



INDIANA STATE WRESTLING ASSOCIATION

BID SPECIFICATIONS

FOLKSTYLE STATE CHAMPIONSHIPS

**FREESTYLE AND GRECO ROMAN &
WOMENS STATE CHAMPIONSHIPS**

**ELEMENTARY DUAL STATE
CHAMPIONSHIPS**

**MIDDLE SCHOOL DUAL STATE
CHAMPIONSHIPS**



TABLE OF CONTENTS

SECTION	PAGE
THE EVENT(S):	2
ISWA/USW WRESTLING FACT SHEET	2
PURPOSE OF STATE/NATIONAL EVENTS	3
BID DEADLINE	3
HOUSING/HOTEL REQUIREMENTS	4
RESPONSIBILITIES & RIGHTS OF ISWA/USA WRESTLING	5-6
ISWA'S Responsibilities	5
ISWA'S Rights	6
RESPONSIBILITIES OF THE PROMOTER / HOST	7-8
BID EVALUATION CRITERIA	9
GENERAL EVENT INFORMATION	10
BID APPLICATION INFORMATION	11
APPENDIX A: Bid application form	12
Event application:	12
Profile of City	13
Competition site	14-15
Sample Budget	16
APPENDIX B: USA WRESTLING SAFESPORT POLICY	17-21
USAW Safe Sport Athlete Procedures for Event Organizers	22-23



THE EVENT

Please select the Event in which you are bidding on:

- FOLKSTYLE STATE CHAMPIONSHIPS
- FREESTYLE AND GRECO ROMAN & WOMENS STATE CHAMPIONSHIPS
- ELEMENTARY DUAL STATE CHAMPIONSHIPS
- MIDDLE SCHOOL DUAL STATE CHAMPIONSHIPS

ISWA conducts well organized State and National events each year.

All wrestlers must be sanctioned through USA Wrestling (USAW). USA cards must be verified for each event and sign a waiver. In addition, the coaching staff must have up to date coaching credentials and have taken the SafeSport tutorial.

Continuous growth each year for all of the Events has been steady. Close to 2800 wrestlers participate in the Folkstyle State Championships. Freestyle and Greco Roman & Womens State Championships has seen the numbers rising each and every year. There are waiting lists for the Elementary Dual State Championships in both the large and small categories.

ISWA / USA WRESTLING FACT SHEET

ISWA conducts five State Championships, ranging from 6U division through the Masters division.

USA Wrestling (USAW) conducts over four dozen national and international events, ranging from age-group Regional and National Championships to senior level National and International competitions.

These Events not only provide sports fans with an opportunity to witness top athletes in intense competition, but due to the characteristics of the events, a wide variety of sponsorship opportunities are provided. The combination of spectator appeal, mass participation, economic impact, and sponsorship opportunity makes ISWA/USAW Events a unique promotional opportunity. These Bid Specifications set forth the responsibilities of ISWA / USAW and of the party that is applying to secure the rights to promote/host (Promoter) an ISWA / USAW Event.



BID DEADLINE

BIDS WILL NOT BE ACCEPTED WITHOUT APPROVAL FROM THE ISWA TOURNAMENT COMMITTEE

Clubs and respective organizing committees applying to host the Event must complete the enclosed bid application. ISWA must receive all specifications, including letters of support, application, map, local hotels and budgets by September 1st each calendar year.

Applications will be reviewed, finalists selected, and a site survey will be conducted, if necessary. Award of the event will occur by October 1st each calendar year.

PLEASE SEE THE SECTION TITLED "EVALUATION CRITERIA" ON PAGE 12 FOR INFORMATION REGARDING THE SELECTION PROCESS.

Bid materials must be sent to:

**Indiana State Wrestling Association
Jennifer Pierson, Vice Chair, Administration
P O Box 157
Beech Grove IN 46107
Jennifer.Pierson@iswa.com**



HOUSING / HOTEL REQUIREMENTS

ISWA will require local hotels to accommodate athletes, coaches and staff for the Event. This need should be met using as many hotels as possible with a wide range of cost and amenities in the area.

1. It is paramount that most, if not all hotels, be located in close proximity to the competition venue so that athletes and other participants can conveniently access the site.

ATTRITION: ISWA will not agree to attrition in any form (as a penalty free, right of the hotel to raise or renegotiate the rate higher, or a right of the hotel to reduce or eliminate any concessions).

RIGHT TO INCREASE RATE: ISWA will not agree to this under any condition. Promoter / Host should sign contracts and provide them for review to ISWA within two weeks of host selection.

