



# USA Hockey Southeastern District

**TIER I ♦ YOUTH TOURNAMENT**  
**GIRLS' Tier I & Tier II ♦ TOURNAMENT**

*Hosted by:* **Potomac Valley Amateur Hockey  
Association**

**2022 TOURNAMENT CHAMPIONSHIP**



# 2022 Southeastern District Tournament Championship



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# 2022 USA Hockey Southeastern District Tournament Championship



## Welcome to the Southeastern District Tournament

### Girls' Tier I & Tier II ♦

Hosted by PVAHA  
Potomac Valley Amateur Hockey  
Association.  
March 3-6, 2022

### Youth Tier I

Hosted by PVAHA  
Potomac Valley Amateur Hockey  
Association, Inc.  
March 3-6, 2022

Congratulations on reaching the USA Hockey Southeastern District Tournament. Potomac Valley Amateur Hockey Association is honored to be hosting this year's championships. Very few athletes ever participate in a district tournament, and your players should be proud of their accomplishment in qualifying for such a major sporting event.

The local organizing tournament committee is very excited and committed to hosting an exceptional tournament that will be remembered by all in the years ahead. Enclosed is the tournament handbook, for your convenience. It is necessary that each team complete certain preliminary procedures so that the tournament may operate as efficiently as is possible. Detailed information concerning these procedures is found in this handbook. Please study this information and the Rules and Regulations very carefully prior to your arrival at the tournament. It is vital that necessary registration forms be completed online according to the schedule indicated in the document "Important Dates to Remember."

**Youth Tier I, Girls' Tier I & Tier II and Teams:** please e-mail the following information to **[Paul Duquette-Duquette9294@verison.net](mailto:Paul.Duquette-Duquette9294@verison.net)** and **[CC, Cindy Friedman, Cin24k@aol.com](mailto:CC,CindyFriedman,Cin24k@aol.com)** as soon as possible: the name of your team; your city and state; as well as the name, home phone number, cell phone number, and e-mail address of the team manager. **Please send a template of your team labels (Avery 5163) to Cindy Friedman, Cin24k@aol.com NO LATER THAN February 25<sup>th</sup>, 2022**

The information in this package will assist you in making your plans for this tournament. It is very important you read and adhere to the guidelines and timeframes to assure a smooth-running tournament and a positive experience for everyone. A team representative must plan to attend the pre-tournament coaches and credentials meetings. All information pertaining to actual tournament play, game formats, start times, locker room assignments, etc. will be discussed and presented at these meetings.

Thank you for your help in assuring the success of your tournament. If you have any questions, please contact the appropriate tournament chairman listed in this handbook.

Welcome to Potomac Valley Amateur Hockey Association

**It's a great day for hockey!**



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## DISTRICT TOURNAMENT COMMITTEE

### USA Hockey

John Coleman	Southeastern District Director	703-220-5126
Mike Mulhall	Southeastern District Director	704-363-7085
Chris Powers	Southeastern District Director	678-898-0890
Marc Friedman	Southeastern District Director	954-752-3889
Jim Dewhirst	Southeastern District Referee-In-Chief	423-506-4646
Susan Collins	Supervisor of Women's Officiating	704-654-6858
David Polk	Southeastern District Registrar / Credentials	404-444-0755
Jane Solverson	Southeastern District G/W Representative	407-252-8818
Cindy Friedman	Southeastern District Tournament Co-Chair	954-554-4757
Linda Jondo	Southeastern District Tournament Co-Chair	410-960-4527
Linda Jondo	President, PVAHA Affiliate	410-960-4527
Paul Fidishun	President, CAHA Affiliate	336-580-6793
John Cox/ Jack Flynn	President, SAHA Affiliate	865-250-2928
Jeff Wood	President, SAHOF Affiliate	954-646-1756

