p> <ol style="list-style-type: none"> 1. Mike: Bylaws update for added board member. Motion to approve by Heidi Second- Jordan- Passed with unanimous vote 2. Review and update Board Policies and Meeting Guidelines Motion to approve by Heidi Second- Jordan- Passed with unanimous vote <ol style="list-style-type: none"> a. Suggested edits to policies and guidelines are in red on the document. b. Board members are supposed to read through the document and come prepared with any questions and comments. 3. Invite HS coaches to a future board meeting for an update.
<p>6:35-6:40</p> <p>Actual Time 6:39- 6:43</p>	<p>5 min</p>	<p>Past Action Items</p> <ol style="list-style-type: none"> 1. <i>Kate and Jennie</i> - draft an email for Bantam/HS hockey parents and share it with Coach Matt to get his approval. <ol style="list-style-type: none"> a. New - Chad and Brian will write the letter for Bantam players to be given out at registration. b. Coach Matt is meeting with the entire second year Bantams so they understand the process and choices. Chad will attend the meeting. c. Bantam players who move up to high school after tryouts will not be reimbursed for USA Hockey. d. Parking lot for July meeting - Prorated refund for Bantam skaters. e. This could also be a reason to push back try-outs. The Hockey Development and Opps team will discuss and propose a timetable. 2. <i>All Board Members</i>- Read and take notes on the Troy Ward document Coach Terry shared. We will discuss it at the August meeting 3. <i>Mike</i>- Collect key fobs 4. <i>Jennie</i>- Send out Bylaws to Board members. - Done 5. <i>Mike/Heidi</i>- Invoices for missing volunteer hours/fundraising. 6. <i>Kate/Brian/Chad</i> - Position descriptions - Will have a draft of this for the next meeting. 7. <i>Zach</i> - Bank account updates/credit cards for new members

		<ol style="list-style-type: none"> 8. <i>All Board members</i> - Safe Sport training and background checks - send to Jennie when completed . 9. <i>Chad</i> - send the MYHA Camp details to Jennie. <i>Jennie</i> - will share with members.- Done 10. <i>Chad</i> - share with Board members the equipment needs for the coaching staff. This will be added to the consent agenda. - Done 11. <i>Mike</i> - follow up with Jake to register to host the State Hockey tournament for the next few years. Kate completed this task - Done
<p>6:40-6:55</p> <p>Actual Time 6:48- 6:58</p>	15 min	<p>President</p> <ol style="list-style-type: none"> 1. Ice Board Updates: Discussed promotional materials for expansion project, rink security (cameras and condition of how locker rooms are left after games), maintenance and repair, opportunity to add larger monitor to community Room 2. WAHA Region 6 meeting: Bylaw changes to be voted on at WAHA annual meeting. Neck Laceration Protection Requirements, WAHA Grants - deadline July 1 and September 1 <ol style="list-style-type: none"> a. Region 6 #1 Neck Laceration Requirement.docx b. Region 6 #2 2024 Bylaw Change FINAL.pdf c. Region 6 #3 Guidebook rule changes FINAL_000001.pdf d. Region 6 #4 Guidebook T1 rule changes FINAL_000001 (2).pdf e. Region 6 #5 Guidebook T2NB rule changes FINAL_000001 (2).pdf 3. WAHA Dues Due in June 4. Kate submitted bid to host 2026 State tournaments 5. All board members: Please review Bylaws and Policies. If your policies in your area need to be updated, please submit recommendations for July board meeting 6. New board member documents and orientation <ol style="list-style-type: none"> a. Verbal Confirmation of agreement with the following: Nonprofit corporation law has three overriding standards board members need to follow when serving their organization; this is explained in the Three D's document. Directors also have a fundamental responsibility to represent prudently the interests of the organization's members in directing activities of the organization and this is explained in the Liability Guidelines document. b. Chad, Jordan, and Tony- Verbal Agreement
<p>6:55-7:05</p> <p>Actual Time 6:58- 7:06</p>	10 min	<p>Secretary / President</p> <ol style="list-style-type: none"> 1. Planning Calendar and Jobs 2. MYHA Org Chart
<p>7:05-7:15</p> <p>Actual Time 7:06- 7: 25</p>	10 min	<p>All</p> <ol style="list-style-type: none"> 1. Registration update <ol style="list-style-type: none"> a. Goal will be to have it ready to go before July 20th b. Need to know about DIBS, Fundraising, and Fees c. Option to hand out Kwik Trip cards at the time of registration d. Possible raffle options 2. If you need to use the rink in the off season you need to contact Kristi to see if other events are happening. There is no rink access starting July 15-August 9th.

		<p>3. Paint the Town July 20th - Lacy Raff will organize the event and we would need people to sit at the booth.</p> <p style="padding-left: 40px;">a. Melanie Marincel will take care of creating a QR code</p> <p>4. Menomonie Sports - a possible way to advertise the sport</p>

Next Meeting

Date - July 8th

Parking Lot

- Prorated refund for Bantam skaters who skate for a month and then move to the high school team.

Action Items

- **Chad** - write the letter for Bantam players to be given out at registration.
- **Mike**- Collect key fobs
- **Mike/Heidi**- Invoices for missing volunteer hours/fundraising.
- **Brian/Chad** - Position descriptions
- **Zach** - Bank account updates/credit cards for new members
- **All Board members** - Safe Sport training and background checks - send to Jennie when completed.
- **All Board Members**: review [Bylaws](#) and [Policies](#). If your policies in your area need to be updated, please submit recommendations for July board meeting
- **All Board Members**: Update [Planning Calendar and Jobs](#) and [MYHA Org Chart](#)
- **Jennie**- Write email to membership asking for volunteers for Paint the Town once details are known
- Plan Paint the Town - Tony, Lacey, Mel, Kate
- Registration Needs
 - **Jordan**- fundraising information
 - **Heidi** - Registration DIBS hours