DAMAGE: Damage of any kind must be made the responsibility of each guest, not ISWA.



RESPONSIBILITIES OF ISWA

ISWA, at its own expense, shall be RESPONSIBLE for the following items:

1. Sanctioning of the Event, including the preparation of Application for Sanction of Event form. USAW shall provide a Certificate of Insurance in regards to the specific Event. Officers, directors, employees and agents may be added as Certificate Holders. Insurance coverage shall include \$5 million comprehensive general liability coverage for all named insured under the terms and conditions of the policy. The insurance carrier may add Certificate Holder(s) as an additional insured through separate application and approval.
2. Securing the commitment of all assigned clinicians, officials, pairing personnel, weigh-masters, announcers, medical personnel, photographers, hospitality food & personnel, award personnel.
3. Preparation of contract for review and execution.
4. Pre-Event consultation, walk through and assistance in the areas of final budget preparation (as needed/requested by the Promoter / Host), staging, promotion, marketing, physical layout, design, scheduling and organizational chart development.
5. Design and order of all awards and supplies. This includes the computer-based pairing program designated by ISWA / USAW Events, to be used in the design and implementation of the tournament's format.
6. At the ISWA's discretion, provide video streaming partner for event.
7. Provide ISWA/USAW banners, logos, skirts, etc.
8. Promotion of the Event in accordance with customary ISWA/USAW procedures including:
 - A. Articles & schedules in ISWA / USAW publication and website.
 - B. Posts on ISWA / USAW social networking site; Facebook, Twitter, Instagram and possibly YouTube.
 - C. Emailing of promotional flyers and other materials to State directors, Club members, officials and coaches.
 - D. Distribution of Event flyers and posters to potential participants.
9. Such other items as may be mutually determined to be beneficial and desirable to the success of the Event.



RIGHTS OF ISWA / USA WRESTLING

ISWA / USAW reserves the following RIGHTS:

- 1. SPONSORSHIP/SIGNAGE:** The right to name a title sponsor or lend a sponsor's name to the Event, if prior agreement has not been reached as part of the bid application or contract. ISWA / USAW reserves the right to promote in conjunction with the Event its official national and local sponsors. Promoter / host shall not solicit or secure any sponsors that directly compete with ISWA USAW's and the United States Olympic Committee (USOC) official sponsors without the prior written approval of ISWA, USAW and USOC. The Event Promoter / Host has local sponsorship opportunities available.
- 2. MERCHANDISE SALES:** ISWA / USAW/ ISWA CONTRACTED VENDOR Event merchandiser shall be the exclusive seller of all Event related merchandise. ISWA / USAW Event merchandiser shall be the only seller of merchandise, including Event t-shirts, wrestling apparel and supplies, etc. in or around the venue, host hotel, and/or competition headquarters, prior to, during and following the Event. The Promoter / Host must provide booth space with a minimum of eight (8) tables, free of charge, for use by the Event merchandiser. ISWA / USAW retains the rights to contract an Event photographer for the Event. Exclusive rights to food and beverage concessions will belong to the Promoter / Host. Any fees by venue concessionaires to ISWA / USAW must be outlined in the bid. If fees are not outlined in the bid, the expense will be the responsibility of the Promoter / Host.
- 3. BROADCAST RIGHTS:** ISWA / USAW will control the Broadcast Rights to the Event. The Promoter / Host will not take steps that will restrict in any way ISWA / USAW's ability to sell the Broadcast Rights for the Event. If the Broadcast Rights to the Event are in negotiation or a Broadcaster and the Promoter / Host have reached a prior agreement, Broadcast Rights could, when appropriate, be made part of the bid. If ISWA / USAW fails to secure Broadcast Rights or to exercise its right to the broadcast sixty (60) days prior to the event, the Promoter / Host is encouraged to secure a broadcaster. With mutual agreements between ISWA / USAW and the Promoter / Host, the Promoter / Host may be given the Broadcast Rights to the event.

DEFINITIONS: "Broadcast Rights" means the exclusive worldwide rights on a live or delayed basis to telecast, broadcast, streaming, cablecast or otherwise exhibit or cause the telecast, broadcast, cablecast or exhibition of the Events by VHF television, UHF television, "super-station" telecast, cablecast, direct broadcast satellite, satellite master antenna television, multiple distribution system, subscription television, high definition or high resolution television, pay-per-view, Internet, and any method or combination of methods for the transmission, reception and reproduction of television broadcast signals whether known or hereafter developed. "Broadcaster" means the entity or entities that purchase from ISWA / USAW any of the Broadcast Rights to the events.



