



Manager

The role of team manager is critical to the success of each team. Team managers play the important role of coordinating team events. All members of a team staff should contribute to a positive atmosphere in the dugout. The successful manager enlists the help of other parents on the team to enhance the softball experience for the entire team. Here is a summary of the responsibilities for a team manager:

- Create a fun and safe environment for the team.
 - Ensure positive/fair play opportunities for every player.
 - Assist other team staff members in fulfilling their roles.
 - Provide feedback to coaching staff when players are not receiving equal playing time.
 - Help with setup/takedown for practices and games. (i.e. bases, shag balls, etc)
- Team Event Coordinator
 - Opening Day
 - Sister team gifts
 - Team decorations and/or dress up items
 - Picture Day
 - Distribute picture order forms to the team
 - Communicate team's picture time
 - Family Fun Day
 - Potluck or BBQ planning
 - Submit player names for events
 - Closing Day
- Communicate practice and game schedules in a timely manner
 - Provide schedule updates as necessary
 - Setup team meetings as necessary
 - Establish snack schedule – identify and communicate any allergies
- Team Spirit
 - Team Banner – can be purchased or homemade
 - Sweatshirts – teams sometimes choose to purchase sweatshirts for all of the players. Teams can either fundraise, purchase directly or secure an additional sponsor to cover the cost.