

**Rosemount Area Hockey Association  
Board of Directors Meeting  
Date: March 6, 2019, 6:30 P.M.  
Location: Rosemount Community Center**

**Board Members in attendance:**

Andy Proshek	Lisa Toll	Kyle Finn
Cara Marx	Kevin Bigalke	Jeff Schuppe
Jason Latzke	Ivan Clements	Marc Tobias*
Bill Kegley	Jeff Olund	

**Board Members not in attendance:**

Jim Priebe

**Guests:**

Lori Kalata & MJ Carlson – Co-concession Managers  
Jen Heusinkveld – Gambling Manager  
Doug Ebner – RAHA Accountant

**Called to Order 6:35 pm**

**Minutes from February 6, 2019**

Lisa Toll motioned to approve the February 6, 2019 minutes, Ivan Clements seconded the motion. The motion passed unanimously.

**Additions to the Agenda**

Date on

New Business –Scholarship, End of Season Survey, Squirt/10U B1/B2

**Gambling Manager Position Update**

- Jen Heusinkveld passed Gambling Manager test
- Gambling Manager must be a BOD Member
  - Andy Proshek suggested Jen Heusinkveld rescind her resignation and have her back on the Board
- Suspend Hiring/Separation Policy – Andy Proshek stated that the Board would need to suspend the hiring/separation policy in order to have a paid Gambling Manager on the Board

Jason Latzke made a motion to suspend the hiring/separation policy, Lisa Toll second, the motion passed unanimously.

Jen Heusinkveld offered to rescind her resignation from the Board.

Jeff Olund moved, Jason Latzke second to accept Jen Heusinkveld's rescinding her resignation, passed unanimously.

### **Non-Voting Member / Guest Update**

Ice Scheduler – Chris Kalata(not present)

- Season wrapping up
- Wants to meet with officers and ice committee to evaluate season and prepare for next season

Boys Varsity Head Coach: Ricky Saintey (written report, not present)

- Thanks everyone for support during the season
- Offered assistance to player development

Varsity Girls Head Coach: Andrew Conboy (update by Kyle Finn)

- No update

Blue Line Clubs

No update

Gambling Manager: Jen Heusinkveld

- E-mailed the gambling reports
- Request to establish a Gambling Committee
- Gambling still doing well, slower than January
- Potential for a few more sites are being looked into
- Josh Martin still helping

Rosemount Community Center Operations – Jon Balvance (not present)

- Ice Arena 25<sup>th</sup> Anniversary, September 14
- Golf tournament – September 7

Co-Concession Manager: Lori Kalata & MJ Carlson

- Working with Cara on the position description/job posting
- Will be posted soon, post for 2 weeks
- The Board thanked MJ for her time as gambling manager
- Total sales \$47, 851 in gross sales in 2018/2019
- A few open shifts open for PW B2 tournament
- Will post shifts for Skate with the Leprechaun and Guns& Hoses Game

Boosters: Michelle Rodine (not present, provided report by e-mail)

- Skate with the Leprechaun is March 17, 2019
- Academic Achievement Awards w/Annual meeting, March 19
- Event starts at 5:30 -7:15, Annual meeting will start at 7:30
- Need to post Academic Excellence registration on website

Accountant: Doug Ebner (spreadsheets sent for review and handed out at meeting)

- Working with Managers to collect final payments
- Still have \$192,102 to collect in ice bills
- Ice bills are higher than last year ~\$10,000 this year due to more ice
- Reviewed 02/28/19 Main Account Balance
- Pull tabs are doing well
- IP extra ref payments have not been made (Doug Ebner will talk to Marc Tobias)
- ~\$78,000 in the red currently for the year, that will be resolved as team payments come in
- \$50,000 from pull tabs above what was budgeted

### **Current Business**

- a. Gambling Actuals – Jen Heusinkveld presented the gambling actuals for February and March estimates
- b. Gambling Report – Jen Heusinkveld presented the Gambling Report.