RESPONSIBILITIES OF THE PROMOTER / HOST

Please initial by each item that you have read and agree to your responsibilities listed below.

Respective ISWA Tournament Committee must approve this bid.

- _____ 1. Collecting and accounting for all sums, if applicable, as follows:
 - A. Food and beverage concessions

- _____ 2. Providing a venue, at Promoter's expense, appropriate to the level of the competition and of the spectator appeal. Specifications for each tournament will be provided with each bid requests.
 - A. Venue agreement should provide Public Address System, along with microphones for each area in usage.
 - B. Venue agreement should provide large head table in each wrestling area.
 - C. Venue agreement should provide all tables and chairs for the head table, each mat and all other specified area for the particular Event specifications (example: team seating for dual tournaments).
 - D. Venue agreement should provide space for registration and admissions, which includes tables, chairs and power.
 - E. Venue agreement should provide space for weigh-in, to include tables, chairs, power, internet access and some scales.
 - F. Venue agreement should provide all electricity to each table, head table and weigh-in area with multiple plugins and internet access.
 - G. Venue agreement should provide adequate trash cans.
 - H. Venue agreement should provide adequate concessions for all athletes and spectators.
 - I. Venue agreement should provide adequate restrooms for all athletes and spectators, in addition maintaining cleanliness and proper maintenance.
 - J. Venue agreement should provide a secure and lockable area for the officials to change and store their belongings. An area that includes access to a shower is preferred.

- _____ 3. Provide hardline Ethernet, Wi-Fi, Internet service of at least 120 MBPS (upload and download speed), at Promoter / Host's expense, for each wrestling area, password protected secured line. Include Speed Test Results with Bid.

- _____ 4. Venue agreement should provide a cafeteria, kitchen area for the Hospitality. Access to an ice machine or bring ice into the venue.

- _____ 5. Visible American Flag for the National Anthem



- _____ 7. 1 meeting room (cafeteria or classroom) for Clinics, etc.
- _____ 8. Space for eight (8) tables and chairs, to be provided, for merchandise sales. additional vendors may need to be accommodated for, in which additional tables and chairs will be needed, plus electrical power to each.
- _____ 9. An area for the trainers that includes tables and chairs.
- _____ 10. At least one custodian onsite and available to assist with emergencies and maintaining the facility. Must have a way to contact them (walkie, contact #).
- _____ 11. Sufficient Spector seating provided.
- _____ 12. If other events are being held at any time during the ISWA event, it should be disclosed when the bid is submitted. If not known at the time of the bid, it should be disclosed at least 90 days before the start of event. The ISWA has the right to cancel if it significantly impairs our ability to run our event.
- _____ 13. Any construction that is scheduled to occur or be in process during the event should be disclosed. Include if/how the construction will impact to the event (example: facility access, parking).
- _____ 14. Indemnification of ISWA / USAW.
- _____ 15. All event expense not specifically allocated to ISWA / USAW.
- _____ 16. Such other items as may be mutually determined to be beneficial and desirable to the success of the Event, and for the mutual benefit of the parties.



EVALUATION CRITERIA

In addition to the specifications previously listed, the following items will be taken into account in reviewing the proposals for the bid of the Event:

- Size and quality of facility
- Number of areas available for wrestling
- Speed and security of Internet connection
- Available Parking
- Spectator seating / camping
- Food and drink availability for spectators / coolers
- Space available for weigh-ins
- Space available for hospitality
- Type of venue floor – mats
- Venue enhancements are always viewed favorably
- Volunteer base
- Number of Hotels in the area
- Number of restaurants in the area
- Affinity with a strong wrestling community within the Club
- Air-conditioned venue
- Past State participation trends at ISWA Events
- Past Promoter / Host relationship towards ISWA Events
- Financial incentives to ISWA
- Professionalism and quality of application

The ISWA Tournament Committee, which is appointed by the Board of Directors, will evaluate the completed bids and select the winning applicant.



GENERAL EVENT INFORMATION

Note: Each Event has specific needs. The below information is “generalization”. When bidding on an Event, the specifications will be provided to each bidder.

FORMAT: Line bracketing is used for all Folkstyle, Freestyle and Greco Roman Events. ISWA / USAW has the right to use approved weight classes.

COMPETITORS: Athletes compete as members of their Clubs / Academies / Schools / States. They must have an active USAW competition wrestling card. ISWA State tournaments allow only residents of the State of Indiana to compete in the Events.

