



WAYZATA YACHT CLUB

COVID-19 Preparedness Plan for Wayzata Yacht Club

Wayzata Yacht Club (WYC) is committed to providing a safe and healthy workplace for all our members, volunteers, and employees. To ensure we have a safe and healthy workplace, WYC has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Members, volunteers, and employees are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our members, volunteers, and employees. Only through this cooperative effort can we establish and maintain the safety and health of all persons in our workplaces.

The COVID-19 Preparedness Plan is administered by the Commodore who maintains the overall authority and responsibility for the plan. However, members, volunteers, and employees are equally responsible for supporting, implementing, complying with and providing recommendations to further improve all aspects of this COVID-19 Preparedness Plan. WYC's members, volunteers, and employees have our full support in enforcing the provisions of this plan.

Our members, volunteers, and employees are our most important assets. WYC is serious about safety and health and protecting our members, volunteers, and employees. Member, volunteer, and employee involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We consulted various stakeholders while preparing this plan.

WYC's COVID-19 Preparedness Plan follows the industry guidance developed by the state of Minnesota, available at the Stay Safe Minnesota website (<https://staysafe.mn.gov>), which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota's relevant and current executive orders. It addresses:

- Screening and policies for people exhibiting signs and symptoms of COVID-19
- social distancing;
- hygiene and source controls, including face coverings;
- building and ventilation protocol;
- cleaning and disinfection protocol;
- drop-off, pick-up and delivery practices and protocol; and
- communications and training practices and protocol.



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WYC has reviewed and incorporated the industry guidance applicable to our business provided by the state of Minnesota for the development of this plan, including COVID-19 Organized Sports Practice and Games Guidance for Youth and Adults, and The Guidance for Outdoor Recreational Facilities. Other conditions and circumstances included in the industry guidance and addressed in the plan that are specific to our business include:

- Advanced Registration – members are required to scan QR code to register their attendance on each race day, or each use of the patio.
- Participant numbers
 - Each course is limited to 250 participants
 - Boats may race with their full crew size
- Participant pods
 - Each boat shall be considered a participant pod.
 - Members are discouraged from swapping between pods.
 - The Crew Looking For a Ride table is suspended until further notice
 - The On-the-Water training and Just-Try-It events are postponed
- Social Distancing Measures - Boat Crews are required to stay six feet apart from each other.
- Masks:
 - Members are REQUIRED to wear a mask while on the club property when within six feet of others and not seated at a table on the patio/deck.
 - Members are strongly recommended to wear a mask while racing with members of different households where six feet social distancing is impractical.
- Communication and Signage – signage will be placed at the entrances to the property, on the patio, in the club building, and at the entrance to each dock.

Screening and policies for people exhibiting signs and symptoms of COVID-19

Members, volunteers, and employees have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. Specifically; fever of more than 100.4F, shortness of breath, muscle aches, or a new cough. Anyone displaying any of the signs and symptoms is REQUIRED to:

- stay away from the WYC facility,
- leave the WYC properties immediately, without interacting with anyone else,
- inform WYC either by email at vice.commodore@wyc.org or by calling Thorn Turner at 612.743.4929) that they are displaying symptoms (including describing the symptoms they are experiencing); and
- in the event they are tested for COVID-19 to inform WYC of the results as set forth above.



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Social distancing – All must be at least six-feet apart

Social distancing of at least six feet will be implemented and maintained between members, volunteers, and employees in the workplace through the following engineering and administrative control:

- Staff have been instructed to maintain six feet social distance from each other and from club members. Where six feet social distancing is impractical (example; while operating the committee boats) staff are required to wear a face covering unless from within the same household.
- Members and volunteers have been instructed to maintain social distance of at least six feet when on the club property. Additionally, members are REQUIRED to wear a face covering when within six feet of others.
- Pre-registration to use the crane is required. Time slots are 60-minutes, so as to minimize contact between groups. Only three trailers are permitted in the West Parking lot at any one time.
- Social gathering outside is limited to 50 people, and suspended for Thursday evening where enforcing a limit would be impractical.
- Social gathering inside is limited to 15 people, and suspended for Thursday evening where enforcing a limit would be impractical.
- Keg is closed until further notice so as to minimize gathering.

Hygiene and source controls

Basic infection prevention measures are being implemented at our workplaces at all times. Workers are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the restroom. Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are at entrances and locations in the workplace so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled.

Members, volunteers, and employees are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing, and to avoid touching their face, particularly their mouth, nose and eyes, with their hands.

Members, volunteers, and employees are expected to dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward. Respiratory etiquette will be demonstrated on posters and supported by making tissues and trash receptacles available to all workers and other persons entering the workplace.



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Building and ventilation protocol

WYC is predominantly an outdoor facility with adequate natural ventilation. Indoor use is restricted to use of the bathrooms, the water and pop/soda dispensers, and social gatherings up to maximum of 15 people. When appropriate, users will be encouraged to open the doors and windows to enable natural ventilation of the space.

Cleaning and disinfection protocol

Bathroom and door handles will be cleaned and sanitized on a regular basis

High touch areas used by members – example crane controls and gin pole handle will be cleaned by the user before and after each use. Signs will explain this requirement.

High touch areas used by staff on the committee boats – example flag staffs, compasses, wind monitoring devices, leaf blowers, VHF handset, and boat controls, will be cleaned by the staff before each shift

Guests using the tables and chairs and the patio and/or deck will be encouraged to clean and sanitize the table tops and chair arm rests before and after each use.

Appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications, and are being used with required personal protective equipment for the product.

Drop-off, pick-up and delivery practices and protocol

Members have been reminded to avoid gathering and maintain six feet social distance at all times.

Communications and training practices and protocol

This COVID-19 Preparedness Plan was communicated by email to all workers on 4/29/2021 and necessary training was provided. Additional communication and training will be ongoing as needed. Training will be provided to all workers who did not receive the initial training and prior to initial assignment or reassignment.



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Instructions will be communicated to all workers, including employees, temporary workers, staffing and labor-pools, independent contractors, subcontractors, vendors and outside technicians and members about protections and protocols, including: 1) social distancing protocols and practices; 2) drop-off, pick-up; 3) practices for hygiene and respiratory etiquette; 4) requirements regarding the use of face-coverings and/or face-shields by workers and members. All workers and members will also be advised not to enter the workplace if they are experiencing symptoms or have contracted COVID-19.

The Flag Officers and Board of Directors will monitor how effectively the program has been implemented. Members, volunteers, and employees will take an active role and collaborate in carrying out the various aspects of this plan, and update the protections, protocols, work-practices and training as necessary. This COVID-19 Preparedness Plan has been certified by WYC management and the plan was posted throughout the workplace and made readily available to employees 4/29/2021. It will be updated as necessary by The Commodore.

Certified by:

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