### Volunteer Committees

#### Youth Tier I, Girls' Tier I & Tier 11, Tournament

Jane Solverson	Chairperson	<a href="mailto:jsolverson@aol.com">jsolverson@aol.com</a>
Paul Duquette	Tournament Director	<a href="mailto:duquette9294@verizon.net">duquette9294@verizon.net</a>

#### Girls' Tier I and Tier II and/Youth Tier I Tournament

Tournament Directors      John Coleman, Mike Mulhall, Chris Powers, Marc Friedman

Discipline Committee      John Coleman, Mike Mulhall, Chris Powers, Marc Friedman  
PVAHA      Affiliate President or designee  
CAHA      Affiliate President or designee  
SAHA      Affiliate President or designee  
SAHOF      Affiliate President or designee



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Dear Southeastern District, Youth Tier I, Girls Tier I & Tier II, participants, families, and fans,

Welcome to the Potomac Valley Amateur Hockey Association and congratulations on reaching the USA Hockey 2022 Southeastern District. Winning teams from this tournament will advance to the USA Hockey National Championships.

PVAHA is very proud to be the host for this year's Tournament, and on behalf of the Board of PVAHA and the many volunteers that work with Youth Tier I, Girls' Tier I & Tier II hockey in PVAHA, we hope you have a great and memorable experience here in Virginia

Good luck to each of the teams and remember.... It's always a great day for hockey!

Regards,

Linda Jondo  
PVAHA President



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Team Name: \_\_\_\_\_

Age Classification: \_\_\_\_\_ ☐ Tier I \_\_\_\_ Girls Tier II \_\_\_\_  
Girls Tier I \_\_\_\_

Representing which Affiliate? \_\_\_\_\_

Team Record: Win \_\_\_\_\_ Loss \_\_\_\_\_ Tie \_\_\_\_\_

Head Coach: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Team Manager: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Does your team have home and away jerseys? ☐ Yes ☐ No

Will your team attend with two (2) goaltenders? ☐ Yes ☐ No

Team Home Colors: \_\_\_\_\_ Team Away Colors: \_\_\_\_\_

## TEAM ROSTER FORM

Give first and last names for all players and team officials. Do not use nicknames. Note captain and alternates(s). Indicate full team name (i.e., city, sponsor, nickname, etc.). **List players numerically and designate positions as Goalie, Forward or Defense.**



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Team Name: \_\_\_\_\_  
Affiliate: \_\_\_\_\_  
Age Classification: \_\_\_\_\_

NUMBER	NAME (Last, First)	POSITION

	NAME	CEP#	LVL	PHONE	E-MAIL
Head Coach					
Asst. Coach					
Asst. Coach					
Asst. Coach					
Manager					

Each Youth or Girls team is required to provide locker room monitors whenever players occupy the locker room.  
**Please complete this form online at [www.sedistrict.org](http://www.sedistrict.org). or you can print it out and email to the tournament chair**

## NIGHTLY TEAM COVERAGE SCHEDULE

USA Hockey’s policy requires that each team designate a person responsible for conduct and to supervise its section of the hotel each evening between the hours of 9:00 PM and 1:00 AM, except when a team is playing. Each team is required to fill out a “Nightly Team Coverage Schedule” form with the hotel upon registration to





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assure that all players observe their team curfew. We strongly feel that this will create a better environment for all participants during the USA Hockey Southeastern District Tournament.

Please fill in the name of the individual who will be on duty for each night that your team will be in town for the District Tournament.

Team: \_\_\_\_\_  
Team Manager: \_\_\_\_\_ Room No.: \_\_\_\_\_  
Hotel: \_\_\_\_\_

Monitor's Name	Date	Room Number
_____	<b>THURSDAY*</b>	_____
_____	<b>FRIDAY</b>	_____
_____	<b>SATURDAY</b>	_____

\*If applicable.

Please complete this form online at [www.sedistrict.org](http://www.sedistrict.org).

This hardcopy should be provided to your hotel front desk upon the evening of arrival.