AGE GROUP(S): Each Event has specific age groups that may participate in the Event. All athletes must fulfill the age-group requirements as set forth by ISWA / USAW rules and procedures.

DURATION OF EVENT: Each Event has specific number of days of the Event. Promoter / Host has limited flexibility in determining the schedule.

ACCOMODATION NEEDS: Reviewing the number of hotels and restaurants in the vicinity of the venue is important for the athletes, spectators, volunteers and coaches.

VENUE REQUIREMENTS:

- A. Competition facility / venue must be contained in close proximity.
- B. Adequate floor space for the following:
 - a. 14-30 full wrestling surfaces (dependent on the Event), 2-inch mat thickness preferred, with appropriate safety areas and room for score tables / score clocks / video and spectators. Mats must be kept clean and mopped with disinfectant each day of competition. Please specify max. # of mats your venue can provide here: _____
 - b. Large area (approximately 4 6’ tables) for pairing personnel.
 - c. 2 6’ table for coaches’ bands
 - d. 2 6’ table for ISWA Office staff
 - e. 4-5 6’ tables, plus approximately 26 chairs for awards area (dependent on the Event)
 - f. A medical area in each area of wrestling. 1 6’ table for each. Ice must be available to the training / medical staff.
 - g. Internet speed at a minimum of 120 MBs upload.
 - h. Adequate spectator seating for fans and parents. (dependent on the Event)
 - i. Clean restroom facilities
 - j. Competition facility must be air-conditioned with approximate facility temperature at 78 degrees.
 - k. **Must have working PA system in all wrestling areas with microphones.**
 - l. Plenty of parking for Event participants and up to 2000 spectators.



BID APPLICATION INFORMATION

All requested information must accompany the completed questionnaire and be submitted to ISWA on or before the deadline date. Please included the following items in the bid proposal:

1. **A CITY MAP** (scale 4 miles to 1" or greater) marking the competition site, hotels and other pertinent locations cited in the bid.
2. **A LETTER** from the venue confirming availability of 120 MBs Internet speed with Speed Test Results.
3. **SAMPLE BUDGET** please return completed attached sheet with bid proposal.
4. **VENUE SPECIFICATIONS**, maps, floor dimensions, seating for spectators. Floor layout (mats, tables, awards, etc.)
5. **SIGN THE EVENT BID CONTRACT** that is enclosed in the bid folder. Following the acceptance of the proposed bid, ISWA will provide a final contract. The contract will include all provisions accepted by ISWA and the Promoter / Host. This contract is to be signed and dated by all applicable parties and returned to ISWA. Please note ISWA Board will contact you by October 1st to confirm if your tournament bid was selected and if so which state event(s).



APPENDIX A: BID APPLICATION FORM

DEADLINE: October 1st SEPTEMBER

The undersigned bidder hereby submits this bid to Indiana State Wrestling Association (ISWA) for the promotional / host rights the Event described here in below. The bidder makes this bid, pursuant to the bid specifications for the said Event.

1. NAME OF EVENT:

2. DATE OF SUBMISSION: _____

3. SUBMITTED BY (COMPANY / ORGANIZATION): _____

4. CONTACT INFORMATION FOR ISWA: _____

5. CONTACT FOR BID APPLICATION: (Please include name, title address, phone/FAX & email)

6. BID PREPARED BY: _____

7. THE EVENT WILL BE HELD ON:

8. BIDDER will not sell or assign this BID or any rights thereto.

9. BIDDER will negotiate in good faith to execute a contract prior to the deadline of September 1st.

The undersigned BIDDER hereby agrees to the terms of this application and understands that this application is considered an offer to fulfill its responsibilities on this _____ day of _____, 20____.

BIDDER represents and warrants to ISWA / USAW that the information, responses and documentation provided in and attached to this Bid Application Form (I) are true and accurate in all material respects and (II) do not contain any material misstatement of fact or omit to state material information necessary in order to make the information and responses not misleading. BIDDER'S breach of this representation and warranty will constitute a basis for ISWA / USAW to reject this Bid Application or, in the event the BID was awarded to BIDDER, for ISWA / USAW in its sole and absolute discretion to cancel any Event Contract Agreement entered into between ISWA / USAW and BIDDER.

