



 111-60 Scarsdale Rd.
Toronto, ON M3B 2R7
 info@ontariovolleyball.org
 1-800-372-1568

**ONTARIO VOLLEYBALL
EMPLOYMENT OPPORTUNITY
ASHBRIDGES BAY BEACH LEAGUE COORDINATOR
*Multiple Positions Available***

Supervisor's Title: Suzanne Wallace, Manager of Beach Programs

Position Level: Part-time seasonal contract

Contract Term: May 8, 2023 to September 1, 2023

Work week: 5:00pm to 9:00pm Monday to Friday (excluding statutory holidays)

Compensation: \$18/hr

Application Closing Date: Sunday, April 2nd, 2023

ONTARIO VOLLEYBALL ASSOCIATION

The Ontario Volleyball Association (OVA) is a non-profit member-based provincial sports organization where dedicated volunteers and professional staff provide leadership in the growth and development of indoor, beach and sitting volleyball for all Ontarians.

It is our vision to be recognized as a leading sport organization in Canada. To that end, the OVA works with its partners to support athletes through excellent customer service and by offering inclusive programming on a foundation of physical literacy for all ages and abilities. The OVA will provide athletes with quality opportunities for meaningful competition and will support coaches and officials with professional development opportunities.

JOB DESCRIPTION

The OVA will be hiring multiple positions where the successful candidate will be a part of the team for the delivery of the Ashbridges Bay beach volleyball league and all other OVA beach programming at Ashbridges Bay. Your duties will include but are not limited to:

- Set up for leagues, including preparing schedules, bringing league materials to the beach tents, and other tasks as they arrive
- Customer Service: answering participants' questions, resolving conflicts as they occur
- Ensuring the safety of league members
- Distribution of volleyball equipment including lines & balls
- Possible net takedown
- Ensuring equipment is returned to the storage shed in a timely and orderly manner
- Venue & shed maintenance
- Beach clean-up

Qualifications:

- Experience in the sport of volleyball an asset but not required
- Excellent customer service and problem-solving skills
- Proven ability to multi-task effectively and strong organizational skills
- Proven solution oriented decision-making ability
- Able to work under pressure with tight deadlines
- Reliable, self-motivated, hard-working individual
- Willing to work in various weather conditions (rain, wind, sun)
- Ability to perform physically demanding tasks



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The incumbent must also demonstrate the following personal attributes that reflect the OVA's Organizational Standards:

- Foster an **inclusive** community.
- Treat all people with **dignity** and **kindness**.
- Act with **integrity** in all that we do.
- Utilize **collaboration** to meet our common purpose.
- Embrace **innovation** with bold creativity.
- Challenge **excellence** and continuous learning, always.

TO APPLY:

Interested parties should send their resume and cover letter to the OVA Manager of Beach Programs, Suzanne Wallace (swallace@ontariovolleyball.org) by Sunday, April 2nd, 2023.

The OVA is an equal opportunity employer. The OVA is committed to providing an environment that is accessible by all and will make all reasonable accommodations for job applicants with disabilities in order to support their full participation in our recruitment process.

Thank-you, for your application but only potential candidates will be contacted for an interview.