

BAHA ANNUAL MEETING with minutes
AGENDA
May 20, 2019

Present: Heather Bartfield, Kara Smidt, Melissa Thurston, Ryan Lueck, Brent Jensen, Chris Potenza, Matt Schwalbach, Sharon Howat, Teresa Bemis, Lucinda Bjorklund, Matt T, Paul Mussell, Josh Syrjamaki, Erling Ringquist

1. Agenda Review
2. Approval of April 15 Minutes **Approved**
3. Old Business:
 - a. BIG Phase I - **Erling Project started, temporary locker rooms under construction.**
 - b. BIG Scoreboard - **Erling Ready to solicit, targeting Coke (old sponsor) and RBCU.**
 - c. High School Lockers - **Erling City having problems committing to project due to schedule and odor concerns. Getting additional information and asks for City.**
 - d. BIG Improvement Phase II - Josh
 - i. Proposed agreement between City & BAHA for financial contribution on hold until City decides whether to move forward with referendum. **Not much of an update, targeting May 2020 referendum on ballot.**
4. New Business:
 - a. Name 2019-2020 Board Members Members - Josh
 - i. See attached chart

New board members: Voting Board: Paul Mussell- President; Matt Tietje-Vice President; Susanne Debrule - Treasurer; Josh Syrjamaki-Secretary; Melissa Thurston-Concessions Director; Teresa Bemis-KRBC President; Lawrence Wang-JHBC President; Loucinda Bjorklund-Girls President; Sharon Howat-Tournaments Director.

Non-Voting Members: Matt Schwalbach-JHBC VP; Ryan Lueck-KRBC VP; Kristi Delarwelle-Girls VP; Chris Potenza-Advertising Director; Brent Jensen-Ice Coordinator.

- ii. Update on VP search **Matt Tietje has accepted the position.**
 - iii. Status of written agreements with contractors **Josh met with contractors for next years positions. Melissa may move out end of calendar year.**
 1. Tournaments - sign by June 2019
 2. Concessions - sign by November 2019
 3. Ice Coordinator - sign by June 2019
 4. Advertising - signed in January 2019
- b. Discuss proposed 2019-2020 BAHA Budget - Kara **Proposed 2019/2020 budget voted on and approved. Board held back \$5000 from payout for potential scoreboard contribution and updates to dasher advertising system. Proposed budget attached**
 - i. Approval at June board meeting
- c. Discuss & Approve Special Compensation for Tournaments Transition - Paul Board voted and passed to provide bonus of \$750/each to Heather and Renae for their preparations for upcoming hockey season. Proposal attached.

d. Discuss & Approve Mite Jamboree Paid Coordinator Role - Josh Board voted and passed for a \$600 stipend for Mite Jamboree coordinator position for upcoming hockey season. Proposal attached.

e. Discuss and approve Concessions Plan prepared by Melissa - Josh Add an Operations Director below the Concessions Director in the Concessions organization. This will enable selection and placement of desired person into Concessions Director role when Melissa departs and end of calendar year. Board voted on and approved. Proposal attached.

f. Discuss proposal for new BAHA ice coordinator model - Brent Proposal to centralize ice coordinator role for all 3 associations to Brent. This would eliminate ice draw. All 3 association presidents to meet in the next month to discuss further for further review at next months board meeting. Proposal attached.

g. Review additional BAHA Survey Monkey Results -- Josh- Josh walked the Board through highlights of the detailed feedback from the survey concerning concessions food options, Dryland upgrades, and general comments. Josh shared comments from survey.

- i. Concessions Food Options
- ii. New Concessions Volunteers
- iii. Advertising Leads
- iv. Dryland Ideas
- v. General Comments

5. Reports:

a. Advertising - Chris Chris reviewed status of the ads, billing schedule for rink
1. New advertiser Kabeelo Lodge, 7 new deals in discussion including EA Sports.

b. Concessions - Melissa Power outage on the concession stand resulted in a loss of \$1000 of Dippin' Dots. The company provided a new freezer and provided a 25% discount on our next order.

c. Treasurer - Kara Fiscal year will end May 31. Board needs to be prepared for June meeting and determine the payout to associations.

d. Tournaments - Sharon Heather reported a slight reduction in income this year because of increased tournament manager fees, increased ice expense and heavier inventory. Heather and Renae working on transition with Sharon.

e. Ice Coordinator - Brent Summer ice is set and preparing for next year.

f. Associations - Kennedy Teresa reports player registration opens in June for next season.

g. Associations - Jefferson Matt reports JHBC interviewing for coaches.

h. Associations - Girls Loucinda reports Girls golf tournament is June 21 and encourages people to participate.



Proposal for
Tournaments Transi



Proposal for
Concessions Ops M



Proposal Mite
Coordinator.pdf



Budget
2019-2020.pdf



BAHA Board
2019-2020.pdf



Proposal for Ice
Coordinator Role CI