BIDDER:

BY: _____ DATE: _____

PRINTED: _____ POSITION: _____



APPENDIX A: BID APPLICATION FORM

Profile of the City

NAME OF THE CITY: _____

TOTAL CITY HOTEL BED CAPACITY: _____

PROXIMITY OF HOTELS FROM VENUE: _____

MAJOR RESTAURANTS: _____

PROXIMITY OF HOSPITAL(S) FROM VENUE: _____

RECOMMENDED HOSPITAL: _____



APPENDIX A: BID APPLICATION FORM

Competition Site

Name of Proposed Facility: _____

Contact: _____

Address: _____

Phone / Fax: _____

Square footage of facility & floor space: _____

Move-in date/ Earliest Time Available: _____

Move-out date/ Latest Time Available: _____

Specify By Location (seating and floor type):

Permanent Seating: _____ Temporary Seating: _____ Chair Back Seating: _____

Type of flooring (gym floor, concrete, other): _____

Please submit photographs of the interior & exterior of proposed facility of all wrestling areas.

Is facility Air Conditioned? Yes _____ No _____

Wireless: Yes _____ No _____ SPEED: _____

Hardwire: Yes _____ No _____ SPEED: _____

Private secured line available: Yes _____ No _____

Specify the Distance from Head Table in each area: _____

Can multiple computers use this connection? Yes _____ No _____

Additional Cost: Yes _____ No _____

Who is your network specialist? _____

Network specialist phone number and email: _____

Parking, number of spaces available: _____ Exclusive to Event: _____

Number of restrooms: _____ Number of stalls: _____ In each wrestling area: _____

Facility will be shared with: (other events in the facility) _____



Competition Site continued

Does facility have signage restrictions, if so explain: _____

Concessions, how many locations: _____

What types of food will be available? _____

Hospitality, is there a kitchen area available for usage: Yes _____ No _____

Is there refrigeration and or ovens available for usage: Yes _____ No _____

Are there an ice machines available for hospitality and medical? Yes _____ No _____

Square footage of weigh in space/ room: _____



Sample Budget for your Club

RECEIPTS: (IF APPLICABLE)

CONCESSIONS	\$ _____	ISWA PAYMENT	\$ _____
OTHER	\$ _____		
		TOTAL RECEIPTS	\$ _____

DISBURSEMENTS:

VENUE	\$ _____	SECURITY	\$ _____
EQUIPMENT RENTAL	\$ _____	CONCESSIONS	\$ _____
CUSTODIAL	\$ _____	INTERNET	\$ _____
SUPPLIES	\$ _____	MISCELLANEOUS	\$ _____
		TOTAL RECEIPTS	\$ _____

* THE ISWA WILL NOT REIMBURSE ANY ADDITIONAL EXPENSE INCURRED BY THE HOST THAT ARE NOT DISCUSSED AND AGREED UPON PRIOR TO THE HOST BEING AWARDED THE EVENT.



APPENDIX B: USA Wrestling SafeSport Policy (Revised: May 8, 2018)

USA Wrestling (“USAW”) is committed to providing safe and positive training and competition environments for its members, athletes, participants, coaches, officials, volunteers and staff, free of misconduct, abuse and harassment in any form. USAW promotes good sportsmanship throughout the organization and encourages qualities of mutual respect, courtesy and tolerance in all members, athletes, participants, coaches, officials, volunteers and staff. USAW advocates building strong self-images among youth participants. Athletes with a strong self-image may be less likely targets for misconduct, abuse or harassment; similarly, they may be less likely to engage in misconduct or to abuse, harass, bully, or haze others around them. All forms of misconduct are intolerable and in direct conflict with Olympic ideals.

USAW has established this Safe Sport Policy for application to its members, athletes, participants, coaches, officials, volunteers (including Directors, Officers and committee members of USAW and its state associations), and staff (application of this Safe Sport Policy extends to any person that is elected or appointed to a position of authority over athletes or who has frequent contact with athletes, including event staff, medical personnel, chaperones, and any other contracted individual working with or around athletes). All such persons are referred to in this Safe Sport Policy as “Covered Individuals.” Covered Individuals must observe and adhere to the provisions of this Safe Sport Policy. In addition, parents, spectators and other invitees attending or participating in the programs, activities and events of USAW who may not be Covered Individuals are expected to observe and adhere to the provisions of this Safe Sport Policy.

As a member organization of the United States Olympic Committee (the “USOC”), USAW and Covered Individuals are required to comply with the SafeSport Code for the U.S. Olympic and Paralympic Movement (the “SafeSport Code”) of the U.S. Center for SafeSport (the “Center”), including the related SafeSport Practices and Procedures for the U.S. Olympic and Paralympic Movement (the “Safe Sport Practices and Procedures”) and the Supplemental Rules for U.S. Olympic and Paralympic SafeSport Arbitrations (the “Supplemental Rules”). The SafeSport Code serves as the benchmark by which the Center and USAW determines whether a Safe Sport Policy violation has occurred.

