



Burlington Swim & Tennis Club

2022 Membership Guide

Welcome to all of our new members and to those of you returning for yet another great summer! We hope that this document will provide you with all of the information you need to make the most of your BSTC experience.

Operations Overview

The Burlington Swim & Tennis Club is a nonprofit, volunteer operated pool/tennis/social club. We depend on you – our members – to help make the club the best it can be. Paid staff members, who are responsible for the day-to-day operation of the club, report to a volunteer Board of Directors. The Board of Directors volunteer year-round, behind the scenes, to plan for the upcoming season, hire staff, schedule maintenance, pay the bills, and ensure the smooth daily functioning of the Club both on and off season.

Board of Directors

The current Board of Directors:

- David Kelly (President)
- Vice President - open seat
- Orla Miniter Baker (Secretary)
- Trish Clemmer (Treasurer)
- Jeff Hillman
- David Shannon
- Tom Tran
- Tara Small
- Mike Poland
- Paul Herman

The Board of Directors is accountable to a group of corporate members who collectively own the Club and are responsible for the long-term Club governance.

Corporate Membership

The long term viability and success of the Club is dependent on a vibrant and actively engaged Corporate Membership.

Corporate members are the voting Club members – they approve the annual budget, by-laws and club operations. Corporate members can hold a seat on the Board and cast their vote for the direction of the Club.

A family may apply for corporate membership after one full year as an associate member. Upon approval by the Board of Directors, a transfer fee (equal to one year's dues) is paid to transition from Associate to Corporate membership status. If you are interested in learning more about Corporate membership, please email us at gobstc@gmail.com.

BSTC Managers

We are still in the hiring process for our Head Manager. Daniel Chaves will be in charge of the Snack Shack. Any concerns or issues should be brought to their attention.

Club Policies

The Board of Directors has established the following guidelines for the health, safety and enjoyment of all club members.

Personal responsibility

All persons using the club facilities do so at their own risk. The Burlington Swim & Tennis Club accepts no responsibility for any accident, injury or loss on the premises. The cost of any property damage will be charged to the responsible member. Members are responsible for ensuring that their children and guests observe these rules out of respect for the club and those around them.

Volunteering

BSTC is member owned and operated. We rely heavily on our members to volunteer for improvement projects and for Club activities. We encourage you to get involved as much as possible as it will not only make our club a better place, but it will greatly enrich your club experience and our sense of community. If you would like to volunteer or have ideas for new activities, please contact us at gobstc@gmail.com.

Tween/Teen Volunteering - There are a number of opportunities throughout the season for teens and tweens to earn volunteer hours that they may need in conjunction with school or religious service requirements. For more information, please email us at gobstc@gmail.com.

If you are unable to commit a few hours of volunteer time, you may opt out of volunteering by making a \$50 donation.

Pets

NO pets will be permitted on the club premises.

Smoking Policy

Smoking is not allowed anywhere on club grounds.

Personal Property

The Club will not be responsible for personal property lost or damaged anywhere on the Club premises. Items found on the Club premises should be placed in the Lost and Found inside the Clubhouse. If the item is valuable, please give it to a staff member so we can help locate its owner. The Club has no facilities for checking valuables.

BSTC Membership Bracelets

All members (except children who only use the kiddy pool) will be given a Membership bracelet. **Bracelets MUST be worn at all times by all members.** The bracelets not only serve to identify that people are paid members, but more importantly, they help the lifeguards keep track of the children in the pool. The bracelets are color coded based on swim ability.

- Blue - Full member - Big Pool Deep End
- Red - Full member - Big Pool Shallow End only
- Green - Weekend member - Big Pool Deep End
- Orange - Weekend member - Big Pool Shallow End only

Members with red or orange bracelets will not be allowed in the deep end of the big pool. When a child passes the deep end test, he/she can exchange the bracelet for a new one. Children with no wrist band will not be allowed in the big pool.

If a member forgets his/her bracelet, a guest wristband may be obtained at the lifeguard station. If you lose your bracelet, you may purchase a new one for \$5. Fraudulent or intentional misuse of membership bracelets may result in forfeiture of membership as determined by the Board of Directors. **It is NOT okay** to purchase an extra bracelet so that your friends may use it to avoid guest fees.

Guest Policy

- A guest is any individual who is not currently a member of the Burlington Swim and Tennis Club and is on the grounds of the club.
- Upon arrival all guests must sign-in at the snack shack, accompanied by the hosting member, and obtain a guest wristband that is to be worn and visible at all times. If the snack shack is closed, please see a lifeguard for guest check-in.
- A white wristband will be given to all guests upon check-in. In order to obtain a red (shallow-end) or blue (deep-end) wrist band, children must pass a swim test, administered by a lifeguard. See Big Pool rules below for more information.
- Children 3 years of age and younger are free.
- An adult member must sign in all guests and must be present at all times while that guest is at the club.
- Only active members of the Burlington Swim and Tennis Club may invite guests.
- Members are responsible for their guests and must ensure they abide by the rules.
- Any one individual may not be a guest more than five times during one summer season.
- A babysitter or grandparent may accompany a family at the club without charge if they are named on your membership application.

