



# Coon Rapids Youth Hockey Association

## Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

## CRYHA Board Meeting

<b>DATE:</b> September 29, 2024
<b>TIME:</b> 7:00pm (called to order at 7:02pm)
<b>LOCATION:</b> CRIC Conference room

## Participants

<input checked="" type="checkbox"/> Kelly Traynor, President	<input type="checkbox"/> Tia DuHamel, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input type="checkbox"/> Dave Schmidt, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input type="checkbox"/> Dan White, Recruiting and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator	<input type="checkbox"/> Jessica Morgan, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Missy Walicke, Tournament Coordinator
<input checked="" type="checkbox"/> Perry Troyer, Equipment Manager	<input type="checkbox"/> Ashley Arntson, Sponsorship Coordinator
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Tim Matsch, Ice Scheduler	
<i>*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.</i>	



# Coon Rapids Youth Hockey Association

## Agenda items & meeting minutes

See Motions Made section for motion details on Agenda Items noted with an \*

Topic	Board Member	Agenda Items
<b>Attendance</b>	Kristin Hultquist	Roll call: 7:02pm
<b>Agenda *</b>	Kelly Traynor	September 2024 *
<b>Prior Month Minutes *</b>	Kelly Traynor	July 2024 and August 2024 *
<b>President &amp; D10 Reports</b>	Kelly Traynor	<ul style="list-style-type: none"> <li>• 2024-2025 Season Tryouts started 9/22 and are nearing the final scrimmages.</li> <li>• D10 meeting was held on 9/9:               <ul style="list-style-type: none"> <li>○ Final team declarations need to be done by 5pm on 10/3</li> <li>○ Batam, peewees 12B, 10U will have state tournaments</li> <li>○ Roster sign offs 10/27</li> <li>○ Final roster sign offs for Mites and 15s 11/24</li> <li>○ Temporary coach cards will not be available this year. All required training must be completed or CRYHA will incur a fine.</li> <li>○ 15As will have three Referees this season</li> <li>○ Referee bills to go through the association and not District, except for Mites.</li> <li>○ iPads need to be updated to 15.8 for Game sheet.</li> <li>○ 15As, Bantam A and Bantam AAs will have three 15-minute stop time-resurface at the second-After resurface-teams go straight to bench.</li> <li>○ CRYHA Board members must complete their required safety/training items for the Board roster to be signed off on.</li> </ul> </li> </ul>
<b>Treasurer Report *</b>	Holly Bachman	<ul style="list-style-type: none"> <li>• Significant Changes: None</li> <li>• Revenue Sources for August:               <ul style="list-style-type: none"> <li>○ Gambling Donations \$25K, Player payments &amp; Registration \$24.7K, Misc. donations \$367.62, Sponsorships \$2.5K</li> </ul> </li> <li>• Employees (new/terminated/resigned):</li> <li>• Process and Controls: N/A</li> <li>• Identified Risks: N/A</li> <li>• Annual Audit (preparation, status, presentation):</li> <li>• Misc:</li> </ul>
<b>Gambling Committee</b>	Sue Erickson Kelly Traynor Kristin Hultquist	<ul style="list-style-type: none"> <li>• Reviewed/discussed the following:               <ul style="list-style-type: none"> <li>○ Completeness and accuracy of all deposits, game records, game counts/audits, raffles, and financial statements.</li> </ul> </li> <li>• Accounting:               <ul style="list-style-type: none"> <li>○ Reviewed/confirmed every aspect of the CRYHA Gambling Fund.</li> </ul> </li> </ul>
<b>Gambling Report</b>	Gambling Manager	<ul style="list-style-type: none"> <li>• Significant Changes: NA</li> <li>• Gambling Sources (sources, sites, upcoming events, etc.)               <ul style="list-style-type: none"> <li>○ Received permit for Oak Roads. Opening 10/1. CRYHA will receive 100% of the gambling proceeds.</li> </ul> </li> <li>• New Employees: Gina Williams</li> <li>• Terminated Employees: NA</li> <li>• Donations (amount/to whom):               <ul style="list-style-type: none"> <li>○ Suggested donation to CRYHA: \$25K *</li> <li>○ Suggested donation to St. Francis Hockey \$13K *</li> </ul> </li> </ul>