The SafeSport Code outlines prohibited conduct related to:

- Sexual Abuse
- Physical Abuse
- Emotional Abuse
- Harassment
- Bullying
- Hazing

The SafeSport Code (along with definitions and examples of misconduct and reporting guidelines) and the SafeSport Practices and Procedures and the Supplemental Rules, as well as other policies, procedures and rules of the Center, as any shall be amended from time-to-time, are incorporated into this Safe Sport Policy of USAW by this cross- reference. The Center may update the SafeSport Code, the SafeSport Practices and Procedures, the Supplemental Rules, and any of its other policies, procedures and rules, at any time and the changes are effective when published. The most current SafeSport Code and related policies, procedures and rules of the Center can be found at the Center website at www.safesport.org.

For Safe Sport matters involving prohibited conduct that falls within the jurisdiction of the Center, the Center will investigate and adjudicate complaints and will determine resolutions and sanctioning for any violation. The Center has the exclusive authority to investigate and resolve conduct involving sexual misconduct, as well as prohibited conduct under the Safe Sport Code that is reasonably related to the underlying allegation of sexual misconduct. A decision concerning a safe sport violation adjudicated by the Center shall not be reviewable through the USA Wrestling Safe Sport Policy or the internal grievance procedures of USA Wrestling. The report and referral of a matter to the Center shall not supersede any local, state, or federal reporting requirements or jurisdiction.

If USA Wrestling receives a complaint or a report of prohibited conduct that is not within the exclusive jurisdiction of the Center, USA Wrestling may refer such matter to the Center for investigation and adjudication pursuant to the discretionary jurisdiction of the Center. If the Center does not accept jurisdiction, or if USA Wrestling does not make such a referral, the matter shall be administered under the provisions of this Safe Sport Policy and the applicable provisions and procedures of USA Wrestling's By-Laws pertaining to matters of eligibility or internal grievances, as appropriate under the circumstances of the matter.

Other USAW policies, procedures and codes, including, but not limited to, Codes of Conduct and the USAW Background Screening Policy, may deal with these and other forms of conduct that are prohibited and that are subject to action by USAW for violation of such policies, procedures and codes.

1. Misconduct of any kind will not be tolerated. USAW does not accept sexual abuse, physical abuse, emotional abuse, harassment, bullying, hazing or any similar forms of misconduct from any person towards athletes, coaches, officials, volunteers, staff, parents, spectators or any other persons.
2. To further protect USAW youth participants, as well as our coaches, officials, volunteers, and staff, no adult person should allow him/herself to be alone with a child or with any group of children in a private setting during or while they are participating in sponsored activities of USAW, its state associations, or its member clubs. In particular, in such circumstances, coaches or other adult members of the organization should:
 - a. Not drive alone with a child participant in the car.
 - b. Not take a child alone to the locker room, bathrooms, or any other private room.
 - c. Provide one-on-one training or individual coaching with assistance from another adult or athlete.

- d. Have private conversations with youth participants within view of others instead of a private office.
- e. e. Not socialize individually with the participants outside of sponsored activities.

When staying overnight with youth participants, children should be paired up with other children of the same gender and similar age group, with chaperones in separate but nearby rooms.

Interaction with athletes should not occur in any room where there is a reasonable expectation of privacy such as the locker room, restroom or changing area. A second adult should be present for any necessary interaction between an adult and an athlete in any such room. The use of recording devices of any kind in any such room is strictly prohibited.

Photography or videography of athletes must observe generally accepted standards and be appropriate for and in the best interest of the athlete. Without the consent of the athlete, or the parent or legal guardian of a minor athlete, an athlete may not be photographed or filmed and no images of an athlete may be posted publicly or privately.

With respect to social media activities, all e-mails, texts, and posts must be transparent, professional and related solely to athlete activities or events. Covered Individuals should avoid out-of-program contact with athletes on social media. For example, general communication regarding an athlete's activity or event via a club's social media account is acceptable, but private communication via a coach's and/or an athlete's personal social media account is not acceptable. Covered Individuals are to distribute electronic and mobile communications to minor athletes openly and publicly; for example, with a copy to the parent(s)/guardian(s) and/or to the entire team transmitted simultaneously. Parents and guardians have the right to request that (a) their child not be contacted in any form of electronic communications, or (b) certain information about their child that they designate not be distributed in any form of electronic communications.

USAW encourages parents to become as active as possible in sponsored activities, practices and other events. The more the parents are involved, the less likely it is for abusive situations to develop.

