

Request for Absence from a Required Century Panther Band Event

Student Name:

Ensemble:

Performance/Event:

*This form must be submitted to the director at least four weeks prior to a potential absence
in order for the excuse to be considered.*

In the case of an emergency, please submit up to one week following the event.

Failure to attend a required event (performance, concert, dress rehearsal, festival) without a valid, written excuse via the *Absence Request* form, fully explaining the absence will result in the forfeiture of the points for the event.

The completed form below explaining, in full, any student absence from a required event must be received at least four weeks prior to the event in order for the excuse to be considered. This advance notice allows the director and ensemble to prepare for missing parts. Each request for excusal will be evaluated individually and determination of excuse will be made by the band director, and when appropriate, in collaboration with Century administration.

An excused absence means that the student has an opportunity to make up the points in the form of a required alternative assignment. In the case of an unexcused absence, the student will not have the opportunity to make up the points. In the case of an excused absence, failure to successfully fulfill the make-up assignment will cause the points to be lost. Submitting this form does not automatically excuse a student.

The performance schedule for 23-24 was shared in the Spring of 2023, providing ample time for planning in most circumstances. Absences that are not considered excused include work schedules, babysitting, lack of transportation. Please communicate in advance and work with your director to resolve these types of conflicts.

To Be Completed by Student and Parent/Guardian

Reason for Request:

Parent Signature: _____

Date: _____

Student Signature: _____

Date: _____

To Be Completed by the Director

Date Received:

Absence: Excused Unexcused

If Excused, Description of Make-Up Assignment:

Due Date: