

# Meeting Minutes

## Pine City Youth Hockey Board Meeting

### December 16, 2019 at 6:30 pm at the Pine City Country Club

**Present:** Marco Schisano, Bob Root, Dominic Perreault, Krissy Valvoda, Jonah Sauter, Jenny Rydberg, Matt Prihoda, Paul Kirby and Jonah Sauter.

Also, in attendance: Angie Westbrook, Kelly Gribauval, Brett Westbrook, Danielle Olivo and Ann Boldt.

President Marco called the meeting to order at 6:32 pm.

- 1. Agenda:** was reviewed for additions and/or deletions  
A motion made by Deanna to approve the December 16, 2019 agenda; Bob seconded the motion – All in favor - Motion carried.
- 2. Meeting Minutes:** (Jenny) Reviewed November meeting minutes that were emailed to board prior to the meeting – copies were provided. Matt made a motion to approve the November, 2019 meeting minutes, Krissy seconded the motion – All in favor - Motion carried.
- 3. Open Forum** – Tabled when Brett arrives.
- 4. Gambling: (Angie)**  
LG1004 November actual expenditures were reviewed. October gambling taxes that were not due and not provided on the November projected LG 1004 report; the gambling taxes game to \$7182 and were added the November actuals LG 1004. Jenny made a motion to approve the November LG1004 of final expenses, Dominic seconded – all in favor - motion Carried.

LG1004 December projected, pre-approved expense report was reviewed. Discussion on past years needing to reduce balance for tax brackets at the end of the money. In effort to be proactive, we added December Ice Fees (Angie will get the actual amount from Danielle when due) and pre-pay ice fees to PC Civic Center, not to exceed \$20,000. Also, Rush City required donation by city ordinances to donate back 50% of our profits to the city of Rush City. Currently have \$10,000 to pay towards school district's athletic program for HS hockey expenses (see gambling report for further info). Marco made a motion to approve the pre-approved LG1004 for December Bob seconded – all in favor - motion Carried.

Other Items on the Gambling report:

- November 30, 2019 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from October 2019 is being passed around for approval.
- Calendar Raffle update: Collected \$18,400 in ticket sales so far. There is \$2780 in tickets and money left to collect. Everyone has been contacted.
- Year end gambling account (see gambling report for further info) – added ice fees to December projected expense report.

- 5. Treasurer and Billing Manager Report:** (Krissy)  
The 12/16/19 Treasurer's Report was given and presented by Krissy. Deposits and withdrawals were reviewed. Beginning balance \$171,629.67, Deposits and withdrawal were shared and ending balance \$177,971.85.  
A summary of the past due account – If no response, Krissy will send to collections.

Summary of the purchase of the Registrar's laptop.

Jenny made a motion to approve the December 16, 2019 treasurers report, Kirby seconded the motion carried.

- 6. Pine City Civic Center (Danielle)** – Reported multiple complaints from staff with bantam team – poor behavior and leaving the locker room very messy.  
Discussion on the policy of keys for locker rooms – Danielle will discuss policy with staff.
- 7. Open Forum - High School Program – Brett**  
Forms for youth coaching will be signed by the High School player.
- 8. Registrar (Kelly)** – One coach is currently red lined, in need of the concussion certificate. There is a Mite D skater that is reflecting as red lined; however, it is reflecting in error. Kelly is working on getting corrected. There was a bantam coach that was red lined; however, the red line has been lifted.  
We need to get the High School player's helping with practices squared away before they can be on ice during youth hockey practices.
- 9. Ice Scheduler – Michelle Linnell** (absent)
- 10. Goalie Manager (Ann)** – Ann provided a report of the Mite goalie gear and reported that goalie gear bags have been distributed to all the Mite teams. The goalie gear bins are at the rink, currently in back room – locked. Ann will work with Danielle to figure out the location of the bins. Ann also mentioned that the goalie practices will be rotating throughout the week, so the older goalie kids can attend.
- 11. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate** – Jonah reported that he plans to put Nick Loudon in charge of organizing and running the mite Jamboree; which will be towards the end of the season.  
The Princeton tournament has an opening and the 8U's would like to register for that tournament. Krissy will contact Princeton and get them registered. Outdoor rinks – have been working on prepping for flooding and started to flood. Outdoor rinks should be ready by Christmas break. Jonah has been looking into purchasing nets for mites.
- 12. Paul Kirby – Coaches, Goalie Coaches, Step-ups** –  
Reported he received invoice for MN Hockey workshops. (\$300, plus PCYH pay for hour of ice). If MN Hockey offers in 2020 it was agreed that PCYH would like to participate in these coaching clinics in the future.  
Discussion on bantam team and discipline issues. Scheduling a required parent/player meeting to explain behavior repercussions on Thursday, December 19<sup>th</sup> at 9:30 pm practice, on ice. If one parent cannot attend, they will need to schedule an individual meeting with one of the board members. If parent cannot attend or they don't make arrangement for an individual meeting, they are not allowed to play until meeting is held.
- 13. Krissy Valvoda – Managers, Tournaments** –  
Last tournament was just booked. Overall response to PCYH covering ice fees has been very positive.

**14. Matt – Calendars, Concessions, Fair –**

Almost back in the black after Bill turned responsibilities over to Matt. Met with Kevin from Pepsi – he will have a proposal to PCYH by the end of the week. Jake Sauter will be reviewing and negotiating the contact.

**15. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS –**

Starting to receive some questions on where people are at with their DIBS – suggested an idea of posting spreadsheet to website or something. Deanna said to refer to her and she will work directly with people.

**16. Dominic Perreault – Girls, Parades, Summer Training –** Some feedback on the Holiday Madness parade asking why PCYH didn't register.

**17. Deanna Jahnz – Events/DIBS, School Liaison –** All DIBS have been posted.

**18. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments –** – N/A

**19. President's Report: (Marco)**

**District 10:**

1. Given permission not to attend 12/2 meeting.
2. 12/9 received communication that Bantams had a high school coach and a red lined coach on the bench during a game.
3. Next meeting is Monday, January 6<sup>th</sup>.

**Civic Center:**

1. 12/8 meeting recap
2. Next Meeting Sunday, January 12<sup>th</sup> at 8pm in the ALC

**Hilltop Park – City, School District, Civic Center and PCYH partnership**

- Warming House partnership and property
  - Warming Housing Building Committee
    - Continuing to meet weekly
    - Minutes are kept and available to all
- Skating and Hockey rink partnership and property
  - Youth Hockey would have to enter into agreement(s) with the City on the use and operation of the Warming Housing, allowing Youth Hockey to use City property for skating and hockey rinks, as well as define how they will be operated and maintained.
    - Property Use License Agreement (approved by the City at 11/6/19 Council meeting)
    - Memorandum of Understanding (approved by the City at the 12/6/19 Council meeting)

Next meeting to be held at Pine City Country Club at 6:30 on 1/20/19.

Jenny made a motion to adjourn the meeting 8:39 pm, Kirby 2<sup>nd</sup> the motion – all in favor – motion carried.