### COACHES AND MANAGERS INFORMATION

#### Player Eligibility

All players must be registered with USA Hockey and certified to a USA Hockey Team Roster (1-T) on or before December 31 of the current playing season to be eligible for a District Championship with that team only.



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Players who are citizens of another country and residing with a parent shall be considered eligible if the parent(s) hold one of the following legal documents: Alien Registration Receipt Card, Permanent Resident Card or if the parent(s) holds a non-immigrant temporary visa. See pages 137-138 of the 2021-22 USA Hockey Annual Guide for eligible visa categories or contact your USA Hockey Associate Registrar for more information.

Players who are citizens of another country and are in the U.S. without a parent must hold an Alien Registration Receipt Card, Permanent Resident Card or an F. Academic Student Classification visa or J. Exchange Alien visa.

### Credentials

The credentials review process includes mandatory pre-certification of credentials by USA Hockey Associate Registrars serving the locale of the respective teams participating in the tournament and a final verification of credentials at the credentials meeting at the tournament site.

All teams must provide copies of required documentation for credentials to the USA Hockey Associate Registrar for their Affiliate Association within 24 hours of qualification for the tournament. Credential requirements for teams participating in USA Hockey National Championships and District Playoffs can be found in the 2021-2022 USA Hockey Tournament Guidebook, N. Credential Requirements of Teams for Districts, and Nationals, pages 28-29. A representative from the team should contact the appropriate USA Hockey Associate Registrar to plan for a pre-certification review, in person or barring that, to have the required documentation for credentials delivered to the Associate Registrar.

In addition, teams are required to present the required documentation for credentials at the District Tournament credentials meeting. **Failure to have a representative present at the credentials meeting will result in disciplinary action and/or forfeiture of games for the team.**

#### USA Hockey Associate Registrars

PVAHA (MD, DC)	Bob Otte	301-854-0856	<a href="mailto:bobotte123@gmail.com">bobotte123@gmail.com</a>
PVAHA (VA)	Beth Lenz	703-242-1698	<a href="mailto:vastateregistrar@gmail.com">vastateregistrar@gmail.com</a>
CAHA	Teri Mills	843-3437812	<a href="mailto:Caharegistrar2020@gmail.com">Caharegistrar2020@gmail.com</a>
SAHA	Debbie Polk	404-281-1827	<a href="mailto:debbiepolk1975@gmail.com">debbiepolk1975@gmail.com</a>
SAHOF	Cindy Friedman	954-752-3889	<a href="mailto:cin24k@aol.com">cin24k@aol.com</a>



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### Credentials Meetings

A team representative must be present at the credentials meeting. Any errors or omissions not previously resolved by the Associate Registrar will be clarified at the credentials meeting. **All questions raised during the credentials process must be resolved prior to the start of that team's first game.**

**Each team is required to furnish the Credentials Committee the following items:**

(See N. Credential Requirements of Teams for Districts and Nationals, pages 29-30 of the 2021-2022 USA Hockey Tournament Guidebook)

- (a) A completed Credentials Verification Form (form 1-C) and a USA Hockey Certified Roster Form (form 1-T) created by registration software.
- (b) A verification and affirmation that a review of each player's birth certificate has been completed by a district registrar or his/her designee. When no verification and affirmation is provided, a copy of government-issued birth certificate, verification of birth or copy of a passport identification page for each rostered player is required. Birth certificates are not required for players shown as verified on the official roster (Form 1-T) or the credentials verification report (Form 1-C).
- (c) USA Hockey Waiver and Release completed for each registered participant and team manager. (Not required for participants who have registered online at usahockey.com).
- (d) Sanctioned game scoresheets to verify compliance with 10/20 for Youth teams, 14/10 for Girls' teams, minimum number of games for eligibility rule for each team and rostered player.
- (e) USA Hockey Consent to Treat Form for each rostered player, coach, and team manager.
- (f) Coaching credentials for each coach at the level mandated by USA Hockey as shown on the official roster (Form 1-T), credentials verification report (Form 1-C) or required registration and coaching credentials generated through registration software, whichever demonstrates the most complete and current information.
- (g) Non-U.S. citizens must meet proof of resident status eligibility and transfer from home country federation (if required) as stated on pages 137-138 of the 2021-2022 USA Hockey Annual Guide.
- (h) Other documents pertinent to team activities and player eligibility.