3. Dating or sexual relationships that might be appropriate in other circumstances have inherent dangers when they occur between supervisors, team leaders, coaches, officials or other members of USAW in positions of authority and any person for whom there is a professional responsibility. These dangers can include:
 - a. Athletes, employees or others may feel coerced into an unwanted relationship because they fear that refusal to enter or stay in the relationship will adversely affect their employment, sport opportunity or ability to participate in USAW events or programs.
 - b. Conflicts of interest may arise when supervisors or officials are required to evaluate performance or make personnel decisions with respect to an individual with whom they are having a romantic relationship.
 - c. The perception that employees, coaches, officials or athletes who are involved in a romantic relationship with a person having professional, supervisory or promotional responsibility for them might receive an unfair advantage.

For these reasons, such relationships are inappropriate.

4. It is a violation of this Safe Sport Policy:
 - a. For any Covered Individual or other person to engage in any form of misconduct as identified by the SafeSport Code or this Safe Sport Policy, including harassment of any kind based on age, sex, sexual orientation, gender identity, gender expression, citizenship, religion, race, disability, or national or ethnic origin.
 - b. For any Covered Individual or other person to engage in any such conduct towards any person participating in any event, training camp or competition conducted or sanctioned by USAW or the USOC.
 - c. For a person who knows of misconduct to not take any action to report it. Willfully tolerating misconduct is unacceptable and a violation of this Policy.
 - d. For any person to make a false, frivolous or malicious complaint of misconduct (as contrasted with complaints which, even if erroneous, are made in good faith).
 - e. To retaliate, or threaten retaliation or reprisal, against an individual for reporting a matter under this Safe Sport Policy.

5. Any person who is subject to this Safe Sport Policy and who violates it is subject to discipline or other action as may be within the purview and jurisdiction of the Center and USAW, including but not limited to suspension or termination of membership in USAW or of any other position in which the person serves in USAW.

6. Any person who is accused of, charged with, pleads guilty to, or is found guilty of, sexual or physical abuse or harassment may be asked to resign voluntarily or may, after written notice that is reasonable under the circumstances, be suspended until the matter is investigated and resolved. Regardless of criminal or civil guilt in the alleged abuse, the continued presence of the person could be detrimental to the reputation of the USAW, its state associations, its member clubs, and its members, and could be harmful to the participants in training activities and/or competitions. A person who is accused but later cleared of the charges, may apply to have a suspension lifted or, if applicable, to be reinstated within the organization. Reinstatement is not a right, and no assurance is made that the person will be reinstated to his/her former position.

6. Education and familiarity with respect to safe sport principles and policies by Covered Individuals is critical. Every coach and official who wishes to become a member of USA Wrestling, as well as USAW staff members and any other person who USAW formally authorizes, approves, appoints or elects to a position of authority over athletes or who has frequent contact with athletes, including staff, medical personnel, chaperones and any other contracted individual working with or around athletes, is required to: (i) review and become familiar with this Safe Sport Policy, (ii) complete SafeSport training requirements, and (iii) acknowledge and affirm compliance with this requirement on an annual basis. As USAW education programs for coaches, officials and staff are updated, USA Wrestling will incorporate Safe Sport Policy modules in each.

7. USAW recognizes that it can be difficult to report an allegation of misconduct and strives to remove as many barriers to reporting as possible. Anonymous reports may be made verbally or in writing.
9. USAW will timely respond to any and all allegations of misconduct in matters that are within the purview and jurisdiction of USAW. USAW expects that allegations of misconduct that are properly within the purview and jurisdiction of officials or persons at other levels or of other organizations will be timely responded to and dealt with as appropriate. This information should be communicated to the appropriate authorities for investigation and should be reviewed by appropriate officials, with timely notification to the alleged offender of such allegations. All suspected criminal activity, including any suspected sexual abuse of a minor, must be reported to the appropriate local, state or federal law enforcement and child protective service authorities immediately.
10. To report suspected violations of this Safe Sport Policy to USAW, information should be submitted to Dan Prochnow, USAW Director of Safe Sport at (719) 598-8181 (ext. 636), or on a confidential basis at 6155 Lehman Drive, Colorado Springs, CO 80918 or by e-mail at dprochnow@usawrestling.org. Upon receiving notice of a suspected violation of this Safe Sport Policy, the following will occur:
 - a. In the event USAW receives a complaint or a report that is required to be referred to the Center, USAW will report and refer such matter to the Center and the Center shall have jurisdiction and authority over such matter; provided, however, that such referral shall not supersede any local, state or federal reporting requirements or jurisdiction. The person reporting to USAW will be informed that allegations of sexual misconduct must be reported to the Center and that suspected child abuse must be reported to legal authorities unless they are aware that authorities have already been notified.
 - b. For matters not within the jurisdiction and authority of the Center, USA Wrestling staff, or an assigned agent of USA Wrestling, will review matters and investigate as determined to be reasonable, necessary and appropriate.
 - c. In cases where sufficient evidence to demonstrate probable cause that a violation exists, both the reporting party and the accused will be given notice of the results of the investigation and an opportunity to provide written response to the claim and information developed from the investigation.
 - d. All such information and written statements will be forwarded to USA Wrestling's Executive Committee for resolution consistent with applicable provisions and procedures of USAW's ByLaws pertaining to matters of eligibility or internal grievances, as appropriate under the circumstances of the matter. The Executive Committee may adjudicate and resolve the matter, or delegate adjudication and resolution to a Sport Committee or other body within USAW as the Executive Committee deems appropriate.
 - e. Any discipline imposed as a result of the adjudication of a matter, whether by the Center or by USAW, will be enforced by USAW, its state associations, and/or member clubs, as appropriate under the circumstances.

