

## **CLHA BOARD MEETING AGENDA**

Monday, September 10<sup>th</sup> 2018

### **Board Members:**

*(in attendance= \*italics)*

- \*President-Jason Aarnio*
- \*Vice President-Chris Phelps*
- \*Secretary-Sarah Dassner*
- \*Treasurer-Sara Nelson*
- \*ACE Coordinator-Brady Peterson*
- \*Director of Operations / Equipment-Joe Tharaldson*
- \*Director of Business Operations-Corey Hansen*

### **Additional Board Members:**

- \*Advisor-Jen Starkey*
- \*Assistant Treasurer-Kristen White*
- \*Registrar-Sara Johnson*
- \*Web Coordinator-Matt Raykowski*
- In-House Tournament Director-Jon Shandley
- Fundraising Coordinator-Jamie Kelley
- Outdoor Ice Coordinator-Tony Schulte
- Ice Schedule Coordinator-Deb Axtman
- \*Director of Youth Hockey-Tyson Anderson*
- \*Director of Girls Hockey-Wade Westlund*
- Mite Director-Pat LeVasseur
- \*Goalie Coordinator-Geoff Pawlenty*
- Team Manager Coordinator-Shelley Wilmer and Audrey Edson
- SKATE Coordinator-Robin Aherns
- DIBS Coordinator-Tara Jacobson

### **AGENDA:**

- Call to Order: 7:00
- Review of Agenda: 7:00
- Review/approval of last meeting minutes: 7:01
  - Motion: Brady
  - Second: Hansen
- Treasurer's Report and Association bills to be paid: 7:02
  - Current cash \$127k, \$38k to collect for payment plans
  - Some have been billed through power pay ~\$2k (jerseys, etc.)
  - If no more registrations, -\$14k compared to last year
    - Difference due to girls leaving?
    - If only 2 bantam teams vs. 3, how much will we save by cancelling 3 tournaments and D10 game fees?
  - Raffle tickets only for traveling teams, no in-house or mini mites
    - Estimated to be lower than last year
    - May need to do additional fundraising for in-house mites

- Spreadsheet calculations need to be adjusted because initial calculations included all girls (both Centennial and Chisago)
  - Motion: Wade
  - Second: Brady
- New Business:
    1. Discuss and finalize bylaw changes that are pending further discussion: 7:17-7:35
      - Re-write description of in-house and traveling Mite programs
      - Wording sent by email:

IN-HOUSE Mini-Mite/Little Wildcat Manager:

This position is Board nominated and approved. The position will report to the Mite/8U Director. The In-House Mini-Mite/Little Wildcat Manager will lead all Activities for the In-House Mini-Mite/6U and Little Wildcat programs to include activities for both CLHA boys and girls. They will prepare, or delegate the preparation, of all practice plans in accordance with the Minnesota Development Model, USA Hockey and the Minnesota Model Association Program guidelines. These plans will be specific to the age of the player – 6U plans for Mini-Mites. The In-House manager will work with the Hockey Development Committee (including the Mite, Girls, Youth, and Hockey Directors; the Goalie Coordinator; the Level Coordinators, and the Ice Scheduler) to ensure the development of CLHA players and programs. The In-House Manager will be a member of the CLHA Hockey Development Committee.

- MN development model is MN brand of ADM
  - MN model association program is a program through USA and MN hockey to certify associations to be model association at different levels, CLHA currently meets criteria for bronze association
    - Brady sent message to MN hockey to qualify for bronze, which provides for funding and recognition
    - Sarah D will forward criteria for each level
  - CLHA hockey development committee
    - Brady went to hockey directors conference
      - CLHA already has model built, just worded differently
      - Should consider wording changes to match
  - Will vote next month
2. Brady proposal to add in-house mite manager position as board appointed non-voting position, reporting to mite director – vote on new position and description – move to October
  3. Approve social media privacy policy
    - Should send out email informing parents that pictures are posted on FB or website. Parent needs to request that pictures are not posted
    - Sara N. and Jen S. will draft email and Sarah D. will send out to association

- Jen will update handbook
4. Review entire P&P manual 7:35-7:52
- Need to revise locker room and cell phone policy
  - Adult LR monitor will enforce policy
  - Can give dibs for LR monitors
    - Shouldn't be coach
    - Team managers need to assign monitors
    - If monitor doesn't show up, coach can be LR monitor
    - Sign will be posted on door – No cell phones per MN hockey policy X.XXX”
    - Girls (last season) – each mom would take a week at a time
      - Can we provide Dibs for LR monitors, gender appropriate
  - D10 policy needs to be clarified by Colleen. Policy prohibits possession or use, but consequence if used – Jason and Corey will get answer
  - Need to communicate at kick-off meeting
5. Outdoor Ice Time 7:52-7:58
- Per email from Tony Schulte, Outdoor Ice Coordinator