Guest Fees

- Guest fees are \$10 per guest and can be paid for at the Snack Shack.
- Arrangements for "out of town house guests" must be made through the Board of Directors. The following special rates apply: \$40 per week, \$120 per month, or \$250 per summer.

Weekend Members

Weekend members are welcome to enjoy the club during the following times:

- After 4:30pm on Friday evenings, and all day Saturday and Sunday.
- On holidays such as Memorial Day, Independence Day, and Labor Day.
- Weekend members may also visit the club during the week by paying the standard guest fee of \$10 per person (maximum of 5 times per summer).

Big Pool

- The big pool is open during all club hours. Use is restricted as noted:
 - Swim Team: 8:15-9:45am (Monday-Friday)
 - Swim Lessons: 10-12pm (Monday-Friday) and 9-12pm (Saturday)
 - 20 minute adult swim every day at 4pm (Swimmers must be 16 or older for adult swim.)
- Home swim meets as scheduled (please see BSTC calendar for specific dates).
- All members and/or guests must have a visible bracelet in order to enter the pool area(s).
- Lifeguards have the authority to request someone take a swim test and/or restrict access to the pool in accordance with safety considerations.
- All swimmers 13 or younger will be required to pass a swim test before being allowed in the deep-end of pool. Swim tests will only be performed when there is more than one lifeguard on duty.
- Children who are not ready to take the deep-end test will be required to pass a shallow-end test before being allowed in the big pool without a parent.
- Any child who has not passed the shallow-end test must be supervised closely by a parent at ALL times when in the shallow end of the big pool. This means a parent

must be in the water or sitting on the edge of the pool within arms-reach of the child.

- Any child who has not passed the deep-end test may only go in the deep-end with a parent who is IN THE POOL and who remains within arms-reach of the child.
- Children **must be potty trained** to go in the big pool. Babies wearing diapers or swim diapers may not go in, even with a parent. This is very important. Per the Board of Health, if a child has an accident in the pool, we have to shut the pool down and all of the water has to go through a filtration system before it can be opened up again. This takes several hours and is unfair to other members.
- For safety reasons, baby strollers are not allowed on the pool deck at any time.
- No running, jumping, throwing, or other types of horseplay.
- No spinning, twirling, flipping, twisting, or other forms of extreme jumping/diving will be tolerated.
- All jumps or dives will be front facing and aimed outward at the pool. No kitty-corner diving is allowed.
- No diving in the shallow-end.
- No running jumps are allowed.
- No food, alcoholic beverages, gum or tobacco within the gated pool area.
- No tubes, balls, floats, or other toys are allowed in the big pool.
- Only bathing suits can be worn in the pool.
- Persons with communicable diseases, open cuts, or wearing band-aids are not permitted in the pool.
- Pool will be closed immediately if lightning is seen or thunder is heard. The pool will not be reopened until there has been no lightning or thunder for 30 minutes.
- Pool lounge chairs MUST remain on the pool deck. They cannot be moved to other parts of the property.
- Any special needs regarding these rules should be brought to the attention of the lifeguard for consideration.

Kiddy Pool Area

- The kiddy pool is open during all club hours. Use *may* be restricted as noted:
 - Swim Lessons: 10-12pm (Monday-Saturday) – The club reserves the right to utilize the kiddy pool for Level 1 lessons if the space is needed.
- There is no lifeguard on duty in the kiddy pool.
- All children must be accompanied by a parent, guardian or designated individual at least 14 yrs old while in the kiddy pool area.
- Children over the age of 8 or over 50 inches tall are NOT allowed in the kiddy pool.
- No running, jumping, throwing, or horseplay is allowed.
- Diving is NOT allowed.
- No food, alcoholic beverages, gum, or tobacco within the gated pool area.
- Untrained and/or diapered babies must wear a swim diaper or tight fitting rubber pants. This is very important. Per the Board of Health, if a child has an accident in the pool, we have to shut the pool down and all of the water has to go through a filtration system before it can be opened up again. This takes several hours and is unfair to other members.
- Lifeguards have the authority to restrict access to the pool in accordance with safety considerations.

Swim Lessons

Group swim lessons are \$75 per child for a 6-week session. Members can sign up online. The swim instructors will place children in the appropriate class based on their ability. Lessons are twice weekly for one half hour or once a week for an hour. Weekend members may participate in Saturday morning swim lessons.

Private or semi-private swim lessons are available at an additional cost. For more information, please speak with the head lifeguard Nathan Ford.