Lisa Toll motioned to approve the gambling actuals for February and gambling estimates for March, Jeff Olund seconded, The motion was approved unanimously.

- c. 2019 Annual Meeting/Elections
  - March 19 – voting opens 3:30 – 7:30, Meeting starts at 7:30 pm
  - Need BOD to count ballots (Lisa Toll, Cara Marx, Jeff Schuppe)
  - Kevin Bigalke suggested having a BOD at the registration table

### **New Business**

\*Marc Tobias arrived at 7:35 pm

- a. Board of Director Size for 2019/2020
  - Approved 13 in February, BOD confirmed keeping at 13
  - 5 spots will be open
- b. Ratify Board of Directors Applications
  - Board discussed applicants for the Board

Bill Kegley motioned to ratify the Board applications, Jason Latzke seconded the motion, the motion was approved unanimously on a 9-0 vote. Marc Tobias & Kyle Finn abstained.

c. Dibs Cut-off Date for 2018/2019

8 families that haven't started, received a personal e-mail on 3/3, checks will be cashed. Two other families have said cash check, Discussion about families that are volunteering

17 families are not done, but have claimed Dibs

-Idea for future is to set times for IP when families need to work, need to consider options to increase volunteers at concessions

\*Dibs cutoff date is March 10

-Discussion on how to fill shifts for this weekend,

-BOD decided to make open shifts this weekend to be credited toward next year.

-Discussion on how to address Dibs/volunteer hours for next year.

-It was noted that 98.7% of families have fulfilled their hours.

d. Rosemount Expo, March 16, 2019

-Andy Proshok provided information on the expo

-City asked if RAHA wanted to participate

-Need to staff with BOD

-Cara Marx taking the lead

e. Hockey Development Committee – Marc Tobias provided information on proposal. Met with Jason Latzke and Kevin Bigalke to discuss proposal.

-Year one: ½ board, ½ at-large, application for at-large

-At-large membership annual renewal

-eventually have a Hockey Development Coordinator

-Discussed tasks and duties of Committee

-No vote needed at this time, bring forward in April as a new committee

f. Scholarships

Lisa Toll provided information on scholarships.

Proposal of 4 - \$1,000 scholarships. Due end of April, vote in May and award at scholarship at High School event

Kevin Bigalke motioned for RAHA to provide 4-\$1,000 scholarships for two high school players & two that went through RAHA. Jeff Olund second the motion, the motion approved unanimously.

G. End of Season Survey –

Need to put together and send out to membership.

Need more access to SurveyMonkey to review the survey. Jason Latzke will get quote on cost.

Jason Latzke will talk with Rob Juncker about developing the survey.

Have survey open by Monday.

h. Squirt/10U B1/B2 –  
Conversation will happen at District 8 level.  
Share ideas with Dan Nicklay.

### **Board Member Updates (Committee Reports)**

Operations: Cara Marx

- Nothing further

Ice Operations: Jim Priebe

- No report

Boys Coordinator: Jeff Schuppe

- No report

Girls Coordinator: Kevin Bigalke

- Need to consider how to organize the 15U team for next year
- Preliminary discussions with Lakeville and Farmington about a co-op A and B team.

Finance Committee: Kevin Bigalke

- Nothing further

IP Committee: Jeff Olund

- Sent by e-mail

Goalie Committee: Kyle Finn

Coaches Committee: Marc Tobias

Equipment: Marc Tobias

- End of Year coaches/managers meeting to collect equipment
- Equipment collection meeting was set for March 18

Volunteer Coordinator/Dibs: Ivan Clements

- No further report

Tournaments: Bill Kegley

- No report

Vice-President: Lisa Toll

- No report

President: Andy Proshek

- No report

### **Announcements**

- Annual Meeting, March 19 RCC Banquet Room
- Academic Excellence Recognition, March 19, 5:30 – 7:15
- Next Meeting, April 3
- Future Meetings, May 1, June 5

Jeff Olund motioned, Bill Kegley seconded to adjourn the meeting at 9:25 pm. The motion passed unanimously.