Outdoor Facilities  
Chisago Lakes Hockey

- We do want to have outdoor ice in Shafer
    - Do we need it? Because we have enough indoor ice time.
  - If city of Shafer will pay for paint, we can provide Dibs
  - CLHA will help flood
  - Shafer city council meeting next Tuesday
  - Motion to approve use of Shafer for outdoor ice for youth hockey and provide labor for painting and flooding
    - Motion: Joe
    - Second: Phelps
6. Scholarship Policy 7:58-8:13
- Would like to have policy in place to ensure we don't have same families taking advantage every year
  - Proposing 3 years of financial help (not consecutive)
  - 50% / 30% / 15%, covers registration fees only, does not cover Dibs, raffle tickets, or slush fund
  - Preference will be given to families that qualify for assistance
  - Families who do not meet financial obligations will not be eligible for future assistance
  - Deadline for financial assist forms: must be submitted by Sept 1<sup>st</sup>
    - Need to add to P&P
  - Official policy will be effective next season – Sara N. will write proposal and vote at October meeting

- Old Business:
- Open Forum:
  1. Extension has been granted for return, need to find someone to file it – Sara N. 8:13-8:14
  2. Equipment 8:14-8:30
    - Goalie equipment was in poor condition, needs to be thrown out, cannot be donated
      - Only 3 sets of equipment, 1 quick change
      - Potentially 2 sets unaccounted for
      - \$2100 for new equipment, not including chest protectors
        - Cost for glove, blocker, and pads: \$384 a set + \$125 chest protector
        - Jason will check Play It Again Sports
      - Need to have enough to provide goalie gear for 3 squirt/U10 teams
      - May need to buy 1 more set of quick change through MEGA for mites/U8
        - Jason gave old set to Tyson, so that will cover 1 mite set
    - Expired helmets
      - 3 big bags of helmets from rentals, 12 sets without helmets
      - Rental starter kits should be good
      - Propose to use \$700 grant from Dicks to purchase helmets for bags without helmets
    - Lots of old jerseys – can sell to fans
  3. Coaches and assistant need to do their work to get their dibs 8:30-8:33
    - Same accountability needs to be held to board members
    - Board members need to write Dibs check
    - If duties are not performed, check will be cashed and Dibs not awarded
    - Need to write up bylaw change and review at October meeting
  4. Brady – hockey development committee and hockey association model 8:33-8:40
    - Hockey Director, Director of Youth Hockey, Director of Girls Hockey, Goalie Coordinator, Level coordinators, Mite Director, In-house Mite Director, Ice Scheduler, and President would be included in committee
      - Remove hockey conversations from board meeting
      - Brady will schedule committee meeting monthly
    - Model association puts stamp on what we are doing as association
    - Promoting and recruiting with recognition
    - Ties us into MN hockey and USA hockey
  5. As a board we are doing lots for the association 8:40-8:49
    - Per email from Brady Peterson, CLHA Hockey Director



Fwd Girls Hockey at  
CLHA.docx

6. Leadership conference 8:49-8:53

- Group discussion on learn to skate, learn to play hockey, try hockey for free
  - Brady listed all of CLHA programs, peaked interest from other associations, Brady answered questions from others throughout conference
  - We are modeling Moorhead, but Moorhead does not have travel option, only in-house

7. Wade – family waiver request 8:53-9:28

- 1 – U10 and 1 – U8, requested to waive up U8 to U10 because they have a 45 minute drive to Centennial so they would like both girls to practice at the same time
  - Logistically, family will not be able to play if both girls are not on the same team
- Centennial President and Girls Director are OK with it and will be voted on in Centennial on Thursday
- We could have enough Chisago players to have a CLHA home team within the coop, and both Centennial and Chisago would have their own U10 B team. If the talent is equal between both teams, both would play as Prowl but practices and games would be at home rinks.
- Per CLHA policy, option to play U10 would need be offered to all 5 last year U8 players, and Centennial will also need to offer to their U8s
- Coop policy – committee needs to approve play up requests
- Need to confirm with Colleen if we follow coop or CLHA policy – Wade will call Colleen
- Wade will reach out to Centennial because tryouts will need to be opened up to both Chisago and Centennial players

8. Kick-off Meeting Agenda 9:28-9:35,

- Need to have agenda and slides finalized by Wednesday morning
- Presentation Order:
  - Value statements – Jason
  - Brady
  - Tyson
  - Geoff

9. Cell Phone Policy 9:35-9:52

- Jen talked to Colleen: Association fine of \$500 for possession, phone can be in pocket or bag, but not in hand

- CLHA needs to update policy that phones are not allowed in locker rooms or fine will be assessed to parent
- Jen will send out updated policy wording

10. DIBS 9:52-9:55

- Motion to approve: Board member DIBS will be subject to review by committee of President, Vice President, and Director of Business Operations
  - Motion: Brady
  - Second: Phelps

Agenda for following month:

1. Vote on updated description of in-house and traveling Mite programs
2. Brady proposal to add in-house mite manager position as board appointed non-voting position, reporting to mite director – vote on new position and description
3. Vote on scholarship policy
4. Review bylaw change for Dibs requirements for Board Members, Coaches, and Assistants
5. Discuss model association and hockey development committee

Meeting Adjourned: 9:55