



Meeting Agenda

Purpose	Date	Time	Location	Absences
Monthly Club Meeting	4/16/25	6:15pm	Cornerstone	Reported: Absent:

Standing Items			
Topic	Owner	Time	Notes
Call Meeting to Order & Review previous meeting notes/Action steps	Matt	2 min	<i>Meeting Call to Order</i> <i>Introduce any new members</i> <i>2 new members</i> <i>Keara Harris and Matt Harris</i> <i>Discuss any items that were assigned last meeting and inquire on the status if unknown</i> <ul style="list-style-type: none"> Gridiron donations are priority to secure
Old Business	Jim	5 min	<i>Here are the updates from last meeting:</i> <i>Notes:</i> <ul style="list-style-type: none"> Team Snap approved last meeting for youth program
New Business	Jim	5 min	<i>Any new business from our membership that is not on the agenda?</i> <i>Notes:</i> <ul style="list-style-type: none">
Meeting Focus	Greg	5 min	<i>Our meeting focus</i> <ul style="list-style-type: none"> Gold Ticket, finalize donations

New Business			
Topic	Owner	Time	Notes
Program Update	Sal	5 min	<i>Update:</i> <ul style="list-style-type: none"> Parent Meeting April 21st <ul style="list-style-type: none"> Info added to website for time Resend Wish List to all members Registration for OPower/Summer workout May 1st <i>Notes: Scholarship apps are closed, review process next</i>

			<ul style="list-style-type: none"> Idea for 2026...scholarship "friend of the program" for a non football player(Senior)
Financial Review	Kristin S	5 min	<p><i>Update:</i></p> <ul style="list-style-type: none"> Prior Month Cash Balance = (March Cash Balance =) = March Cash Balance = <u>\$50,398.54</u> (\$23,849.50 (Bank FiveNine Checking), \$26,549.04 (Bank Five Nine Savings)) Expenses: Total \$54.83 Game Strat Border Fee \$17.33, Wi Dept Of Gaming \$25.50, Returned Item Fee \$12 Income: Total \$2612 Wells Fargo \$52, Benevity \$280, Mission Road \$2280, Interest \$2.25 April Cash Balance = <u>\$52,027.96</u> (\$25,476.67 (Bank FiveNine Checking), \$26,551.29 (Bank Five Nine Savings)) • • 2025 April Adjusted Balance (After 2025 Projected Financial Commitments) = • 2025 Outstanding Budgeted Commitments (not yet spent): \$40,575 • Senior Ts - \$175 • Oconomowoc Area School District Bleacher/Press Box - Installment #3 (of 5) - \$10,000 • Player Meals - \$6000 • Gold Ticket Raffle - \$1500 • Business/Marketing - \$2600 • Pep Rally - \$1900 • Player/Coaches Clothing - \$15,000 • Game Day Experience - \$2000 • Pulaski Coach Buses - \$3000 • TOTAL 2025 Commitments = \$41,575 • 2025 July Adjusted Balance (After 2025 Projected Financial Commitments) = • <u>\$10,452.96 (approximate)</u> 1. Taxes Filed 2. Raffle License Renewed 3. Sled Ordered 4. Need to work on Game Strat year 2 & 3 payments 5. Wish List Items Yet to Finalize and Order <ul style="list-style-type: none"> a. Water Station for sidelines b. Guardian Caps c. Any replacement equipment needed? 6. Game Day Budget \$2000 (based on last year) 7. Need Team Snap Invoice <p>Notes:</p> <ul style="list-style-type: none"> •
Marketing/Communications	Kristen W. and Mike K	5 min	<p><i>Update: Social media updated with schedule. Will post parent meeting reminders and youth registration info later this week.</i></p>

			<ul style="list-style-type: none"> Add Verona game on 8/29 to website <p>---</p> <p>Notes:</p> <ul style="list-style-type: none"> Update on 7th/8th grade registration, will be sent out Thursday 4/17 Kristin will send out email from Marketing@ account so people know where to send social media ideas Scholarship applications closed, 7 entries. Will announce winners next month
Volunteers	Kristy Webster (lead) Committee Members: Amanda Slowinski	5 min	<p>Update:</p> <ul style="list-style-type: none"> The sign up for 2025 and the parent meeting flyer are both complete. https://docs.google.com/document/d/1G9o3koWG0ZOpubrczirbOmieCrHdbqSm/edit?usp=drivesdk&oid=106166549034406097518&rtpof=true&sd=true <p>Notes:</p> <ul style="list-style-type: none">
Ocon Youth Football	Jim C and Fallon	5 min	<p>Update:</p> <ul style="list-style-type: none"> 5th & 6th grade registration opens on April 15th 44 5th graders, 39 6th graders already <p>---</p> <p>Notes:</p> <ul style="list-style-type: none"> Idea to use pep rally video during parent meeting
<p><u>SP - Gold Ticket</u></p> <p>July Target for Start</p> <p>*Communication begins</p> <p>*Sale of tickets begins</p> <p>*Sale of tickets ends</p> <p>*Raffle draw (Pep Rally)</p> <p>Need to figure out how to get the tickets to the JR athletes</p>	Bernadet Travis(lead) Leadership Contact: Kristin S Committee Members: Jen Anderson Andrew Anderson Jamie Travis Melissa Kintop Fallon Lile Jessica Nevermann	5 min	<p>Update:</p> <ul style="list-style-type: none"> <p>Overview: The most important strategic initiative we have!</p> <p>Annual ticket sales that go out to high school and youth players. Key elements include: Developing ticket, gathering donations, coordinating with high school coaches, coordinating with youth program, selecting dates of ticket sales, identifying due date, coordinating drawing.</p> <p>Lead:</p> <ul style="list-style-type: none"> Bernadet Travis <p>Team:</p> <ul style="list-style-type: none"> Andy Anderson Jen Anderson Jamie Travis Jessica Nevermann Melissa Kintop Fallon Lile <p>Access to Forms:</p> <p>Gold Ticket Tracking Form:</p> <p> 2025 Gold Ticket Raffle Donations.xlsx</p> <p>Gold Ticket Donation Request Letter:</p> <p> Gold Ticket Donation Request Letter 2025</p> <p>---</p> <p>Notes:</p> <ul style="list-style-type: none"> All donations need to be committed by May 1st! We need to have specifics so we can add these items to our gold ticket! Why is this due date important? We need time to send it to the printer and printed before summer o-power begins. Please fill out specifics on the Gold Ticket Tracking Google Sheet BY May 1st!