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<b>Gambling Report Continued</b>	Gambling Continued	<ul style="list-style-type: none"> <li>• Process and Controls: N/A</li> <li>• Identified Risks: N/A</li> <li>• Compliance (rules, regulations, star rating):             <ul style="list-style-type: none"> <li>○ 4 Star rating</li> </ul> </li> <li>• Annual Audit (preparation, status, presentation): Annual audit has started</li> <li>• Gambling Financial Review:             <ul style="list-style-type: none"> <li>○ August 2024 gambling activities and related expenses *</li> <li>○ September 2024 estimated gambling activity and expenses *</li> </ul> </li> <li>• Misc:             <ul style="list-style-type: none"> <li>○ Asking board for approval to apply for Handsome Hog site at Cathedral Hill in St. Paul. Two boxes behind bar with Booty Chaser Etabs/Bingo. Slow and little maintenance. Visits should only be once per week and will ask staff for pictures every day. Would use their safe. Could try this on a trial basis. Was asked to run it by owners of Muddy Cow. *</li> <li>○ Requesting approval for V2 to do Horse Racing at Oak Roads. Amount needed \$2K. *</li> </ul> </li> </ul>
<b>Mite Director Report</b>	Nick Hanzlick	<ul style="list-style-type: none"> <li>• D10 Directors Meeting on 9/11</li> <li>• Waivers will not be given for Mites             <ul style="list-style-type: none"> <li>○ CRYHA lost a considerable number of players due to boundaries. Unfortunately, we did not recoup many for the same reason.</li> </ul> </li> <li>• Per D10 intermediate nets need to be used for Mites</li> <li>• Roster sign offs 12/1</li> <li>• Declarations 10/17</li> <li>• Centennial has requested ten full ice games, currently we have seven. If a rink is 160 feet that is not considered full ice.</li> <li>• D10 is requesting a scrimmage to see if CRYHA can provide an A-Mite team this season. Scrimmage has been set up with our returning B mites from last season vs Champlin's A-Mite team on 10/11 at Coon Rapids Ice Center. Scrimmage will consist of half game at half ice and half at full.</li> <li>• 78 Mites signed up. Expecting a total of up to 110 Mites.</li> <li>• Mite's pre-skate starts 10/5</li> <li>• Tradition hockey coaches to run returning mites</li> <li>• Newer mite groups run by</li> </ul>
<b>Admin Committee</b>	Tia DuHamel	<ul style="list-style-type: none"> <li>• Admin did not meet-busy month</li> <li>• Celebration banners in next couple weeks-someone to look over list-before it's designed</li> <li>• Finalizing online apparel store. Go live date-10/1</li> <li>• Traveling sweatshirts</li> <li>• Rocky's Pumpkin patch (10/19) will not be supplying candy this year</li> <li>• Big thank you to everyone who helped with PTO</li> </ul>
<b>Hockey Ops Committee</b>	Stacey Johnson Dave Schmidt	<ul style="list-style-type: none"> <li>• Final tryout scrimmages this week 9/30-10/3</li> <li>• During tryouts making sure locker rooms are monitored</li> <li>• Asking for First aid training for coaches and first aid kits for coach bags – Cost \$1K; Perry to order kits -Holly can include mite coaches *</li> </ul>
<b>New Business</b>	Perry Corrie Kelly	<ul style="list-style-type: none"> <li>• Swag Items: asking for approval to purchase Hats \$1500, Helmet Stickers \$480, and Window Decals \$600. Total Spend \$2,580*</li> <li>• Asking for one neck guard per coach to have in their bag for in-case-of-emergency situations, such as out-of-town tournaments, and a player forgets theirs. Cost \$400 *</li> <li>• Two requests from board members asking for CRYHA to pay full player costs for the 2024/2025 season due to financial setbacks and medical reasons. Each player/family situation was discussed at length and the board voted on amounts to be given based on their level of</li> </ul>



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	Kelly Boys & Girls High School Hockey Captains	<p>play and other extenuating circumstances. Player 2 will have the first 2 months covered with the option of applying for the CRYHA's scholarship to help cover more of the seasons cost. These special circumstance funds will be given from gambling and not the scholarship fund. See below for approved amounts*</p> <ul style="list-style-type: none"><li>• Request for reimbursement of season costs for a player that skated at PTO and was injured, and is now unable to play the rest of the season*</li><li>• Boys High School Captains asking for \$5K to cover coach expenses, games, proctor and Trip to Hibbing. *</li><li>• Girls High School Captains asking for a donation of \$7.5K to cover out of town travel and individual shooting clinics for each player. *</li><li>• Girls voted down for \$7.5K. Instead, it was motioned to donate to each boy's and girl's Highschool teams the same amount of \$5k. *</li></ul>
<b>Good &amp; Welfare</b>	Guest	<ul style="list-style-type: none"><li>• A parent from the 10U attended the meeting and inquired about how decisions were made regarding placement of goalies. Kelly explained how the process works and that most placements are based off data provided by independent evaluators.</li></ul>
<b>Adjourned</b>	Kelly Traynor	<ul style="list-style-type: none"><li>• Time: 8:40pm *</li></ul>



