

SASKATCHEWAN HIGH SCHOOLS ATHLETIC ASSOCIATION

SHSAA STUDENT TRANSFER FORM

(THIS FORM IS TO BE MADE AVAILABLE BY THE SCHOOL ONCE THE STUDENT HAS ENROLLED)

Before completing this form, please review SHSAA Bylaw referred to as “Eligibility to Represent School Teams” located in the SHSAA Handbook (available on SHSAA website at www.shsaa.ca).

Student Name: _____

Date of Birth (D/M/Y): ____/____/____ Grade: _____

SK Learning # _____

Year of Entry into Grade 10: _____

If not September, please note month here: _____

School Attended in Grade 10 _____

Transferring from: _____ school to: _____ school

Date of registration into new school (D/M/Y): ____/____/____

First day of attendance in new school (D/M/Y): ____/____/____

Declaration from parent and student: In signing below, I acknowledge that:

1. The student named above is currently **INELIGIBLE** to represent the new school in any SHSAA sanctioned activity if the student is in their Grade 10-12 year of SHSAA eligibility under SHSAA Policy Eligibility to Represent School Teams.
2. The primary reason for this transfer is for an educational purpose. The transfer is not being made primarily for an athletic purpose so that the student can participate in athletics.
3. The student named above is not allowed to participate in SHSAA governed activities at a second school in the same sport during the same season, except if the SHSAA determines the transfer has occurred due to circumstances 19.1. or 19.2. for Establishing Eligibility (subject to limitations on pages 41-42 SHSAA Handbook).

Parent (Legal Guardian) signature: _____

Student signature: _____

Parent/Guardian name (please print): _____

Date (D/M/Y): ____/____/____

Declaration from the Principal and Athletic Director: *We, the undersigned school principal and athletic director, confirm that the student identified above has transferred schools as noted. We accept the declaration from the parent and the student as valid. **We understand that this student is INELIGIBLE for school sport in any SHSAA sanctioned contest until the student's eligibility is re-established.***

- *The parent/legal guardian is to complete the Transfer Information Form that the school submits with form E-17.*
- ***We understand that the SCHOOL must submit the proper forms on behalf of the student's parent/legal guardian to the SHSAA Board of Directors.***
- *Documents must be received into the SHSAA office by:*
 - *Second Wednesday of September 2023*
 - *First Wednesday of December 2023*
 - *Second Wednesday of January 2024*
 - *First Wednesday of April 2024*
 - *First Wednesday of May 2024*

RECEIVING SCHOOL: _____

Principal's signature: _____

Date: ____/____/____

Athletic Director's signature: _____

Date: ____/____/____

EMAIL TO:

shsaa@shsaa.ca

This is the September 2023 Form: Please crosscheck with the Transfer form located on the SHSAA website for updates. In the event of discrepancies, the form on the SHSAA website supersedes this form.

****PLEASE COMPLETE AND SUBMIT THE TRANSFER INFORMATION FORM WITH ALL REQUESTS.**

SHSAA TRANSFER POLICY INFORMATION FORM

1. _____ has changed schools
 - a) Request to transfer (please check the appropriate box)
 - Athletic eligibility in activities not previously participated in
 - Athletic eligibility in all activities
 - b) Indicate if either of the following apply to the transfer
 - Transferring from out-of-province
 - Transferring within same school division

2. Reason for transfer
 - Part 19.1. or 19.2. for Establishing Eligibility (**verifying documents may be requested**)
 - Change of Residence (**for limitations please see pages 40-41 SHSAA Handbook**)
 - Parent to Parent
 - Family Move
 - Directed by Legal Authority (see page 41 SHSAA Handbook)
 - Other _____

3. Support to substantiate reason for transfer (check all that apply & attach documents)
 - Transcript Graduation Plan Timetable
 - Discussion/Meeting with previous school personnel
 - Statements from individuals in all, or some, of the following sectors:
 - Education Counselling
 - Religious Health
 - Other _____

Confidentiality: Information provided will be used as part of the decision-making process regarding the eligibility of this student. Families are encouraged to provide details regarding the reasons for transfer including **supporting documentation on additional pages**. The information may be shared only with the sending school's administration, the receiving school's administration, SHSAA Board of Directors & Staff, and, in the case of a Board of Review, three panel members.

4. Please indicate any club or community sport that the student has been involved in.

5. If special circumstances supersede the above information, the receiving school is asked to contact the SHSAA office.

I understand that eligibility must be re-established at the new school. Should any student transfer schools without an accompanying family move, the student is ineligible for school sport in any activity that the student has participated the previous year for a period of one year. This form and supporting documents will serve as the basis of the inquiry conducted by the SHSAA office.

Parent/Guardian Signature: _____

Date: _____