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### Coaching Requirements

All coaches must have current USA Hockey certification and the corresponding online age-specific module to participate in the District Tournament. Additionally, all coaches must be SafeSport verified and have completed a background screening in accordance with their Affiliate's background screening policy. All coaches are expected and required to follow all USA Hockey rules, including the helmet rule, during all pre-tournament and tournament events. Non-compliance will result in a Discipline Committee hearing with a minimum one game suspension. A complete listing of the coaching education levels and requirements can be found on pages 148-150 of the 2021-2022 USA Hockey Annual Guide, V. Coaching Education Program, B. Coaching Education Program Requirements.

**All problems with Coaching Education Program certification must be settled with the local Association Coaching Program Director prior to your arrival at the District Tournament.**

### Coaches Meetings

An opening meeting for all teams participating in the tournament shall be held prior to the start of play at a time and place to be set by the on-site Tournament Director. All participating teams are required to have a representative (coach and/or manager) present at such meeting. No one person may represent more than one team at this meeting unless prior approval is granted by the Tournament Director. **Failure to have a team representative present shall result in the suspension of the head coach, as listed on the team's official roster, from that team's first game of the tournament.** See L. Opening Coaches/Managers Meeting, pages 19 of the 2020-2021 USA Hockey Tournament Guidebook. The team representative is required to inform the Tournament Director of any suspension that must be served at the District Tournament. A member of the Tournament Committee will be available to answer any questions.

## TOURNAMENT RULES AND REGULATIONS

Please review the Southeastern District Tournament Rules and Regulations and the USA Hockey Tournament Guidebook very carefully prior to your arrival at the tournament. Both documents are available for download on the Southeastern District website, [www.sedistrict.org](http://www.sedistrict.org).



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### Welcome to SAHA SCHEDULE OF SIGNIFICANT EVENTS

DATE	EVENT	TIME	LOCATION
Thursday, March 3, 2022	SE Districts Begin		
Monday, February 28th, 2022	Zoom/all managers and coaches	8:00PM	
Sunday, March 6 2022	Championships – Games Begin		

### IMPORTANT DATES TO REMEMBER

The managers of teams qualifying for the tournament should complete the following pre-arrival steps within the indicated time frames:

E-mail the following information to **Paul Duquette** [duquette9294@verizon.net](mailto:duquette9294@verizon.net) team name; local association; Affiliate; manager's name; home address, home and mobile telephone numbers and e-mail address; within 24 hours of your qualification for the tournament. **SEND TEAM LABELS AVERY 5163 TO CINDY FRIEDMAN @ [cin24k@aol.com](mailto:cin24k@aol.com) ,no later than February 25, 2022**

1. Complete the tournament registration forms on [www.sedistrict.org](http://www.sedistrict.org) by **February 17, 2022**
2. As soon as your team qualifies for the Southeastern District Tournament make hotel arrangements. Teams are not required to use any specific hotel and are free to make hotel arrangements on their own. See page 14 of this Tournament Handbook for information on hotels.
3. Contact rink(s) directly to schedule practice time(s) (if desired). The cost of practice ice is not included in the tournament fee. The contact person
4. Deliver your credentials notebook to your USA Hockey Associate Registrar within 24 hours of your qualification for the tournament.
5. Tournament entry fee are as follows- **Girls Tier I & Tier II \$1400.00** , **Boys Tier I – 14U, 15U and 16U- \$1800.00** and **18U- \$1900.00** - payable to Potomac Valley Amateur Hockey Association (PVAHA), and mailed or delivered by **February 21, 2021**. Please mail to



