



<b>Policy Title:</b>	Financial Aid Assistance Policy
<b>Policy Number:</b>	12.2
<b>Effective Date:</b>	April 1, 2025
<b>Last Revision Date:</b>	June 20, 2025
<b>Responsible Person/Owner:</b>	Executive Committee

## 1. Purpose

The SnVYSA Board aspires to help all youth soccer players develop physically, mentally, and emotionally over time while participating in SnVYSA organized and supervised programs. It is for those reasons that SnVYSA offers financial assistance to member participants to defray the costs associated with SnVYSA program registration fees. Financial assistance is available on a limited basis using the income eligibility guidelines of the National School Lunch Program.

## 2. Scope

Financial assistance is available to all SnVYSA member participants who meet the eligibility requirements by program.

## 3. Procedures

### 3.1 Eligibility

- a. National School Lunch Program Chart. Financial assistance may be available for member participants that meet the income eligibility requirements of the National School Lunch Program. Please refer to the current seasonal year National School Lunch Program Income Eligibility Chart below under Forms. This chart is used as a guideline to determine whether a member participant is eligible for financial aid assistance.
- a. Financial Hardship. SnVYSA understands that families may currently be experiencing some unique circumstances that should be considered in addition to the household income. If your current tax year household income exceeds the salary levels on the Income Eligibility Chart, please include information in the financial aid application within the registration to describe the nature of your hardship.

### 3.2 Restrictions

- a. Items not covered. Financial assistance does not cover uniform costs, tournament fees, travel costs or other miscellaneous team costs associated with participation on the team.

### 3.3 Financial Aid Application

- a. Member participants must fill out the financial aid application in the online registration completely to be considered for financial aid assistance. Members must include the required documents as part of the application. Incomplete applications that are not supported by the required documents may not be considered for financial aid assistance.

### 3.4 Required Documents

- a. A completed Financial Aid Application as part of online registration.
- b. A copy of a Current Tax Year Income Tax Return (1040 or 1040EZ) W2 from prior calendar year
- c. Current Tax Year W-2 form



### 3.5 Financial Assistance Determination

To determine the amount of financial aid assistance a member participant may be granted, the SnVYSA Registrar or the Cascade FC Director of Operations, for Cascade FC participants, will review the financial aid application, the required documents, and hardship explanations provided in the application to determine the appropriate percentage all.

- a. Income and Household members. The amount of financial assistance that a member participant is eligible for will be determined by the National School Lunch Program Chart, which takes into consideration the number of family members in the household and the Annual income from the prior calendar year.
  - i. Number of family members in the household
  - ii. Annual income from prior calendar year
- b. Hardship explanation. When a member participant's current tax year household income exceeds the annual income on the Income Eligibility Chart, the member participant must include information in their financial aid application in the registration describing the nature of their hardship to be considered as part of the financial aid assistance determination.
- c. Funding Assessment.
  - i. Eligible requests are evaluated against available financial aid funds.
  - ii. Funding decisions are made following budgetary constraints and organizational priorities.
- d. Allocation Percentage Calculation. Eligible requests that meet the funding assessment criteria in section 3.5c above will have an allocation percentage calculated as follows:
  - i. Full Coverage. Meet free lunch income requirements and/or qualify for financial hardship to be eligible for 100% financial aid assistance.
  - ii. Partial Coverage. Meet reduced lunch income requirements and/or qualify for financial hardship to be eligible for partial financial assistance (e.g., 25%, 50%, 75%).
- e. Proposed Amount Granted. The Amount Granted will be calculated by taking the Total Registration Fees Due and multiplying it by the Allocation Percentage the member participant qualifies for in section 3.5d above.
- f. Net Cost to member. The Net Cost to the member participant will be calculated by taking the [Total Registration Fees Due] and subtracting the [Financial Aid Assistance Amount Granted], which will be equal to the [Net Cost] to the member participant.