USA Wrestling Safe Sport Athlete Safety Procedures for Event Organizers

Dated: March 2022

The USA Wrestling Safe Sport Athlete Safety Procedures for Event Organizers outlines the steps Event Organizers must take to ensure their event is complying with USA Wrestling requirements with regard to all event Delegates. "Delegates" are those people with whom the Event Organizer arranges to be at the event, i.e., athletes, athlete assistants, coaches, officials, medical staff, media, event staff, event volunteers and vendors.

It is the responsibility of each Event Organizer (e.g., organizer, club and/or state association) to monitor and enforce the requirements set forth in these procedures at their respective USA Wrestling sanctioned event, to include local, state, regional, national, and international events.

This document is in addition to, but does not supplant, USA Wrestling's Safe Sport Program Handbook or its Minor Athlete Abuse Prevention Policy ("MAAPP"), both of which include specific policies and procedures which must be followed. In the event of any inconsistency between these procedures and the foregoing policies, the policies shall control.

Procedures:

Events Involving Minor Participants

Step 1 – USA Wrestling Membership

a. SafeSport Trained 1: USA Wrestling requires those turning 18 years of age or older in the current membership year to take SafeSport Core training or applicable refresher courses as dictated by the USA Wrestling Membership System. If this requirement is completed, USA Wrestling's membership system will affix a green circle in a SS Trained column next to such person's name. NOTE: Those individuals who turn 17 years of age or younger during a current membership year are not required to take SafeSport training.

b. Background Screen: USA Wrestling requires that those 18 years of age and older complete and pass a background screen if they are a coach, official, medical staff, media, and certain volunteers and vendors with regular contact and/or authority over minors. If a person passes the background screen (by not triggering any of USA Wrestling's background check criteria), USA Wrestling's membership system will affix a green circle under a BG Check column next to such person's name. NOTE: Those less than 18 years old are not background screened.

c. Membership Fees: All USA Wrestling members must pay the applicable membership fee to secure their membership.

d. USA Wrestling Member: Assuming criteria a., b. and c. are met, a green circle will be affixed under the appropriate column of Athlete, Wrestling Leader, or Volunteer. This signifies that the person is a USA Wrestling member for the current membership year (completion date of a., b. and c. through August 31). NOTE: A person may have multiple green circles affixed due to the completion of multiple membership requirements.

e. Event Organizers must ensure that all Delegates with regular contact with minors and/or authority over minors have a valid Wrestling Leader membership with USA Wrestling. Membership may be checked in the USA Wrestling Membership System manually or will be done automatically if the event registration is done through USA Wrestling. See table below for requirements.

Step 2 – Exclusion List

a. Event Organizers must ensure that Delegates are NOT on a USA Wrestling or U.S. Center for SafeSport exclusion list (i.e., Suspension (temporary or permanent), or Administrative Hold) (collectively, the "Exclusion List").

b. Suspensions are publicly available on themat.com and at www.usawmembership.com/ineligible.

c. The Administrative Hold list is documented in the USA Wrestling Membership System, but is not publicly available. However, a person on an Administrative Hold will display in the Membership System as not a current member (i.e., a red circle under the applicable USA Wrestling membership).

Step 3 – Same Day Registrations (Participants and Event Personnel)

a. Follow steps 1 and 2 for same day Delegate registrations. 22