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### TOURNAMENT INFORMATION

Tournament Chairperson Paul Duquette

Host Rink

**Ashburn Ice House  
21595 Smith Switch Rd  
Ashburn, Virginia  
(703) 858-0300**

Entry Fee

payable to: PVAHA  
Mail to Paul Duquette  
6218 Crestwood Dr  
Alexandria, VA 22312-1210

Southeastern District Chairs Linda Jondo 410-960-4527 E-mail: [hockeymom21222@yahoo.com](mailto:hockeymom21222@yahoo.com)

Cindy Friedman 954-554-4757 E-mail: [Cin24K@aol.com](mailto:Cin24K@aol.com)

Tournament Directors John Coleman, Mike Mulhall, Chris Powers, Marc Friedman

Discipline Committee

John Coleman, Mike Mulhall, Chris Powers, Marc Friedman  
PVAHA Affiliate President or designee  
CAHA Affiliate President or designee  
SAHA Affiliate President or designee  
SAHOF Affiliate President or designee

Coaches / Managers Meeting will be by a Zoom Meeting on February 28, 2022, at 8:00 pm



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### Hotel Information

Hotels must be booked through this link:

Residence Inn Dulles Airport by Marriott - <https://www.marriott.com/hotels/travel/iadri-residence-inn-dulles-airport-at-dulles-28-centre/>

Spring Hill Suites Dulles Airport - <https://www.marriott.com/hotels/travel/iaddl-springhill-suites-dulles-airport/>

Homewood Suites by Hilton Dulles-North Loudon-

<https://www.hilton.com/modules/assets/svg/logos/clean-stay/hilton-white.svg>

Embassy Suites Dulles-North Loudon- <https://www.hilton.com/en/embassy/>

Holiday Inn Washington Dulles Int'l Airport - <https://www.ihg.com/holidayinn/hotels/us/en/reservation>

Hampton Inn & Suites Washington Dulles Int'l Airport - <https://www.hilton.com/en/hotels/wasduhx-hampton-suites-washington-dulles-international-airport/hotel-location/>

Hyatt Place Herndon/Dulles Airport East - [https://www.hyatt.com/en-US/hotel/virginia/hyatt-place-herndon-dulles-airport-east/iadzh?src=corp\\_lclb\\_gmb\\_seo\\_iadzh](https://www.hyatt.com/en-US/hotel/virginia/hyatt-place-herndon-dulles-airport-east/iadzh?src=corp_lclb_gmb_seo_iadzh)

### TRANSPORTATION INFORMATION Air Travel

Nashville International airport

#### Car Rental

The Host Affiliate will not provide any transportation for tournament participants.

Advantage 1-800-777-5500 [www.advantage.com](http://www.advantage.com)

Avis 1-800-331-1212 [www.avis.com](http://www.avis.com)

Budget 1-800-527-0700 [www.budget.com](http://www.budget.com)

Dollar 1-800-800-4000 [www.dollar.com](http://www.dollar.com)

Hertz 1-800-654-3131 [www.hertz.com](http://www.hertz.com)

Thrifty 1-800-847-4389 [www.thrifty.com](http://www.thrifty.com)

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### **Ice Rinks:**

1. Ashburn Ice House  
21595 Smith Switch Rd  
Ashburn, Virginia  
(703) 858-0300
2. ION  
19201 Compass Creek Pkwy SE  
Leesburg, VA  
(703) 936-0101
3. Haymarket Ice Plex  
15155 Washington St  
Haymarket, VA 20169  
(703) 753-4423

### **Medical**

Reston Hospital Center - <https://hcavirginia.com/locations/reston-hospital-center>  
1850 Town Center Parkway  
Reston, Va. 20190  
703-689-9000

Inova Loudoun Hospital - <https://www.inova.org/locations/inova-loudoun-hospital>  
44045 Riverside Pkwy.  
Leesburg, Va. 20176  
703-858-6000





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## TOURNAMENT SCHEDULE

TBA