### 3.6 Approvals

- a. Recreational. Financial aid applications for the Recreational Programs will be reviewed by the SnVYSA Registrar following the procedures outlined in sections 3.1-3.5 above.
- b. Cascade FC. Financial aid applications for the Cascade FC program will be reviewed by the Cascade FC Director of Operations following the procedures outlined in sections 3.1-3.5 above.
- c. Approvals. The proposed amounts of financial assistance to be granted in section 3.5e above must be approved by the SnVYSA Registrar before notification may be made to the member participant in section 3.7 below.
- d. Exceptions. Any exceptions to the financial aid policy must be reviewed and approved by the SnVYSA Executive Committee.
- e. Reporting. The SnVYSA Association Registrar will provide a monthly report to the Executive Committee of all Financial Assistance funds granted.

### 3.7 Notification of Approval or Disqualification

- a. Approval/Disqualification. Member participants will be notified by the SnVYSA Registrar or the Cascade FC Director of Operations, for Cascade FC member participants, of whether the financial aid application has been approved or disqualified. If the application has been approved, the amount of financial aid assistance granted will be provided in the notification prior to team formation. This will allow parents to make informed decisions regarding their ability to pay any amounts due that are not covered by financial aid for their players to participate in the program and on the team.
- b. Invoicing. Member participants will be invoiced for the Net Cost of financial aid assistance. The payment option will be negotiated as part of financial assistance and may be paid upfront or by payment plan.



- c. Team Placement. The member participant will not be placed on a team until the financial aid application is **APPROVED** and the participant has been notified. Completing the financial aid application and submitting the required documents does not guarantee your player will be placed on a team.

### 3.8 Obligations

- a. Payments Due. Member participants are required to pay the net cost after the deduction of the financial assistance provided. This can be paid upfront or by a custom payment plan negotiated as part of the financial assistance application.
- b. Participation. Member participants receiving financial aid assistance are expected to participate fully on the team. This means attendance is mandatory at all practices, games, tournaments, and team social functions unless arrangements are made with the team coach. Parents of players receiving financial aid assistance are encouraged to volunteer on their team. There are a wide variety of volunteer opportunities available.
- c. Transfers. Should a player choose to transfer out of the association at any time, the remaining financial aid obligation must be paid in full before SnVYSA will release the player from the association per the Player Participation Policy section 6.2.

### 4. Forms/Templates

- [National School Lunch Program Eligibility Table – July 1, 2024-June 30, 2025](#)
- [Sample Email Notification Form per section 3.7 above \[See Addendum A\]](#)



## **Addendum A-Sample Email Notification**

Date **[Date of Email]**

Dear **[First Name of Financial Aid Guardian]**,

This year, the Financial Aid committee was able to award your family a total of **[Financial Assistance Amount Granted]** in Financial Aid for **[Name of Financial Aid Player Recipient]**. This is **[Financial Aid Percentage Allocation Granted]** of the registration fee that is eligible for Financial Aid. After your initial **[Deposit Down Payment Amount-if applicable]** down payment, this gives you a remaining balance due of: **[Name of Financial Aid Player Recipient]: [Remaining Registration Fee Amount Due]**. I will be invoicing you for this amount, so please keep a lookout for this email. There is a **[Enter Number of installment months available, if applicable]** month automatic payment plan available as well.

As a reminder, "Team fees" and player personal travel expenses are the financial responsibility of each family.

**[The below section applies to Cascade FC Recipients Receiving Financial Assistance for Team Fees - Only]**

However, thanks to the generosity of Cascade FC families and the success of the Player Scholarship Fundraisers (such as the Cascade FC Open Golf Tournament and the Cascade FC Basket Raffle), SnVYSA can offer financial assistance for the "Team fees" this season. I will be coordinating with your team treasurer to apply financial assistance toward your team fees, matching the same percentage approved for your registration fees (as outlined above). You are responsible for paying the remaining balance for the portion of the team fees not covered by financial assistance, which you will pay directly to your team treasurer. Thank you, and please let me know if you have any questions.

Sincerely.

**[Name and Title of SnVYSA Signor]**