Swim Team

There is a Swim Team registration fee of \$50 per child that will cover the cost of participation on the Swim Team, the awards party, and trophies. The Swim Team is part of the Minuteman League and we compete against other Swim & Tennis Clubs in the area. The Swim Team is open to children under 19 years of age. Children who are 5 and 6 years old (and in some cases 7 years old as well) and can swim, but not pass the treading part of the deep end swim test (2 minutes of treading), are able to be on the swim team. Practices for the 5 and 6 year olds will be on Tuesdays and Thursdays from 8:15am until 9:15am. The rest of the swim team practices daily from 8:15-9:45am. The Swim Meet schedule can be found on the BSTC website. Sarah Conley is the head coach for the Swim Team and questions should be directed to her.

Weekend members and non-members have the option of joining the swim team at a cost of \$250 per child if space allows. Each additional non-member sibling is \$100.

Show your support and attend the meets held at BSTC!

Tennis Court Rules

- Courts are open from dawn to dusk.
- Players must wear sneakers.
- No food, drink, gum, tobacco, snacks, slush, or ice cream permitted on courts.
- No scooters or bikes.
- If players are waiting for a court, all players are limited to 1 hour for singles and 1-½ hours for doubles.
- All courts are reserved for "Adult Use Only" after 5pm. Monday-Friday and after 1 pm on weekends and holidays.
- Children may use courts reserved for "Adult Use Only" if there are no adults waiting to play. If adults are waiting, children must yield the courts.
- Courts may be reserved for special events such as lessons, matches or tournaments at the discretion of the tennis committee and/or Board of Directors. These times are specified on the BSTC Calendar.

Tennis Lessons

Group tennis lessons are available and the cost will depend upon the type of lessons or clinic. Members can sign up online. Children are assigned to groups based on their age and ability.

Private or semi-private tennis lessons are available at an additional cost. If you are interested, please speak with our tennis pro, Chris Pugliese.

Tennis Team

Participation on the Tennis Team is included in the price of a full family membership. There is a registration fee of \$100 per child that will cover the cost of the awards party and trophies. Tennis Team members practice together and attend meets on a weekly basis.

Birthday Parties

Looking for somewhere to have your child's summer birthday party? Look no further! Invite their friends up to BSTC for the day. Parties for more than five guests at a time **MUST** be scheduled ahead of time by emailing us at gobstc@gmail.com. **Parties may not exceed 20 guests (non-members)** without express permission from the Board of Directors. The fee per guest is the same as the guest fee of \$10. There is no charge for non-member adults attending the Birthday party with their non-member child as long as they are not swimming.

Activities

All Club sponsored activities are included in the price of a family membership fee unless otherwise posted. We will have 2 activities coordinators this year and they will be coordinating daily activities during the week for a variety of interests. In addition, the social committee will plan a variety of adult and family events. Please see the [BSTC calendar](#) for this season's events and activities.

Kitchen/Function Room Policy

The kitchen in the function room is available for food storage, but not for cooking/food preparation. Members may use the refrigerators, utensils, and counter space, but we ask that you clean up after yourself and leave it better condition than you found it. **The cleanliness of the club is everyone's responsibility.**

- Members may use the refrigerators in the upstairs kitchen for storing food such as birthday cakes, barbeque food, etc. for use THAT DAY.
- Please do not store personal food items long-term.
- Members are welcome to use trays and utensils from the kitchen, but please wash them and return them.
- Please do not use the ice in the freezers to fill coolers, etc. If there is ice in there, it has been purchased by the club for Snack Shack use only.

Children are not allowed upstairs in the kitchen/function room. They should not be going in and out of the kitchen to retrieve food. There is absolutely NO playing, running through, running up and down the stairs, etc.

Clubhouse

Inside the clubhouse there is a picnic table and a small play area where the kids can get out of the sun for a bit. There are a few toys in this area that have been donated by club members. Also a Book Nook with books available to borrow. If you would like to donate toys for the play area, we welcome it, but ask that they be the type of toys that are easy to wipe down (no soft dolls, stuffed animals, or toys with lots of pieces). Children are welcome to play in this area but, we ask that parents monitor their child's behavior and make sure they clean up after themselves.

Grill/Propane Policy

There are two grills available for member use. As a courtesy to other members, please clean the grill after each use. Please notify a manager if the propane tank is getting low.

Photography Policy

During swim meets, photography is limited to the sides of the pool and prohibited at the start or turn end of the pool. During regular club hours, including lessons, please refrain from photographing anyone that is not a family member or friend. This is for the safety of all members.

Club representatives may, on occasion, take pictures to be shared on our private Facebook group or in club newsletters. If a photo of your child is going to be used on our public website, we will ask for permission first.

Note: Failure to comply with the above may result in suspension of privileges or termination of membership as determined by the Board of Directors.