## Coon Rapids Youth Hockey Association

### Motions Made

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
<b>Agenda:</b> September 2024	Perry Troyer	Nick Hanzlick	No	Yes
<b>Meeting Minutes:</b> July 2024	Perry Troyer	Nick Hanzlick	No	Yes
<b>Meeting Minutes:</b> August 2024	Perry Troyer	Nick Hanzlick	No	Yes
<b>Treasurer Report:</b> August 2024 Financial Statements	Perry Troyer	Nick Hanzlick	No	Yes
<b>Gambling Report:</b> August 2024 Gambling Activities/Related Expenses	Perry Troyer	Joe Carlin	No	Yes
<b>Gambling Report:</b> September 2024 Estimated Gambling Activity and Expenses	Perry Troyer	Joe Carlin	No	Yes
<b>Gambling Report:</b> August 2023/2024 Gambling Activity Comparison	Perry Troyer	Kristin Hultquist	No	Yes
<b>Motion:</b> Donation Gambling to CRYHA Total Donation Approved: \$25K	Joe Carlin	Nick Hanzlick	No	Yes
<b>Motion:</b> Donation St. Francis Hockey from Gambling fund Total Donation Approved: \$13K	Nick Hanzlick	Perry Troyer	No	Yes
<b>Motion:</b> Approval Gambling to apply for Handsome Hog	Holly Bachman	Kristin Hultquist	No	Yes
<b>Motion:</b> Approval to purchase V2 Computer for Horse Gambling at Oak Roads Total Spend approved: \$2K	Kristin Hultquist	Joe Carlin	No	Yes
<b>Motion:</b> Donation To High School Girls Hockey from Gambling Total Donation <b>NOT</b> Approved: \$7.5K	Nick Hanzlick	Perry Troyer	Yes	No
<b>Motion:</b> Donation To High School Boys Hockey from Gambling Total Donation Approved: \$5K	Joe Carlin	Corrie Niska	No	Yes
<b>Motion:</b> Donation To High School Girls Hockey from Gambling Total Donation Approved: 5K	Joe Carlin	Corrie Niska	No	Yes
<b>Motion:</b> Approval To schedule First Aid Training for coaches and equip coach bags with First Aid Kits. Total Spend Approved: \$1K	Perry Troyer	Nick Hanzlick	No	Yes



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<b>Motion:</b> Swag Items CR & CPCR Richardson Hats = \$1500 CR & CPCR Helmet Stickers = \$600 CR & CPCR Window Decals = \$480 Total Spend Approved \$2,580	Nick Hanzlick	Joe Carlin	No	Yes
<b>Motion:</b> Neck Guards 1 additional neck guard for each coach for emergency situations. Total Spend Approved \$400	Joe Carlin	Kristin Hultquist	No	Yes
<b>Motion:</b> Special Circumstance Funds Player 1: Amount Approved: \$1,080 From Gambling	Perry Troyer	Joe Carlin	No	Yes
<b>Motion:</b> Special Circumstance Funds Player 2: Amount <b>NOT</b> Approved: \$1,440	Perry Troyer	NA	Yes	No
<b>Motion:</b> Special Circumstance Funds Player 2: Amount Approved: \$480 From Gambling	Joe Carlin	Nick Hanzlick	No	Yes
<b>Motion:</b> Reimbursement Season cost for injured player	Joe Carlin	Corrie Niska	No	Yes
<b>Adjournment-</b> 8:40pm August 2024 Board Meeting	Nick Hanzlick	Holly Bachman	No	Yes

### Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



### Coon Rapids Youth Hockey Association

Balance Sheet  
As of August 31, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	116,854.63
11810 Spire Main Checking Account	51,409.58
<b>Total Bank Accounts</b>	<b>\$168,264.21</b>
<b>Total Current Assets</b>	<b>\$168,264.21</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
<b>Total Other Assets</b>	<b>\$ (6,800.00)</b>
<b>TOTAL ASSETS</b>	<b>\$168,264.21</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(149,164.49)
Net Revenue	35,605.21
<b>Total Equity</b>	<b>\$168,264.21</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$168,264.21</b>



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