			<ul style="list-style-type: none"> Any donation already collected feel free to give to Bernadet. This will help when it is time to put prizes together.
<p><u>SP - Spirit Wear</u></p> <p>June</p> <ul style="list-style-type: none"> Sale 1 <ul style="list-style-type: none"> Summer <p>Aug</p> <ul style="list-style-type: none"> Sale 2 <ul style="list-style-type: none"> QR code at Pep Rally Qr code in first home game program <p>Oct</p> <ul style="list-style-type: none"> Sale 3 <ul style="list-style-type: none"> Holiday gifts 	<p>Kristy Webster (lead)</p> <p>Leadership Contact:</p>	5 min	<p>Update:</p> <ul style="list-style-type: none"> No updates <p>Lead:</p> <ul style="list-style-type: none"> Kristy Webster <p>Team:</p> <ul style="list-style-type: none"> Paige Ross Nancy Steinle <p>Notes:</p> <ul style="list-style-type: none"> Kristy to meet with Kristin Etzel to discuss what has already been done. Paige has contact with Burghardts and can assist.
<p><u>SP - Community Pep Rally</u></p> <p>May/June</p> <p>*Space reserved</p> <p>*Vendors reserved</p> <p>July</p> <p>*Communication begins</p> <p>*Banner at Park & rec sign spots</p> <p>*Food & drink acquired (could be vendor)</p> <p>August</p> <p>*Event takes place</p>	<p>Paige R (lead)</p> <p>Leadership Contact:</p> <p>Greg Ross</p>	5 min	<p>Update: <i>Dance, cheer and Pep Band all have it on their calendar.</i></p> <p>Overview: Thursday August 14th- Event that takes place near the scrimmage to officially kick off the football season. Typically takes place at City Beach and is focused as a give back to the community, not another fundraiser.</p> <p>Lead:</p> <ul style="list-style-type: none"> Paige Ross <p>Team:</p> <ul style="list-style-type: none"> Tim Tower Brock Busler Kerri Ploch Kristin Schreindl Bernadet Travis Jessica Nevermann <p>Notes: Lyons added date to OHS calendar. Banner space reserved. Richard Schneller will Emcee, Brad at MP Productions will DJ. Dance, cheer, Pep Band all have it on their calendar to participate</p> <p>- Marketing Video</p> <p>🏠 Oconomowoc Gridiron Pep Rally (Update...</p> <p>Next steps: Have not heard back from Buddy's Bungalow-opens again in May. Decisions for what we want at the Pep Rally: Photographer (Allison Bartee?), Carson Klamert video, Rocky,T-shirts</p>
<p><u>Community Event Volunteering</u></p> <p>Group focused on one-off events where the Gridiron club can be involved as volunteers for fundraising. (Example = German Christmas Market)</p>	<p>Amanda Slowinski (Lead)</p> <p>Leadership Contact:</p> <p>Kristy Webster</p>	5 min.	<p>Update: No Updates</p> <p>Overview: Group focused on one-off events where the Gridiron club can be involved as volunteers for fundraising. (Example = German Christmas Market).</p> <p>Lead:</p> <ul style="list-style-type: none"> Amanda Slowinski <p>Team:</p> <ul style="list-style-type: none"> Kristy Webster Andrew Kaempf Frank Ryan Mike Karolewicz Scott Purtell

			<ul style="list-style-type: none">Anne Seraphine <p>---</p> <p>Notes:</p>

Action Items / Next Steps			
Topic	Owner	Time	Notes
Confirm next meeting	Jim C.	1 min	5/21/25 6:15pm

General Notes
<p>****NEXT MEETING ON Wednesday, May 21st, 2025</p> <p><i>Topic for future discussion:</i></p> <p>○</p>